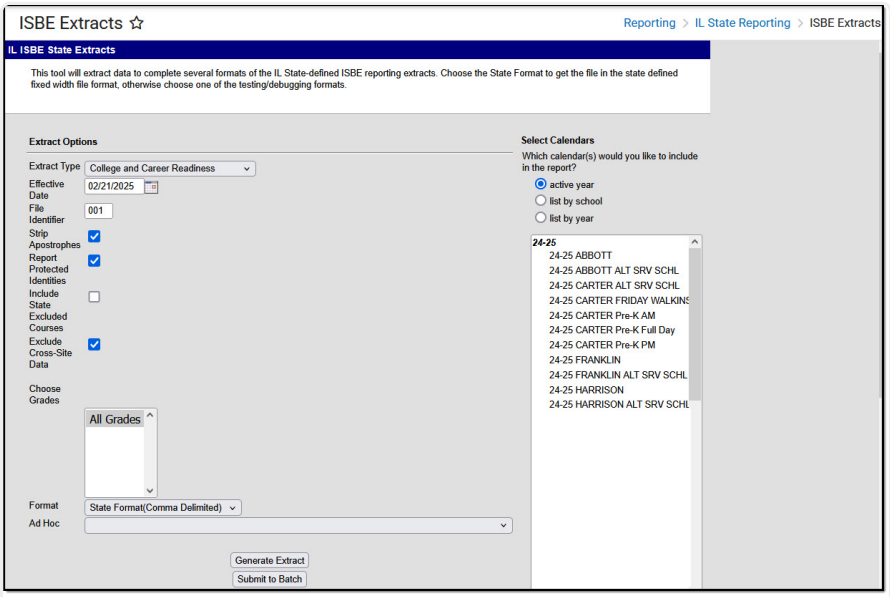
ISBE College and Career Readiness Extract

Last Modified on 08/19/2026 2:35 pm CDT

Tool Search: ISBE Extracts

The ISBE College and Career Reading Extract reports students who are enrolled in grades 09-12 as of the Effective Date entered on the extract editor and who have a CCRI record within the current school calendar instructional dates.



ISBE College and Career Reading Extract Editor

Report editor field descriptions

Field	Description
Extract Type	Selection determines the generated extract. For this instance, select the **College and Career Readiness** option.
Effective Date	Entered date is used to return current enrollments for the report. This field automatically populates with the current date but can be changed by entering a new date in *mm/dd/yyyy* format or by clicking the calendar icon to select a date. This date is required to generate the report. • If an enrollment record has an end date before the effective date, that record is not included • If an enrollment record has an end date after the effective date or lacks an end date, it is included.

Field	Description
File Identifier	Indicates the number attached to the end of the file name and is used to differentiate the file from other files generated.
Strip Apostrophes	When marked, the following marks are removed from student names and other reported data: • Apostrophes ('), Commas (,), Periods (.) • Umlaut (Ö) • Tilde (Ñ) • Grave Accents (Ò), Acute Accents (Ó) • Circumflex (Ô) When not marked, these marks are not removed.
Report Protected Identities	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields.
Include State Excluded Courses	Select to include courses marked as State Exclude but otherwise meet logic requirements.
Exclude Cross-Site Data	Cross-site section enrollment data is **not** included in the report when checked. • Cross-site enrollment functionality must be enabled at the district level for the checkbox to display. • Defaults to checked.
Choose Grades	Only students enrolled in the selected grade level are included in the report when they meet the other report population requirements (i.e, enrolled as of the effective date and have a CCRI record).
Format	Determines how the report is generated. Use the **State Format (Comma Delimited)** when submitting the report to the state. Use the **HTML** or **Tab Delimited** option when reviewing data prior to state submission.
Ad hoc	Select a saved ad hoc filter to use when generating this report. Only those students included in the filter are returned in the report if they meet the reporting requirements.
Calendar Selection	At least one calendar needs to be selected for the report to generate. Calendars can be chosen by **Active Year**, by **School** or by **Year**. If a calendar is selected in the Campus toolbar, that calendar is automatically selected.

Field	Description
Report Generation	The report can be generated immediately using the **Generate Extract** button. When there is a larger amount of data chosen (several calendars, a large date range, etc.), use the **Submit to Batch** button, which allows the user to choose when the report is generated. See the Batch Queue article for more information.

