

Standards-Based Report Card Preferences

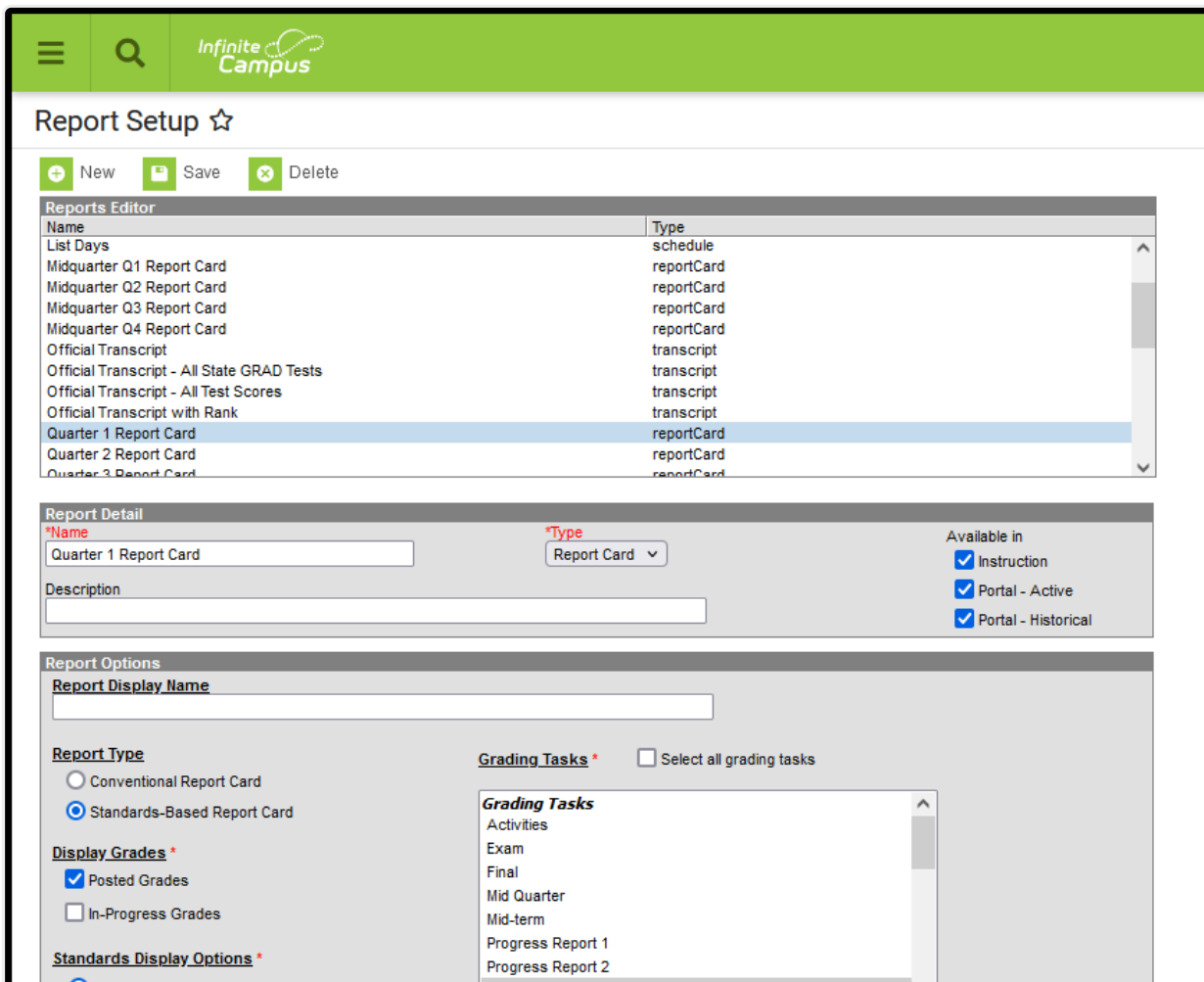
Last Modified on 12/14/2025 8:45 pm CST

[Create a Report Card](#) | [Report Options](#) | [Standards Based Report Card Examples](#) | [Troubleshooting - Why Aren't Posted Grades Displaying?](#)

Tool Search: Report Setup

A report card summarizes a student's progress throughout a school year. Schools can generate report cards for each term within their calendar. Campus provides a standard report card format that will print, or schools can create a report card with the available options. This saved report card is available for selection from the [Report Card Batch Report](#) and from the student's [Grades](#) tab.

A Standards-Based Report Card lists the grade report by the Standards of Learning and/or Grading Tasks. Report cards can also be generated by Grading Tasks. See the [Conventional Report Card](#) article for more information.



The screenshot shows the 'Report Setup' interface in Infinite Campus. The top navigation bar is green with the Infinite Campus logo. Below the header, there's a 'Report Setup' section with a star icon. A toolbar contains 'New', 'Save', and 'Delete' buttons. The main area is divided into three sections: 'Reports Editor', 'Report Detail', and 'Report Options'.

Reports Editor: A table listing various report types. 'Quarter 1 Report Card' is selected.

Name	Type
List Days	schedule
Midquarter Q1 Report Card	reportCard
Midquarter Q2 Report Card	reportCard
Midquarter Q3 Report Card	reportCard
Midquarter Q4 Report Card	reportCard
Official Transcript	transcript
Official Transcript - All State GRAD Tests	transcript
Official Transcript - All Test Scores	transcript
Official Transcript with Rank	transcript
Quarter 1 Report Card	reportCard
Quarter 2 Report Card	reportCard
Quarter 3 Report Card	reportCard

Report Detail: Fields for 'Name' (Quarter 1 Report Card), 'Type' (Report Card), and 'Description'. On the right, 'Available in' checkboxes are checked for 'Instruction', 'Portal - Active', and 'Portal - Historical'.

Report Options: Includes 'Report Display Name', 'Report Type' (Conventional Report Card, Standards-Based Report Card), 'Display Grades' (Posted Grades, In-Progress Grades), and 'Standards Display Options'. A 'Grading Tasks' section lists: Activities, Exam, Final, Mid Quarter, Mid-term, Progress Report 1, and Progress Report 2.

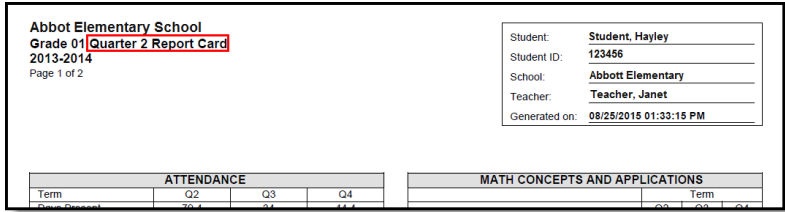
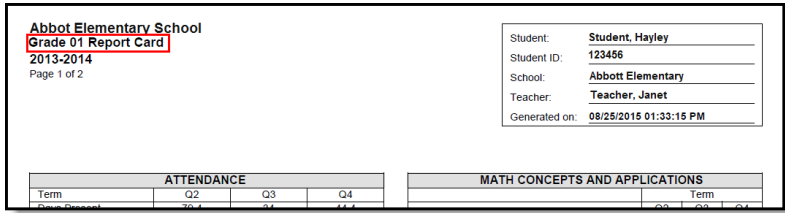
Report Setup - Standards Based Report Card

Create a Report Card

1. From the **Reports** tab, select the **New** icon. The **Report Detail** and **Report Options** editors will appear below.
2. Enter a **Name** for the report card being created. This name can be up to 50 characters in length.
3. Select the **Report Card** option from the **Type** dropdown list.
4. Determine whether or not this report should be available in Campus Instruction and in Campus Parent/Campus Student. If so, mark the **Instruction** and **Portal** checkboxes for **Available In**. See the [Report Setup](#) article for information on these options; see the [Report Cards \(Instruction\)](#) article for more information when marking the Instruction checkbox.
5. If desired, enter a **Description** for this report. This description can be up to 200 characters.
6. Select all appropriate **Report Options**. For more information on each option, as defined below.
7. Click the **Save** icon when finished. Once saved, the report will appear in the **Report Editor** and can also be selected on the **Report Card** in the **Grading and Standards Reports** section.

Report Options

The following options are available for a Standards-Based Report Card, and assume the **Report Type** chosen is **Standards-Based Report Card**.

Option	Description
Report Display Name	<p>Text entered in this field displays below the name of the school in the upper left corner. It can be used to identify a specific grading term (e.g., Quarter 2 Report Card) instead of the default text of Report Card. Use this field to indicate that the report card contains in-progress term grades rather than final term grades.</p>  <p>The default text of Report Card displays when no text is entered into this field.</p> 

Option Description

Display Grades

At least one option must be selected, or BOTH options can be selected.

Posted Grades

When marked, posted scores to the selected grading tasks print.

When only choosing Posted Grades, In-Progress scores DO NOT print.

In-Progress Grades

When marked, a student's current score as of the current date prints. This grade has not been posted to any grading tasks. In-progress grades (scores) print with an asterisk.

When only choosing In-Progress Grades, posted grades, and GPA selections DO NOT print.

