

Secondary Extract (Michigan)

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Tool Search: MI State Reporting

The 10/30 Secondary Extract reports students enrolled in grades 6-12 who were absent for one or more periods on the Count Date.

Report Logic

A record reports for each student who has a period of absence on the Count Date. An absence must have a Status of Absent (Excused or Unexcused) and a State Code entered.

Extract Formats

The 10/30 Secondary Extract generates in PDF or DOCX format. See the [1030 Extracts](#) article for directions on generating the extract.

Data Elements for the Secondary Extract

Element Name	Description	Campus Location
District Number	State district number <i>Numeric, 5 digits</i>	System Administration > Resources > District Information > State District Number District.number
District Name	Name of the district <i>Alphanumeric, 20 characters</i>	System Administration > Resources > District Information > Name District.name
School Year	Calendar year being counted <i>Alphanumeric, XX-XX</i>	System Administration > Calendar > School Years > Start Year/End Year Calendar.endYear Calendar.startYear

Element Name	Description	Campus Location
School Number	State school number <i>Numeric, 5 digits</i>	System Administration > Resources > School > State School Number School.number
School Name	Name of school <i>Alphanumeric, 20 characters</i>	System Administration > Resources > School > Name School.name
Count Date	Count date entered on the report editor <i>Date field, MM/DD/CCYY</i>	Not dynamically stored
Last Name	Last name of the student <i>Alphanumeric, 25 characters</i>	Census > People > Demographics > Person Information > Last Name Identity.lastName
First Name	First name of the student <i>Alphanumeric, 15 characters</i>	Census > People > Demographics > Person Information > First Name Identity.firstName
Middle Initial	Middle initial of the student <i>Alphanumeric, 1 character</i>	Census > People > Demographics > Person Information > Middle Name Studentcontact.middleName
Grade	Grade level of enrollment <i>Numeric, 2 digits</i>	Student Information > General > Enrollments > General Enrollment Information > Grade Enrollment.grade

Element Name	Description	Campus Location
Class Period Absent	<p>Displays the names of the periods on the Count Date in which the student was absent.</p> <p>If a student was absent from any class on the Count date, the period with the attendance code given for the class will be reported. Reports the local attendance code.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Student Information > General > Schedule</p> <p>Calculated</p>
Date Returned to Class Period	<p>The first date the student attends class after the attendance entry and the count date.</p> <p>Reports the first date the student did not have an absence code in the reported period. Reports as follows:</p> <ul style="list-style-type: none"> • If the student has not yet returned to the class period, this field will remain blank. • If the student has a roster End Date that matches the extract Count Date, reports as DR to indicate 'Did Not Return. • If the student has subsequent full day absences and a roster End Date prior to the current date, reports as DR. • If all periods have a roster End Date and report as DR, reports the FTE stricken through. <p><i>Date field, MM/DD/CCYY</i></p>	<p>Student information > General > Attendance</p> <p>Attendance.date</p>
FTE Membership Reported	<p>Student's general FTE membership. Reports struck through if all period records report as DR.</p> <p><i>Numeric, #.##</i></p>	<p>Student Information > General > Enrollment > State Reporting Fields > FTE in General Education</p> <p>Calculated</p>