

# Standards-Based Report Card Preferences

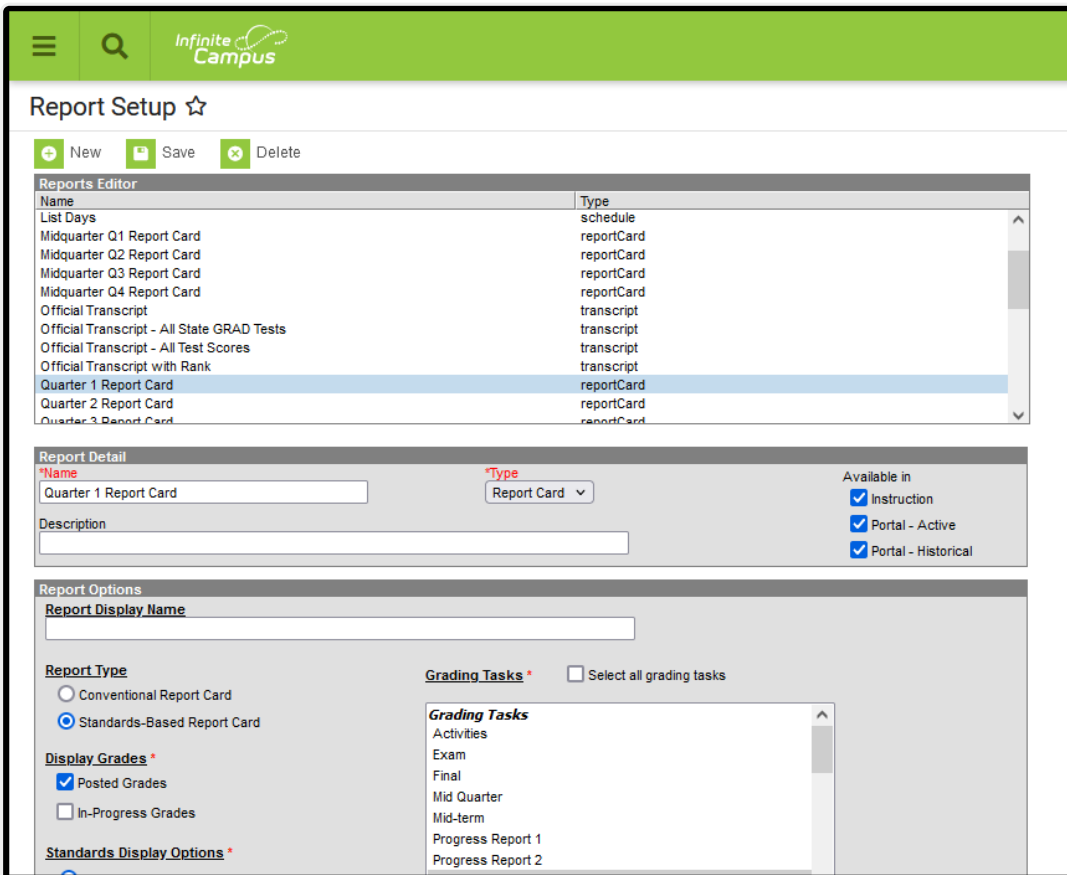
Last Modified on 10/21/2024 8:21 am CDT

[Create a Report Card](#) | [Report Options](#) | [Standards Based Report Card Examples](#) | [Troubleshooting - Why Aren't Posted Grades Displaying?](#)

Tool Search: Report Setup

A report card summarizes a student’s progress throughout a school year. Schools can generate report cards for each term within their calendar. Campus provides a standard report card format that will print, or schools can create a report card with the available options. This saved report card is available for selection from the [Report Card Batch Report](#) and from the student's [Grades](#) tab.

A Standards-Based Report Card lists the grade report by the Standards of Learning and/or Grading Tasks. Report cards can also be generated by Grading Tasks. See the [Conventional Report Card](#) article for more information.



Report Setup - Standards Based Report Card

## Create a Report Card

1. From the **Reports** tab, select the **New** icon. The **Report Detail** and **Report Options** editors will appear below.

2. Enter a **Name** for the report card being created. This name can be up to 50 characters in length.
3. Select the **Report Card** option from the **Type** dropdown list.
4. Determine whether or not this report should be available in Campus Instruction and in Campus Parent/Campus Student. If so, mark the **Instruction** and **Portal** checkboxes for **Available In**. See the [Report Setup](#) article for information on these options; see the [Report Cards \(Instruction\)](#) article for more information when marking the Instruction checkbox.
5. If desired, enter a **Description** for this report. This description can be up to 200 characters.
6. Select all appropriate **Report Options**. For more information on each option, as defined below.
7. Click the **Save** icon when finished. Once saved, the report will appear in the **Report Editor** and can also be selected on the **Report Card** in the **Grading and Standards Reports** section.

## Report Options

The following options are available for a Standards-Based Report Card and assumes the **Report Type** chosen is **Standards-Based Report Card**.

Option	Description																																																
<p><b>Report Display Name</b></p>	<p>Text entered in this field displays below the name of the school in the upper left corner. It can be used to identify a specific grading term (e.g., Quarter 2 Report Card) instead of the default text of Report Card. Use this field to indicate the report card contains in-progress term grades rather than final term grades.</p> <div data-bbox="466 1227 1251 1435" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Abbot Elementary School Grade 01 <b>Quarter 2 Report Card</b> 2013-2014 Page 1 of 2</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="4" style="text-align: center;">ATTENDANCE</td> <td colspan="4" style="text-align: center;">MATH CONCEPTS AND APPLICATIONS</td> </tr> <tr> <td>Term</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> <td>Term</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td>Pass/Presen</td> <td>30.4</td> <td>31</td> <td>44.4</td> <td>Pass/Presen</td> <td>30.4</td> <td>31</td> <td>44.4</td> </tr> </table> </div> <p>The default text of Report Card displays when no text is entered into this field.</p> <div data-bbox="466 1594 1251 1803" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Abbot Elementary School Grade 01 <b>Report Card</b> 2013-2014 Page 1 of 2</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="4" style="text-align: center;">ATTENDANCE</td> <td colspan="4" style="text-align: center;">MATH CONCEPTS AND APPLICATIONS</td> </tr> <tr> <td>Term</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> <td>Term</td> <td>Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td>Pass/Presen</td> <td>30.4</td> <td>31</td> <td>44.4</td> <td>Pass/Presen</td> <td>30.4</td> <td>31</td> <td>44.4</td> </tr> </table> </div>	ATTENDANCE				MATH CONCEPTS AND APPLICATIONS				Term	Q2	Q3	Q4	Term	Q2	Q3	Q4	Pass/Presen	30.4	31	44.4	Pass/Presen	30.4	31	44.4	ATTENDANCE				MATH CONCEPTS AND APPLICATIONS				Term	Q2	Q3	Q4	Term	Q2	Q3	Q4	Pass/Presen	30.4	31	44.4	Pass/Presen	30.4	31	44.4
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<p><b>Display Grades</b></p> <p>At least one option must be selected, or BOTH options can be selected.</p>																																																	

Option	Description
<b>Posted Grades</b>	When marked, posted scores to the selected grading tasks print.  When only choosing Posted Grades, In-Progress scores DO NOT print.
<b>In-Progress Grades</b>	When marked, a student's current score as of the current date prints. This grade has not been posted to any grading tasks. In-progress grades (scores) print with an asterisk.  When only choosing In-Progress Grades, posted grades and GPA selections DO NOT print.

Rochester School District  
Grade 15 Report Card  
2017-2018  
Page 1 of 1

ATTENDANCE				
Term	Q1	Q2	Q3	Q4
Days Present	65	29	0	0
Days Absent	0	0	0	0
Periods Tardy	0	0	0	0

HS CREDITS				
	Term			
	Q1	Q2	Q3	Q4
<b>ELECTIVES</b>				
Final Grade				
<b>ENGLISH</b>				
Final Grade				A*, A+

SHS ENRICHED COMPETENCIES				
	Term			
	Q1	Q2	Q3	Q4
<b>ENGLISH ENRICHED</b>				
<b>COLLEGE COMPOSITION ENR</b>				
Reading CC ENR		A		B
Writing for a Variety of Purposes & Audiences CC ENR		C		C
Speaking, Listening & Viewing Critically CC ENR				
<b>FILM STUDIES</b>				
Reading				
Writing				
Language				
Speaking, Listening and Viewing				
<b>YEARBOOK ENR</b>				
Developing Theme YB ENR				
Yearbook Industry YB ENR				
Writing & Editing YB ENR				
Digital Spread Production YB ENR				
Business Management YB ENR				
Photography Techniques YB ENR				

SHS HONORS/AP COMPETENCIES				
	Term			
	Q1	Q2	Q3	Q4
Grammar & Vocabulary EC AP*				
Speaking, Listening & Viewing Critically EC AP				

SHS STANDARD COMPETENCIES				
	Term			
	Q1	Q2	Q3	Q4
<b>ENGLISH</b>				
<b>BASIC WRITING SEMINAR/FRESHMAN LITERACY SEMINAR</b>				
Reading Comprehension		B*		A*
Writing for a Variety of Purposes & Audiences				
Speaking, Listening & Viewing Critically				
Understanding Standard English Grammar and Vocabulary BWS/FL*				
<b>ENGLISH 4 ST</b>				
Reading Comprehension E4 ST				
Writing for a Variety of Purposes & Audiences E4 ST				
Understanding Standard English Grammar & Vocabulary E4 ST				
Speaking, Listening & Viewing Critically E4 ST				

SHS HABITS OF ENGAGED LEARNERS				
	Term			
	Q1	Q2	Q3	Q4
KIMStandardTEST (ENGLISH 4)			ME	
KIMStandardTEST (FILM STUDIES)			NI	
SHS Habits of Engaged Learners	EE*	ME*	EE*	ME*

GPA SUMMARY	
Cum GPA	0.0
Class Rank	Class Rank Excluded

Scores with an asterisk ( \* ) indicate an in-progress score.