Rochester School District
Grade 15 Report Card
2017-2018
Page 1 of 1

ATTENDANCE				
Term	Q1	Q2	Q3	Q4
Days Present	65	29	0	0
Days Absent	0	0	0	0
Periods Tardy	0	0	0	0

HS CREDITS				
Term	Q1	Q2	Q3	Q4
ELECTIVES				
Final Grade				
ENGLISH				
Final Grade				A [*] , A ⁺

SHS ENRICHED COMPETENCIES				
Term	Q1	Q2	Q3	Q4
ENGLISH ENRICHED				
COLLEGE COMPOSITION ENR				
Reading CC ENR		A		B
Writing for a Variety of Purposes & Audiences CC ENR		C		C
Speaking, Listening & Viewing Critically CC ENR				
FILM STUDIES				
Reading				
Writing				
Language				
Speaking, Listening and Viewing				
YEARBOOK ENR				
Developing Theme YB ENR				
Yearbook Industry YB ENR				
Writing & Editing YB ENR				
Digital Spread Production YB ENR				
Business Management YB ENR				
Photography Techniques YB ENR				

SHS HONORS/AP COMPETENCIES				
Term	Q1	Q2	Q3	Q4
Grammar & Vocabulary EC AP [*]				
Speaking, Listening & Viewing Critically EC AP				

SHS STANDARD COMPETENCIES				
Term	Q1	Q2	Q3	Q4
ENGLISH				
BASIC WRITING SEMINAR/FRESHMAN LITERACY SEMINAR				
Reading Comprehension		B [*]		A [*]
Writing for a Variety of Purposes & Audiences				
Speaking, Listening & Viewing Critically				
Understanding Standard English Grammar and Vocabulary BWS/FL [*]				
ENGLISH 4 ST				
Reading Comprehension E4 ST				
Writing for a Variety of Purposes & Audiences E4 ST				
Understanding Standard English Grammar & Vocabulary E4 ST				
Speaking, Listening & Viewing Critically E4 ST				

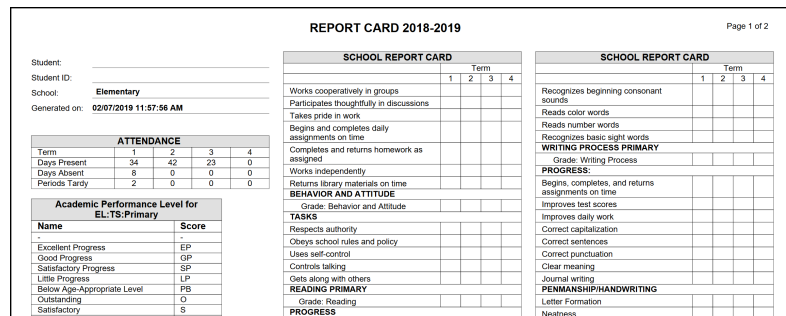
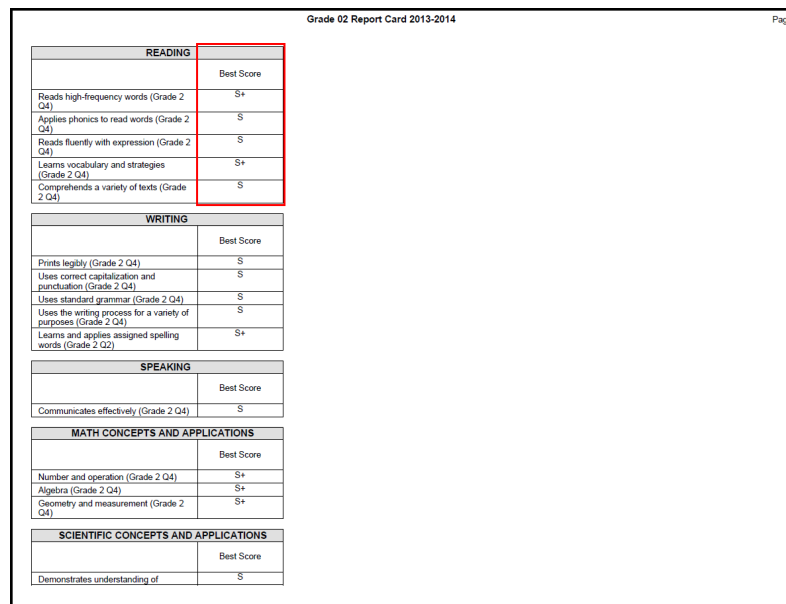
SHS HABITS OF ENGAGED LEARNERS				
Term	Q1	Q2	Q3	Q4
KIMStandardTEST (ENGLISH 4)				
KIMStandardTEST (FILM STUDIES)				
SHS Habits of Engaged Learners	EE [*]	ME [*]	EE [*]	ME [*]

GPA SUMMARY	
Cum GPA	0.0
Class Rank	Class Rank Excluded

Scores with an asterisk (*) indicate an in-progress score.

Standards Display Options

Selection determines how the selected standards report associated scores.

Option	Description
Grades for Selected Terms	<p>Only scores for the selected terms print on the report card.</p> <p>Mark the Schedule Structure and Term, and then mark the desired Term checkboxes (Term Q1, Term Q2, etc.).</p> <p>The name of the first checkbox depends on the name of the calendar Schedule Structure and Term Schedules. This could be <i>Main - Terms</i>, <i>Main - Grading Periods</i>, or another name schools use for terms.</p> <p>At least one term must be selected in order to have the report display in the dropdown list for selection on the student Grades tab.</p> <ul style="list-style-type: none"> To print scores for all terms, mark all checkboxes for the terms. To print scores for individual terms, mark the names of those terms only. <div data-bbox="459 810 1248 1124">  </div>
Best Score Only	<p>Only the best score for each selected grading task or standard prints on the report card. This looks at the selected grading tasks/standards across all terms. If a student is graded on a standard in the first term and the third term and receives a higher score for the standard in the third term, that score prints.</p> <div data-bbox="459 1415 1248 2016">  </div>

Option	Description
Most Recent Score Only	Only the most recent score for each selected grading task or standard prints on the report card. This score is usually from the last reporting period, or the last time the standard was scored.

Grade 02 Report Card 2013-2014

Page 4 of 5

SOCIAL STUDIES	
	Most Recent Score
Understands and demonstrates basic social studies concepts (Grade 2 Q4)	S
VISUAL ARTS	
	Most Recent Score
Demonstrates task management (Visual Arts) (Art Grade 2 Q4)	S
Creates art with effort and creativity using elements and principles of art (Art Grade 2 Q4)	S
MUSIC	
	Most Recent Score
Sings, plays instruments, dances (Music Grade 2 Q4)	S
Understands basic note values (Music Grade 2 Q4)	S
Demonstrates task management skills (music) (Music Grade 2 Q4)	S
TASK MANAGEMENT	
	Most Recent Score
Demonstrates respect for others (Grade 2 Q4)	S+
Works and interacts cooperatively (Grade 2 Q4)	S+
Demonstrates organizational skills (Grade 2 Q4)	S-
Perserveres, stays on task (Grade 2 Q4)	S+
Works independently (Grade 2 Q4)	S+
Completes work on time (Grade 2 Q4)	S
Follows directions (Grade 2 Q4)	S+
Comments: Keep reading this summer! She should do well in 3rd grade! Have a great summer!	

Tasks to Display	Selections determine which grading tasks and standards print for the selected terms
------------------	---

All Standards and Tasks	<p>Prints the selected standards and grading tasks assigned to the courses into which the student is scheduled. Only some of the standards and grading tasks may have scores.</p> <p>Notice in the example to the right, there are standards included that do not have scores, in addition to standards that do have scores.</p>
-------------------------	--

SCHOOL REPORT CARD

Term

1234

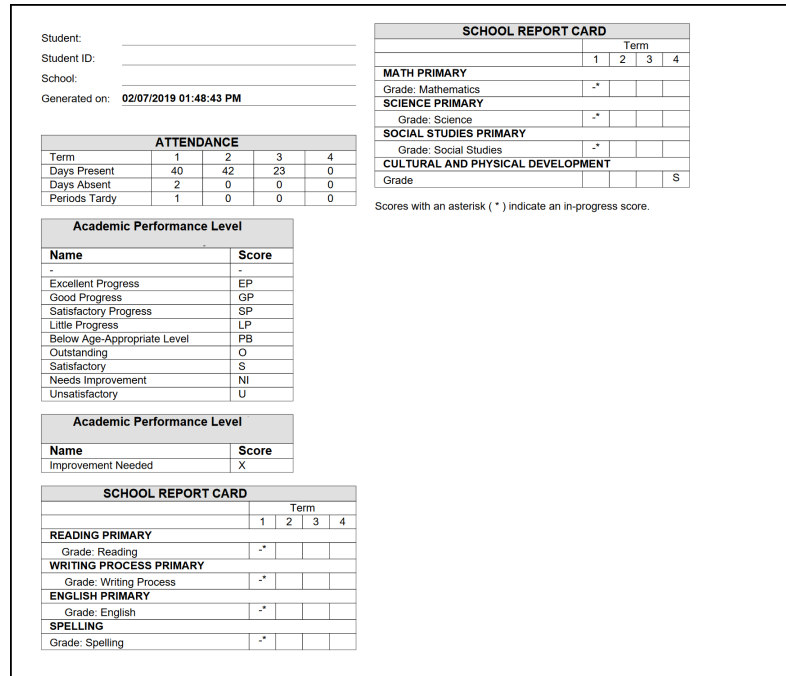
Works cooperatively in groups				
Participates thoughtfully in discussions				
Takes pride in work				
Begins and completes daily assignments on time				
Completes and returns homework as assigned				
Works independently				
Returns library materials on time				
BEHAVIOR AND ATTITUDE				
Grade: Behavior and Attitude				
TASKS				
Respects authority				
Obeys school rules and policy				
Uses self-control				
Controls talking				
Gets along with others				
READING PRIMARY				
Grade: Reading	-*			
PROGRESS				
Begins, completes, and returns				

SCHOOL REPORT CARD

Term

1234

Expresses ideas fluently in writing				
Supports ideas with specific details				
Invests time and effort in pieces				
Writes during journal time				
Complete sentences				
Correct grammar				
Correct punctuation and capitalization				
PENMANSHIP/HANDWRITING				
Letter Formation				
Neatness				
ENGLISH PRIMARY				
Grade: English	-*			
PROGRESS:				
Learns basic skills				
Improves test scores				
Improves daily work				
Begins, completes, and returns assignments on time				
SPELLING				
Grade: Spelling	-*			
PROGRESS:				

Option	Description
Graded Standards and Tasks Only	<p>Prints the selected standards and grading tasks assigned to the courses into which the student is scheduled that have scores. Grading tasks and standards that are not scored do not print.</p> <p>Notice in the example to the right, only standards that have been scored are printed.</p> <div data-bbox="459 524 1248 1198">  <p>The example report card includes the following sections:</p> <ul style="list-style-type: none"> Student Information: Student ID, School, and Generated on: 02/07/2019 01:48:43 PM. ATTENDANCE: A table showing days present (40), days absent (2), and periods tardy (1) across four terms. Academic Performance Level: A table mapping names to scores (e.g., Excellent Progress to EP, Improvement Needed to X). SCHOOL REPORT CARD: A table showing scores for Math, Science, Social Studies, and Cultural and Physical Development across four terms. Asterisks indicate in-progress scores. </div>
Placement and Signature Options <p>Selections determine what placement or signature lines display at the end of the report card. All of these are manual entries.</p>	
Next Year Placement Line	Provides a line for users to manually write in the student's placement for the next year.
Teacher Signature Line	Places a teacher signature line at the bottom of the report card.
Principal Signature Line	Places a principal signature line at the bottom of the report card.
Parent Signature Line	Places a parent signature line at the bottom of the report card.

