

Student Interchange - EOY Adjustments (Colorado)

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Tool Search: Student Interchange

The End of Year Adjustments Report lists students whose Adj fields on the State Reporting Enrollment editor are not null or 00: Not Applicable within the Calendar. A student is included in the report when there is data in any one of the Adj. fields:

- Adj Cohort Year
- Adj Cohort School
- Adj Cohort Justification

Student Interchange ☆

Reporting > CO Data Pipeline > Student Interchange

Student Profile Interchange

This tool will extract data to complete the Student and Enrollment Interchange files.

Extract Options

Report Type EOY Adjustments
Ad Hoc Filter
Effective Date 02/01/2024
Report Legal Name
Format CSV

Generate Extract
Submit to Batch

Select Calendars

Which calendar(s) would you like to include in the report?
☒ active year
☐ list by school
☐ list by year

23-24
23-24 IES
23-24 IHS
23-24 IMS

Student Interchange - EOY Adjustments

Read - Access and generate Student Interchange Extracts.

Write - N/A

Add - N/A

Delete - N/A

For more information about Tool Rights and how they function, see the [Tool Rights](#) article.

Report Logic

When multiple calendars are selected, a record reports for every enrollment a student may have

in the calendar year(s) selected. Duplicate records may display for a single student.

When the student is marked as State Exclude, the student still reports as long as the Adj. Cohort fields are populated.

- When the Adj Cohort information within the single calendar is between multiple enrollments is the same, only one record reports.
- When the information between multiple enrollments is different, all differing records report.

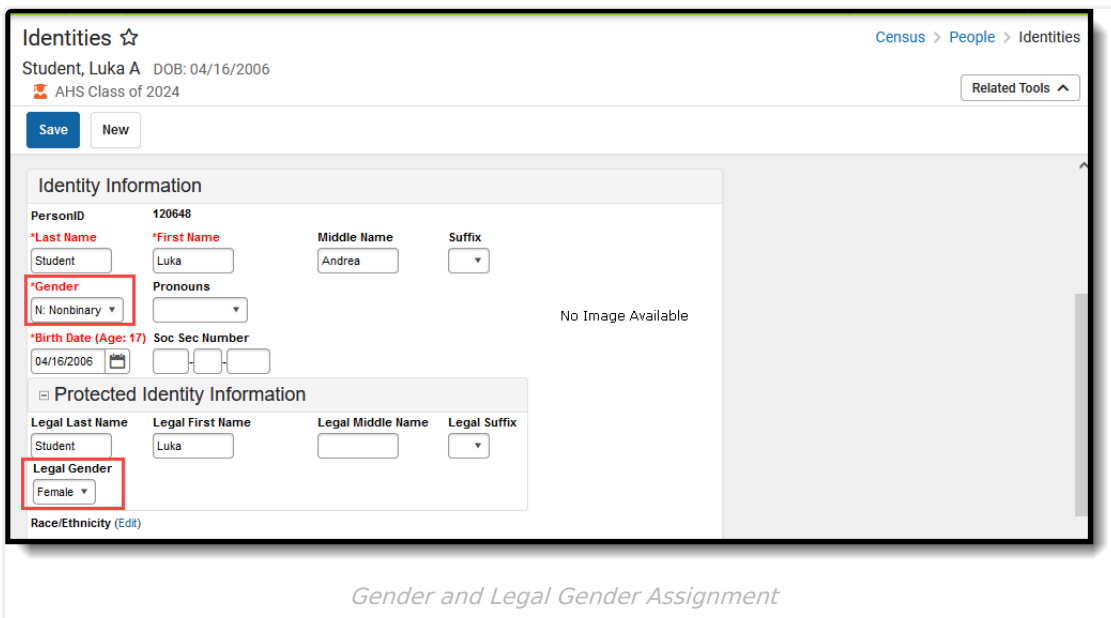
Non-Binary Reporting

Schools can assign students a gender of M: Male, F: Female or N: Non-binary. This is done on the [Identities](#) tool and/or the [Demographics](#) tool.

Data Pipeline Extracts and other required extracts use the Legal Gender field included in the Protected Identity Information to report student identity information.

To properly record a gender of N: Non-Binary, on the Identities tool:

1. Assign the **Gender of N: Non-Binary** in the standard identify fields.
2. Assign the **Protected Identity Information Legal Gender** field to M: Male, F: Female or N: Non-Binary.
3. Save the record when finished.



The screenshot shows the 'Identities' tool interface for a student named Luka A. The interface includes fields for Identity Information (PersonID, Last Name, First Name, Middle Name, Suffix, Gender, Pronouns, Birth Date, Soc Sec Number) and Protected Identity Information (Legal Last Name, Legal First Name, Legal Middle Name, Legal Suffix, Legal Gender). The 'Gender' field is set to 'N: Nonbinary' and the 'Legal Gender' field is set to 'Female'. The 'Race/Ethnicity' field is also visible at the bottom.