### Standards Display Options

Selection determines how the selected standards report associated scores.

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<p><b>Grades for Selected Terms</b></p>	<p>Only scores for the selected terms print on the report card.</p> <p>Mark the Schedule Structure and Term, and then mark the desired Term checkboxes (Term Q1, Term Q2, etc.).</p> <p>The name of the first checkbox depends on the name of the calendar Schedule Structure and Term Schedules. This could be <i>Main - Terms</i>, <i>Main - Grading Periods</i>, or another name schools use for terms.</p> <p>At least one term must be selected in order to have the report display in the dropdown list for selection on the student Grades tab.</p> <ul style="list-style-type: none"> <li>To print scores for all terms, mark all checkboxes for the terms.</li> <li>To print scores for individual terms, mark the names of those terms only.</li> </ul> <div data-bbox="466 817 1259 1131" style="border: 1px solid black; padding: 5px;"> <p style="text-align: center;"><b>REPORT CARD 2018-2019</b> <span style="float: right;">Page 1 of 2</span></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; vertical-align: top;"> <p>Student: _____</p> <p>Student ID: _____</p> <p>School: <b>Elementary</b></p> <p>Generated on: <b>02/07/2019 11:57:56 AM</b></p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th colspan="5">ATTENDANCE</th> </tr> <tr> <th>Term</th> <th>1</th> <th>2</th> <th>3</th> <th>4</th> </tr> </thead> <tbody> <tr> <td>Days Present</td> <td>34</td> <td>42</td> <td>23</td> <td>0</td> </tr> <tr> <td>Days Absent</td> <td>8</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Periods Tardy</td> <td>2</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <table border="1" style="width: 100%; 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**Option**                      **Description**

**Best Score Only**

Only the best score for each selected grading task or standard prints on the report card. This looks at the selected grading tasks/standards across all terms. If a student is graded on a standard in the first term and the third term, and the student received a higher score for the standard in the third term, that score prints.

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READING	
	Best Score
Reads high-frequency words (Grade 2 Q4)	S+
Applies phonics to read words (Grade 2 Q4)	S
Reads fluently with expression (Grade 2 Q4)	S
Learns vocabulary and strategies (Grade 2 Q4)	S+
Comprehends a variety of texts (Grade 2 Q4)	S
WRITING	
	Best Score
Prints legibly (Grade 2 Q4)	S
Uses correct capitalization and punctuation (Grade 2 Q4)	S
Uses standard grammar (Grade 2 Q4)	S
Uses the writing process for a variety of purposes (Grade 2 Q4)	S
Learns and applies assigned spelling words (Grade 2 Q2)	S+
SPEAKING	
	Best Score
Communicates effectively (Grade 2 Q4)	S
MATH CONCEPTS AND APPLICATIONS	
	Best Score
Number and operation (Grade 2 Q4)	S+
Algebra (Grade 2 Q4)	S+
Geometry and measurement (Grade 2 Q4)	S+
SCIENTIFIC CONCEPTS AND APPLICATIONS	
	Best Score
Demonstrates understanding of	S

**Most Recent Score Only**

Only the most recent score for each selected grading task or standard prints on the report card. This score is usually from the last reporting period, or the last time the standard was scored.

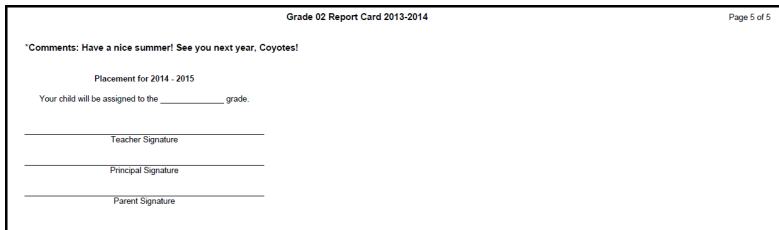
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SOCIAL STUDIES	
	Most Recent Score
Understands and demonstrates basic social studies concepts (Grade 2 Q4)	S
VISUAL ARTS	
	Most Recent Score
Demonstrates task management (Visual Arts) (Art Grade 2 Q4)	S
Creates art with effort and creativity using elements and principles of art (Art Grade 2 Q4)	S
MUSIC	
	Most Recent Score
Sings, plays instruments, dances (Music Grade 2 Q4)	S
Understands basic note values (Music Grade 2 Q4)	S
Demonstrates task management skills (music) (Music Grade 2 Q4)	S
TASK MANAGEMENT	
	Most Recent Score
Demonstrates respect for others (Grade 2 Q4)	S+
Works and interacts cooperatively (Grade 2 Q4)	S+
Demonstrates organizational skills (Grade 2 Q4)	S-
Perserveres; stays on task (Grade 2 Q4)	S+
Works independently (Grade 2 Q4)	S+
Completes work on time (Grade 2 Q4)	S
Follows directions (Grade 2 Q4)	S+
Comments: Keep reading this summer! She should do well in 3rd grade! Have a great summer!	

**Tasks to Display**  
Selections determine which grading tasks and standards print for the selected terms

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<p><b>Placement and Signature Options</b>            Selections determine what placement or signature lines display at the end of the report card. All of these are manual entries.</p>	
<p><b>Next Year Placement Line</b></p>	<p>Provides a line for users to manually write in the student's next year placement.</p>
<p><b>Teacher Signature Line</b></p>	<p>Places a teacher signature line at the bottom of the report card.</p>
<p><b>Principal Signature Line</b></p>	<p>Places a principal signature line at the bottom of the report card.</p>
<p><b>Parent Signature Line</b></p>	<p>Places a parent signature line at the bottom of the report card.</p>



The screenshot shows a page titled "Grade 02 Report Card 2013-2014" with "Page 5 of 5" in the top right corner. The main content area contains the following text and lines:

\*Comments: Have a nice summer! See you next year, Coyotes!

Placement for 2014 - 2015  
 Your child will be assigned to the \_\_\_\_\_ grade.

