SE (SPED Report) (Indiana)

Last Modified on 10/21/2024 8:22 am CDT

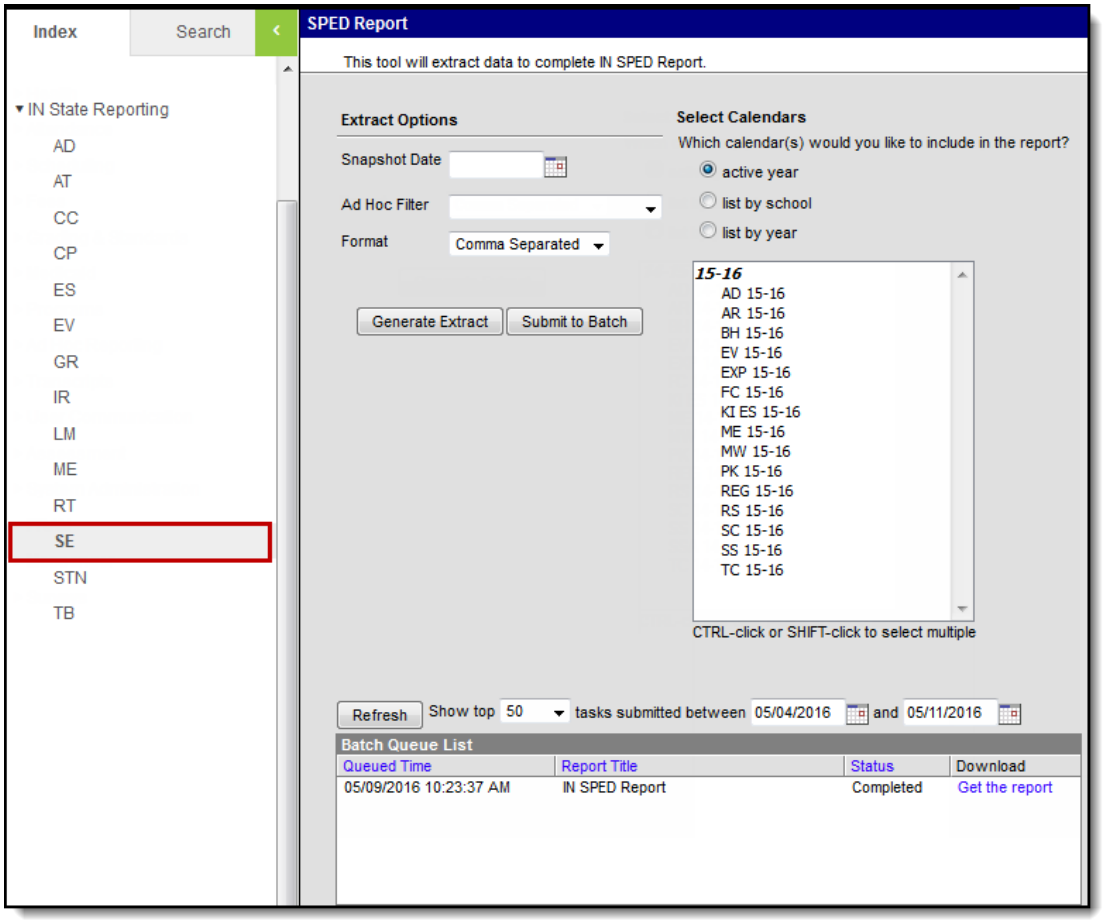
This report is no longer supported or updated by Infinite Campus. The Indiana flat file reports will remain available in the Infinite Campus system so schools can continue to use them as needed.

Data Exchange was designated as the sole source of truth for all data for the purposes of required reports beginning with the 2021-2022 school year. Please refer to the Indiana Ed-Fi documentation for additional information about current state reporting practices/procedures using the Data Exchange Ed-Fi System.

Data Submission | Report Logic | Report Editor Details | Generating the Report | Special Education Report Layout

Tool Search: SPED Report

The purpose of this data collection is to gather information on students receiving Special Education services and have an IEP. The report is used in federal and state reporting.



Special Ed Report

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Data Submission

The first required collection period for this report runs from early to late October, with the sign-off period ending in early November. The second required collection period runs from early to mid December, with the sign-off period ending a week later. This data will be reconciled with the December CODA data to determine final counts for funding. The third required collection period runs from early to mid April, with the sign-off period ending a week later.

The Center for Exceptional Learners requires the summary report to be signed by the Superintendent. This report can be found in the Application Center under Data Verification Reports. A signature line will be available when clicking on the printable view. Please sign and return to the address listed on the report no later than midnight on the last day of the sign-off period.