Gender and Legal Gender Assignment

Report Editor

Field	Description
Report Type	Selection determines the Student Interchange report that generates. Choose EOY Adjustments .
Ad hoc Filter	Select a saved ad hoc filter to only include those students in the filter in the report, assuming those students meet the reporting logic and business rules of this report.
Report Legal Name	When marked, the student's name and gender report from the Protected Identity Information section on the student's Identities record.
Format	This report can be generated in either CSV or HTML formats.
Calendar Selection	At least one calendar needs to be selected in order to generate the report. Reports can be selected by Active Year, School or Year.
Report Generation	This report can be generated immediately using the Generate Report button. Or, use the Submit to Batch button to select when the report is generated. See the Batch Queue article for more information on this functionality.

Generate the Report

1. Select the **EOY Adjustments** option from the **Report Type** field.
2. If desired, select students from an existing **Ad hoc Filter**.
3. Select the **Format** of the report.
4. Mark the **Report Legal Name** checkbox, if desired.
5. Select the **Calendar(s)** from which to report information.
6. Click the **Generate Extract** button or the **Submit to Batch** button. The report displays in the desired format.

CO Data Pipeline: EOY Adjustments Records:1								
DistrictCode	SASID	LastNameStudent	FirstNameStudent	GenderStudent	BirthDateStudent	AdjustmentJustificationCode	AdjustmentSchoolCode	AdjustmentYear
0140	123456789	Student	Rachel	01	10301995	77	6666	5678

EOY Adjustments - HTML Format

	A	B	C	D	E	F	G	
1	DistrictCode	SASID	LastNameStudent	FirstNameStudent	GenderStudent	BirthDateStudent	AdjustmentJustificationCode	AdjustmentYear
2	140	123456789	Student	Rachel	1	10301995	77	
3								
4								

EOY Adjustments - CSV Format

Report Layout

All name fields (student names, guardian names, staff names) and Course Names can only

include alphabetic letters, numbers, periods, hyphens, and apostrophes. Any special characters (accent marks, etc.) will be removed and replaced with the corresponding letter.

Data Element	Description	Location
District Code	The number assigned to a school district by the state department of education. <i>Numeric, 4 digits</i>	District Information > District Information > State District Number District.number
SASID	A unique number assigned to a student by the Department of Education. When the student does not have a State ID number, this field reports ten zeros (0000000000). <i>Numeric, 10 digits</i>	Demographics > Person Identifiers > Student State ID Person.stateID
First Name	Reports the student's first name. When the Report Legal Name checkbox is marked, the student's First Name reports from the Legal First Name field. <i>Alphanumeric, 30 characters</i>	Demographics > Person Information > First Name Identity.first Name <hr/> Protected Identity Information > Legal First Name Identity.legalFirstName
Last Name	Reports the student's last name. When the Report Legal Name checkbox is marked, the student's Last Name reports from the Legal Last Name field. <i>Alphanumeric, 30 characters</i>	Demographics > Person Information > Last Name Identity.last Name <hr/> Identities > Protected Identity Information > Legal Last Name Identity.legalLastName

Data Element	Description	Location
Gender	<p>Reports the student's gender.</p> <ul style="list-style-type: none"> • 01 - Female • 02 - Male • 03 - Non-binary <p>When the Report Legal Name checkbox is marked, the student's Gender reports from the Legal Gender field.</p> <p><i>Numeric, 2 digits</i></p>	<p>Demographics > Person Information > Gender</p> <p>Identity.gender</p> <hr/> <p>Identities > Protected Identity Information > Legal Gender</p> <p>Identity.legalGender</p>
Birth Date	<p>Student's date of birth.</p> <p><i>Date field, 8 characters (MMDDYYYY)</i></p>	<p>Demographics > Person Information > Birth Date</p> <p>Identity.brithDate</p> <hr/> <p>Identities > Identities Editor > Birth Date</p>
Adjustment Justification Code	<p>Reports the code selected in the Adj. Cohort Justification field. When that field is blank, 00 reports.</p> <p>When a school district has received notification that a student who was reported as a dropout, expulsion or GED Transfer during a previous reporting period is completing their education or has completed their education through another education agency, a cohort membership base adjustment can be made.</p> <p>Adjustments can only be made for students who were reported as dropouts, expulsions, or GED Transfers from a school administered by the reporting district. All adjustment fields that are not used are zero-filled. Adjustment codes are only be used for high school students (grades 09-12).</p> <p><i>Numeric, 2 digits</i></p>	<p>Enrollments > State Reporting Fields > Adj. Justification Code</p> <p>Enrollment.adjCohortJustification</p>

Data Element	Description	Location
Adjustment School Code	<p>Reports the code for the school the student was attending when the student dropped enrollment, was expelled or transferred to an external GED program.</p> <p>When this field is blank, 0000 reports.</p> <p><i>Alphanumeric, 4 characters</i></p>	<p>Enrollments > State Reporting Fields > Adj. School Code</p> <p>Enrollment.adjCohortSchool</p>
Adjustment Year	<p>Reports the code in which the student was reported as a dropout or expulsion. This cannot be the currently reported school year.</p> <p>When this field is blank, 0000 reports.</p> <p><i>Alphanumeric, 4 characters</i></p>	<p>Enrollments > State Reporting Fields > Adj. Cohort Year</p> <p>Enrollment.adjCohortYear</p>