\_\_\_\_\_ Teacher Signature

\_\_\_\_\_ Principal Signature

\_\_\_\_\_ Parent Signature

**Page Layout**

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Portrait	<p>Prints on 8.5 x 11 inch paper (letter), with the following margins: .</p> <ul style="list-style-type: none"> <li>All Pages Top Margin: 0.667in</li> <li>All Pages Bottom Margin: 0.5in</li> <li>All Pages Left Margin: 0.375in</li> <li>All Pages Right Margin: 0.375in</li> </ul> <div style="border: 1px solid black; padding: 5px;"> <p><b>Independent School District Grade 02 Report Card 2013-2014</b> Page 1 of 2</p> <table border="1" style="width: 100%;"> <tr> <td colspan="5"><b>ATTENDANCE</b></td> </tr> <tr> <td>Term</td> <td>Q2</td> <td>Q3</td> <td colspan="2">Q4</td> </tr> <tr> <td>Days Present</td> <td>73</td> <td>32</td> <td colspan="2">40</td> </tr> <tr> <td>Days Absent</td> <td>8.0</td> <td>6.0</td> <td colspan="2">6.0</td> </tr> <tr> <td>Periods Tardy</td> <td>3</td> <td>1</td> <td colspan="2">6</td> </tr> </table> <table border="1" style="width: 100%;"> <tr> <th colspan="6">Academic Performance Level for Elementary Rubric</th> </tr> <tr> <th>Name</th> <td>Excellent</td> <td>Satisfactory</td> <td>Partially/inconsistently</td> <td>Does not demonstrate outcome</td> <td>Not assessed this term</td> </tr> <tr> <th>Score</th> <td>S+</td> <td>S</td> <td>S-</td> <td>N</td> <td>X</td> </tr> </table> <table border="1" style="width: 100%;"> <tr> <th colspan="4">READING AT GRADE LEVEL</th> <th colspan="4">MATH CONCEPTS AND APPLICATIONS</th> </tr> <tr> <td colspan="2"></td> <td colspan="2">Term</td> <td colspan="2"></td> <td colspan="2">Term</td> </tr> <tr> <td colspan="2"></td> <td>Q2</td> <td>Q3</td> <td>Q4</td> <td colspan="2">Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td colspan="2">Reads 2nd grade level materials</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> <td colspan="4">the math homework and practicing your math facts. Next term should be easier.</td> </tr> </table> <table border="1" style="width: 100%;"> <tr> <th colspan="4">READING</th> <th colspan="4">SCIENTIFIC CONCEPTS AND APPLICATIONS</th> </tr> <tr> <td colspan="2"></td> <td colspan="2">Term</td> <td colspan="2"></td> <td colspan="2">Term</td> </tr> <tr> <td colspan="2"></td> <td>Q2</td> <td>Q3</td> <td>Q4</td> <td colspan="2">Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td colspan="2">Reads high-frequency words</td> <td>S+</td> <td>S+</td> <td>S+</td> <td colspan="2">Demonstrates understanding of scientific processes</td> <td>X</td> <td>X</td> <td>S</td> </tr> <tr> <td colspan="2">Applies phonics to read words</td> <td>S</td> <td>S</td> <td>S</td> <td colspan="2">Knows/demonstrates basic science concepts</td> <td>X</td> <td>X</td> <td>S</td> </tr> <tr> <td colspan="2">Reads fluently with expression</td> <td>S</td> <td>S</td> <td>S</td> <td colspan="4">Term</td> </tr> <tr> <td colspan="2">Term 1 Comments: practice reading out loud at home. She went from reading 94 words per minute in the fall to 87 words per minute.</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2">Q2</td> <td>Q3</td> <td>Q4</td> </tr> <tr> <td colspan="2">Learns vocabulary and strategies</td> <td>S+</td> <td>S+</td> <td>S+</td> <td colspan="2">Understands basic health concepts</td> <td>S</td> <td>S</td> <td>S</td> </tr> <tr> <td colspan="2">Comprehends a variety of texts</td> <td>S</td> <td>S</td> <td>S</td> <td colspan="4">Term</td> </tr> </table> <table border="1" style="width: 100%;"> <tr> <th colspan="4">WRITING</th> <th colspan="4">INFORMATION AND TECHNOLOGY LITERACY</th> </tr> <tr> <td colspan="2"></td> <td colspan="2">Term</td> <td colspan="2"></td> <td colspan="2">Term</td> </tr> <tr> <td colspan="2"></td> <td>Q2</td> <td>Q3</td> <td>Q4</td> <td colspan="2">Q2</td> <td>Q3</td> <td>Q4</td> </tr> </table> </div>	<b>ATTENDANCE</b>					Term	Q2	Q3	Q4		Days Present	73	32	40		Days Absent	8.0	6.0	6.0		Periods Tardy	3	1	6		Academic Performance Level for Elementary Rubric						Name	Excellent	Satisfactory	Partially/inconsistently	Does not demonstrate outcome	Not assessed this term	Score	S+	S	S-	N	X	READING AT GRADE LEVEL				MATH CONCEPTS AND APPLICATIONS						Term				Term				Q2	Q3	Q4	Q2		Q3	Q4	Reads 2nd grade level materials		Yes	Yes	Yes	the math homework and practicing your math facts. Next term should be easier.				READING				SCIENTIFIC CONCEPTS AND APPLICATIONS						Term				Term				Q2	Q3	Q4	Q2		Q3	Q4	Reads high-frequency words		S+	S+	S+	Demonstrates understanding of scientific processes		X	X	S	Applies phonics to read words		S	S	S	Knows/demonstrates basic science concepts		X	X	S	Reads fluently with expression		S	S	S	Term				Term 1 Comments: practice reading out loud at home. She went from reading 94 words per minute in the fall to 87 words per minute.						Q2		Q3	Q4	Learns vocabulary and strategies		S+	S+	S+	Understands basic health concepts		S	S	S	Comprehends a variety of texts		S	S	S	Term				WRITING				INFORMATION AND TECHNOLOGY LITERACY						Term				Term				Q2	Q3	Q4	Q2		Q3	Q4
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Option	Description
<b>Additional space for terms</b>	<p>If a calendar has more than 5 terms that are being included on the report card, mark this checkbox. This adjusts the PDF layout for readability.</p> <p>When all terms are included in a report card, or when all standards/grading tasks are included, the report card prints on multiple pages. Save paper by printing on both sides.</p>
<b>Prepare report for full duplex printing</b>	<p>When marked, all of the report cards in the selection are formatted to print on both the front and back side of the paper.</p> <p>This also applies when a student or parent prints the report card from the Campus Portal.</p>
<p><b>Header Options</b>            Selections indicate which student identifiers print at the beginning of the report card.</p> <p>Also included in the Header is identifying information, like the student's name, grade level and the name of the report card.</p>	
<b>Student ID</b>	Prints the student's local identification number found on the <a href="#">Demographics</a> tab.
<b>State ID</b>	Prints the student's state identification number found on the <a href="#">Demographics</a> tab.
<b>Student Counselor</b>	Prints the student's school-assigned Counselor as listed on the student's <a href="#">Team Members (Counseling)</a> tab.

Option	Description
<p><b>Homeroom Teacher</b></p>	<p>When marked, the student's homeroom teacher prints on the report card.</p> <ul style="list-style-type: none"> <li>• Homeroom must be marked on the Course Editor and/or Section Editor.</li> <li>• If a student is scheduled into multiple sections marked as homeroom, the teacher with the last name that is higher in the alphabet prints. For example, a homeroom teacher of Ferguson is printed when a student is in Teacher Ferguson's homeroom and Teacher Williams' homeroom.</li> </ul> <div style="background-color: #e1f5fe; padding: 10px; margin-top: 10px;"> <p><b>Homeroom Teacher</b></p> <p>The Teacher's name prints when the Homeroom checkbox is marked on the <a href="#">Course Editor</a> or the <a href="#">Section editor</a>.</p> <ul style="list-style-type: none"> <li>• If more than one teacher is assigned to a section, the first two names print on the Report Card.</li> <li>• If no teacher is assigned to the section, no teacher name prints on the Report Card.</li> <li>• If a student moves to a new homeroom section, the teacher of the new homeroom prints on the Report Card.</li> <li>• If the student is NOT enrolled in a Course/Section marked as homeroom, N/A prints on the Report Card.</li> <li>• If the student ended enrollment in the Course/Section, the former homeroom teacher's name prints on the Report Card.</li> </ul> </div>
<p><b>Date/Time Stamp</b></p>	<p>Prints the date and time of when the report was generated.</p>

**Grade 11 Report Card**  
2017-2018  
Page 1 of 1

Student:	Student, Will
Student ID:	1234
Homeroom:	Teacher, Ryan
State ID:	123456789
School:	High School
Counselor:	Staff, Margot
Generated on:	11/30/2017 10:40:20 AM

ATTENDANCE				
Term	T1	T2	T3	T4
Days Present	44.8	29	0	0
Days Absent	0.15	0	0	0
Periods Tardy	0	0	0	0

**Display Options**

Option	Description
	<p><b>Attendance Summary</b></p> <p>Selections indicate how the attendance information displays on the report card. To include Attendance information, first mark the <b>Attendance Summary</b> checkbox, then mark the terms to include.</p> <p>When only one term is selected, no Total column of attendance events prints; a total column only prints when more than one term is selected. The Daily Exact Attendance Summary does not respect this logic as it uses a legacy custom template that was already in place</p> <p>Attendance entered for non-instructional periods and courses not marked for attendance do NOT appear on the report card.</p> <p>Information in the letter sub-reports uses data stored in the AttendanceDayAggregation table. This means that attendance data for the current date is accurate as of the previous night's attendance calculation, or the last time the Attendance Aggregation Refresh was run. If needed, the <a href="#">Attendance Aggregation Refresh</a> tool can be run to force an attendance recalculation to pull in the current day's data.</p>

Select Terms	Description																								
	<p>Select the terms for which to print attendance.</p> <p>If only one term is selected (first image), the report card does not print a total column.</p> <div data-bbox="466 1218 1257 1368" style="border: 1px solid black; padding: 5px;"> <p><b>Attendance Summary By Term:</b></p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th colspan="2">Q2</th> </tr> <tr> <th>Absent</th> <th>Tardy</th> </tr> </thead> <tbody> <tr> <td>0.38</td> <td>0</td> </tr> </tbody> </table> </div> <p>If more than one term is selected, a Total column prints, in addition to the selected terms.</p> <div data-bbox="466 1525 1257 1682" style="border: 1px solid black; padding: 5px;"> <p><b>Attendance Summary By Term:</b></p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th colspan="2">Q1</th> <th colspan="2">Q2</th> <th colspan="2">Total</th> </tr> <tr> <th>Absent</th> <th>Tardy</th> <th>Absent</th> <th>Tardy</th> <th>Absent</th> <th>Tardy</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>0.38</td> <td>0</td> <td>0.38</td> <td>1</td> </tr> </tbody> </table> </div>	Q2		Absent	Tardy	0.38	0	Q1		Q2		Total		Absent	Tardy	Absent	Tardy	Absent	Tardy	0	1	0.38	0	0.38	1
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Absent	Tardy																								
0.38	0																								
Q1		Q2		Total																					
Absent	Tardy	Absent	Tardy	Absent	Tardy																				
0	1	0.38	0	0.38	1																				

**Option**

**Description**

**Period**

Lists the attendance information by period, looking at the total amount of periods in which the student was marked absent or tardy.

