

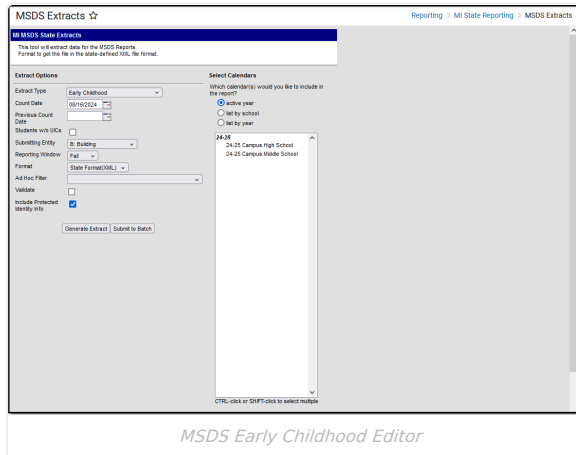
# Early Childhood Extracts (Michigan)

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Tool Search: MSDS

The Early Childhood Extract reports any student receiving services through an agency or program funded by the State of Michigan.



## Snapshot / Certification Dates

The following table outlines the due dates for taking a snapshot of data and certifying it before submitting it to the state.

Snapshot Due Date	Data Certified Date
November 17th	December 8th
February 9th	February 23rd
June 30th	July 13th
August 24th	August 31

## Report Logic

The following describes reporting logic:

- A record will be reported for any student with an active enrollment record within the date range entered on the extract editor. The most recent enrollment record before the Count Date is used.
- Students must have an active Early Childhood program within the date range entered on the extract editor.
  - The fields in the EC Programs component will report for each active program during the date range.
- Students whose program End Date is before the Previous Count Date will not be included in the extract.
- Students with an Early Childhood Program of 11 do not report.

## Generating the Report

1. Select the Early Childhood **Extract Type**.
2. Enter the **Count Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date. A data snapshot will be taken as it exists on the date entered.
3. Enter the **Previous Count Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date. This date correlates with the Count Date entered. Student data will report within the date range entered in these two fields.
4. Check the **Students w/o UICs** checkbox, if desired. Checking this checkbox means only those students within the selected calendar(s) who do not have a State ID assigned will be reported. Leaving this checkbox unmarked means all students within the selected calendar will be eligible for reporting.

5. Select the **Submitting Entity**. This describes the entity submitting the extract to the state.
6. Select the **Format**. For submission to the state, use the State Format (XML).
7. Select an **Ad hoc Filter** to limit records reported. When an Ad hoc Filter is selected, the report is based on the options selected in the editor, not the Campus toolbar.
8. Check the **Validate** checkbox, if desired. Checking this checkbox means Infinite Campus will run a check on the XML data to validate that it is correct. If errors are found, the extract will list these errors for correction based on the schema.

For guidance in validating the XML file against your state's schema using a free, third-party program, see the [Validating an XML File Against a Schema File](#) article.

9. Select which **Calendar(s)** to include within the extract.
10. Click **Generate Extract** to generate the report in the indicated format, or click **Submit to Batch** to schedule when the report will be generated.

Users can submit a report request to the batch queue by clicking "**Submit to Batch**" instead of "Generate Extract". This process enables the generation of larger reports in the background **without disrupting the use of Campus**. See the [Batch Queue](#) article for more information about submitting a report to the batch queue.

