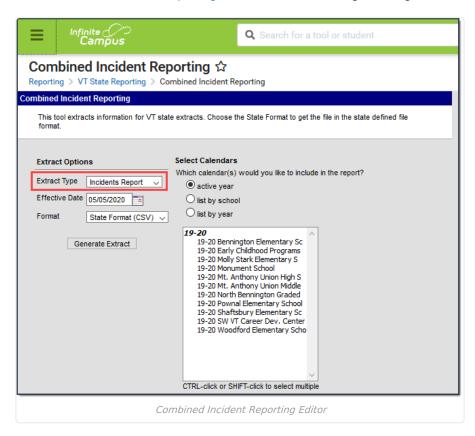# Incidents Report (Vermont)

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Tool Search: Combined Incident Reporting

Report Logic | Report Example | Incidents Report Layout | Incident Type Codes | Location Codes

Combined Incident Reporting gathers information related to violations of school policies, state or federal statutes or regulations. Four behavior reports collect information about behavior incidents, offenders, actions and victims.

See the Combined Incident Reporting article for directions for generating the extract.

Combined Incident Reporting Editor

Report Logic

Reports all Behavior Events where the following are true:

- The related incident date is on or after the first instructional day of the selected calendar.
- The related incident date is on or before the Effective Date (from the extract editor).

Students are NOT included if

- their enrollment record is marked as State Exclude;
- their enrollment record is marked as No Show;
- their Grade Level of enrollment is marked as State Exclude; or
- their Calendar of enrollment is marked as State Exclude.

Report Example

Incidents Report Example (HTML)

Incidents Report Layout

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Incident_Num	The number that uniquely identifies the behavior incident which may involve more than one student and/or result in more than one removal.	Numeric, 10 digits	BehaviorEvent.eventID	Student Information > General > Behavior > Behavior Event > Incident Number.
ID_Category	A alphanumeric value indicating the category of a harassment. • I (General Incident) • H (Hazing/Harassment)	Alphanumeric, 1 character	Calculated, not dynamically stored.	Not dynamically stored.
PSID	The school's ID number with the prefix "PS." For example if the school ID is 001, PS001 is reported.	Numeric, 4 digits	School.number	System Administration > Resources > School > School Detail > State School Number
Inc_Date	Date of the incident.	Date field, 10 characters MM/DD/YYYY	BehaviorIncident.timestamp	Behavior > Behavior Management > New Participant/Incident > Date of Incident

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Time	A number indicating the time of a Behavior Incident. • 01 Before classes • 02 During Class • 03 During Passing • 04 During lunch/recess • 07 On bus to school • 08 On bus from school • 09 - After School at School Sponsored Activity • 12 - Unknown - Other	Numeric, 2 digits	BehaviorEvent. timeClassifier	Behavior > Behavior Management > New Participant/Incident > Context
Time_Desc	A description of the incident time if 12 Unknown - Other is selected in the Time field.	Alphanumeric, 50 characters	BehaviorIncident. contextDescription	Behavior > Behavior Management > New Participant/Incident > Context Description
Location	A number indicating the location of the incident. See the Location Codes for more information.	Numeric, 2 digits	BehaviorDetail. location	Behavior > Behavior Management > New Participant/Incident > Location
Location_Desc	A description of the location if "19 Other" is selected in the Location field.	Alphanumeric, 50 characters	BehaviorIncident. locationDescription	Behavior > Behavior Management > New Participant/Incident > Location Description
Incident_type	A number indicating the type of incident. See the Incident Type Codes for more information.	Numeric, 2 digits	BehaviorDetail. eventName	Behavior > Behavior Management > New Participant/Event > Event Type
Other_Desc	A description of the incident if the incident type is "Other."	Alphanumeric, 100 characters	BehaviorEvent. comments	Behavior > Behavior Management > New Participant/Event > Event Details