**INDEPENDENT SCHOOL DISTRICT REPORT CARD 2013-2014** Page 1 of 5

Student: Student: Abigail \_\_\_\_\_  
 Student ID: 123456 \_\_\_\_\_  
 School: Adams Elementary \_\_\_\_\_  
 Teacher: Teacher: Jayne \_\_\_\_\_  
 Generated on: 01/19/2014 04:04:24 PM \_\_\_\_\_

**Attendance Summary:**

Terms:	Q2		Q3		Q4		Total	
	Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy
T	0	0	0	0	0	0	0	0
AM	8	3	6	1	6	5	20	10
PM	8	0	6	0	6	0	20	0
ART	0	0	0	0	0	0	0	0
MUS	0	0	0	0	0	0	0	0
PE	0	0	0	0	0	0	0	0
BAND	0	0	0	0	0	0	0	0
ORCH	0	0	0	0	0	0	0	0
MATH	0	0	0	0	0	0	0	0
RDG	0	0	0	0	0	0	0	0
SCI	0	0	0	0	0	0	0	0
SOC	0	0	0	0	0	0	0	0
ITL	0	0	0	0	0	0	0	0
<b>Total</b>	<b>16</b>	<b>3</b>	<b>12</b>	<b>1</b>	<b>12</b>	<b>6</b>	<b>40</b>	<b>10</b>

Academic Performance Level for Elementary Rubric		Academic Performance Level for Elementary Rubric		Academic Performance Level for Elementary Rubric	
Name	Score	Name	Score	Name	Score
Excellent	S	Partially/Inconsistently	S	Not assessed this term	X
Satisfactory	S	Does not demonstrate outcome	N		

READING AT GRADE LEVEL	
	Most Recent Score
Reads 2nd grade level materials (Grade 2 Q4)	Yes

Kentucky Users: Periods and setup may vary from example image.

Option	Description																																																																																																																																																																														
<p><b>Course</b></p>	<p>Lists the absences by the course. Course attendance looks at the total number of periods missed for a specific course section.</p> <div data-bbox="466 376 1249 1088" data-label="Complex-Block"> <p>Independent School District Grade 02 Report Card 2013-2014 Page 1 of 2</p> <p>Student: Student, Abigail Student ID: 123456 School: Adams Elementary Teacher: Teacher, Jayne Generated on: 01/19/2014 03:47:04 PM</p> <p><b>Attendance Summary:</b></p> <table border="1"> <thead> <tr> <th>Course</th> <th colspan="2">Q1</th> <th colspan="2">Q2</th> <th colspan="2">Q3</th> <th colspan="2">Q4</th> <th colspan="2">Total</th> </tr> <tr> <th></th> <th>Absent</th> <th>Tardy</th> <th>Absent</th> <th>Tardy</th> <th>Absent</th> <th>Tardy</th> <th>Absent</th> <th>Tardy</th> <th>Absent</th> <th>Tardy</th> </tr> </thead> <tbody> <tr><td>7100 Art 6</td><td>0</td><td>0</td><td>0</td><td>0</td><td>2</td><td>0</td><td>2</td><td>0</td><td>4</td><td>0</td></tr> <tr><td>7476 Art 6 - B</td><td>1</td><td>0</td><td>2</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>3</td><td>0</td></tr> <tr><td>1131 EL Grade 6</td><td>3</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>3</td><td>0</td></tr> <tr><td>4112 Math 6 (Extended)</td><td>2</td><td>3</td><td>5</td><td>2</td><td>3</td><td>1</td><td>3</td><td>0</td><td>13</td><td>6</td></tr> <tr><td>1183 MYP English 6</td><td>1</td><td>0</td><td>5</td><td>0</td><td>2</td><td>0</td><td>4</td><td>0</td><td>12</td><td>0</td></tr> <tr><td>2182 MYP Humanities 6</td><td>2</td><td>0</td><td>5</td><td>1</td><td>2</td><td>1</td><td>3</td><td>0</td><td>12</td><td>2</td></tr> <tr><td>4185 MYP Math 6</td><td>2</td><td>1</td><td>5</td><td>0</td><td>3</td><td>0</td><td>4</td><td>0</td><td>14</td><td>1</td></tr> <tr><td>3182 MYP Phys Sci 6</td><td>2</td><td>0</td><td>5</td><td>0</td><td>3</td><td>1</td><td>3</td><td>0</td><td>13</td><td>1</td></tr> <tr><td>1187 MYP Reading Skills 6</td><td>2</td><td>0</td><td>5</td><td>0</td><td>3</td><td>0</td><td>3</td><td>0</td><td>13</td><td>0</td></tr> <tr><td>6101 Phy Ed 6</td><td>1</td><td>3</td><td>3</td><td>4</td><td>0</td><td>0</td><td>3</td><td>2</td><td>7</td><td>9</td></tr> </tbody> </table>   <table border="1"> <thead> <tr> <th colspan="2">MIDDLE SCHOOL</th> <th>Best Score</th> </tr> </thead> <tbody> <tr><td colspan="3"><b>ELECTIVES</b></td></tr> <tr><td>Final ()</td><td></td><td></td></tr> <tr><td>Semester (Art 6 - B Q2)</td><td></td><td>A-</td></tr> <tr><td colspan="3"><b>ENGLISH</b></td></tr> <tr><td>Final (MYP Reading Skills 6 Q4)</td><td></td><td>A-</td></tr> <tr><td colspan="3"><b>MATHEMATICS</b></td></tr> <tr><td>Final (Math 6 (Extended) Q4)</td><td></td><td>P</td></tr> <tr><td colspan="3"><b>PHY ED</b></td></tr> <tr><td>Final (Phy Ed 6 Q4)</td><td></td><td>C</td></tr> <tr><td colspan="3"><b>SCIENCE</b></td></tr> <tr><td>Final (MYP Phys Sci 6 Q4)</td><td></td><td>B</td></tr> <tr><td colspan="3"><b>SOCIAL STUDIES</b></td></tr> <tr><td>Final (MYP Humanities 6 Q4)</td><td></td><td>B</td></tr> </tbody> </table> </div>	Course	Q1		Q2		Q3		Q4		Total			Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy	7100 Art 6	0	0	0	0	2	0	2	0	4	0	7476 Art 6 - B	1	0	2	0	0	0	0	0	3	0	1131 EL Grade 6	3	0	0	0	0	0	0	0	3	0	4112 Math 6 (Extended)	2	3	5	2	3	1	3	0	13	6	1183 MYP English 6	1	0	5	0	2	0	4	0	12	0	2182 MYP Humanities 6	2	0	5	1	2	1	3	0	12	2	4185 MYP Math 6	2	1	5	0	3	0	4	0	14	1	3182 MYP Phys Sci 6	2	0	5	0	3	1	3	0	13	1	1187 MYP Reading Skills 6	2	0	5	0	3	0	3	0	13	0	6101 Phy Ed 6	1	3	3	4	0	0	3	2	7	9	MIDDLE SCHOOL		Best Score	<b>ELECTIVES</b>			Final ()			Semester (Art 6 - B Q2)		A-	<b>ENGLISH</b>			Final (MYP Reading Skills 6 Q4)		A-	<b>MATHEMATICS</b>			Final (Math 6 (Extended) Q4)		P	<b>PHY ED</b>			Final (Phy Ed 6 Q4)		C	<b>SCIENCE</b>			Final (MYP Phys Sci 6 Q4)		B	<b>SOCIAL STUDIES</b>			Final (MYP Humanities 6 Q4)		B
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4185 MYP Math 6	2	1	5	0	3	0	4	0	14	1																																																																																																																																																																					
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<p><b>Daily Exact Term</b></p>	<p>Uses the standard day minute information entered on the Calendar Grade Levels tab. If no minute information is entered, minute information on the Days tab is used.</p> <p>Uses the calculation of <i>Number of minutes absent</i> divided by <i>Student Day Minutes</i>.</p> <div data-bbox="466 1391 1249 1771" data-label="Complex-Block"> <p>Independent School District Grade 02 Report Card 2013-2014 Page 1 of 2</p> <p>Student: Student, Abigail Student ID: 123456 School: Adams Elementary Teacher: Teacher, Jayne Generated on: 01/19/2014 03:47:04 PM</p> <table border="1"> <thead> <tr> <th colspan="5">ATTENDANCE</th> </tr> <tr> <th>Term</th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr><td>Days Present</td><td>39</td><td>35.4</td><td>35.6</td><td>42.7</td></tr> <tr><td>Days Absent</td><td>1.99</td><td>4.65</td><td>2.39</td><td>3.32</td></tr> <tr><td>Periods Tardy</td><td>5</td><td>6</td><td>3</td><td>2</td></tr> </tbody> </table>   <table border="1"> <thead> <tr> <th colspan="2">MIDDLE SCHOOL</th> <th>Best Score</th> </tr> </thead> <tbody> <tr><td colspan="3"><b>ELECTIVES</b></td></tr> <tr><td>Final ()</td><td></td><td></td></tr> <tr><td>Semester (Art 6 - B Q2)</td><td></td><td>A-</td></tr> </tbody> </table> </div>	ATTENDANCE					Term	Q1	Q2	Q3	Q4	Days Present	39	35.4	35.6	42.7	Days Absent	1.99	4.65	2.39	3.32	Periods Tardy	5	6	3	2	MIDDLE SCHOOL		Best Score	<b>ELECTIVES</b>			Final ()			Semester (Art 6 - B Q2)		A-																																																																																																																																									
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<p><b>Daily (Half/Whole Day) Term</b></p>	<p>Uses the standard day minute information entered on the Calendar Grade Levels tab. If no minute information is entered, minute information on the Days tab is used.</p> <ul style="list-style-type: none"> <li>• <b>Full Day Present</b> = 1 = Daily Absent Minutes is less than <b>Half Day Absence</b> field and <b>Whole Day Absence</b> field on Grade Level/Calendar</li> <li>• <b>Half Day Present</b> = 0.5 = Daily Absent Minutes is greater than or equal to the <b>Half Day Absence</b> field and less than <b>Whole Day Absence</b> field</li> <li>• <b>Not Present</b> = 0 = Daily Absent Minutes is greater than or equal to the <b>Whole Day Absence</b> field</li> </ul> <div data-bbox="467 703 1249 1178" style="border: 1px solid black; padding: 5px;"> <p>Independent School District Grade 02 Report Card 2013-2014 Page 1 of 2</p> <table border="1" style="float: right; margin-left: auto;"> <tr><td>Student:</td><td>Student, Abigail</td></tr> <tr><td>Student ID:</td><td>123456</td></tr> <tr><td>School:</td><td>Adams Elementary</td></tr> <tr><td>Teacher:</td><td>Teacher, Jayne</td></tr> <tr><td>Generated on:</td><td>01/19/2014 03:47:04 PM</td></tr> </table> <p><b>Attendance Summary:</b></p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th colspan="2">Q1</th> <th colspan="2">Q2</th> <th colspan="2">Q3</th> <th colspan="2">Q4</th> <th colspan="2">Total</th> </tr> <tr> <th>Absent</th><th>Tardy</th> <th>Absent</th><th>Tardy</th> <th>Absent</th><th>Tardy</th> <th>Absent</th><th>Tardy</th> <th>Absent</th><th>Tardy</th> </tr> </thead> <tbody> <tr> <td>2</td><td>5</td> <td>5</td><td>6</td> <td>2.5</td><td>3</td> <td>3</td><td>2</td> <td>12.5</td><td>16</td> </tr> </tbody> </table> <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th colspan="2" style="text-align: center;">MIDDLE SCHOOL</th> </tr> <tr> <th></th> <th style="text-align: center;">Best Score</th> </tr> </thead> <tbody> <tr><td colspan="2"><b>ELECTIVES</b></td></tr> <tr><td>Final ()</td><td></td></tr> <tr><td>Semester (Art 6 - B Q2)</td><td style="text-align: center;">A-</td></tr> <tr><td colspan="2"><b>ENGLISH</b></td></tr> <tr><td>Final (MYP Reading Skills 6 Q4)</td><td style="text-align: center;">A-</td></tr> <tr><td colspan="2"><b>MATHEMATICS</b></td></tr> <tr><td>Final (Math 6 (Extended) Q4)</td><td style="text-align: center;">P</td></tr> </tbody> </table> </div>	Student:	Student, Abigail	Student ID:	123456	School:	Adams Elementary	Teacher:	Teacher, Jayne	Generated on:	01/19/2014 03:47:04 PM	Q1		Q2		Q3		Q4		Total		Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy	2	5	5	6	2.5	3	3	2	12.5	16	MIDDLE SCHOOL			Best Score	<b>ELECTIVES</b>		Final ()		Semester (Art 6 - B Q2)	A-	<b>ENGLISH</b>		Final (MYP Reading Skills 6 Q4)	A-	<b>MATHEMATICS</b>		Final (Math 6 (Extended) Q4)	P
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<p><b>Cumulative GPA</b></p>	<p>Cumulative GPA is based on student's historical grades (grades posted to the Transcript.</p> <p>See the <a href="#">GPA Calculations</a> article for detailed information on the calculations used to find GPA.</p>																																																										
<p><b>GPA Calculation</b></p>	<p>Allows selection of either the Campus Cumulative GPA (most districts use this) or a Custom GPA Calculation (where a special stored procedure or course weighting is used).</p> <p>Using the Campus Cumulative GPA option allows the selection of a Calculation Type. Using a custom GPA calculation does not allow selection of a calculation type.</p>																																																										
<p><b>GPA Calculation Type</b></p>	<p>When using the Campus Cumulative GPA option is selection, a Calculation Type must be chosen. See the <a href="#">GPA Calculations in Campus</a> article for explanations on weighted vs. unweighted.</p>																																																										