Report Logic

- Students appear in this extract who have active enrollment and active, locked IEPs on the snapshot date indicated by the extract editor.
- Only one record reports per student.
- The first enrollment the student has that is not end dated and is overlapped by an IEP reports.
- If a student has multiple enrollments with the same Start Date, the enrollment with the lowest enrollment ID reports.

Report Editor Details

The following table defines the available elements on the Special Education Report Editor.

Editor Field	Description
Snapshot Date	The date for which the Special Education data is collected. A date can be entered, but selecting a calendar will overwrite that date with a predetermined snapshot date.
Ad Hoc Filter	Selecting a filter limits the results to only those included in the filter.
Format	The format in which the report will generate. Options include HTML, Comma Separated and XML.
Calendars	The calendar(s) from which data is pulled for the report. Can be set to display only the active year's calendars, or be sorted by school or by year. Selecting a calendar will enter a default Snapshot Date in that field.
Generate Extract/ Submit to Batch	Users have the option of submitting a report request to the batch queue by clicking **Submit to Batch** instead of immediately generating the report by clicking **Generate Extract**. The batch process allows larger reports to generate in the background without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

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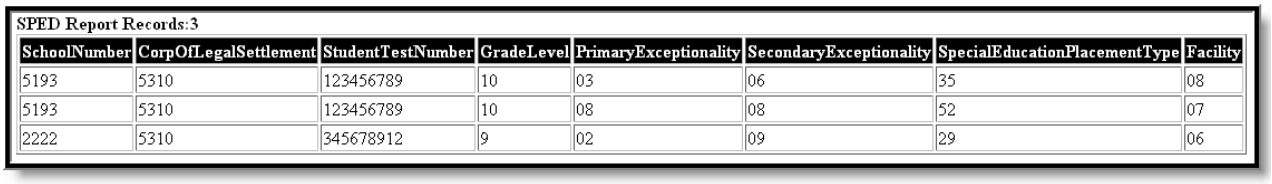
Generating the Report

1. Enter a **Snapshot Date** in *mmddyyyy* format or by clicking the calendar icon.

   > Selecting a calendar will overwrite any date entered with a predetermined date.

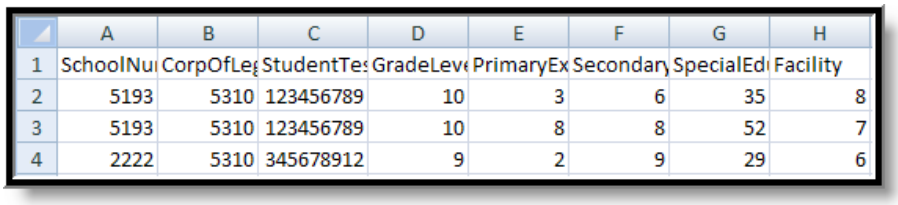
2. Select the **Format** in which the report should be generated.
3. Select the **Calendar(s)** to be included in the report. Calendars can be sorted by active year, by school or by year.
4. Click **Generate Extract** to generate the report in the desired format.



SPED Report Records:3

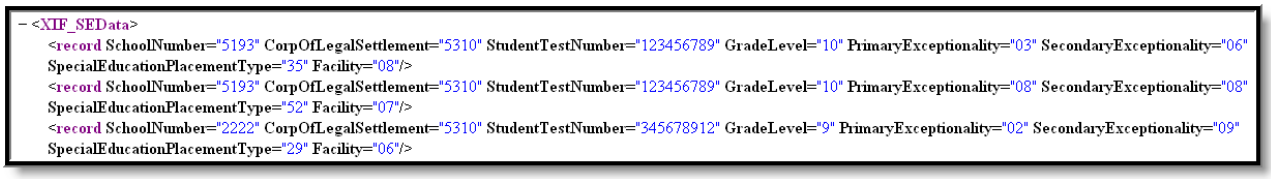
SchoolNumber	CorpOfLegalSettlement	StudentTestNumber	GradeLevel	PrimaryExceptionality	SecondaryExceptionality	SpecialEducationPlacementType	Facility
5193	5310	123456789	10	03	06	35	08
5193	5310	123456789	10	08	08	52	07
2222	5310	345678912	9	02	09	29	06

Special Ed Report - HTML



	A	B	C	D	E	F	G	H
1	SchoolNu	CorpOfLe	StudentTe	GradeLev	PrimaryEx	Secondar	SpecialEd	Facility
2	5193	5310	123456789	10	3	6	35	8
3	5193	5310	123456789	10	8	8	52	7
4	2222	5310	345678912	9	2	9	29	6