Option

Description

Grade 02 Report Card 2013-2014
Page 5 of 5

*Comments: Have a nice summer! See you next year, Coyotes!

Placement for 2014 - 2015
Your child will be assigned to the _____ grade.

Teacher Signature

Principal Signature

Parent Signature

Page Layout

Portrait

Prints on 8.5 x 11 inch paper (letter), with the following margins: .

- All Pages Top Margin: 0.667in
- All Pages Bottom Margin: 0.5in
- All Pages Left Margin: 0.375in
- All Pages Right Margin: 0.375in

Independent School District
Grade 02 Report Card
2013-2014
Page 1 of 2

Student: Student, Abigail

Student ID: 123456

School: Adams Elementary

Teacher: Teacher, Jayne

Generated on: 01/19/2014 03:47:04 PM

ATTENDANCE			
Term	Q2	Q3	Q4
Days Present	73	32	40
Days Absent	8.0	6.0	6.0
Periods Tardy	3	1	6

Academic Performance Level for Elementary Rubric				
Name	Excellent	Satisfactory	Partially/inconsistently	Does not demonstrate outcome
Score	S+	S	S-	N

READING AT GRADE LEVEL			
	Term		
	Q2	Q3	Q4
Reads 2nd grade level materials	Yes	Yes	Yes

READING			
	Term		
	Q2	Q3	Q4
Reads high-frequency words	S+	S+	S+
Applies phonics to read words	S	S	S
Reads fluently with expression	S	S	S
<i>Term 1 Comments: practice reading out loud at home. She went from reading 94 words per minute in the fall to 87 words per minute.</i>			
Learns vocabulary and strategies	S+	S+	S+
Comprehends a variety of texts	S	S	S

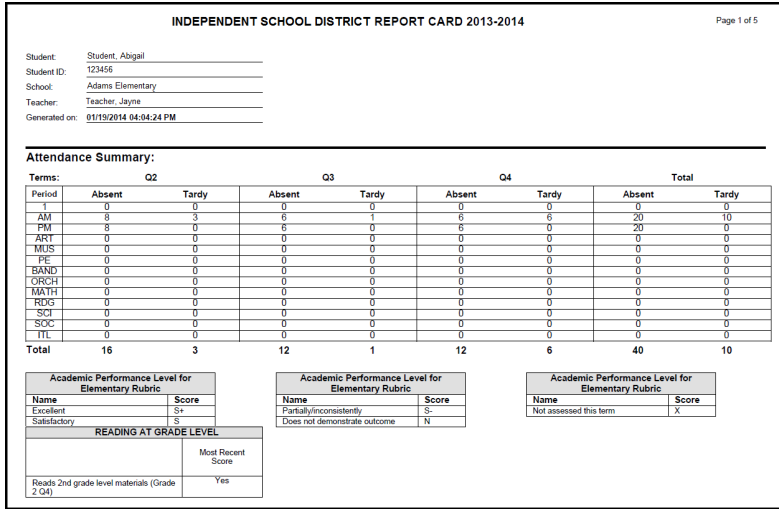
WRITING			
	Term		
	Q2	Q3	Q4

MATH CONCEPTS AND APPLICATIONS			
	Term		
	Q2	Q3	Q4
the math homework and practicing your math facts. Next term should be easier.			

SCIENTIFIC CONCEPTS AND APPLICATIONS			
	Term		
	Q2	Q3	Q4
Demonstrates understanding of scientific processes	X	X	S
Knows/demonstrates basic science concepts	X	X	S

DECISION MAKING/PERSONAL HEALTH			
	Term		
	Q2	Q3	Q4
Understands basic health concepts	S	S	S

INFORMATION AND TECHNOLOGY LITERACY			
	Term		
	Q2	Q3	Q4

Option	Description
Landscape	<p>Prints on 11 x 8.5-inch paper (letter), with the following margins:</p> <ul style="list-style-type: none"> • All Pages Top Margin: 0.25in • All Pages Bottom Margin: 0.25in • All Pages Left Margin: 0.375in • All Pages Right Margin: 0.375in 
Additional space for terms	<p>If a calendar has more than 5 terms included on the report card, mark this checkbox. This adjusts the PDF layout for readability.</p> <p>When all terms or standards/grading tasks are included in a report card, it prints on multiple pages. Print on both sides to save paper.</p>
Prepare report for full duplex printing	<p>When marked, all of the report cards in the selection are formatted to print on both the front and back side of the paper.</p> <p>This also applies when a student or parent prints the report card from the Campus Portal.</p>
Header Options Selections indicate which student identifiers print at the beginning of the report card. The header also includes identifying information, such as the student's name, grade level, and the name of the report card.	
Student ID	Prints the student's local identification number found on the Demographics tab.
State ID	Prints the student's state identification number found on the Demographics tab.
Student Counselor	Prints the student's school-assigned Counselor as listed on the student's Team Members (Counseling) tab.

Option	Description
Homeroom Teacher	<p>When marked, the student's homeroom teacher prints on the report card.</p> <ul style="list-style-type: none">Homeroom must be marked on the Course Editor and/or Section Editor.If a student is scheduled into multiple sections marked as homeroom, the teacher with the last name that is higher in the alphabet prints. For example, a homeroom teacher of Ferguson is printed when a student is in Teacher Ferguson's homeroom and Teacher Williams' homeroom. <div><p>Homeroom Teacher</p><p>The Teacher's name prints when the Homeroom checkbox is marked on the Course Editor or the Section editor.</p><ul style="list-style-type: none">If more than one teacher is assigned to a section, the first two names print on the Report Card.If no teacher is assigned to the section, no teacher's name prints on the Report Card.If a student moves to a new homeroom section, the teacher of the new homeroom prints on the Report Card.If the student is NOT enrolled in a Course/Section marked as homeroom, N/A prints on the Report Card.If the student ended enrollment in the Course/Section, the former homeroom teacher's name prints on the Report Card.</div>
Date/Time Stamp	Prints the date and time of when the report was generated.

Grade 11 Report Card
2017-2018
Page 1 of 1

ATTENDANCE				
Term	T1	T2	T3	T4
Days Present	44.8	29	0	0
Days Absent	0.15	0	0	0
Periods Tardy	0	0	0	0

Student: Student, Will

Student ID: 1234

Homeroom: Teacher, Ryan

State ID: 123456789

School: High School

Counselor: Staff, Margot

Generated on: 11/30/2017 10:40:20 AM

Display Options

Option

Description

Attendance Summary

Selections indicate how the attendance information displays on the report card. To include Attendance information, first mark the **Attendance Summary** checkbox, then mark the terms to include.

When only one term is selected, no Total column of attendance events prints; a total column only prints when more than one term is selected. The Daily Exact Attendance Summary does not respect this logic as it uses a legacy custom template that was already in place

Attendance entered for non-instructional periods and courses not marked for attendance do NOT appear on the report card.

Information in the letter sub-reports uses data stored in the AttendanceDayAggregation table. This means that attendance data for the current date is accurate as of the previous night's attendance calculation, or the last time the Attendance Aggregation Refresh was run. If needed, the [Attendance Aggregation Refresh](#) tool can be run to force an attendance recalculation to pull in the current day's data.

Select Terms

Select the terms for which to print attendance.

If only one term is selected (first image), the report card does not print a total column.

Attendance Summary By Term:		
Q2		
Absent	Tardy	
0.38	0	

If more than one term is selected, a Total column prints, in addition to the selected terms.

Attendance Summary By Term:					
Q1		Q2		Total	
Absent	Tardy	Absent	Tardy	Absent	Tardy
0	1	0.38	0	0.38	1

Option	Description
--------	-------------

Period	Lists the attendance information by period, looking at the total number of periods in which the student was marked absent or tardy.
--------	---

INDEPENDENT SCHOOL DISTRICT REPORT CARD 2013-2014										Page 1 of 5
Student:	Student, Abigail									
Student ID:	123456									
School:	Adams Elementary									
Teacher:	Teacher, Jayne									
Generated on:	01/19/2014 04:04:24 PM									
Attendance Summary:										
Terms:	Q2		Q3		Q4		Total			
Period	Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy		
1	0	0	0	0	0	0	0	0		
AM	8	3	6	1	6	6	20	10		
PM	8	0	6	0	6	0	20	0		
ART	0	0	0	0	0	0	0	0		
MUS	0	0	0	0	0	0	0	0		
PE	0	0	0	0	0	0	0	0		
BAND	0	0	0	0	0	0	0	0		
ORCH	0	0	0	0	0	0	0	0		
MATH	0	0	0	0	0	0	0	0		
RDG	0	0	0	0	0	0	0	0		
SCI	0	0	0	0	0	0	0	0		
SOC	0	0	0	0	0	0	0	0		
ITL	0	0	0	0	0	0	0	0		
Total	16	3	12	1	12	6	40	10		
Academic Performance Level for Elementary Rubric										
Name	Score		Name		Score		Name		Score	
Excellent	S+		Partially/inconsistently		S-		Not assessed this term		X	
Satisfactory	S		Does not demonstrate outcome		N					
READING AT GRADE LEVEL										
										Most Recent Score
Reads 2nd grade level materials (Grade 2 Q4)										Yes

Kentucky Users: Periods and setup may vary from the example image.