**Option**                      **Description**

<b>Independent School District</b> <b>Grade 12 Report Card</b> <b>2013-2014</b> Page 1 of 2		Student: Student, Abigail Student ID: 123456 School: High School Teacher: Teacher, Jayne Generated on: 01/19/2014 03:47:04 PM			
HIGH SCHOOL					
		Term			
		Q1	Q2	Q3	Q4
<b>ELECTIVE</b>					
Semester			D-		C-
<b>ENGLISH</b>					
Semester			C		D
<b>FINE ARTS</b>					
Semester			A		A
<b>MATHEMATICS</b>					
Semester			C-		D-
<b>SCIENCE</b>					
Semester			C+		C+
<b>SOCIAL STUDIES</b>					
Semester			B-		D-
GPA SUMMARY					
Unweighted GPA w/Bonus	2.59				
Class Rank	260 out of 389				

**Class Rank**

**Class Rank**                      Class Rank is the student’s placement in the class and is based on transcript scores.

**with Bonus Points**                      Printing the class rank with bonus points changes the student's ranking in the grade level.

Bonus points are awarded at the score/mark level of a particular course. Students receive bonus points based on the score earned (e.g., an “A” may receive a bonus point, whereas a “C” may not). See the Using Bonus Points section of the GPA Calculations article for more information.

When bonus points are marked to print with the GPA, the Class Rank should also include bonus points.

<b>Independent School District</b> <b>Grade 12 Report Card</b> <b>2013-2014</b> Page 1 of 2		Student: Student, Abigail Student ID: 123456 School: High School Teacher: Teacher, Jayne Generated on: 01/19/2014 03:47:04 PM			
HIGH SCHOOL					
		Term			
		Q1	Q2	Q3	Q4
<b>ELECTIVE</b>					
Semester			D-		C-
<b>ENGLISH</b>					
Semester			C		D
<b>FINE ARTS</b>					
Semester			A		A
<b>MATHEMATICS</b>					
Semester			C-		D-
<b>SCIENCE</b>					
Semester			C+		C+
<b>SOCIAL STUDIES</b>					
Semester			B-		D-
GPA SUMMARY					
Cum GPA	2.691				
Class Rank	260 out of 389				

**Option**

**Description**

If the student is not included in class rank calculations or if the settings of the report card do not allow the class rank calculation to occur, the printed report card reads *Excluded* instead of a ranking (a rank appears as 5 of 250, where the student is rank as number 5 in a class of 250 other students included in the class rank calculation).

If the class rank option is not selected, the column for Class Rank does not appear.

Independent School District  
Grade 12 Report Card  
2013-2014  
Page 1 of 2

Student: Student, Abigail  
Student ID: 123456  
School: High School  
Teacher: Teacher, Jayne  
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HIGH SCHOOL				
	Term			
	Q1	Q2	Q3	Q4
<b>ELECTIVE</b>				
Semester		D-		C-
<b>ENGLISH</b>				
Semester		C		D
<b>FINE ARTS</b>				
Semester		A		A
<b>MATHEMATICS</b>				
Semester		C-		D-
<b>SCIENCE</b>				
Semester		C+		C+
<b>SOCIAL STUDIES</b>				
Semester		B-		D-
<b>GPA SUMMARY</b>				
Cum GPA	2.691			
Class Rank w/Bonus	Class Rank Excluded			

**Period**

This selection adds the period number or name before the list of courses in which the student is enrolled, much like schedule information prints.

Because course information doesn't display on Standards Based Report Cards, this option does not apply.

**Score Comments**

A teacher has the ability to enter grades for the grading task and scores for the standards, as well as comments related to that grade/score or to the student's behavior, etc. This option displays the comment on the report card for the selected terms.

Mark the option to print **Score Comments** and then select the terms for which to print the comments. If no terms are selected, no comments print.



Option	Description																																																																																
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### Show Report Comments

Displays any report comments established for the student in the [Report Comments](#) tab.

**Grade 10 Report Card**  
2017-2018  
Page 1 of 1

Student: \_\_\_\_\_  
School: \_\_\_\_\_

**Honor Roll**

You have met the Honor Roll requirements for this term.

