

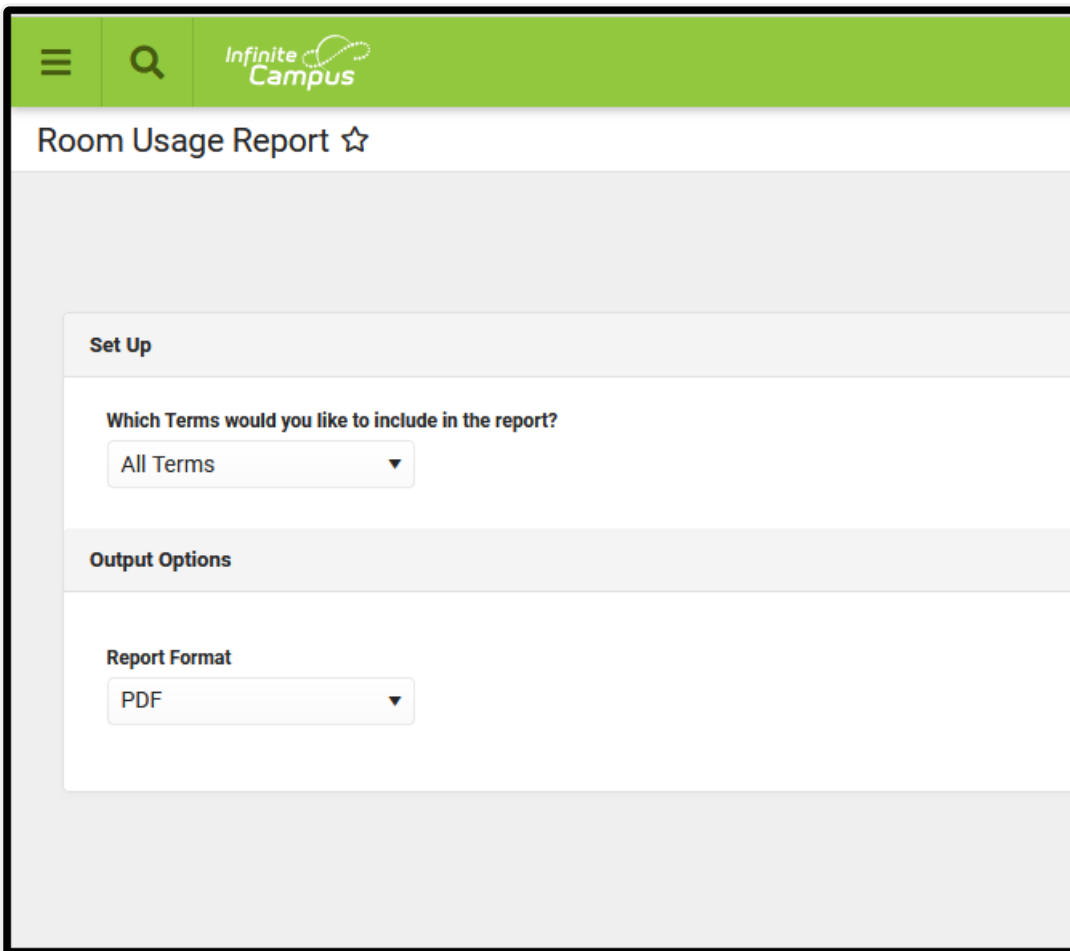
# Room Usage Report

Last Modified on 10/21/2024 8:19 am CDT

Tool Search: Room Usage

The Room Usage Report displays what course sections meet in each term and period for each room. Rooms can be assigned to sections in the following tools:

- [Section Information](#)
- [Staff Planner](#)
- [Course Planner](#)



*Room Usage Report*

Submit feedback for the Room Usage Report by clicking the **Feedback** button in the bottom right hand corner. This takes you to the [Campus Community Room Usage Report](#) forum topic where you can add your suggestions for this report.

# Generate the Report

1. Select the **Term** for which to view assigned rooms. Or, leave the selection at ALL. This returns information for all terms.
2. Select the desired **Report Format**.
3. Click the **Generate Report** button.

If the calendar included multiple schedule structures, the report includes the open rooms by schedule.

21-22 High School 01/18/2022		Room Usage Report 21-22 High School — RC03 Page 1 of 15	
Term: 1		<b>Period</b>	<b>Course</b>
<b>Room 01</b>	<b>Course</b>	1	3075-1 Spanish II
Schedule: Monday		3	3135-1 Spanish for Native Speakers I
1 OPEN		5	3080-1 Spanish III Honors
2 OPEN		5	3085-1 Spanish IV Honors
3 OPEN		7	3085-2 Spanish IV Honors
4 OPEN		7	3080-2 Spanish III Honors
5 OPEN		Schedule: Wed-Fri	
6 OPEN		2	3085-3 Spanish IV Honors
7 OPEN		2	3075-2 Spanish II
Schedule: Tue-Thu		4	OPEN
1 OPEN		6	3075-3 Spanish II
3 OPEN		SH	9099-30 Study Hall
5 OPEN		Schedule: Early-Release	
7 OPEN		2	3085-3 Spanish IV Honors
Schedule: Wed-Fri		2	3075-2 Spanish II
2 OPEN		4	OPEN
4 OPEN		6	3075-3 Spanish II
6 OPEN		<b>Room 04</b>	
SH OPEN		Schedule: Monday	
Schedule: Early-Release		1	7005-1 Human Geography
2 OPEN		2	OPEN
4 OPEN		3	7015-4 World History
6 OPEN		4	7005-4 Human Geography
<b>Room 02</b>		5	7005-5 Human Geography
Schedule: Monday		6	7015-7 World History
		7	7015-5 World History

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