Course	Lists the absences by the course. Course attendance looks at the total number of periods missed for a specific course section.
--------	--

Independent School District Grade 02 Report Card 2013-2014 Page 1 of 2										Student: Student, Abigail	
										Student ID: 123456	
										School: Adams Elementary	
										Teacher: Teacher, Jayne	
										Generated on: 01/19/2014 03:47:04 PM	
Attendance Summary:											
Terms:	Q1		Q2		Q3		Q4		Total		
Course	Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy	
7100 Art 6	0	0	0	0	2	0	2	0	4	0	
7476 Art 6 - B	1	0	2	0	0	0	0	0	3	0	
1131 EL Grade 6	3	0	0	0	0	0	0	0	3	0	
4112 Math 6 (Extended)	2	3	5	2	3	1	3	0	13	6	
1183 MYP English 6	1	0	5	0	2	0	4	0	12	0	
2182 MYP Humanities 6	2	0	5	1	2	1	3	0	12	2	
4185 MYP Math 6	2	1	5	0	3	0	4	0	14	1	
3182 MYP Phys Sci 6	2	0	5	0	3	1	3	0	13	1	
1187 MYP Reading Skills 6	2	0	5	0	3	0	3	0	13	0	
6101 Phy Ed 6	1	3	3	4	0	0	3	2	7	9	
MIDDLE SCHOOL											
										Best Score	
ELECTIVES											
Final ()											
Semester (Art 6 - B Q2)										A-	
ENGLISH											
Final (MYP Reading Skills 6 Q4)										A-	
MATHEMATICS											
Final (Math 6 (Extended) Q4)										P	
PHY ED											
Final (Phy Ed 6 Q4)										C	
SCIENCE											
Final (MYP Phys Sci 6 Q4)										B	
SOCIAL STUDIES											
Final (MYP Humanities 6 Q4)										B	

Option	Description																																																
Daily Exact Term	<p>Uses the standard day-minute information entered on the Calendar Grade Levels tab. If no minute information is entered, minute information on the Days tab is used.</p> <p>Uses the calculation of <i>Number of minutes absent</i> divided by <i>Student Day Minutes</i>.</p> <div><div><div><div>Independent School District</div><div>Grade 02 Report Card</div><div>2013-2014</div><div>Page 1 of 2</div></div><div><div>Student:</div><div>Student ID:</div><div>School:</div><div>Teacher:</div><div>Generated on:</div><div>Student, Abigail</div><div>123456</div><div>Adams Elementary</div><div>Teacher, Jayne</div><div>01/19/2014 03:47:04 PM</div></div></div></div> <div><table><tr><th colspan="5">ATTENDANCE</th></tr><tr><th>Term</th><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>Days Present</td><td>39</td><td>35.4</td><td>35.6</td><td>42.7</td></tr><tr><td>Days Absent</td><td>1.99</td><td>4.65</td><td>2.39</td><td>3.32</td></tr><tr><td>Periods Tardy</td><td>5</td><td>6</td><td>3</td><td>2</td></tr></table><table><tr><th colspan="2">MIDDLE SCHOOL</th></tr><tr><td></td><td>Best Score</td></tr><tr><td colspan="2">ELECTIVES</td></tr><tr><td>Final (I)</td><td></td></tr><tr><td>Semester (Art 6 - B Q2)</td><td>A-</td></tr></table></div>	ATTENDANCE					Term	Q1	Q2	Q3	Q4	Days Present	39	35.4	35.6	42.7	Days Absent	1.99	4.65	2.39	3.32	Periods Tardy	5	6	3	2	MIDDLE SCHOOL			Best Score	ELECTIVES		Final (I)		Semester (Art 6 - B Q2)	A-													
ATTENDANCE																																																	
Term	Q1	Q2	Q3	Q4																																													
Days Present	39	35.4	35.6	42.7																																													
Days Absent	1.99	4.65	2.39	3.32																																													
Periods Tardy	5	6	3	2																																													
MIDDLE SCHOOL																																																	
	Best Score																																																
ELECTIVES																																																	
Final (I)																																																	
Semester (Art 6 - B Q2)	A-																																																
Daily (Half/Whole Day) Term	<p>Uses the standard day-minute information entered on the Calendar Grade Levels tab. If no minute information is entered, minute information on the Days tab is used.</p> <ul style="list-style-type: none">Full Day Present = 1 = Daily Absent Minutes is less than Half Day Absence field and Whole Day Absence field on Grade Level/CalendarHalf Day Present = 0.5 = Daily Absent Minutes is greater than or equal to the Half Day Absence field and less than Whole Day Absence fieldNot Present = 0 = Daily Absent Minutes is greater than or equal to the Whole Day Absence field <div><div><div><div>Independent School District</div><div>Grade 02 Report Card</div><div>2013-2014</div><div>Page 1 of 2</div></div><div><div>Student:</div><div>Student ID:</div><div>School:</div><div>Teacher:</div><div>Generated on:</div><div>Student, Abigail</div><div>123456</div><div>Adams Elementary</div><div>Teacher, Jayne</div><div>01/19/2014 03:47:04 PM</div></div></div></div> <div><p>Attendance Summary:</p><table><tr><th colspan="2">Q1</th><th colspan="2">Q2</th><th colspan="2">Q3</th><th colspan="2">Q4</th><th colspan="2">Total</th></tr><tr><th>Absent</th><th>Tardy</th><th>Absent</th><th>Tardy</th><th>Absent</th><th>Tardy</th><th>Absent</th><th>Tardy</th><th>Absent</th><th>Tardy</th></tr><tr><td>2</td><td>5</td><td>5</td><td>6</td><td>2.5</td><td>3</td><td>3</td><td>2</td><td>12.5</td><td>16</td></tr></table><table><tr><th colspan="2">MIDDLE SCHOOL</th></tr><tr><td></td><td>Best Score</td></tr><tr><td colspan="2">ELECTIVES</td></tr><tr><td>Final (I)</td><td></td></tr><tr><td>Semester (Art 6 - B Q2)</td><td>A-</td></tr><tr><td colspan="2">ENGLISH</td></tr><tr><td>Final (MYP Reading Skills 6 Q4)</td><td>A-</td></tr><tr><td colspan="2">MATHEMATICS</td></tr><tr><td>Final (Math 6 (Extended) Q4)</td><td>P</td></tr></table></div>	Q1		Q2		Q3		Q4		Total		Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy	2	5	5	6	2.5	3	3	2	12.5	16	MIDDLE SCHOOL			Best Score	ELECTIVES		Final (I)		Semester (Art 6 - B Q2)	A-	ENGLISH		Final (MYP Reading Skills 6 Q4)	A-	MATHEMATICS		Final (Math 6 (Extended) Q4)	P
Q1		Q2		Q3		Q4		Total																																									
Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy																																								
2	5	5	6	2.5	3	3	2	12.5	16																																								
MIDDLE SCHOOL																																																	
	Best Score																																																
ELECTIVES																																																	
Final (I)																																																	
Semester (Art 6 - B Q2)	A-																																																
ENGLISH																																																	
Final (MYP Reading Skills 6 Q4)	A-																																																
MATHEMATICS																																																	
Final (Math 6 (Extended) Q4)	P																																																

Option	Description
Cumulative GPA Cumulative GPA is based on the student's historical grades (grades posted to the Transcript). See the GPA Calculations article for detailed information on the calculations used to find GPA.	
GPA Calculation	<p>Allows selection of either the Campus Cumulative GPA (most districts use this) or a Custom GPA Calculation (where a special stored procedure or course weighting is used).</p> <p>Using the Campus Cumulative GPA option allows the selection of a Calculation Type. Using a custom GPA calculation does not allow selection of a calculation type.</p>
GPA Calculation Type	When using the Campus Cumulative GPA option is selection, a Calculation Type must be chosen. See the GPA Calculations in Campus article for explanations on weighted vs. unweighted.

Independent School District

Grade 12 Report Card

2013-2014

Page 1 of 2

Student:

Student ID:

School:

Teacher:

Generated on:

Student, Abigail

123456

High School

Teacher, Jayne

01/19/2014 03:47:04 PM

HIGH SCHOOL				
	Term			
	Q1	Q2	Q3	Q4
ELECTIVE				
Semester		D-		C-
ENGLISH				
Semester		C		D
FINE ARTS				
Semester		A		A
MATHEMATICS				
Semester		C-		D-
SCIENCE				
Semester		C+		C+
SOCIAL STUDIES				
Semester		B-		D-

GPA SUMMARY	
Unweighted GPA w/Bonus	2.59
Class Rank	260 out of 389

Class Rank	
Class Rank	Class Rank is the student’s placement in the class and is based on transcript scores.

