

Individual Education Plans (Rhode Island)

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Tool Search: Special Ed Documents

The editors available on the Individual Education Plan provide all information required by the State of Rhode Island. Editors and fields are listed below. Included here are instructions on entering data into Campus and references to state-defined guidelines.

The current formats of this document are **RI Secondary IEP 2019** and **RI Ages 3-13 IEP 2019**. Plan formats are selected in [Plan Types](#).

The screenshot displays the 'IEP Document Editors' interface. At the top, there are four tabs: 'Summary', 'Team Members', 'Documents', and 'Contact Log'. Below the tabs are three main action buttons: 'Save', 'Save & Continue', and 'Print'. A left-hand sidebar lists various sections of the IEP, including 'Plan Outline riEP14', 'Education Plan', 'Enrollment Status', 'Student Demographics', 'Parent/Guardian Information', 'Team Meeting', 'Transition Assessments', 'Measurable Post-School Goals', 'Secondary Transition Present Levels', 'Transition Areas to be Addressed', 'Transition Services', 'Program of Study', 'Measurable Annual Goals', 'Considerations', 'Extended School Year Services', 'SPED Services', 'Related Services', 'Supplementary/Modifications/Supports', 'Educational Environments', 'State/Dist. Assess. Accommodations', 'RI Alternate Assessment', 'Transfer of Rights', and 'Parental Consent'. The main content area is titled 'Education Plan' and contains several sections:

- Initial IEP**, **Annual Review**, and **Amended** checkboxes.
- *Meeting Date:** 06/18/2014, ***Start Date:** 06/18/2014, ***End Date:** 06/17/2015.
- Most Recent Evaluation Date:** and **Next Evaluation Date:** fields.
- Anticipated date for graduation or to reach age 21:** field.
- A note: 'If this student will graduate or reach 21 during the during the time frame of this IEP, the summary of performance for this student will be completed on or before:' followed by a date field.
- Student and Guardian Language Needs:**
 - Is the student an English Language Learner? Yes No
 - Student's home/native language: dropdown menu
 - If interpreter needed, what language: dropdown menu
 - Guardian's home/native language: dropdown menu
 - If interpreter needed, what language: dropdown menu
- School Information:**
 - Home School: North Smithfield, Current School: [blank]
 - School Contact: Joe Smith
 - School Contact Number: (555) 555 - 5555 x 5555555, School Contact Email: [blank]

IEP Document Editors

Individual Education Plan Editors

The following table lists the editors available on the student's Individual Education Plan, the section(s) of the print format that include the entered information, a Description what the editor is used for and any special considerations and instructions for using the editor.

Rhode Island required two different IEP Plan Types - a [Secondary IEP](#) and an [Ages 3-13 IEP](#).

Fields that are included in any [state reporting](#) extract are required.

Secondary IEP

The current format of this document is the **RI Secondary IEP 2019**. Plan formats are selected in Plan Types.

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Education Plan	Meeting Information, IEP Time Lines and Age of 14 years and Ward of the State questions in Child Information	The Education Plan editor provides student summary information and lists the dates of the plan meetings.	<p>This editor must be saved with the required fields before continuing to other areas of the plan.</p> <p>Start Date will autopopulate to match Meeting Date. End Date and Next IEP Review Date will autopopulate to be one year minus one day from the Start Date.</p>

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Enrollment Status	N/A	The Enrollment Editor provides a snapshot of the student's enrollment data when the plan is generated.	<p>Clicking Get Special Ed Status from Enrollment will synchronize the information in the editor with the most recent information from the student's Enrollments tab. District and School information does not populate automatically. When the plan is marked as Complete and is locked, Special Ed Status values will be updated in the enrollment based on the values selected in this editor.</p> <p>When establishing the Plan Type in System Administration, three Enrollment editors are available. Users should choose the editor that best meets their needs. The above logic describes the third editor, which is the most commonly used.</p>
Student Demographics	Child's Information	The Student Demographics editor populates basic information about the student such as demographic information and student and school address.	Clicking Refresh Student Information will synchronize the information in the editor with the most recent information about the student, from the Demographics , Households , Enrollments and School tabs.