Special Ed Report - Comma Separated



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- <XIF_SEData>
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    SpecialEducationPlacementType="35" Facility="08"/>
    <record SchoolNumber="5193" CorpOfLegalSettlement="5310" StudentTestNumber="123456789" GradeLevel="10" PrimaryExceptionality="08" SecondaryExceptionality="08"
    SpecialEducationPlacementType="52" Facility="07"/>
    <record SchoolNumber="2222" CorpOfLegalSettlement="5310" StudentTestNumber="345678912" GradeLevel="9" PrimaryExceptionality="02" SecondaryExceptionality="09"
    SpecialEducationPlacementType="29" Facility="06"/>
```

Special Ed Report - XML

Special Education Report Layout

Element Name	Description	Type, Format and Length	Campus Database	Campus Application

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Element Name	Description	Type, Format and Length	Campus Database	Campus Application
School Number	State assigned school ID	Numeric, 4 digits	School.number	System Administration > Resources > School > State School Number
Corporation of Legal Settlement	State-assigned corporation number for corporation of legal settlement. If blank, reports as district number of student enrollment.	Numeric, 4 digits	EnrollmentIN.corporation	Student Information > General > Enrollments > State Reporting Fields > Corporation Number
Student Test Number	Official student test number (State ID)	Numeric, 9 digits	Person.stateID	Census > People > Demographics > Person Identifiers > State ID
First Name	**HTML Only** The student's first name.	Alphanumeric	Identity.firstName	Census > People > Demographics > Person Information > First Name
Last Name	**HTML Only** The student's last name.	Alphanumeric	Identity.lastName	Census > People > Demographics > Person Information > Last Name
Grade Level	Grade level of student	Numeric, 2 digits	Enrollment.grade	Student Information > General > Enrollments > Grade

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Element Name	Description	Type, Format and Length	Campus Database	Campus Application
Primary Exceptionality	Exceptionality area that describes the student's primary special education eligibility classification. See options in the Exceptionality Options table following.	Numeric, 2 digits	PlanState.primaryDisability	Student Information > Special Education > IEP > Enrollment Editor > Primary Disability
Secondary Exceptionality	Additional exceptionality area that describes the student's primary special education eligibility classification. See options in the Exceptionality Options table following.	Numeric, 2 digits	PlanState.secondaryDisability	Student Information > Special Education > IEP > Enrollment Editor > Secondary Disability
Special Education Placement Type	The type of Special Education Program in which the student is participating. See options in the Placement Type Options table following.	Numeric, 2 digits	PlanState.placementType	Student Information > Special Education > IEP > Enrollment Editor > Special Education Placement Type

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Element Name	Description	Type, Format and Length	Campus Database	Campus Application
Facility	Location of where student is receiving special education services outside of the public school district. This element reports from the Facility field on the Enrollment Status editor of the locked IEP. Reports as 99 when the field is not populated.	Numeric, 2 digits	PlanState.facilityCode	Student Information > Special Education > Documents > Education Plan > Enrollment Status > Facility

Exceptionality Options

Code	Description
01	Multiple Disabilities
02	Orthopedic Impairment
03	Blind or Low Vision
04	Deaf or Hard of Hearing
05	Emotional Disability (Full Time)
06	Emotional Disability (Other)
07	Specific Learning Disability
08	Developmental Delay (Ages 3-5A only)
09	Language or Speech Impairment
10	Mild Cognitive Disability

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Code	Description
11	Moderate Cognitive Disability
12	Severe Cognitive Disability
14	Deaf-blind
15	Autism spectrum disorder
16	Traumatic brain injury
17	Other health impairment
99	No secondary exceptionality (for secondary exceptionality only)

Placement Type Options

Code	Description
26	> 10 Hours in Regular Early Childhood Prog.
27	> 10 Hours in Other Sped. Program
28	< 10 Hours in Regular Early Childhood Prog.
29	< 10 Hours in Other Sped Program
33	Separate Class
34	Separate School
35	Residential Facility
36	Service Provider Location
37	Home
38	Child is parentally placed in a private preschool
50	Regular classroom (80% or more)
51	Resource Room (40% - 79%)
52	Separate Class (less than 40%)
53	Separate Day School Facility (+50%)
54	Residential Facility (+50%)
55	Correctional Facility
56	Parentally placed in Private School
57	Student's disability requires home services

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