ATTENDANCE				
Term	T1	T2	T3	T4
Days Present	44.6	39	0	0
Days Absent	0.39	0	0	0

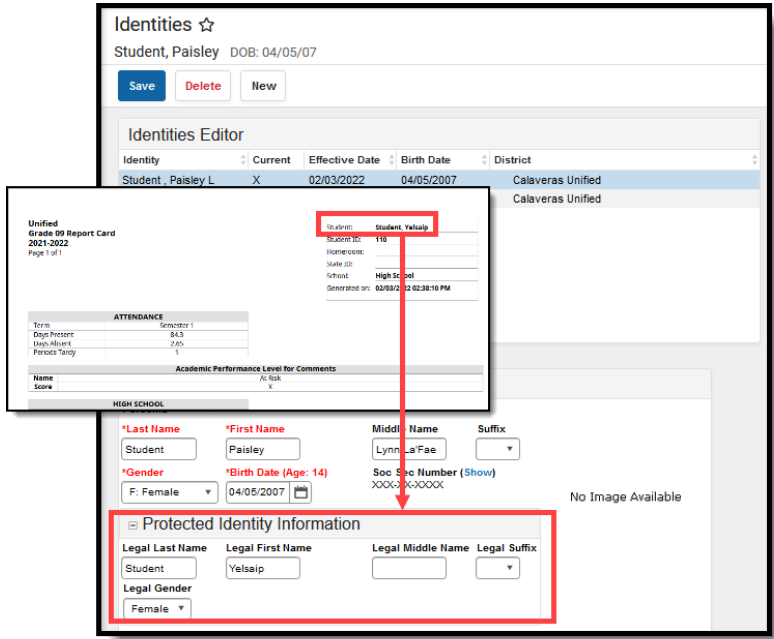
### Legal Name

Option	Description
--------	-------------

When selected, the student's legal first name, legal middle name, legal last name and legal suffix print if entered in the [Protected Identity](#) information and if the user has [tool rights](#) to Protected Identity Information (users need at least Read rights to Protected Identity Information).

The Effective Date on the Identity Record is not considered when printing the Protected Identity information on a report card. As long as the those protected identity fields are populated on the current Identity record, the legal first/last/middle/suffix values print.

When the legal first name or legal last name is not populated or if the user does not have tool rights to this information, the student's first name and last name reports from the First Name and Last Name fields on the student's current Identity record.



When the **Portal - Active** checkbox is marked on the Report Detail editor AND the Legal Name option is marked, the Report Card prints the student's Legal Name on the report card that is generated from Campus Student or Campus Parent.

### Term GPA

This number reflects the grades given for the term and does not use transcript information to calculate. This can also be displayed with bonus points.

See the [GPA Calculations](#) article for detailed information on the calculations used to find GPA.

**Option**                      **Description**

**Weighted,  
Unweighted**

This value is the student's average of scores within a specified term.

**Independent School District**  
**Grade 12 Report Card**  
**2013-2014**  
 Page 1 of 2

Student: Student, Abigail  
 Student ID: 123456  
 School: High School  
 Teacher: Teacher, Jayne  
 Generated on: 01/19/2014 03:47:04 PM

HIGH SCHOOL				
	Term			
	Q1	Q2	Q3	Q4
<b>ELECTIVE</b>				
Semester		D-		C-
<b>ENGLISH</b>				
Semester		C		D
<b>FINE ARTS</b>				
Semester		A		A
<b>MATHEMATICS</b>				
Semester		C-		D-
<b>SCIENCE</b>				
Semester		C+		C+
<b>SOCIAL STUDIES</b>				
Semester		B-		D-

GPA SUMMARY				
Term	Q1	Q2	Q3	Q4
Term GPA	2.5	2.2	2.4	1.7
Unweighted GPA	2.691			
Class Rank	260 out of 389			

**with Bonus  
Points**

Printing the Term GPA with Bonus Points changes the student's GPA.

Bonus points are awarded at the score/mark level of a particular course. Students receive bonus points based on the score earned (e.g., an "A" may receive a bonus point, whereas a "C" may not). See the Using Bonus Points section of the GPA Calculations article for more information.

**Independent School District**  
**Grade 12 Report Card**  
**2013-2014**  
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<b>ENGLISH</b>				
Semester		C		D
<b>FINE ARTS</b>				
Semester		A		A
<b>MATHEMATICS</b>				
Semester		C-		D-
<b>SCIENCE</b>				
Semester		C+		C+
<b>SOCIAL STUDIES</b>				
Semester		B-		D-

GPA SUMMARY				
Term	Q1	Q2	Q3	Q4
Term GPA w/Bonus	2.585	2.225	2.447	1.725
Unweighted GPA w/Bonus	2.691			
Class Rank	260 out of 389			

**Mailing Label Options**  
 Report cards can be printed for mailing or printed for handing out in class. They can also be printed with or without being addressed to the student's parent/guardian.

Option	Description
<b>Student's Primary Household Only</b>	Prints report cards for the student's primary household. Any individual in that household or related to that household who is marked for mailing on the relationship receives a report card. Household addresses can be primary or secondary.
<b>No Mailing Label</b>	Prints the report card without an address. This can be used to hand out report cards in class. This should not be marked if the other mailing label options are marked.
<b>Recipient Names</b>	Prints the actual names of the individuals receiving the report card, instead of <i>To the parent/guardian of</i> . Names print in the first two lines of the address with first and last names.

Academic Performance Level		
E	S	S-
Excellent	Satisfactory	Partially/Incons
Laura Parent Adam Parent 4321 Campus Way Any Town, MN 55555		

**School Comment (printed on all)**

An entry here displays on ALL report cards generated in **bold**. Users can indicate the date of parent/teacher conferences, after school activities or anything the user feels the parent should know.

Option	Description																																																		
<p><b>Print at Beginning</b></p>	<p>School comments print on the first page, before grade information.</p> <div style="border: 2px solid black; padding: 10px; margin: 10px 0;"> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th colspan="2">Academic Performance Level for Elementary Rubric</th> </tr> <tr> <th>Name</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>Excellent</td> <td>S+</td> </tr> <tr> <td>Satisfactory</td> <td>S</td> </tr> <tr> <td>Partially/inconsistently</td> <td>S-</td> </tr> <tr> <td>Does not demonstrate outcome</td> <td>N</td> </tr> <tr> <td>Not assessed this term</td> <td>X</td> </tr> </tbody> </table> <div style="border: 2px solid red; padding: 5px; margin: 10px 0;"> <p><b>The end of the Term is approaching! Make sure your students have turned in homework.</b></p> </div> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th colspan="4">READING AT GRADE LEVEL</th> </tr> <tr> <th></th> <th colspan="3">Term</th> </tr> <tr> <th></th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>Reads 2nd grade level materials</td> <td>Yes</td> <td>Yes</td> <td>Yes</td> </tr> </tbody> </table> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th colspan="4">READING</th> </tr> <tr> <th></th> <th colspan="3">Term</th> </tr> <tr> <th></th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>Reads high-frequency words</td> <td>S+</td> <td>S+</td> <td>S+</td> </tr> <tr> <td>Applies phonics to read words</td> <td>S</td> <td>S</td> <td>S</td> </tr> </tbody> </table> </div>	Academic Performance Level for Elementary Rubric		Name	Score	Excellent	S+	Satisfactory	S	Partially/inconsistently	S-	Does not demonstrate outcome	N	Not assessed this term	X	READING AT GRADE LEVEL					Term				Q2	Q3	Q4	Reads 2nd grade level materials	Yes	Yes	Yes	READING					Term				Q2	Q3	Q4	Reads high-frequency words	S+	S+	S+	Applies phonics to read words	S	S	S
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Sings, plays instruments, dances	S	S	S																																																																						
Understands basic note values	X	S	S																																																																						
<i>Term 1 Comments: This task will be assessed during quarters 3 and 4.</i> <i>Term 2 Comments: During Quarter 4 all second graders will be given an assessment on note values. You may see a change in grade from Quarter 3 to Quarter 4 because of this final assessment.</i>																																																																									
Demonstrates task management skills (music)	S	S	S																																																																						
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Demonstrates respect for others	S+	S+	S+																																																																						
Works and interacts cooperatively	S+	S+	S+																																																																						
Demonstrates organizational skills	S-	S-	S-																																																																						
Perseveres; stays on task	S	S+	S+																																																																						
Works independently	S	S	S+																																																																						
Completes work on time	S	S	S																																																																						
Follows directions	S	S+	S+																																																																						
<i>Term 1 Comments: I am enjoying having Abby in the class! She is a very sweet girl and always tries her best.</i> <i>Term 3 Comments: Keep reading this summer! I enjoyed Abby in my class! She should do well in 3rd grade! Have a great summer!</i>																																																																									

**Grading Tasks and Standards**

All items on which the student is graded display in the Grading Tasks list, whether they are Grading Tasks or Standards.

