

# Incidents Report (Vermont)

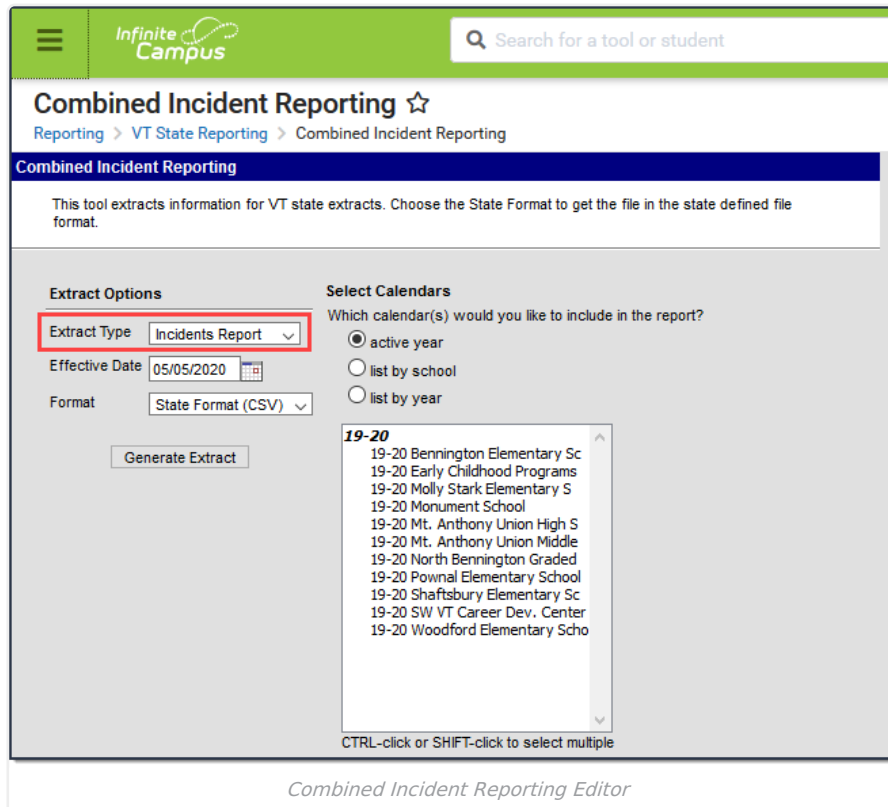
Last Modified on 12/14/2025 8:45 pm CST

Tool Search: Combined Incident Reporting

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Combined Incident Reporting gathers information related to violations of school policies, state or federal statutes or regulations. Four behavior reports collect information about behavior incidents, offenders, actions and victims.

See the [Combined Incident Reporting](#) article for directions for generating the extract.



The screenshot shows the 'Combined Incident Reporting' interface. At the top, there's a search bar and the Infinite Campus logo. Below the title, there's a breadcrumb trail: 'Reporting > VT State Reporting > Combined Incident Reporting'. A blue bar highlights the 'Combined Incident Reporting' section. Below this, a message states: 'This tool extracts information for VT state extracts. Choose the State Format to get the file in the state defined file format.' The main area is divided into two columns. The left column, 'Extract Options', contains: 'Extract Type' (set to 'Incidents Report'), 'Effective Date' (set to '05/05/2020'), and 'Format' (set to 'State Format (CSV)'). A 'Generate Extract' button is at the bottom of this column. The right column, 'Select Calendars', asks 'Which calendar(s) would you like to include in the report?' and has three radio button options: 'active year' (selected), 'list by school', and 'list by year'. Below these options is a scrollable list of school names for the '19-20' school year, including Bennington Elementary Sc, Early Childhood Programs, Molly Stark Elementary S, Monument School, Mt. Anthony Union High S, Mt. Anthony Union Middle, North Bennington Graded, Pownal Elementary School, Shaftsbury Elementary Sc, SW VT Career Dev. Center, and Woodford Elementary Scho. A note at the bottom of the list says 'CTRL-click or SHIFT-click to select multiple'.

## Report Logic

Reports all Behavior Events where the following are true:

- The related incident date is on or after the first instructional day of the selected calendar.
- The related incident date is on or before the Effective Date (from the extract editor).

Students are NOT included if

- their enrollment record is marked as State Exclude;
- their enrollment record is marked as No Show;
- their Grade Level of enrollment is marked as State Exclude; or
- their Calendar of enrollment is marked as State Exclude.