## Early Childhood Extract Layout

Element	Description & Format	Location
<b>Submitting Entity</b>		
<b>Submitting Entity Type Code</b>	A code used by the system to identify which type of entity code will be reported in the Submitting Entity Code column.  <i>Alphanumeric, 1 character</i>	MSDS Extracts > Submitting  Not dynamically stored
<b>Submitting Entity Code</b>	The entity responsible for the certification of the collection (if applicable).  If Submitting Entity = D: District, the State District Number is reported. If Submitting Entity = B: Building, the School Override is reported. If School Override is null, the State School Number is reported.  <i>Alphanumeric, 10 characters</i>	Enrollments > State Reportin  Scool Information > School >  District.districtID Enrollment.schoolOverride School.schoolID
<b>Personal Core</b>		
<b>UIC</b>	The student's Unique Identification Code (UIC), also known as the State ID.  <i>Numeric, 10 characters</i>	Demographics > Person Ider  Person.stateID
<b>Last Name</b>	The student's legal last name. Reports from the identity record active on the Count Date of the extract editor <ul style="list-style-type: none"> <li>• If Legal Last Name = NOT NULL, report Legal Last Name</li> <li>• If Legal Last Name = NULL, report Last Name</li> </ul> <i>Alphanumeric, 25 characters</i>	Demographics > Person Info  Identity.lastName
<b>First Name</b>	The student's legal first name. Reports from the identity record active on the Count Date of the extract editor <ul style="list-style-type: none"> <li>• If Legal Last Name = NOT NULL, report Legal First Name</li> <li>• If Legal First Name = NULL, report First Name</li> </ul> <i>Alphanumeric, 15 characters</i>	Demographics > Person Info  Identity.firstName

Element	Description & Format	Location
<b>Middle Name</b>	<p>The student's middle name or initial. Reports from the identity record active on the Count Date of the extract editor</p> <ul style="list-style-type: none"> <li>• If Legal Last Name = NOT NULL, report Legal Middle Initial</li> <li>• If Legal Middle Name = NULL, report Middle Initial</li> </ul> <p><i>Alphanumeric, 25 characters</i></p>	<p>Demographics &gt; Person Info</p> <p>Identity.middleName</p>
<b>Suffix</b>	<p>The abbreviated name suffix that follows a student's full name and provides additional information about the student. Reports from the identity record active on the Count Date of the extract editor.</p> <ul style="list-style-type: none"> <li>• If Legal Last Name = NOT NULL, report Legal Suffix</li> <li>• If Legal Suffix = NULL, report Suffix</li> </ul> <p><i>Alphanumeric, 9 characters</i></p>	<p>Demographics &gt; Person Info</p> <p>Identity.suffix</p>
<b>Date of Birth</b>	<p>The student's date of birth. Reports from the identity record active on the Count Date of the extract editor.</p> <p><i>Date field, 10 characters</i></p>	<p>Demographics &gt; Person Info</p> <p>Identity.birthDate</p>
<b>Multiple Birth Order</b>	<p>Indicates the student is part of a multiple birth. This field is intended to provide some distinguishing data for cases where the cultural practice is to provide twins (triplets, etc) of the same gender with the same first name, or where children of the same gender have similar first names.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>MSDS &gt; Multiple Birth Order</p> <p>Enrollment.multipleBirth</p>
<b>Gender</b>	<p>The student's gender. Reports from the identity record active on the Count Date of the extract editor.</p> <ul style="list-style-type: none"> <li>• If Legal Last Name = NOT NULL, report Legal Gender</li> <li>• If Legal Gender = NULL, report Gender</li> <li>• "M" = Male "F" = Female</li> </ul> <p><i>Alphanumeric, 1 character</i></p>	<p>Demographics &gt; Person Info</p> <p>Identity.gender</p>
<b>Personal Demographics</b>		
<b>Resident LEA Number</b>	<p>State assigned, five digit code for the district in which the student resides.</p> <p><i>Numeric, 5 digits</i></p>	<p>Enrollments &gt; State Reportin</p> <p>Enrollment.residentDistrict</p>
<b>Student Resident County Code</b>	<ol style="list-style-type: none"> <li>1. Report County associated with the address reported in the Contacts component where AddressTypeDescriptor = 'Physical'.</li> <li>2. If County = NULL on address, report County that is associated with the student's Resident District on enrollment.</li> </ol> <p><i>Numeric, 2 digits</i></p>	<p>Addresses &gt; Address Info &gt;</p> <p>Address.county</p>