Option	Description																																																																																	
with Bonus Points	<p>Printing the class rank with bonus points changes the student's ranking in the grade level.</p> <p>Bonus points are awarded at the score/mark level of a particular course. Students receive bonus points based on the score earned (e.g., an “A” may receive a bonus point, whereas a “C” may not). See the Using Bonus Points section of the GPA Calculations article for more information.</p> <p>When bonus points are marked to print with the GPA, the Class Rank should also include bonus points.</p> <div><div><div><div>Independent School District</div><div>Grade 12 Report Card</div><div>2013-2014</div><div>Page 1 of 2</div></div><div><div>Student: Student, Abigail</div><div>Student ID: 123456</div><div>School: High School</div><div>Teacher: Teacher, Jayne</div><div>Generated on: 01/19/2014 03:47:04 PM</div></div></div><table><tr><th colspan="5">HIGH SCHOOL</th></tr><tr><th></th><th colspan="4">Term</th></tr><tr><th></th><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>ELECTIVE</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>D-</td><td></td><td>C-</td></tr><tr><td>ENGLISH</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>C</td><td></td><td>D</td></tr><tr><td>FINE ARTS</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>A</td><td></td><td>A</td></tr><tr><td>MATHEMATICS</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>C-</td><td></td><td>D-</td></tr><tr><td>SCIENCE</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>C+</td><td></td><td>C+</td></tr><tr><td>SOCIAL STUDIES</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>B-</td><td></td><td>D-</td></tr></table><table><tr><th colspan="2">GPA SUMMARY</th></tr><tr><td>Cum GPA</td><td>2.691</td></tr><tr><td>Class Rank</td><td>260 out of 389</td></tr></table></div>	HIGH SCHOOL						Term					Q1	Q2	Q3	Q4	ELECTIVE					Semester		D-		C-	ENGLISH					Semester		C		D	FINE ARTS					Semester		A		A	MATHEMATICS					Semester		C-		D-	SCIENCE					Semester		C+		C+	SOCIAL STUDIES					Semester		B-		D-	GPA SUMMARY		Cum GPA	2.691	Class Rank	260 out of 389
HIGH SCHOOL																																																																																		
	Term																																																																																	
	Q1	Q2	Q3	Q4																																																																														
ELECTIVE																																																																																		
Semester		D-		C-																																																																														
ENGLISH																																																																																		
Semester		C		D																																																																														
FINE ARTS																																																																																		
Semester		A		A																																																																														
MATHEMATICS																																																																																		
Semester		C-		D-																																																																														
SCIENCE																																																																																		
Semester		C+		C+																																																																														
SOCIAL STUDIES																																																																																		
Semester		B-		D-																																																																														
GPA SUMMARY																																																																																		
Cum GPA	2.691																																																																																	
Class Rank	260 out of 389																																																																																	

Option

Description

If the student is not included in class rank calculations or if the settings of the report card do not allow the class rank calculation to occur, the printed report card reads *Excluded* instead of a ranking (a rank appears as 5 of 250, where the student is rank as number 5 in a class of 250 other students included in the class rank calculation).

If the class rank option is not selected, the column for Class Rank does not appear.

Independent School District
Grade 12 Report Card
2013-2014
Page 1 of 2

Student: Student, Abigail
Student ID: 123456
School: High School
Teacher: Teacher, Jayne
Generated on: 01/19/2014 03:47:04 PM

HIGH SCHOOL				
	Term			
	Q1	Q2	Q3	Q4
ELECTIVE				
Semester		D-		C-
ENGLISH				
Semester		C		D
FINE ARTS				
Semester		A		A
MATHEMATICS				
Semester		C-		D-
SCIENCE				
Semester		C+		C+
SOCIAL STUDIES				
Semester		B-		D-

GPA SUMMARY	
Cum GPA	2.691
Class Rank w/Bonus	Class Rank Excluded

Period

This selection adds the period number or name before the list of courses in which the student is enrolled, much like schedule information prints.

Because course information doesn't display on Standards Based Report Cards, this option does not apply.

Score Comments

A teacher has the ability to enter grades for the grading task and scores for the standards, as well as comments related to that grade/score or to the student's behavior, etc. This option displays the comment on the report card for the selected terms.

Mark the option to print **Score Comments** and then select the terms for which to print the comments. If no terms are selected, no comments print.

Option	Description																																																																																				
One Term	<div>Displaying comments for one term only prints the comments for the selected term.</div> <div><table><tr><th colspan="4">VISUAL ARTS</th></tr><tr><th></th><th colspan="3">Term</th></tr><tr><th></th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>Creates art with effort and creativity using elements and principles of art</td><td>S</td><td>S</td><td>S</td></tr></table><table><tr><th colspan="4">MUSIC</th></tr><tr><th></th><th colspan="3">Term</th></tr><tr><th></th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>Sings, plays instruments, dances</td><td>S</td><td>S</td><td>S</td></tr><tr><td>Understands basic note values</td><td>X</td><td>S</td><td>S</td></tr><tr><td>Demonstrates task management skills (music)</td><td>S</td><td>S</td><td>S</td></tr></table><table><tr><th colspan="4">TASK MANAGEMENT</th></tr><tr><th></th><th colspan="3">Term</th></tr><tr><th></th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>Demonstrates respect for others</td><td>S+</td><td>S+</td><td>S+</td></tr><tr><td>Works and interacts cooperatively</td><td>S+</td><td>S+</td><td>S+</td></tr><tr><td>Demonstrates organizational skills</td><td>S-</td><td>S-</td><td>S-</td></tr><tr><td>Perseveres; stays on task</td><td>S</td><td>S+</td><td>S+</td></tr><tr><td>Works independently</td><td>S</td><td>S</td><td>S+</td></tr><tr><td>Completes work on time</td><td>S</td><td>S</td><td>S</td></tr><tr><td>Follows directions</td><td>S</td><td>S+</td><td>S+</td></tr><tr><td colspan="4">Term 3 Comments: Keep reading this summer! I enjoyed Abby in my class! She should do well in 3rd grade! Have a great summer!</td></tr></table><div>Have a nice summer! See you next year, Coyotes!</div><div>Placement for 2014 - 2015</div><div>Your child will be assigned to the _____ grade.</div></div>	VISUAL ARTS					Term				Q2	Q3	Q4	Creates art with effort and creativity using elements and principles of art	S	S	S	MUSIC					Term				Q2	Q3	Q4	Sings, plays instruments, dances	S	S	S	Understands basic note values	X	S	S	Demonstrates task management skills (music)	S	S	S	TASK MANAGEMENT					Term				Q2	Q3	Q4	Demonstrates respect for others	S+	S+	S+	Works and interacts cooperatively	S+	S+	S+	Demonstrates organizational skills	S-	S-	S-	Perseveres; stays on task	S	S+	S+	Works independently	S	S	S+	Completes work on time	S	S	S	Follows directions	S	S+	S+	Term 3 Comments: Keep reading this summer! I enjoyed Abby in my class! She should do well in 3rd grade! Have a great summer!			
VISUAL ARTS																																																																																					
	Term																																																																																				
	Q2	Q3	Q4																																																																																		
Creates art with effort and creativity using elements and principles of art	S	S	S																																																																																		
MUSIC																																																																																					
	Term																																																																																				
	Q2	Q3	Q4																																																																																		
Sings, plays instruments, dances	S	S	S																																																																																		
Understands basic note values	X	S	S																																																																																		
Demonstrates task management skills (music)	S	S	S																																																																																		
TASK MANAGEMENT																																																																																					
	Term																																																																																				
	Q2	Q3	Q4																																																																																		
Demonstrates respect for others	S+	S+	S+																																																																																		
Works and interacts cooperatively	S+	S+	S+																																																																																		
Demonstrates organizational skills	S-	S-	S-																																																																																		
Perseveres; stays on task	S	S+	S+																																																																																		
Works independently	S	S	S+																																																																																		
Completes work on time	S	S	S																																																																																		
Follows directions	S	S+	S+																																																																																		
Term 3 Comments: Keep reading this summer! I enjoyed Abby in my class! She should do well in 3rd grade! Have a great summer!																																																																																					

Option

Description

Multiple Terms

Displaying comments for multiple terms prints the comments in term order (Term 1 comments, Term 2 comments, etc.).

MUSIC			
	Term		
	Q2	Q3	Q4
Sings, plays instruments, dances	S	S	S
Understands basic note values	X	S	S
<i>Term 1 Comments: This task will be assessed during quarters 3 and 4.</i> <i>Term 2 Comments: During Quarter 4 all second graders will be given an assessment on note values. You may see a change in grade from Quarter 3 to Quarter 4 because of this final assessment.</i>			
Demonstrates task management skills (music)	S	S	S

TASK MANAGEMENT			
	Term		
	Q2	Q3	Q4
Demonstrates respect for others	S+	S+	S+
Works and interacts cooperatively	S+	S+	S+
Demonstrates organizational skills	S-	S-	S-
Perseveres; stays on task	S	S+	S+
Works independently	S	S	S+
Completes work on time	S	S	S
Follows directions	S	S+	S+
<i>Term 1 Comments: I am enjoying having Abby in the class! She is a very sweet girl and always tries her best.</i> <i>Term 3 Comments: Keep reading this summer! I enjoyed Abby in my class! She should do well in 3rd grade! Have a great summer!</i>			

**Have a nice summer! See you next year,
Coyotes!**

Show Report Comments

Displays any report comments established for the student in the [Report Comments tab](#).

Grade 10 Report Card
2017-2018
Page 1 of 1

Student: _____
School: _____

Honor Roll
You have met the Honor Roll requirements for this term.

ATTENDANCE				
Term	T1	T2	T3	T4
Days Present	44.6	39	0	0
Days Absent	0.39	0	0	0

Legal Name

Option	Description
--------	-------------

When selected, the student's legal first name, legal middle name, legal last name and legal suffix print if entered in the [Protected Identity](#) information and if the user has [tool rights](#) to Protected Identity Information (users need at least Read rights to Protected Identity Information).

The Effective Date on the Identity Record is not considered when printing the Protected Identity information on a report card. If the protected identity fields are populated on the current Identity record, the legal first/last/middle/suffix values print.

When the legal first name or legal last name is not populated or if the user does not have tool rights to this information, the student's first name and last name reports from the First Name and Last Name fields on the student's current Identity record.

The screenshot displays the 'Identities Editor' interface for a student named Paisley, born 04/05/2007. It shows a table of identity records with columns for Identity, Current, Effective Date, Birth Date, and District. Below this, a preview of a 'Unified Grade 09 Report Card' is shown. A red box highlights the 'Protected Identity Information' section in the report card preview, which contains fields for Legal Last Name, Legal First Name, Legal Middle Name, and Legal Suffix. A red arrow points from the 'Student, Paisley' entry in the Identities Editor table to this section in the report card preview.

When the **Portal - Active** checkbox is marked on the Report Detail editor AND the Legal Name option is marked, the Report Card prints the student's Legal Name on the report card that is generated from Campus Student or Campus Parent.

Term GPA

This number reflects the grades given for the term and does not use transcript information to calculate. This can also be displayed with bonus points.

See the [GPA Calculations](#) article for detailed information on the calculations used to find GPA.

