

# Generate the Definition Group Extract

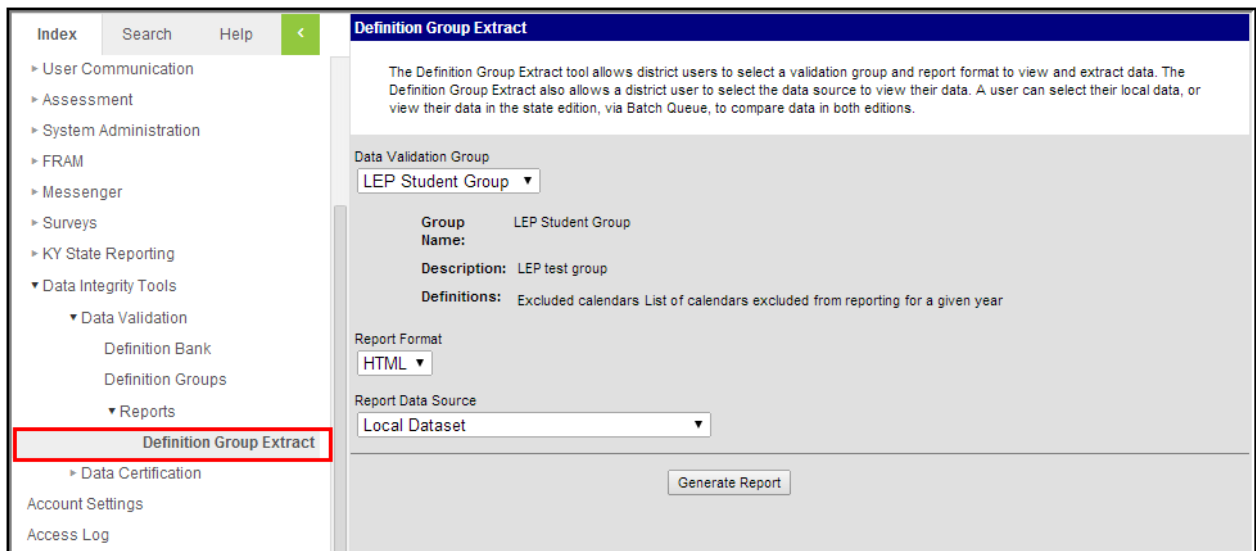
Last Modified on 12/14/2025 8:45 pm CST

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Tool Search: Definition Group Extract

The Definition Group Extract allows users to generate a report containing data based on definition groups established via the Definition Groups tool. District users can run the extract against their local data set or the state's data set.

**Data Validation Tools are available as part of the [Campus Data Suite](#), [Campus State Edition](#), and districts connected to a State Edition.**



The screenshot shows the 'Definition Group Extract' tool interface. On the left is a navigation menu with categories like 'User Communication', 'Assessment', 'System Administration', 'FRAM', 'Messenger', 'Surveys', 'KY State Reporting', and 'Data Integrity Tools'. Under 'Data Integrity Tools', 'Data Validation' is expanded, showing 'Definition Bank', 'Definition Groups', and 'Reports'. 'Definition Group Extract' is highlighted with a red box. The main content area has a title bar 'Definition Group Extract' and a description: 'The Definition Group Extract tool allows district users to select a validation group and report format to view and extract data. The Definition Group Extract also allows a district user to select the data source to view their data. A user can select their local data, or view their data in the state edition, via Batch Queue, to compare data in both editions.' Below this, there are several fields: 'Data Validation Group' (a dropdown menu showing 'LEP Student Group'), 'Group Name' (text field showing 'LEP Student Group'), 'Description' (text field showing 'LEP test group'), 'Definitions' (text field showing 'Excluded calendars List of calendars excluded from reporting for a given year'), 'Report Format' (a dropdown menu showing 'HTML'), and 'Report Data Source' (a dropdown menu showing 'Local Dataset'). At the bottom right is a 'Generate Report' button.

## Prerequisites

- Create definitions within the Definition Bank tool.

Definitions only need to be created if users want to report data on user-defined criteria. Definition groups can be made using Campus-supplied definitions which are populated automatically within the Definition Groups tool.

- Setup definition groups within the [Definition Groups](#) tool.

# Tool Rights



The following table describes how tool rights work for the Definition Group Extract:

Users **MUST** have at least Read tool rights to the Definition Groups tool in order to generate the Definition Group Extract.