Option	Description
	<p>Grading Tasks and Standards are assigned to Courses and are used to assign students a grade in the appropriate Course Section. Grading Tasks are usually term based and are posted at the end of a term (Quarter, Semester, etc.). Schools could also have Process Grades or Weekly grades. All of these tasks can be selected to display on the report card.</p>
	<p>Depending on the needs of the school, there may be one report card per grading term. Or, there could be a report card for the end of the semester and which only lists the semester grades.</p>
	<p>Standards are skills the student must learn throughout the course of the year and determine the student's success in the given course and/or grade level. Skills like reading at grade level or comprehends written material are considered standards and vary from district to district.</p>
	<p>Standards and grading tasks are assigned a Term Mask at the Course Level, indicating when that standard is graded. If a grading task or standard is not marked for a certain term (for example, the standard is only graded for Terms 2 and 4), the printed report card displays those term boxes in shaded gray coloring, indicating the standard is not scored during that term. See the last image in this article for more information.</p>
	<p>When the Report Card does NOT have ALL TERMS selected in the Grades for Selected Terms in the Standards Display Options AND there is a Standard Group where none of the child standards are assigned a Term Mask for the selected term, the Standard Group DOES NOT display on the Report Card. For example, a report card is set to display for Term 1 that includes a Standard Group with child standards A, B, C, and D. A, B, and C have the Term Mask set to Term 4, while D has the Term Mask set to Term 3. In this situation, the whole Standard Group does not print in that report card. When the report card is set to display for Term 3, however, the Standard Group does display, with the boxes for A, B, and C grayed out.</p>
	<p>When printing, standards that have long names are formatted to wrap to the next line in the column and are formatted to stay within the same column (so the entirety of the standard name stays together).</p>
	<p>When a standard is associated and graded with more than one course, the name of the course and course section in which the student met the standard prints with that standard.</p>
	<p>Grading tasks only print when they are associated to a Credit Group and Credit Type.</p>



Option	Description																																																																												
<p><b>Select all grading tasks</b></p>	<p>This option prints each grading tasks/standard to the report card that is assigned to a course in which the student is enrolled. If there is no score given to the student for the standard, the fields are blank.</p> <p>Standards display on the report card in Standard Group Name order. See the <a href="#">Standards Bank</a> article for information on organizing and maintaining standards.</p> <div data-bbox="466 566 1235 1312" style="border: 2px solid black; padding: 10px;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">VISUAL ART/MUSIC</th> </tr> <tr> <th></th> <th colspan="3" style="text-align: center;">Term</th> </tr> <tr> <th></th> <th style="text-align: center;">Q2</th> <th style="text-align: center;">Q3</th> <th style="text-align: center;">Q4</th> </tr> </thead> <tbody> <tr> <td>Creates works of art using appropriate tools</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>   <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">VISUAL ARTS</th> </tr> <tr> <th></th> <th colspan="3" style="text-align: center;">Term</th> </tr> <tr> <th></th> <th style="text-align: center;">Q2</th> <th style="text-align: center;">Q3</th> <th style="text-align: center;">Q4</th> </tr> </thead> <tbody> <tr> <td>Demonstrates task management (Visual Arts)</td> <td style="text-align: center;">S</td> <td style="text-align: center;">S</td> <td style="text-align: center;">S</td> </tr> <tr> <td>Creates art with effort and creativity using elements and principles of art</td> <td style="text-align: center;">S</td> <td style="text-align: center;">S</td> <td style="text-align: center;">S</td> </tr> </tbody> </table>   <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">MUSIC</th> </tr> <tr> <th></th> <th colspan="3" style="text-align: center;">Term</th> </tr> <tr> <th></th> <th style="text-align: center;">Q2</th> <th style="text-align: center;">Q3</th> <th style="text-align: center;">Q4</th> </tr> </thead> <tbody> <tr> <td>Sings, plays instruments, dances</td> <td style="text-align: center;">S</td> <td style="text-align: center;">S</td> <td style="text-align: center;">S</td> </tr> <tr> <td>Understands basic note values</td> <td style="text-align: center;">X</td> <td style="text-align: center;">S</td> <td style="text-align: center;">S</td> </tr> <tr> <td>Demonstrates task management skills (music)</td> <td style="text-align: center;">S</td> <td style="text-align: center;">S</td> <td style="text-align: center;">S</td> </tr> </tbody> </table>   <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">TASK MANAGEMENT</th> </tr> <tr> <th></th> <th colspan="3" style="text-align: center;">Term</th> </tr> <tr> <th></th> <th style="text-align: center;">Q2</th> <th style="text-align: center;">Q3</th> <th style="text-align: center;">Q4</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> </div>	VISUAL ART/MUSIC					Term				Q2	Q3	Q4	Creates works of art using appropriate tools				VISUAL ARTS					Term				Q2	Q3	Q4	Demonstrates task management (Visual Arts)	S	S	S	Creates art with effort and creativity using elements and principles of art	S	S	S	MUSIC					Term				Q2	Q3	Q4	Sings, plays instruments, dances	S	S	S	Understands basic note values	X	S	S	Demonstrates task management skills (music)	S	S	S	TASK MANAGEMENT					Term				Q2	Q3	Q4				
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	<p>Select the score groups and rubrics to print on the report card. This option prints what letter grade is associated with what point value or percentage. Options are also available to print the GPA values associated with the scores.</p> <p>Multiple score groups and rubrics can be selected.</p> <div style="border: 1px solid black; padding: 10px;"> <p><b>Independent School District</b> Grade 2 Report Card 2013-2014 Page 1 of 2</p> <table border="1" style="float: right;"> <tr><td>Student:</td><td>Student, Abigail</td></tr> <tr><td>Student ID:</td><td>123456</td></tr> <tr><td>School:</td><td>Elementary School</td></tr> <tr><td>Teacher:</td><td>Teacher, Jayne</td></tr> <tr><td>Generated on:</td><td>01/19/2014 03:47:04 PM</td></tr> </table> <hr/> <p><b>Attendance Summary:</b></p> <table border="1"> <thead> <tr> <th>Terms:</th> <th colspan="2">Q2</th> <th colspan="2">Q3</th> <th colspan="2">Q4</th> <th colspan="2">Total</th> </tr> <tr> <th>Course#</th> <th>Absent</th> <th>Tardy</th> <th>Absent</th> <th>Tardy</th> <th>Absent</th> <th>Tardy</th> <th>Absent</th> <th>Tardy</th> </tr> </thead> <tbody> <tr> <td>HMRM-2 Grade 2</td> <td>8</td> <td>3</td> <td>6</td> <td>1</td> <td>6</td> <td>6</td> <td>20</td> <td>10</td> </tr> </tbody> </table> <table border="1" style="margin-top: 10px;"> <thead> <tr> <th colspan="6">Academic Performance Level for Elementary Rubric</th> </tr> <tr> <th>Name</th> <th>Excellent</th> <th>Satisfactory</th> <th>Partially/inconsistently</th> <th>Does not demonstrate outcome</th> <th>Not assessed this term</th> </tr> </thead> <tbody> <tr> <td>Score</td> <td>S+</td> <td>S</td> <td>S-</td> <td>N</td> <td>X</td> </tr> </tbody> </table> </div>	Student:	Student, Abigail	Student ID:	123456	School:	Elementary School	Teacher:	Teacher, Jayne	Generated on:	01/19/2014 03:47:04 PM	Terms:	Q2		Q3		Q4		Total		Course#	Absent	Tardy	Absent	Tardy	Absent	Tardy	Absent	Tardy	HMRM-2 Grade 2	8	3	6	1	6	6	20	10	Academic Performance Level for Elementary Rubric						Name	Excellent	Satisfactory	Partially/inconsistently	Does not demonstrate outcome	Not assessed this term	Score	S+	S	S-	N	X
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# Standards Based Report Card Examples

The following images provide examples of Standards Based Report Cards. Included are examples from elementary schools, middle schools and high schools, with a variety of options.

Infinite Campus School District  
 Grade 02 Report Card  
 2012-2013  
 Page 1 of 2

Student: \_\_\_\_\_  
 School: Infinite Campus  
 Teacher: Hallman, Stephen

ATTENDANCE				
Term	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Days Present	115	0	0	0
Days Absent	0	0	0	0
Periods Tardy	0	0	0	0

Academic Performance Level for Standards			
Name	Mastery	Proficiency	Emergent
Score	M	P	E

DIBELS ASSESSMENT				
	Term			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4
<b>STUDENT'S ORAL FLUENCY</b>				
Beginning of Year (Goal = 52)	95			
Middle of Year (Goal = 72)	98			
End of Year (Goal = 87)	100			

WRITING				
	Term			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Students can write three related sentences	M			
Students can write a friendly letter	E			
Students can use periods and question marks in writing	P			
Students can write questions and statements	P			
Students can capitalize proper names, days of the week & months of the year	P			
Students can spell high frequency as well as words with phonetic elements	E			
Students can form letters accurately, and space words & sentences correctly	E			

READING ACHIEVEMENT				
	Term			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4
<b>I. STRATEGIES</b>				
Applies decoding and word recognition skills	P			
Reads with fluency and expression	P			
Applies strategies to read and understand different types of text	E			
<b>II. COMPREHENSION</b>				
Retells and sequences events in a story	P			
Identifies the literary elements of character, setting and problem/solution	M			
Identifies main idea in a story	P			
<b>III. LITERARY RESPONSE/ANALYSIS</b>				
Identifies rhythm, rhyme, alliteration and simple pattern in poetry	P			
Compares and contrasts different versions of the same story or poem	E			
Identifies different genres of literature	M			
<b>IV. INFORMATIONAL SKILLS</b>				
Locates & uses table of contents, index and glossary in informational texts	M			
Applies alphabetical order to the 2nd letter when using dictionaries	P			

SUCCESSFUL LEARNER BEHAVIORS				
	Term			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Listens to and follows directions	P			
Organizes materials and workspace	P			
Works with neatness	P			
Works well independently	P			
Consistently displays best effort	E			
Communicates effectively	M			
Interacts appropriately with adults	P			
Interacts appropriately with other children	E			
Attends to task	P			
Obeys school, classroom and playground rules	E			
Talks at appropriate times	P			

Elementary Standards Based Report Card

**YOUR SCHOOL DISTRICT GRADE 07 REPORT CARD 2010-2011**

Student: \_\_\_\_\_  
 Student ID: \_\_\_\_\_  
 School: \_\_\_\_\_  
 Teacher: \_\_\_\_\_

\*Comments:

District Attendance Goal: At Least 97% Days Present for Every Child

**"ACADEMIC MARKING CODE"**

A	B	C	D	F	NE
100-90	89-80	79-70	69-60	<60	Not enough information

- 5 = Consistently applies and generalizes skills and strategies.
- 4 = Secure in skills and strategies.
- 3 = Developing in skills and strategies.
- 2 = Developing in skills and strategies with support.
- 1 = Struggles with skills and strategies even with support.