Generate the report

1. Select **College and Career Readiness** from the **Extract Type** field.
2. Enter the **Effective Date** for the report.
3. Enter a **File Identifier**. This is a three-digit number attached to the file name used to differentiate it from other ISBE Demographic and Enrollment Extract files generated.
4. Mark the **Strip Apostrophes** checkbox, if desired.
5. If desired, mark the **Report Protected Identities** checkbox.
6. Select **Include State Excluded Courses** to include courses marked as State Exclude but otherwise meet logic requirements.
7. If cross-site enrollment functionality is enabled at the district level, the **Exclude Cross-Site Data** checkbox will be displayed (checked by default). Deselect if you want cross-site data included in the report.to display.
8. Select the desired grade levels from the **Choose Grades** list.
9. Select which **Format** to generate the report in. To preview information before submitting it to the state, use the HTML format. When submitting data to the state, use the State Format (Comma Delimited).
10. If desired, select an **Ad hoc Filter** from which to pull the student set.
11. Select which **Calendars** to include in the report.
12. Select the **Generate Extract** button or use the **Submit to Batch** option. The report displays in a separate window in the designated format.

Career and College Readiness extract layout

Header layout

Element	Description	Location
Report Name	The name of the extract being generated. Always reports a value of College and Career Readiness.	N/A
Student Count	The total amount of records generated. *Numeric*	N/A
File Name	College and Career Readiness Indicator_RCDTSCode_MMDDYYYY_001.csv	N/A
Date	The date the extract was generated. *MMDDYYYY*	N/A
RCDTS Code	The Region-County-District-Type-School code that uniquely identifies the school generating the extract. *RRCCCDDDDDTTSSSS, 15 characters*	District Information > State District Number, Type, Region Number, County District.districtID District.county District.region School Information > State School Number School.number

Extract layout

Element	Description	Location
Student ID	Reports the student's state ID. *Numeric, 9 digits*	Demographics > Person Identifiers > State ID Person.stateID
SAP ID	Reports the student's locally assigned school identification number. *Numeric, 50 digits*	Demographics > Person Identifiers > Student Number Person.studentNumber
Student Last Name	Reports the student's legal last name. When the Report Protected	Identities > Last Name Identity.lastName

Element	Description	Location
	Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated. Only alphabetical characters (A-Z) are reported; non-alphabetical characters are removed (apostrophes, hyphens, etc.). *Alphabetic, 30 characters*	Identities > Protected Identity Information > Legal Last Name Identity.legalLastName
Student First Name	Reports the student's legal first name. When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated. Only alphabetical characters (A-Z) are reported; non-alphabetical characters are removed (apostrophes, hyphens, etc.). *Alphabetic, 30 characters*	Identities > First Name Identity.firstName Identities > Protected Identity Information > Legal First Name Identity.legalFirstName
Birth Date	The student's date of birth. *Date field, 10 characters (MM/DD/YYYY)*	Demographics > Person Information > Birth Date dentity.birthDate
Home RCDTS	The Region-County-District-Type-School code that uniquely identifies the elementary, middle/junior, or high school the student attends or would attend if not placed/transferred to another school/program to receive needed services. *RRCCCDDDDDTTSSSS, 15 characters*	Enrollments > State Reporting Fields > Home School District.districtID District.county District.region School.number Enrollment.resident School Enrollment.resident District
School Year	Reports the school year for which the enrollment is applicable. *Numeric, 4 digits*	School Year Setup > School Year Editor > End Year Calendar.endYear

Element	Description	Location
GPA	Reports the student's grade point average, if the student is in grades 11 or 12. If the GPA field on the CCRI record is populated, that value reports. If that GPA field is not populated, the student's GPA from the student Transcript is used to find the reported value: • Reports 01 when the student's GPA is 3.75 or above. • Reports 02 when the student's GPA is 2.8 - 3.74. • Reports 03 when the student's GPA is below 2.8. • Reports 00 when the student does not have a GPA. The first two digits of the GPA report, meaning a GPA of 3.825 reports as 38. *Numeric, 2 digits*	State Programs > CCRI > GPA CCRI.gpa
Identify a Career Area of Interest by end of sophomore year	Indicates the student has identified a career as of the end of their sophomore year. • Reports a value of 01 when marked on the CCRI record. • Reports a value of 02 when not marked on the CCRI record. *Numeric, 2 digits*	State Programs > CCRI > Identify Career Int EOY Soph CCRI.identifyCareerInterest
AP or IB Exam Academic Indicator ELA	Indicates the student met ELA Academic requirements. Reports a value of 01 when one of the following is true: • Student has an assessment with a National Test Code of AP or IB. • The subject of the assessment is Literacy. • The student has a score of 3 or higher on the AP test.	Assessments > Test > Score TestScore.scaleScore TestScore.rawScore Course Information > NCES Data > SCED Subject Area Course.scedSubjectArea Course Information > Type