Option	Description																																																																																																				
Weighted, Unweighted	<p>This value is the student's average of scores within a specified term.</p> <div><div><div><div>Independent School District</div><div>Grade 12 Report Card</div><div>2013-2014</div><div>Page 1 of 2</div></div><div><div>Student: Student, Abigail</div><div>Student ID: 123456</div><div>School: High School</div><div>Teacher: Teacher, Jayne</div><div>Generated on: 01/19/2014 03:47:04 PM</div></div></div></div> <table><thead><tr><th colspan="5">HIGH SCHOOL</th></tr><tr><th></th><th colspan="4">Term</th></tr><tr><th></th><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr></thead><tbody><tr><td>ELECTIVE</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>D-</td><td></td><td>C-</td></tr><tr><td>ENGLISH</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>C</td><td></td><td>D</td></tr><tr><td>FINE ARTS</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>A</td><td></td><td>A</td></tr><tr><td>MATHEMATICS</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>C-</td><td></td><td>D-</td></tr><tr><td>SCIENCE</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>C+</td><td></td><td>C+</td></tr><tr><td>SOCIAL STUDIES</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>B-</td><td></td><td>D-</td></tr></tbody></table> <table><thead><tr><th colspan="5">GPA SUMMARY</th></tr><tr><th>Term</th><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr></thead><tbody><tr><td>Term GPA</td><td>2.5</td><td>2.2</td><td>2.4</td><td>1.7</td></tr><tr><td>Unweighted GPA</td><td colspan="4">2.691</td></tr><tr><td>Class Rank</td><td colspan="4">260 out of 389</td></tr></tbody></table>	HIGH SCHOOL						Term					Q1	Q2	Q3	Q4	ELECTIVE					Semester		D-		C-	ENGLISH					Semester		C		D	FINE ARTS					Semester		A		A	MATHEMATICS					Semester		C-		D-	SCIENCE					Semester		C+		C+	SOCIAL STUDIES					Semester		B-		D-	GPA SUMMARY					Term	Q1	Q2	Q3	Q4	Term GPA	2.5	2.2	2.4	1.7	Unweighted GPA	2.691				Class Rank	260 out of 389			
HIGH SCHOOL																																																																																																					
	Term																																																																																																				
	Q1	Q2	Q3	Q4																																																																																																	
ELECTIVE																																																																																																					
Semester		D-		C-																																																																																																	
ENGLISH																																																																																																					
Semester		C		D																																																																																																	
FINE ARTS																																																																																																					
Semester		A		A																																																																																																	
MATHEMATICS																																																																																																					
Semester		C-		D-																																																																																																	
SCIENCE																																																																																																					
Semester		C+		C+																																																																																																	
SOCIAL STUDIES																																																																																																					
Semester		B-		D-																																																																																																	
GPA SUMMARY																																																																																																					
Term	Q1	Q2	Q3	Q4																																																																																																	
Term GPA	2.5	2.2	2.4	1.7																																																																																																	
Unweighted GPA	2.691																																																																																																				
Class Rank	260 out of 389																																																																																																				
with Bonus Points	<p>Printing the Term GPA with Bonus Points changes the student's GPA.</p> <p>Bonus points are awarded at the score/mark level of a particular course. Students receive bonus points based on the score earned (e.g., an “A” may receive a bonus point, whereas a “C” may not). See the Using Bonus Points section of the GPA Calculations article for more information.</p> <div><div><div><div>Independent School District</div><div>Grade 12 Report Card</div><div>2013-2014</div><div>Page 1 of 2</div></div><div><div>Student: Student, Abigail</div><div>Student ID: 123456</div><div>School: High School</div><div>Teacher: Teacher, Jayne</div><div>Generated on: 01/19/2014 03:47:04 PM</div></div></div></div> <table><thead><tr><th colspan="5">HIGH SCHOOL</th></tr><tr><th></th><th colspan="4">Term</th></tr><tr><th></th><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr></thead><tbody><tr><td>ELECTIVE</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>D-</td><td></td><td>C-</td></tr><tr><td>ENGLISH</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>C</td><td></td><td>D</td></tr><tr><td>FINE ARTS</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>A</td><td></td><td>A</td></tr><tr><td>MATHEMATICS</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>C-</td><td></td><td>D-</td></tr><tr><td>SCIENCE</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>C+</td><td></td><td>C+</td></tr><tr><td>SOCIAL STUDIES</td><td></td><td></td><td></td><td></td></tr><tr><td>Semester</td><td></td><td>B-</td><td></td><td>D-</td></tr></tbody></table> <table><thead><tr><th colspan="5">GPA SUMMARY</th></tr><tr><th>Term</th><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr></thead><tbody><tr><td>Term GPA w/Bonus</td><td>2.585</td><td>2.225</td><td>2.447</td><td>1.725</td></tr><tr><td>Unweighted GPA w/Bonus</td><td colspan="4">2.691</td></tr><tr><td>Class Rank</td><td colspan="4">260 out of 389</td></tr></tbody></table>	HIGH SCHOOL						Term					Q1	Q2	Q3	Q4	ELECTIVE					Semester		D-		C-	ENGLISH					Semester		C		D	FINE ARTS					Semester		A		A	MATHEMATICS					Semester		C-		D-	SCIENCE					Semester		C+		C+	SOCIAL STUDIES					Semester		B-		D-	GPA SUMMARY					Term	Q1	Q2	Q3	Q4	Term GPA w/Bonus	2.585	2.225	2.447	1.725	Unweighted GPA w/Bonus	2.691				Class Rank	260 out of 389			
HIGH SCHOOL																																																																																																					
	Term																																																																																																				
	Q1	Q2	Q3	Q4																																																																																																	
ELECTIVE																																																																																																					
Semester		D-		C-																																																																																																	
ENGLISH																																																																																																					
Semester		C		D																																																																																																	
FINE ARTS																																																																																																					
Semester		A		A																																																																																																	
MATHEMATICS																																																																																																					
Semester		C-		D-																																																																																																	
SCIENCE																																																																																																					
Semester		C+		C+																																																																																																	
SOCIAL STUDIES																																																																																																					
Semester		B-		D-																																																																																																	
GPA SUMMARY																																																																																																					
Term	Q1	Q2	Q3	Q4																																																																																																	
Term GPA w/Bonus	2.585	2.225	2.447	1.725																																																																																																	
Unweighted GPA w/Bonus	2.691																																																																																																				
Class Rank	260 out of 389																																																																																																				
Mailing Label Options																																																																																																					

Report cards can be printed for mailing or printed for handing out in class. They can also be printed with or without being addressed to the student's parent/guardian.

Option	Description
Student's Primary Household Only	Prints report cards for the student's primary household. Any individual in that household or related to that household who is marked for mailing on the relationship receives a report card. Household addresses can be primary or secondary.
No Mailing Label	Prints the report card without an address. This can be used to hand out report cards in class. This should not be marked if the other mailing label options are marked.
Recipient Names	Prints the actual names of the individuals receiving the report card, instead of <i>To the parent/guardian of</i> . Names print in the first two lines of the address with first and last names.

Academic Performance Level		
E	S	S-
Excellent	Satisfactory	Partially/Incons
Laura Parent Adam Parent 4321 Campus Way Any Town, MN 55555		

School Comment (printed on all)

An entry here displays on ALL report cards generated in **bold**. Users can indicate the date of parent/teacher conferences, after school activities or anything the user feels the parent should know.

Option	Description																																																		
Print at Beginning	<p>School comments print on the first page, before grade information.</p> <div><table><tr><th colspan="2">Academic Performance Level for Elementary Rubric</th></tr><tr><th>Name</th><th>Score</th></tr><tr><td>Excellent</td><td>S+</td></tr><tr><td>Satisfactory</td><td>S</td></tr><tr><td>Partially/inconsistently</td><td>S-</td></tr><tr><td>Does not demonstrate outcome</td><td>N</td></tr><tr><td>Not assessed this term</td><td>X</td></tr></table><div><p>The end of the Term is approaching! Make sure your students have turned in homework.</p><table><tr><th colspan="4">READING AT GRADE LEVEL</th></tr><tr><th></th><th colspan="3">Term</th></tr><tr><th></th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>Reads 2nd grade level materials</td><td>Yes</td><td>Yes</td><td>Yes</td></tr></table><table><tr><th colspan="4">READING</th></tr><tr><th></th><th colspan="3">Term</th></tr><tr><th></th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>Reads high-frequency words</td><td>S+</td><td>S+</td><td>S+</td></tr><tr><td>Applies phonics to read words</td><td>S</td><td>S</td><td>S</td></tr></table></div></div>	Academic Performance Level for Elementary Rubric		Name	Score	Excellent	S+	Satisfactory	S	Partially/inconsistently	S-	Does not demonstrate outcome	N	Not assessed this term	X	READING AT GRADE LEVEL					Term				Q2	Q3	Q4	Reads 2nd grade level materials	Yes	Yes	Yes	READING					Term				Q2	Q3	Q4	Reads high-frequency words	S+	S+	S+	Applies phonics to read words	S	S	S
Academic Performance Level for Elementary Rubric																																																			
Name	Score																																																		
Excellent	S+																																																		
Satisfactory	S																																																		
Partially/inconsistently	S-																																																		
Does not demonstrate outcome	N																																																		
Not assessed this term	X																																																		
READING AT GRADE LEVEL																																																			
	Term																																																		
	Q2	Q3	Q4																																																
Reads 2nd grade level materials	Yes	Yes	Yes																																																
READING																																																			
	Term																																																		
	Q2	Q3	Q4																																																
Reads high-frequency words	S+	S+	S+																																																
Applies phonics to read words	S	S	S																																																

Option

Description

Print at End

School comments print after grade information on the last page of the report card.