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Weapon	The type of weapon present during or involved in the incident. • 01 - No Weapon • 02 - Handgun • 03 - Shotgun/Rifle • 04 - BB Gun • 05 - Other Firearm • 06 - Destructive Device • 07 - Knife • 08 - Other Sharp Object • 09 - Substance • 10 - Other • 11 - Unknown Weapon • 12 - Multiple Firearms	Numeric, 2 digits	BehaviorWeapon. weaponType	Behavior > Behavior Management > Participant > Event and Participant Details > Event Details > Weapon Code
Weapon_Desc	A description of the weapon if the weapon type is "Other."	Alphanumeric, 50 characters	BehaviorWeapon. weaponDesc	Behavior > Behavior Management > Participant > Event and Participant Details > Event Details > Weapon Desc
Drug	A number indicating the drug involved in the behavior incident. • 01 - No Drug Involved • 02 - Alcohol • 03 - Cannabis (marijuana) • 04 - Cocaine • 05 - Depressants • 06 - Hallucinogens • 07 - Heroin • 08 - Inhalants • 09 - Over the Counter Medication • 10 - Ritalin • 11 - Stimulants other than Ritalin • 12 - Tobacco • 13 - Other	Numeric, 2 digits	BehaviorDrug.drugType	Behavior > Behavior Management > Participant > Event and Participant Details > Event Details > Drug Code

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Drug_Desc	A description of the drug if the drug type is "Other."	Alphanumeric, 50 characters	BehaviorDrug.drugDesc	Behavior > Behavior Management > Participant > Event and Participant Details > Event Details > Drug Desc
Category	A number indicating the Hazing/Harassment category of a harassment. • 01 - Color-related • 02 - Creed-related • 03 - Disability-related • 04 - Martial Status-related • 05 - National Origin Related • 06 - Race Related • 07 - Sex-related • 08 - Sexual orientation-Related • 10 - Gender Identity-related If the Behavior Event Type Classification is 02: Harassment, then the reported category comes from the Event and Participant Details.	Numeric, 2 digits	CustomBehaviorEvent.value	Behavior > Behavior Management > New Participant/Event > Hazing/Harassment Category and Behavior > Behavior Management > Event > Events and Participants > Event and Participant Details > Hazing/Harassment Category
Cat_Other_Desc	A description of the category of harassment if the category type is "Other."	Alphanumeric, 50 characters	BehaviorEvent.name3	Behavior > Behavior Management > New Participant/Event > Cat Other Desc
Violence_Related	A letter indicating whether this was a violence-related incident: Y = Yes, N = No.	Alphanumeric, 1 character	BehaviorEvent.violenceIndicator	Behavior > Behavior Management > New Participant/Event > Violence Related

Element Name	Description	Type, Format and Length	Campus Database	Campus Location
Criminal_Offense	A letter indicating whether the principal categorized this as a criminal offense: Y = Yes, N = No.	Alphanumeric, 1 character	BehaviorEvent. lawViolation	Behavior > Behavior Management > New Participant/Event > Criminal Offense
Admin_Verified	A letter indicating whether the incident was verified by the administrator: Y = Yes, N = No.	Alphanumeric, 1 character	BehaviorEvent. status_128_	Behavior > Behavior Management > New Participant/Event > Administrator Verified
Reporter	A description of the person who reported the incident.	Alphanumeric, 50 characters	BehaviorIncident. referralPersonID	Behavior > Behavior Management > New Participant/Incident > Submitted By
Internet_Use	A letter indicating whether the offender used the internet in this incident: Y = Yes, N = No.	Alphanumeric, 1 character	BehaviorEvent.name4	Behavior > Behavior Management > New Participant/Event > Internet Use

Incident Type Codes

Code	Name
15	Harassment
16	Hazing
46	Weapons Possession
49	Bullying
101	Alcohol
102	Arson
103	Assault/Battery/Maiming
105	Burglary/B&E/Larceny
106	Danger to Self
107	Domestic Assault
108	Disorderly Conduct
109	Drugs

Code	Name
110	Fighting
113	Homicide
114	Kidnapping
117	Robbery
118	School Conduct/Policy Violation
119	School Threat-Bomb,Fire,Other
120	Sexual Assault/Battery
121	Stalking
122	Threat/Intimidation
123	Tobacco
124	Trespassing
125	Unlawful Restraint
126	Vandalism
128	Suicide/Harm Self
129	Lewd or Lascivious Conduct
130	Property Damage

Location Codes

Code	Name
1	Administrative Offices
2	Cafeteria
3	Classroom
4	Hallway or Stairs
5	Locker Room or Gym
6	Restroom
7	Library/Media Center
8	Computer Lab
9	Auditorium
10	Other Inside Area
11	Athletic Field or Playground
12	Stadium
13	Parking Lot
14	Other Outside Area
15	Bus Stop

Code	Name
16	School Bus
17	Walking To or From School
18	Other Off-Campus Location
19	Unknown