Tool	R	W	A	D
<b>Definition Group Extract</b>	Users are able to generate an extract.	Users are able to generate an extract.	Users are able to generate an extract.	Users are able to generate an extract.

## Generating the Definition Group Extract

The Definitions Group Extract can be generated using any definition groups established.

### Definition Group Extract

The Definition Group Extract tool allows district users to select a validation group and report format to view and extract data. The Definition Group Extract also allows a district user to select the data source to view their data. A user can select their local data, or view their data in the state edition, via Batch Queue, to compare data in both editions.

Data Validation Group

LEP Student Group

Group Name:

LEP Student Group

Description:

Definitions: LEP Students LEP students with an end date missing an Instruction Accommodation

Report Format

HTML

Report Data Source

Local Dataset

Generate Report

To generate the Definition Group Extract:

1. Select a **Data Validation Group**. The Group Name, Description, and Definitions will automatically populate based on values assigned to the Definition Group via the [Definition Groups](#) tool.
2. Select the **Report Format**. Options include HTML and CSV.
3. Select the **Report Data Source**.
  - **Local Dataset** - Definitions are run against the local district database.
  - **State Dataset** - Definitions are run against the state database.

Data Source options are only available for District Edition users. State Edition users can only generate this extract for state-level data.


4. Select the **Generate Report** button. The extract will appear in a separate window in the designated format.

## Understanding the Definition Group Extract

Understanding the Definition Group Extract means understanding what data is being reported per definition within the definition group. The Extract will report based on the selections in the Campus Toolbar.

DISTRICT: JEFFERSON  
COUNTY PUBLIC SCHOOLS  
Time: Tue Jul 23 10:24:25 CDT  
2013

## Data Validation Output



### Summary

Report	Occurrences	Severity
<a href="#">Students missing a graduation record</a>	1974	Info
<a href="#">Schools with no test scores</a>	166	Warning
<a href="#">Students missing state IDs</a>	2	Fatal

#### Definition Groups

+ New
 Save

#### Tags

add a tag

#### Definitions

Definition	Sequence	Severity	
<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">☰</div> <div>Students missing a graduation record <a href="#">Show Description</a>   <a href="#">Preview</a></div> </div>	1	<input checked="" type="radio"/> Information <input type="radio"/> Warning <input type="radio"/> Fatal	✕
<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">☰</div> <div>Schools with no test scores <a href="#">Show Description</a>   <a href="#">Preview</a></div> </div>		<input checked="" type="radio"/> Information <input type="radio"/> Warning <input type="radio"/> Fatal	✕
<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">☰</div> <div>Students missing state IDs <a href="#">Show Description</a>   <a href="#">Preview</a></div> </div>	3	<input checked="" type="radio"/> Information <input type="radio"/> Warning <input type="radio"/> Fatal	✕

Data reported within the extract is based on definitions within the definition group being reported.

The Summary lists all reports within the extract, the number of students (occurrences) and the severity of each report. Reports included in the extract are based on definitions within the definition group being reported.

### Data Validation Output



## Summary

Report	Occurrences	Severity
<a href="#">Students missing a graduation record</a>	1974	Info
<a href="#">Schools with no test scores</a>	166	Warning
<a href="#">Students missing state IDs</a>	2	Fatal

**Students missing a graduation record** [Back To Summary](#)

State ID	Last Name	First Name	District Name
1	Mallory	Mallory	
2	Alec	Alec	
3	Inga	Inga	
4	Eileenlou	Eileenlou	

To quickly access a report, select the name of the report within the Report column. You will be automatically sent to the area within the extract where report data exists.

### Students missing a graduation record [Back To Summary](#)

State ID	Last Name	First Name	District Name
010000000	Mallory	Mallory	010000000-00000-00000-000000000
010000000	Alec	Alec	010000000-00000-00000-000000000
010000000	Inga	Inga	010000000-00000-00000-000000000
000000000	Eileenlou	Eileenlou	010000000-00000-00000-000000000
010000000	Christopher	Christopher	010000000-00000-00000-000000000
000000000	Shelby	Shelby	010000000-00000-00000-000000000
010000000	Blaine	Blaine	010000000-00000-00000-000000000
010000000	Andrew	Andrew	010000000-00000-00000-000000000

The columns and information reported for each report are based on how each definition is defined within the Definition Bank tool.

For user-created definitions, reported information is based on the [Ad hoc filter](#) or [SQL query](#) used to create the definition. For state-published definitions, reported information is based on how the definition was created at the state.