MUSIC			
	Term		
	Q2	Q3	Q4
Sings, plays instruments, dances	S	S	S
Understands basic note values	X	S	S
<i>Term 1 Comments: This task will be assessed during quarters 3 and 4.</i> <i>Term 2 Comments: During Quarter 4 all second graders will be given an assessment on note values. You may see a change in grade from Quarter 3 to Quarter 4 because of this final assessment.</i>			
Demonstrates task management skills (music)	S	S	S

TASK MANAGEMENT			
	Term		
	Q2	Q3	Q4
Demonstrates respect for others	S+	S+	S+
Works and interacts cooperatively	S+	S+	S+
Demonstrates organizational skills	S-	S-	S-
Perseveres; stays on task	S	S+	S+
Works independently	S	S	S+
Completes work on time	S	S	S
Follows directions	S	S+	S+
<i>Term 1 Comments: I am enjoying having Abby in the class! She is a very sweet girl and always tries her best.</i> <i>Term 3 Comments: Keep reading this summer! I enjoyed Abby in my class! She should do well in 3rd grade! Have a great summer!</i>			

Have a nice summer! See you next year, Coyotes!

Grading Tasks and Standards

All items on which the student is graded display in the Grading Tasks list, whether they are Grading Tasks or Standards.

Option	Description
	<p>Grading Tasks and Standards are assigned to Courses and are used to assign students a grade in the appropriate Course Section. Grading Tasks are usually term based and are posted at the end of a term (Quarter, Semester, etc.). Schools could also have Process Grades or Weekly grades. All of these tasks can be selected to display on the report card.</p>
	<p>Depending on the needs of the school, there may be one report card per grading term. Or, there could be a report card for the end of the semester and which only lists the semester grades.</p>
	<p>Standards are skills the student must learn throughout the course of the year and determine the student's success in the given course and/or grade level. Skills like reading at grade level or comprehends written material are considered standards and vary from district to district.</p>
	<p>Standards and grading tasks are assigned a Term Mask at the Course Level, indicating when that standard is graded. If a grading task or standard is not marked for a certain term (for example, the standard is only graded for Terms 2 and 4), the printed report card displays those term boxes in shaded gray coloring, indicating the standard is not scored during that term. See the last image in this article for more information.</p>
	<p>When the Report Card does NOT have ALL TERMS selected in the Grades for Selected Terms in the Standards Display Options AND there is a Standard Group where none of the child standards are assigned a Term Mask for the selected term, the Standard Group DOES NOT display on the Report Card. For example, a report card is set to display for Term 1 that includes a Standard Group with child standards A, B, C, and D. A, B, and C have the Term Mask set to Term 4, while D has the Term Mask set to Term 3. In this situation, the whole Standard Group does not print in that report card. When the report card is set to display for Term 3, however, the Standard Group does display, with the boxes for A, B, and C grayed out.</p>
	<p>When printing, standards that have long names are formatted to wrap to the next line in the column and are formatted to stay within the same column (so the entirety of the standard name stays together).</p>
	<p>When a standard is associated and graded with more than one course, the name of the course and course section in which the student met the standard prints with that standard.</p>
	<p>Grading tasks only print when they are associated to a Credit Group and Credit Type.</p>

Option	Description																																																																				
Select all grading tasks	<p>This option prints each grading tasks/standard to the report card that is assigned to a course in which the student is enrolled. If there is no score given to the student for the standard, the fields are blank.</p> <p>Standards display on the report card in Standard Group Name order. See the Standards Bank article for information on organizing and maintaining standards.</p> <div><table><tr><th colspan="4">VISUAL ART/MUSIC</th></tr><tr><td></td><th colspan="3">Term</th></tr><tr><td></td><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>Creates works of art using appropriate tools</td><td></td><td></td><td></td></tr></table><table><tr><th colspan="4">VISUAL ARTS</th></tr><tr><td></td><th colspan="3">Term</th></tr><tr><td></td><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>Demonstrates task management (Visual Arts)</td><td>S</td><td>S</td><td>S</td></tr><tr><td>Creates art with effort and creativity using elements and principles of art</td><td>S</td><td>S</td><td>S</td></tr></table><table><tr><th colspan="4">MUSIC</th></tr><tr><td></td><th colspan="3">Term</th></tr><tr><td></td><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>Sings, plays instruments, dances</td><td>S</td><td>S</td><td>S</td></tr><tr><td>Understands basic note values</td><td>X</td><td>S</td><td>S</td></tr><tr><td>Demonstrates task management skills (music)</td><td>S</td><td>S</td><td>S</td></tr></table><table><tr><th colspan="4">TASK MANAGEMENT</th></tr><tr><td></td><th colspan="3">Term</th></tr></table></div>	VISUAL ART/MUSIC					Term				Q2	Q3	Q4	Creates works of art using appropriate tools				VISUAL ARTS					Term				Q2	Q3	Q4	Demonstrates task management (Visual Arts)	S	S	S	Creates art with effort and creativity using elements and principles of art	S	S	S	MUSIC					Term				Q2	Q3	Q4	Sings, plays instruments, dances	S	S	S	Understands basic note values	X	S	S	Demonstrates task management skills (music)	S	S	S	TASK MANAGEMENT					Term		
VISUAL ART/MUSIC																																																																					
	Term																																																																				
	Q2	Q3	Q4																																																																		
Creates works of art using appropriate tools																																																																					
VISUAL ARTS																																																																					
	Term																																																																				
	Q2	Q3	Q4																																																																		
Demonstrates task management (Visual Arts)	S	S	S																																																																		
Creates art with effort and creativity using elements and principles of art	S	S	S																																																																		
MUSIC																																																																					
	Term																																																																				
	Q2	Q3	Q4																																																																		
Sings, plays instruments, dances	S	S	S																																																																		
Understands basic note values	X	S	S																																																																		
Demonstrates task management skills (music)	S	S	S																																																																		
TASK MANAGEMENT																																																																					
	Term																																																																				

Score Groups/Rubrics

Option

Description

Select the score groups and rubrics to print on the report card. This option prints what letter grade is associated with what point value or percentage. Options are also available to print the GPA values associated with the scores.

Multiple score groups and rubrics can be selected.

Independent School District
Grade 2 Report Card
2013-2014
Page 1 of 2

Student: Student, Abigail
Student ID: 123456
School: Elementary School
Teacher: Teacher, Jayne
Generated on: 01/19/2014 03:47:04 PM

Attendance Summary:

Terms:	Q2		Q3		Q4		Total	
Course	Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy
HMRM-2 Grade 2	8	3	6	1	6	6	20	10

Academic Performance Level for Elementary Rubric					
Name	Excellent	Satisfactory	Partially/Inconsistently	Does not demonstrate outcome	Not assessed this term
Score	S+	S	S-	N	X

Standards Based Report Card Examples

The following images provide examples of Standards Based Report Cards. Included are examples from elementary schools, middle schools and high schools, with a variety of options.

Infinite Campus School District
Grade 02 Report Card
2012-2013
Page 1 of 2

Student: _____
School: Infinite Campus
Teacher: Hallman, Stephen

ATTENDANCE				
Term	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Days Present	115	0	0	0
Days Absent	0	0	0	0
Periods Tardy	0	0	0	0

Academic Performance Level for Standards			
Name	Mastery	Proficiency	Emergent
Score	M	P	E

DIBELS ASSESSMENT				
	Term			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4
STUDENT'S ORAL FLUENCY				
Beginning of Year (Goal = 52)	95			
Middle of Year (Goal = 72)	98			
End of Year (Goal = 87)	100			

READING ACHIEVEMENT				
	Term			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4
I. STRATEGIES				
Applies decoding and word recognition skills	P			
Reads with fluency and expression	P			
Applies strategies to read and understand different types of text	E			
II. COMPREHENSION				
Retells and sequences events in a story	P			
Identifies the literary elements of character, setting and problem/solution	M			
Identifies main idea in a story	P			
III. LITERARY RESPONSE/ANALYSIS				
Identifies rhythm, rhyme, alliteration and simple pattern in poetry	P			
Compares and contrasts different versions of the same story or poem	E			
Identifies different genres of literature	M			
IV. INFORMATIONAL SKILLS				
Locates & uses table of contents, index and glossary in informational texts	M			
Applies alphabetical order to the 2nd letter when using dictionaries	P			

WRITING				
	Term			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Students can write three related sentences	M			
Students can write a friendly letter	E			
Students can use periods and question marks in writing	P			
Students can write questions and statements	P			
Students can capitalize proper names, days of the week & months of the year	P			
Students can spell high frequency as well as words with phonetic elements	E			
Students can form letters accurately, and space words & sentences correctly	E			

SUCCESSFUL LEARNER BEHAVIORS				
	Term			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Listens to and follows directions	P			
Organizes materials and workspace	P			
Works with neatness	P			
Works well independently	P			
Consistently displays best effort	E			
Communicates effectively	M			
Interacts appropriately with adults	P			
Interacts appropriately with other children	E			
Attends to task	P			
Obeys school, classroom and playground rules	E			
Talks at appropriate times	P			

Elementary Standards Based Report Card

YOUR SCHOOL DISTRICT GRADE 07 REPORT CARD 2010-2011

Student: _____
 Student ID: _____
 School: _____
 Teacher: _____

*Comments:

District Attendance Goal: At Least 97% Days Present for Every Child

ACADEMIC MARKING CODE

A	B	C	D	F	NE
100-90	89-80	79-70	69-60	<60	Not enough information

- 5 = Consistently applies and generalizes skills and strategies.
- 4 = Secure in skills and strategies.
- 3 = Developing in skills and strategies.
- 2 = Developing in skills and strategies with support.
- 1 = Struggles with skills and strategies even with support.