**"WORK ETHIC MARKING CODE"**

- 3 = Most of the time
- 2 = Some of the time
- 1 = Rarely

READING	Term			
	T1	T2	T3	T4
Overall Reading Achievement				
<b>ACADEMIC STANDARDS</b>				
Uses structural analysis to decode text				
Applies comprehension strategies and skills to understand text				
Contributes insight into literary discussions				
<b>WORK ETHIC</b>				
Reading Preparation				
Reading On task				
Reading Work completion				

LANGUAGE ARTS	Term			
	T1	T2	T3	T4
Overall Language Arts Achievement				
<b>ACADEMIC STANDARDS</b>				
Writes effectively for a variety of purposes				
Applies accurate grammar & spelling in writing				
Applies research strategies to develop ideas				
<b>WORK ETHIC</b>				
Language Arts Preparation				
Language Arts On task				
Language Arts Work Completion				

MATHEMATICS	Term			
	T1	T2	T3	T4
Overall Mathematics Achievement				
<b>ACADEMIC STANDARDS</b>				
Number Sense & Algebra				
Geometry & Measurement				
Data & Probability				
<b>WORK ETHIC</b>				
Math Preparation				
Math On-Task				
Math Work Completion				

SCIENCE	Term			
	T1	T2	T3	T4
Overall Science Achievement				
<b>ACADEMIC STANDARDS</b>				
Physical Science				
Earth Science				
Life Science				
<b>WORK ETHIC</b>				
Science Preparation				
Science On Task				
Science Work Completion				

SOCIAL STUDIES	Term			
	T1	T2	T3	T4
Western Civilizations				
<b>WORK ETHIC</b>				
Social Studies Preparation				
Social Studies On task				
Social Studies Work completion				

PHYSICAL EDUCATION	Term			
	T1	T2	T3	T4
<b>STANDARDS</b>				
Presents knowledge of skills & techniques				
Demonstrates skill, physical fitness & health knowledge				
Applies appropriate rules & strategies				
<b>WORK ETHIC</b>				
Work ethic to be determined				

*Middle School Standards Based Report Card*

**SCHOOL DISTRICT GRADE 12 REPORT CARD 2013-2014**

Student: \_\_\_\_\_  
 School: Campus High School  
 Teacher: \_\_\_\_\_

ATTENDANCE				
Term	Q1	Q2	Q3	Q4
Days Present	17	0	0	0
Days Absent	0	0	0	0
Periods Tardy	0	0	0	0

COUNTING AND CARDINALITY	Term			
	Q1	Q2	Q3	Q4
KNOW NUMBER NAMES AND THE COUNT SEQUENCE				
Count to 100 by ones				
Count to 100 by ones from any given number in this sequence				
Count to 100 by tens				
Represent a number of objects with a written numeral 0-20				
COUNT TO TELL THE NUMBER OF OBJECTS				
Counts objects to 20, matching one counting word to one object				
Tells the number of objects counted for up to 20 objects				
COMPARE NUMBERS				
Compare sets of object by using greater than, less than, or equal				
Compares two numbers 1-10 presented as written numerals				

OPERATIONS AND ALGEBRAIC THINKING	Term			
	Q1	Q2	Q3	Q4
UNDERSTAND ADDITION AND SUBTRACTION				
Decompose numbers 1-10 into pairs in more than one way				
Find the number that goes with any number 1-9 to make 10				
Fluently add and subtract within 5				
Represent addition and subtraction with objects, drawings, and actions				

OPERATIONS AND ALGEBRAIC THINKING	Term			
	Q1	Q2	Q3	Q4
OPERATIONS AND ALGEBRAIC THINKING				
Solve addition and subtraction word problems, add and subtract within 10				

OPERATIONS AND ALGEBRAIC THINKING	Term			
	Q1	Q2	Q3	Q4
OPERATIONS AND ALGEBRAIC THINKING				
Solve addition and subtraction word problems, add and subtract within 10				

NUMBER AND OPERATIONS IN BASE TEN	Term			
	Q1	Q2	Q3	Q4
WORK WITH 11-19 TO GAIN FOUNDATIONS IN PLACE VALUE				
Compose and decompose numbers from 11-19 into tens and some further ones				

MEASUREMENT AND DATA	Term			
	Q1	Q2	Q3	Q4
DESCRIBE AND COMPARE MEASURABLE ATTRIBUTES				
Compare common measurable attributes of objects				
Describe several measurable attributes of objects				
CLASSIFY OBJECTS, COUNT NUMBER IN EACH CATEGORY				
Classify objects into categories; count the objects in each category				

GEOMETRY	Term			
	Q1	Q2	Q3	Q4
IDENTIFY AND DESCRIBE SHAPES				
Describe environmental objects using names of shapes and positional words				
Identify shapes as 2D or 3D				
Names shapes in different orientations and sizes				
ANALYZE, COMPARE, CREATE, AND COMPOSE SHAPES				
Analyze 2D and 3D shapes using attributes				
Build, draw, and compose larger shapes from simple shapes				

OPERATIONS & ALGEBRAIC THINKING	Term			
	Q1	Q2	Q3	Q4
REPRESENT/ SOLVE ADDITION AND SUBTRACTION PROBLEMS				
Solve addition story problems with 3 numbers up to 20 with an unknown				
Solve addition/subtraction word problems up to 20 using various strategies				
UNDRSTD/APPLY PRPTIES OF OPRTRS & RLTSHP BTWN +/-				
Use addition facts to solve subtraction problems				
Use strategies to solve add/sub problems using properties				
ADD AND SUBTRACT WITHIN 20				
Fluently add and subtract up to 10				
Relate counting to addition and subtraction				
WORK WITH ADDITION AND SUBTRACTION EQUATIONS.				
Find the missing number in an addition or subtraction problem				
Use the equal sign to determine if equations are true or false				

NUMBERS AND OPERATIONS	Term			
	Q1	Q2	Q3	Q4
EXTEND THE COUNTING SEQUENCE				
Count to 120 starting from any given number				
Read, write and represent a number of objects with a written numeral				
UNDERSTAND PLACE VALUE				
Compare two two-digit numbers using symbols >, <, =				
Identify tens and ones in any two-digit number				
USE PLACE VALUE & PROPERTIES OF OPERATIONS TO +/-				
Mentally find 10 more/less than any two-digit number and explain reasoning				
Use concrete models to add within 100				
Use objects/drawings to explain				

*High School Standards Based Report Card*

**Standards Term Mark Selection on the Course**

**Standards Display on Student Grades Tab - Gray Shading for Not Selected Terms**

**The Report Card prints gray shading for the terms where the standard is not scored.**

Class	Task	Quarters Q1	Quarters Q2	Quarters Q3	Quarters Q4
020152-1 ALGEBRA 2 ENR	Properties of Arithmetic & Algebra A2E*		A 3.90%		
	Modeling & Applying Linear Relationships A2E*		A 3.62%		
	Modeling & Applying Non-Linear Relationships A2E*				
	Fluency				
	SHS Hab				
	Final Gra				A 77%

SHS ENRICHED COMPETENCIES	Term	Q1	Q2	Q3	Q4
ENGLISH ENRICHED					
ENRICHED					
Reading					
Writing					
E2					
Understanding					
Vocabulary					
Speaking					
ENRICHED					
MATH ENRICHED					
ALGEBRA 2 ENR					
Properties of Arithmetic & Algebra A2E*					A
Modeling & Applying Linear Relationships A2E*					A
Modeling & Applying Non-Linear Relationships A2E*					
MATH FLUENCY					
Fluency					
TRIGONOMETRY ENR					
Fundamentals of Trigonometry ENR*					
Graphing and Trigonometric Models ENR*					
Identities ENR*					
MODERN AND CLASSICAL LANGUAGES ENRICHED					

Shaded Entries for Non-Scored Terms

# Troubleshooting - Why Aren't Posted Grades Displaying?

If posted grades are not displaying in report cards as desired, verify that the following steps have been completed:

- The Standards Group to which the standards belongs is linked to the school via the [School Standards](#) tool. If a standard group does not display to be selected in this tool, it may have been archived in the [Standards Bank](#). Toggle **Show Archived** to display archived groups.
- The [report card](#) has the requisite **standard** selected in the report card options described above and the correct **terms** selected.
- Printing report cards in [batch](#) requires an **Effective Date** that is an [Instructional Day](#).
- If the Report card is set to 'Display only graded tasks and standards,' then the grade must already be posted for the task/standard to display in the report card.

Note: If using [Standards Based Report Cards](#), Grading Tasks only display if they have a **credit group** linked to them at the [course level](#).