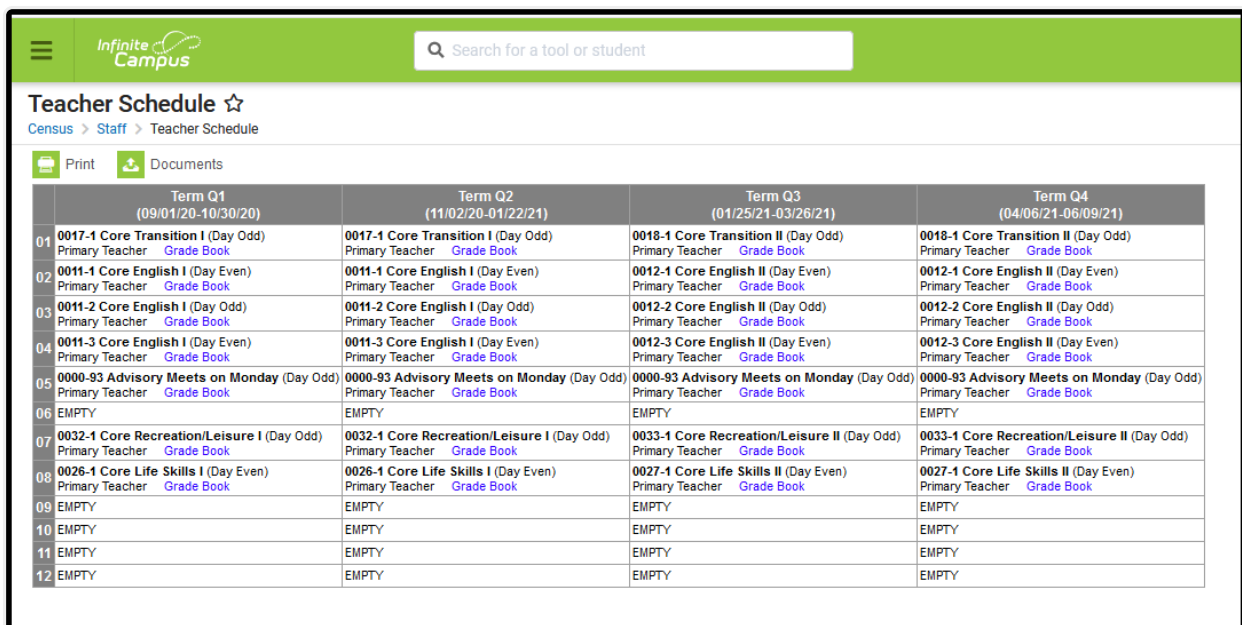# Teacher Schedule

Last Modified on 12/14/2025 8:45 pm CST

[Print the Teacher Schedule](#)

Tool Search: Teacher Schedule

The Teacher Schedule tool provides an overview of a **teacher's schedule** during a school day. The teacher's schedule includes Course and Section Number and Course Name, Schedule (if applicable), Staff History record type, and a link to that teacher's Grade Book (if user has appropriate rights).

This tool is only for Teacher Schedules. Student Schedules are located on the [Student Information Schedule](#) tool.

Teacher Schedule Example

See the [Teacher Schedule Tool Rights](#) article for information about rights needed to use this tool.

To display in a teacher's schedule, that teacher must be entered on the [Staff History](#) tool of that section as a Primary Teacher or Teacher.

Users who have the appropriate [tool rights](#) can access the [Grade Book](#) for a section.

Print the Teacher Schedule

Click **Print** to view the teacher's schedule in either PDF or DOCX format, which includes the student count of each section in addition to the other information viewable on the schedule in Campus.

Printed Version of a Teacher's Schedule