WORK ETHIC MARKING CODE

- 3 = Most of the time
- 2 = Some of the time
- 1 = Rarely

READING				
	Term			
	T1	T2	T3	T4
Overall Reading Achievement				
ACADEMIC STANDARDS				
Uses structural analysis to decode text				
Applies comprehension strategies and skills to understand text				
Contributes insight into literary discussions				
WORK ETHIC				
Reading Preparation				
Reading On task				
Reading Work completion				

LANGUAGE ARTS				
	Term			
	T1	T2	T3	T4
Overall Language Arts Achievement				
ACADEMIC STANDARDS				
Writes effectively for a variety of purposes				
Applies accurate grammar & spelling in writing				
Applies research strategies to develop ideas				
WORK ETHIC				
Language Arts Preparation				
Language Arts On task				
Language Arts Work Completion				

MATHEMATICS				
	Term			
	T1	T2	T3	T4
Overall Mathematics Achievement				
ACADEMIC STANDARDS				
Number Sense & Algebra				
Geometry & Measurement				
Data & Probability				
WORK ETHIC				
Math Preparation				
Math On-Task				
Math Work Completion				

SCIENCE				
	Term			
	T1	T2	T3	T4
Overall Science Achievement				
ACADEMIC STANDARDS				
Physical Science				
Earth Science				
Life Science				
WORK ETHIC				
Science Preparation				
Science On Task				
Science Work Completion				

SOCIAL STUDIES				
	Term			
	T1	T2	T3	T4
Western Civilizations				
WORK ETHIC				
Social Studies Preparation				
Social Studies On task				
Social Studies Work completion				

PHYSICAL EDUCATION				
	Term			
	T1	T2	T3	T4
STANDARDS				
Presents knowledge of skills & techniques				
Demonstrates skill, physical fitness & health knowledge				
Applies appropriate rules & strategies				
WORK ETHIC				
Work ethic to be determined				

Middle School Standards Based Report Card

SCHOOL DISTRICT GRADE 12 REPORT CARD 2013-2014

Page 1 of 21

Student: _____
 School: Campus High School
 Teacher: _____

ATTENDANCE				
Term	Q1	Q2	Q3	Q4
Days Present	17	0	0	0
Days Absent	0	0	0	0
Periods Tardy	0	0	0	0

COUNTING AND CARDINALITY				
	Term			
	Q1	Q2	Q3	Q4

KNOW NUMBER NAMES AND THE COUNT SEQUENCE

Count to 100 by ones

Count to 100 by ones from any given number in this sequence

Count to 100 by tens

Represent a number of objects with a written numeral 0-20

COUNT TO TELL THE NUMBER OF OBJECTS

Counts objects to 20, matching one counting word to one object

Tells the number of objects counted for up to 20 objects

COMPARE NUMBERS

Compare sets of object by using greater than, less than, or equal

Compares two numbers 1-10 presented as written numerals

OPERATIONS AND ALGEBRAIC THINKING				
	Term			
	Q1	Q2	Q3	Q4

UNDERSTAND ADDITION AND SUBTRACTION

Decompose numbers 1-10 into pairs in more than one way

Find the number that goes with any number 1-9 to make 10

Fluently add and subtract within 5

Represent addition and subtraction with objects, drawings, and actions

OPERATIONS AND ALGEBRAIC THINKING				
	Term			
	Q1	Q2	Q3	Q4
Solve addition and subtraction word problems, add and subtract within 10				

NUMBER AND OPERATIONS IN BASE TEN				
	Term			
	Q1	Q2	Q3	Q4

WORK WITH 11-19 TO GAIN FOUNDATIONS IN PLACE VALUE

Compose and decompose numbers from 11-19 into tens and some further ones

MEASUREMENT AND DATA				
	Term			
	Q1	Q2	Q3	Q4

DESCRIBE AND COMPARE MEASURABLE ATTRIBUTES

Compare common measurable attributes of objects

Describe several measurable attributes of objects

CLASSIFY OBJECTS, COUNT NUMBER IN EACH CATEGORY

Classify objects into categories; count the objects in each category

GEOMETRY				
	Term			
	Q1	Q2	Q3	Q4

IDENTIFY AND DESCRIBE SHAPES

Describe environmental objects using names of shapes and positional words

Identify shapes as 2D or 3D

Names shapes in different orientations and sizes

ANALYZE, COMPARE, CREATE, AND COMPOSE SHAPES

Analyze 2D and 3D shapes using attributes

Build, draw, and compose larger shapes from simple shapes

OPERATIONS & ALGEBRAIC THINKING				
	Term			
	Q1	Q2	Q3	Q4

REPRESENT/ SOLVE ADDITION AND SUBTRACTION PROBLEMS

Solve addition story problems with 3 numbers up to 20 with an unknown

Solve addition/subtraction word problems up to 20 using various strategies

UNDERSTAND/ APPLY PROPERTIES OF OPERATIONS AND RELATIONSHIPS BETWEEN +, -, & =

Use addition facts to solve subtraction problems

Use strategies to solve add/sub problems using properties

ADD AND SUBTRACT WITHIN 20

Fluently add and subtract up to 10

Relate counting to addition and subtraction

WORK WITH ADDITION AND SUBTRACTION EQUATIONS.

Find the missing number in an addition or subtraction problem

Use the equal sign to determine if equations are true or false

NUMBERS AND OPERATIONS				
	Term			
	Q1	Q2	Q3	Q4

EXTEND THE COUNTING SEQUENCE

Count to 120 starting from any given number

Read, write and represent a number of objects with a written numeral

UNDERSTAND PLACE VALUE

Compare two two-digit numbers using symbols >, <, =

Identify tens and ones in any two-digit number

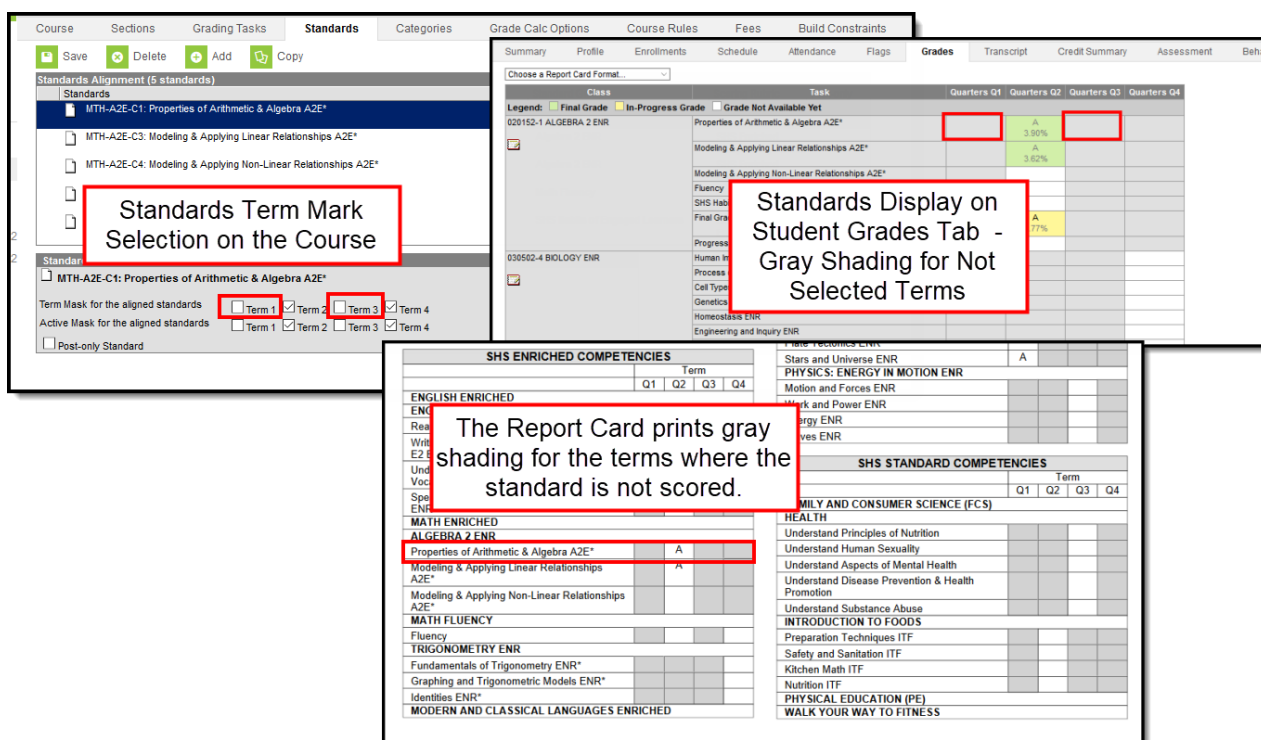
USE PLACE VALUE & PROPERTIES OF OPERATIONS TO +, -, & =

Mentally find 10 more/less than any two-digit number and explain reasoning

Use concrete models to add within 100

Use objects/drawings to explain

High School Standards Based Report Card



The image contains three screenshots from the Infinite Campus system:

- Top Left:** A screenshot of the 'Standards Alignment' tool. It shows a list of standards on the left and a table on the right for selecting term marks. A red box highlights the 'Standards Term Mark Selection on the Course' section, which includes checkboxes for 'Term 1', 'Term 2', 'Term 3', and 'Term 4'.
- Top Right:** A screenshot of the 'Student Grades' tab. It shows a table with columns for 'Class', 'Task', and 'Quarters Q1, Q2, Q3, Q4'. A red box highlights the 'Standards Display on Student Grades Tab - Gray Shading for Not Selected Terms' section, showing how tasks are marked with 'A' or '3.90%' and how unselected terms are shaded gray.
- Bottom:** A screenshot of a 'Report Card' for 'SHS ENRICHED COMPETENCIES'. It shows a table with columns for 'Term' and 'Q1, Q2, Q3, Q4'. A red box highlights the 'The Report Card prints gray shading for the terms where the standard is not scored' section, showing how standards are marked with 'A' or '3.90%' and how unselected terms are shaded gray.

Shaded Entries for Non-Scored Terms

Troubleshooting - Why Aren't Posted Grades Displaying?

If posted grades are not displaying in report cards as desired, verify that the following steps have been completed:

- The Standards Group to which the standards belongs is linked to the school via the [School Standards](#) tool. If a standard group does not display to be selected in this tool, it may have been archived in the [Standards Bank](#). Toggle **Show Archived** to display archived groups.
- The [report card](#) has the requisite **standard** selected in the report card options described above and the correct **terms** selected.
- Printing report cards in [batch](#) requires an **Effective Date** that is an Instructional [Day](#).
- If the Report card is set to 'Display only graded tasks and standards,' then the grade must already be posted for the task/standard to display in the report card.

Note: If using [Standards Based Report Cards](#), Grading Tasks only display if they have a **credit group** linked to them at the [course level](#).