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Parent/Guardian Demographics	Parents'/Guardian Information	The Parent/Guardian Demographics Editor populates based on established student/guardian relationships created on the student's Relationships tab or indicated by the guardian checkbox on the Households tab. The editor includes Demographics information for the student's guardian.	Clicking Refresh Guardian Information will synchronize information in the editor with the most recent information from the student's guardian's Demographics and Households tabs.
Team Meeting	IEP Team Meeting Participants	The Team Meeting editor lists who was in attendance at the last team meeting where decisions were made concerning the student's education plan.	Team members must be added in the Team Members tab before entering participants.
Transition Assessments	Transition Assessments	The Transition Assessments editor lists the date the assessment was given, areas covered in the assessment, the assessment tool used and the description of the assessment.	Information entered on this editor is based on age-appropriate transition assessments related to education, training, employment, independent living skills, etc. Template Banks are established in System Administration and available by clicking the white paper icon

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Measurable Post-School Goals	Transition Services I Need to Help Me Reach This Goal	The Transition Goals and Services editor provides the ability to list school goals and transition services. These appear on the print within the My Measurable Post-School Goals, Present Levels and Transitions Services sections. It also includes who will assist the student in reaching the goal.	Template Banks are established in System Administration and available by clicking the white paper icon.
Secondary Transition Present Levels	My Measurable Post-School Goals, Present Levels and Transition Services	The Secondary Transition Present Levels lists the post-school area strengths and needs in the categories of Education and Training, Employment and Independent Living.	Information in the Strengths and Needs text boxes is limited to 500 characters.
Transition Areas to be Addressed	Areas to be addressed during the timeframe of this IEP	The Transition Areas to be Addressed displays checkboxes for selection in Academic and Functional areas.	The selected options are addressed with the measurable annual goal statements.
Transition Services	Transition Services	The Transition Services editor records services provided to the student in the areas of Education & Training, Employment, and Independent Living.	N/A

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Program of Study	Program of Study and Assurance of Transition Services	The Program of Study section does not need to list the student's exact plans for achieving goals but should assist the student in reaching his/her goals.	Template Banks are established in System Administration and available by clicking the white paper icon.
Measurable Annual Goals	Measurable Short Term Objectives or Benchmarks	The Measurable Annual Goals editor describes what a student is expected to accomplish in one year in the identified area of need.	Template Banks are established in System Administration and available by clicking the white paper icon.
Considerations	Considerations	The Considerations editor lists the areas of study or personnel information that may affect the student's ability to achieve the stated goals.	N/A
Extended School Year Services	Extended School Year Services	Extended School Year services refer to special education and related services that are provided to a student with a disability beyond the normal school year in accordance with the student's IEP.	N/A

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
SPED Services	Special Education	The SPED Services editor lists the specially designed instruction that will meet the unique needs of the student with a disability and enable the student to meet the goals of the IEP.	Special Ed Services and Service Providers must be established before this editor can be completed. Template Banks are established in System Administration and available by clicking the white paper icon.
Related Services	Related Services	The Related Services editor lists additional services the student receives as part of his/her IEP, like transportation or developmental, corrective and other supportive services.	Only active Services with a type of Related are available for selection. Services , Service Providers and Service Positions are established in System Administration. Template Banks are established in System Administration and available by clicking the white paper icon.
Supplementary/ Modifications/ Supports	Supplementary Aids and Services	The Supplementary Aids and Services editor describes supports that are provided to the student or to those personnel who work with the student.	Only active Services with a type of Related are available for selection. Services , Service Providers and Service Positions are established in System Administration. Template Banks are established in System Administration and available by clicking the white paper icon.

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Program Modifications	Program Modifications	The Program Modifications editor lists modified curriculum or other modifications to the regular program.	Only active Services with a type of Related are available for selection. Services, Service Providers and Service Positions are established in System Administration. Template Banks are established in System Administration and available by clicking the white paper icon.
Educational Environments	Educational Environments	The Educational Environment lists the amount of time the student is in regular education courses.	N/A
State/District Assessment Accommodations	State/District-wide Assessment Accommodations	The State/District-wide Assessment Accommodations editor lists the assessments the student will take and with what accommodations will be made for that student to achieve a successful score.	N/A
RI Alternate Assessment	Student will participate in RI Alternate Assessment	The RI Alternate Assessment editor lists whether the student will participate in the alternate assessment.	N/A

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Transfer or Rights	Transfer of Rights	The Transfer of Rights editor indicates whether the student is 17 or is not 17 during the time frame of the IEP. If yes, the student must be given a copy of the procedural safeguards.	N/A
Parental Consent	Parental Consent for Initial Provision of Special Education and Related Services	The Parental Consent editor lists the date the parent approved the IEP and additional notes for the student.	N/A

Ages 3-13 IEP

The current format of this document is the **RI Ages 3-13 IEP 2019**. Plan formats are selected in [Plan Types](#).