## Report Example

Discipline Report Records:5

Incident_Num	ID_Category	PSID	Inc_Date	Time	Time_Desc	Location	Location_Desc	Incident_type	Other_Desc	Weapon	Weapon_Desc	Drug	Drug_Desc	Category	Cat_Other_Desc	Violence_Related	Criminal_Offense	Admin_Verified	Reporter	Internet_Used
19199	I	231	01/15/2012	01		16	IN the Back seat	101		01		02	Jack Daniels			N	Y	Y		N
19200	H	231	02/01/2012	09		19	Under the bleachers in the gym	109		10	Had a slingshot	12	Camels	01	Nazi signs	N	Y	Y		Y
19201	H	231	01/20/2012	03		04	Mam Lockers	15		05	Had a pistol	01		06	2 gangs	Y	Y	N		N
19202	I	231	02/14/2012	12	We think it was put ther after the game	06	Bathroom in basement	119		10	Cherry Bomb	01				Y	Y			Y

Incidents Report Example (HTML)

## Incidents Report Layout

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
<b>Incident_Num</b>	The number that uniquely identifies the behavior incident which may involve more than one student and/or result in more than one removal.	Numeric, 10 digits	BehaviorEvent.eventID	Student Information > General > Behavior > Behavior Event > Incident Number.
<b>ID_Category</b>	A alphanumeric value indicating the category of a harassment. <ul style="list-style-type: none"> <li>I (General Incident)</li> <li>H (Hazing/Harassment)</li> </ul>	Alphanumeric, 1 character	Calculated, not dynamically stored.	Not dynamically stored.
<b>PSID</b>	The school's ID number with the prefix "PS." For example if the school ID is 001, PS001 is reported.	Numeric, 4 digits	School.number	System Administration > Resources > School > School Detail > State School Number
<b>Inc_Date</b>	Date of the incident.	Date field, 10 characters MM/DD/YYYY	BehaviorIncident.timestamp	Behavior > Behavior Management > New Participant/Incident > Date of Incident

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
<b>Time</b>	A number indicating the time of a Behavior Incident. <ul style="list-style-type: none"> <li>• 01 Before classes</li> <li>• 02 During Class</li> <li>• 03 During Passing</li> <li>• 04 During lunch/recess</li> <li>• 07 On bus to school</li> <li>• 08 On bus from school</li> <li>• 09 - After School at School Sponsored Activity</li> <li>• 12 - Unknown - Other</li> </ul>	Numeric, 2 digits	BehaviorEvent.timeClassifier	Behavior > Behavior Management > New Participant/Incident > Context
<b>Time_Desc</b>	A description of the incident time if 12 Unknown - Other is selected in the Time field.	Alphanumeric, 50 characters	BehaviorIncident.contextDescription	Behavior > Behavior Management > New Participant/Incident > Context Description
<b>Location</b>	A number indicating the location of the incident. See the <a href="#">Location Codes</a> for more information.	Numeric, 2 digits	BehaviorDetail.location	Behavior > Behavior Management > New Participant/Incident > Location
<b>Location_Desc</b>	A description of the location if "19 Other" is selected in the Location field.	Alphanumeric, 50 characters	BehaviorIncident.locationDescription	Behavior > Behavior Management > New Participant/Incident > Location Description
<b>Incident_type</b>	A number indicating the type of incident. See the <a href="#">Incident Type Codes</a> for more information.	Numeric, 2 digits	BehaviorDetail.eventName	Behavior > Behavior Management > New Participant/Event > Event Type
<b>Other_Desc</b>	A description of the incident if the incident type is "Other."	Alphanumeric, 100 characters	BehaviorEvent.comments	Behavior > Behavior Management > New Participant/Event > Event Details

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
<b>Weapon</b>	<p>The type of weapon present during or involved in the incident.</p> <ul style="list-style-type: none"> <li>• 01 - No Weapon</li> <li>• 02 - Handgun</li> <li>• 03 - Shotgun/Rifle</li> <li>• 04 - BB Gun</li> <li>• 05 - Other Firearm</li> <li>• 06 - Destructive Device</li> <li>• 07 - Knife</li> <li>• 08 - Other Sharp Object</li> <li>• 09 - Substance</li> <li>• 10 - Other</li> <li>• 11 - Unknown Weapon</li> <li>• 12 - Multiple Firearms</li> </ul>	Numeric, 2 digits	BehaviorWeapon.weaponType	Behavior > Behavior Management > Participant > Event and Participant Details > Event Details > Weapon Code
<b>Weapon_Desc</b>	<p>A description of the weapon if the weapon type is "Other."</p>	Alphanumeric, 50 characters	BehaviorWeapon.weaponDesc	Behavior > Behavior Management > Participant > Event and Participant Details > Event Details > Weapon Desc
<b>Drug</b>	<p>A number indicating the drug involved in the behavior incident.</p> <ul style="list-style-type: none"> <li>• 01 - No Drug Involved</li> <li>• 02 - Alcohol</li> <li>• 03 - Cannabis (marijuana)</li> <li>• 04 - Cocaine</li> <li>• 05 - Depressants</li> <li>• 06 - Hallucinogens</li> <li>• 07 - Heroin</li> <li>• 08 - Inhalants</li> <li>• 09 - Over the Counter Medication</li> <li>• 10 - Ritalin</li> <li>• 11 - Stimulants other than Ritalin</li> <li>• 12 - Tobacco</li> <li>• 13 - Other</li> </ul>	Numeric, 2 digits	BehaviorDrug.drugType	Behavior > Behavior Management > Participant > Event and Participant Details > Event Details > Drug Code