Element	Description	Location
	• The student has a score of 4 or higher on the IB test. • The SCED Subject Area is 01 English Language and Literature. • The Course Type is AP (Advanced Placement) or IB (International Baccalaureate) OR • The course is marked as Dual Credit = 01 Yes. • The student received a Course Grade of C- or higher. Otherwise, reports a value of 02 (default value). *Numeric, 2 digits*	Course Information > Type Course.type Course Information > Dual Credit Course.dualCredit
AP or IB Exam Academic Indicator Math	Indicates the student met Math Academic requirements. Reports a value of 01 when one of the following is true: • Student has an assessment with a National Test Code of AP or IB. • The subject of the assessment is Math. • The student has a score of 3 or higher on the AP test. • The student has a score of 4 or higher on the IB test. • The SCED Subject Area is 02 Mathematics. • The Course Type is AP (Advanced Placement) or IB (International Baccalaureate) OR • The course is marked as Dual Credit = 01 Yes. • The student received a Course Grade of C- or higher. Otherwise, reports a value of 02 (default value). *Numeric, 2 digits*	Assessments > Test > Score TestScore.scaleScore TestScore.rawScore Course Information > NCES Data > SCED Subject Area Course.scedSubjectArea Course Information > Type Course.type Course Information > Dual Credit Course.dualCredit
Minimum ACT	Indicates the student has achieved	Assessments > Test > Score

Element	Description	Location
or SAT Subject Scores - English, Reading, and Writing from National Test Scores	the minimum score on the ACT and/or SAT for English, Reading and Writing. Reports a value of 01 when one of the following is true: • Student has an assessment with a National Test Code of ACT or SAT. • The subject of the assessment is Literacy. • For Literacy, the student has an ACT English Score of 18 or higher, AND • For Reading, the student has an ACT Reading Score of 22 or higher, OR • For Reading, the student has a SAT Subject Score of 540 or higher. Otherwise, reports a value of 02 (default value). *Numeric, 2 digits*	TestScore.scaleScore TestScore.rawScore
Minimum ACT or SAT Subject Scores - Math from National Test Scores	Indicates the student has achieved the minimum score on the ACT and/or SAT for Math. Reports a value of 01 when the student has the following: • An Assessment with a National Test Code of ACT or SAT with a Subject of Math • An ACT Math score of 22 or higher OR • Sn SAT Subject Score of 540 or higher in math. Otherwise, reports a value of 02 (default value). *Numeric, 2 digits*	Assessments > Test Score TestScore.scaleScore TestScore.rawScore
Career development experience	Indicates the student participated in career development programming. • Reports a value of 01 when marked on the CCRI record. • Reports a value of 02 when	State Programs > CCRI > Career Development CCRI.careerDevelopment

Element	Description	Location
	• Reports a value of 02 when not marked on the CCRI record. *Numeric, 2 digits*	
Industry Credential	Indicates the student achieved an industry credential in a specific area of interest. Reports the selected value if one is selected; if a credential is not selected, reports a value of 00. *Numeric, 2 digits*	State Programs > CCRI > Industry Credential CCRI.industryCredential
Military Service or an ASVAB score of 31 or Higher	Indicates the student participated in military service or achieved a score of 31or higher on the Armed Services Vocational Aptitude Battery test. Reports a value of 01 when one of the following is true: • Student has a Military Connection Status - Active Duty Deployed, Active Duty Not Deployed, Student Military Identifier Only. • Student has an Assessment with a National Test Code of ASVAB with a score of 31 or higher. Otherwise, reports a value of 02 (default value). *Numeric, 2 digits*	Military Connection > Status ImpactAidEmployment.militaryStatus Assessments > Test Score TestScore.scaleScore TestScore.rawScore
Attain/Maintain consistent employment for a minimum of 12 months	Indicates the student acquired and held a job for at least 12 months. • Reports a value of 01 when marked on the CCRI record. • Reports a value of 02 when not marked on the CCRI record. *Numeric, 2 digits*	State Programs > CCRI > Attain/Maintain Employment 12 Mo CCRI.employment
Consecutive Summer Employment	Indicates the student was consecutively employed during the summer.	State Programs > CCRI > Consecutive Summer Employment

Element	Description	Location
Employment	summer.	
	• Reports a value of 01 when marked on the CCRI record. • Reports a value of 02 when not marked on the CCRI record. *Numeric, 2 digits*	CCRI.consecutiveSummerEmployment
25 Hours of community service	Indicates the student has completed 25 hours of community service. Reports a value of 01 when the student earned 25 hours or more. Otherwise, a value of 02 reports. *Numeric, 2 digits*	State Programs > CCRI > 25 Hours Earned CCRI.communityService
Two or more organized co-curricular activities	Indicates the student participated in and/or organized two or more co-curricular activities. Reports a value of 01 when the student has two or more courses marked as Co-Curricular Activity. When a student drops or withdraws from a course prior to the course end date, that course is not counted towards the two or more courses. Otherwise, a value of 02 reports. *Numeric, 2 digits*	Course Master Information > Organized Co-Curricular Activity CourseMaster.coCurricular Course.coCurricular