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Education Plan	Meeting Information, IEP Time Lines and Age of 14 years and Ward of the State questions in Child Information	The Education Plan editor provides student summary information and lists the dates of the plan meetings.	<p>This editor must be saved with the required fields before continuing to other areas of the plan.</p> <p>Start Date will autopopulate to match Meeting Date. End Date and Next IEP Review Date will autopopulate to be one year minus one day from the Start Date.</p>

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Student Demographics	Child's Information	The Student Demographics editor populates basic information about the student such as demographic information and the school address.	Clicking Refresh Student Information will synchronize the information in the editor with the most recent information from the Demographics , Households , Enrollments and School tabs.
Parent/Guardian Demographics	Parents'/Guardian Information	The Parent/Guardian Demographics Editor populates based on established student/guardian relationships created on the student's Relationships tab or indicated by the guardian checkbox on the Households tab. The editor includes Demographics (.1549 - .1717) information for the student's guardian.	Clicking Refresh Guardian Information will synchronize information in the editor with the most recent information from the student's guardian's Demographics and Households tabs.

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Enrollment Status	N/A	The Enrollment Editor provides a snapshot of the student's enrollment data when the plan is generated.	<p>Clicking Get Special Ed Status from Enrollment will synchronize the information in the editor with the most recent information from the student's Enrollments tab. District and School information does not populate automatically. When the plan is marked as Complete and is locked, Special Ed Status values will be updated in the enrollment based on the values selected in this editor.</p> <p>When establishing the Plan Type in System Administration, three Enrollment editors are available. Users should choose the editor that best meets their needs. The above logic describes the third editor, which is the most commonly used.</p>
Team Meeting	IEP Team Meeting Participants	The Team Meeting editor lists who was in attendance at the last team meeting where decisions were made concerning the student's education plan.	Team members must be added in the Team Members tab before entering participants.
Present Levels	My Measurable Post-School Goals, Present Levels and Transition Services	The 3-13 Present Levels editor lists the strengths of the student and needs of the student.	Information in the Strengths and Needs text boxes is limited to 500 characters. Template Banks are established in System Administration and available by clicking the white paper icon.

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Areas to be Addressed	Areas to be addressed during the timeframe of this IEP	The Transition Areas to be Addressed displays checkboxes for selection in Academic and Functional areas.	The selected options are addressed with the measurable annual goal statements.
Annual Goals	Annual Academic or Functional Goal(s)	The Annual Goals editor provides the ability to list school goals and transition services. These appear on the printed IEP within the My Measurable Post-School Goals, Present Levels and Transitions Services sections. It also includes who will assist the student in reaching the goal.	Template Banks are established in System Administration and available by clicking the white paper icon.
Considerations	Considerations	The Considerations editor lists the areas of study or personnel information that may affect the student's ability to achieve the stated goals.	N/A
Extended School Year Services	Extended School Year Services	Extended School Year services refer to special education and related services that are provided to a student with a disability beyond the normal school year in accordance with the student's IEP.	N/A

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
SPED Services	Special Education	The SPED Services editor lists the specially designed instruction that will meet the unique needs of the student with a disability and enable the student to meet the goals of the IEP.	Special Ed Services and Service Providers must be established before this editor can be completed.
Related Services	Related Services	The Related Services editor lists additional services the student receives as part of his/her IEP, like transportation or developmental, corrective and other supportive services.	Only active Services with a type of Related are available for selection. Services , Service Providers and Service Positions are established in System Administration.
Supplementary Aids and Services	Supplementary Aids and Services	The Supplementary Aids and Services editor describes supports that are provided to the student or to those personnel who work with the student.	Only active Services with a type of Related are available for selection. Services, Service Providers and Service Positions are established in System Administration.
Program Modifications	Program Modifications	The Program Modifications editor lists modified curriculum or other modifications to the regular program.	Only active Services with a type of Related are available for selection. Services, Service Providers and Service Positions are established in System Administration.

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Supports for School Personnel	Supports for School Personnel	The Support for School Personnel editor provides an opportunity for the team to discuss and articulate those specific supports or training necessary for school personnel to provide a free appropriate public education to the student.	Only active Services with a type of Related are available for selection. Services, Service Providers and Service Positions are established in System Administration.
Educational Environments	Educational Environments	The Educational Environment lists the amount of time the student is in regular education courses.	N/A
State/District Assessment Accommodations	State/District-wide Assessment Accommodations	The State/District-wide Assessment Accommodations editor lists the assessments the student will take and with what accommodations will be made for that student to achieve a successful score.	N/A
RI Alternate Assessment	Student will participate in RI Alternate Assessment	The RI Alternate Assessment editor lists whether the student will participate in the alternate assessment.	N/A

Editor Name	Printed Document Section	Description	Special Considerations and Instructions
Parental Consent	Parental Consent for Initial Provision of Special Education and Related Services	The Parental Consent editor lists the date the parent approved the IEP and additional notes for the student.	N/A