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
<b>Drug_Desc</b>	A description of the drug if the drug type is "Other."	Alphanumeric, 50 characters	BehaviorDrug.drugDesc	Behavior > Behavior Management > Participant > Event and Participant Details > Event Details > Drug Desc
<b>Category</b>	<p>A number indicating the Hazing/Harassment category of a harassment.</p> <ul style="list-style-type: none"> <li>• 01 - Color-related</li> <li>• 02 - Creed-related</li> <li>• 03 - Disability-related</li> <li>• 04 - Martial Status-related</li> <li>• 05 - National Origin Related</li> <li>• 06 - Race Related</li> <li>• 07 - Sex-related</li> <li>• 08 - Sexual orientation-Related</li> <li>• 10 - Gender Identity-related</li> </ul> <p>If the Behavior Event Type Classification is 02: Harassment, then the reported category comes from the Event and Participant Details.</p>	Numeric, 2 digits	CustomBehaviorEvent.value	Behavior > Behavior Management > New Participant/Event > Hazing/Harassment Category and Behavior > Behavior Management > Event > Events and Participants > Event and Participant Details > Hazing/Harassment Category
<b>Cat_Other_Desc</b>	A description of the category of harassment if the category type is "Other."	Alphanumeric, 50 characters	BehaviorEvent.name3	Behavior > Behavior Management > New Participant/Event > Cat Other Desc
<b>Violence_Related</b>	A letter indicating whether this was a violence-related incident: Y = Yes, N = No.	Alphanumeric, 1 character	BehaviorEvent.violenceIndicator	Behavior > Behavior Management > New Participant/Event > Violence Related

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
<b>Criminal_Offense</b>	A letter indicating whether the principal categorized this as a criminal offense: Y = Yes, N = No.	Alphanumeric, 1 character	BehaviorEvent.lawViolation	Behavior > Behavior Management > New Participant/Event > Criminal Offense
<b>Admin_Verified</b>	A letter indicating whether the incident was verified by the administrator: Y = Yes, N = No.	Alphanumeric, 1 character	BehaviorEvent.status_128_	Behavior > Behavior Management > New Participant/Event > Administrator Verified
<b>Reporter</b>	A description of the person who reported the incident.	Alphanumeric, 50 characters	BehaviorIncident.referralPersonID	Behavior > Behavior Management > New Participant/Incident > Submitted By
<b>Internet_Use</b>	A letter indicating whether the offender used the internet in this incident: Y = Yes, N = No.	Alphanumeric, 1 character	BehaviorEvent.name4	Behavior > Behavior Management > New Participant/Event > Internet Use

## Incident Type Codes

Code	Name
15	Harassment
16	Hazing
46	Weapons Possession
49	Bullying
101	Alcohol
102	Arson
103	Assault/Battery/Maiming
105	Burglary/B&E/Larceny
106	Danger to Self
107	Domestic Assault
108	Disorderly Conduct
109	Drugs

Code	Name
110	Fighting
113	Homicide
114	Kidnapping
117	Robbery
118	School Conduct/Policy Violation
119	School Threat-Bomb,Fire,Other
120	Sexual Assault/Battery
121	Stalking
122	Threat/Intimidation
123	Tobacco
124	Trespassing
125	Unlawful Restraint
126	Vandalism
128	Suicide/Harm Self
129	Lewd or Lascivious Conduct
130	Property Damage

## Location Codes

Code	Name
1	Administrative Offices
2	Cafeteria
3	Classroom
4	Hallway or Stairs
5	Locker Room or Gym
6	Restroom
7	Library/Media Center
8	Computer Lab
9	Auditorium
10	Other Inside Area
11	Athletic Field or Playground
12	Stadium
13	Parking Lot
14	Other Outside Area
15	Bus Stop

Code	Name
16	School Bus
17	Walking To or From School
18	Other Off-Campus Location
19	Unknown

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