Element	Description & Format	Location
<b>Ethnicity</b>	<p>The student's race ethnicity.</p> <p>This field is an aggregate field in which character positions pertain to a specific race. For example, a student who is considered Asian (010000) and White (000010) would report a value of 010010, indicating both race ethnicity values.</p> <p>The following describes each race and corresponding character position:</p> <ul style="list-style-type: none"> <li>American Indian or Alaska Native = 100000</li> <li>Asian = 010000</li> <li>Black or African American = 001000</li> <li>Native Hawaiian or Other Pacific Islander = 000100</li> <li>White = 000010</li> <li>Hispanic/Latino = 000001</li> </ul> <p><i>Numeric, 6 digits</i></p>	<p>Demographics &gt; Race Ethnic</p> <p>Identity.raceEthnicity</p>
<b>Tribal Affiliation Status</b>	<p>An indication of whether a person has ties to one or more Indigenous Nations through citizenship, membership, enrollment, or descendency.</p> <ol style="list-style-type: none"> <li>Report true if Tribal Affiliation = Yes.</li> <li>Report false if Tribal Affiliation = No.</li> <li>Otherwise, do not report this field.</li> </ol>	<p>Student Information &gt; Gene</p> <p>nativeAmericanEligibility.trib</p>
<b>Tribal Affiliation</b>	<p>The Indigenous Nation to which an individual has ties through citizenship, membership, enrollment, or descendency.</p> <p>Report Tribal Affiliation if Tribal Affiliation Status = Yes</p> <ul style="list-style-type: none"> <li>If NULL, do not report this field.</li> </ul>	<p>Student Information &gt; Gene</p> <p>nativeAmericanEligibility.rac</p>
<b>Contacts</b>	<p>This component is not reported if the Homeless component is reported for a student.</p> <p>An address is reported if the student has an active Household address prior to the Count Date and is not marked as Secondary. An address is also reported if the student has an active household address with Secondary and Mailing marked. If more than one address that meets report criteria is found, includes a household relationship to the student with Guardian marked and the lowest Emerg multiple Guardians or no Guardians are found, reports the address with the highest record ID Physical Address that have a relationship of Mother, Father, or Other if the student has a lock extract date range.</p>	
<b>Address Type Descriptor</b>	<p>The type of address being reported. Reports as Physical if the student has an active household address with Physical marked. Reports as Mailing if the student has an active household address with Secondary and Mailing marked.</p> <p><i>Alphanumeric</i></p>	<p>Household &gt; Address &gt; Phys</p> <p>Address.physical Address.mailing</p>
<b>Street Number Name</b>	<p>The number and name of the address being reported. Reports Number + Prefix + Street + Tag + Direction.</p> <p><i>Alphanumeric, 100 characters</i></p>	<p>Households &gt; Address Info</p> <p>Address.number Address.street Address.tag Address.dir</p>
<b>Apartment Room Suite Number</b>	<p>Reports additional address information, such as apartment, room, suite, or lot number.</p>	<p>Households &gt; Addresses &gt; A</p> <p>Address.apt</p>
<b>City</b>	<p>The city or town of the address.</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>Households &gt; Address Info &gt;</p> <p>Address.city</p>

Element	Description & Format	Location
<b>State Abbreviation Descriptor</b>	The abbreviation of the state of the address. <i>Alphanumeric, 2 characters</i>	Households > Address Info > Address.state
<b>Postal Code</b>	The 5 or 9 digit zip code of the address. <i>Numeric, 10 digits</i>	Households > Address Info > Address.zip
<b>Telephone Number</b>	The primary telephone number of the student's parent or guardian. Reports the household Phone Number	Households > Phone Address.phone
<b>Electronic Mail Address</b>	The email address of the student's parent or guardian. Only reports if the record has a relationship of Mother, Father, or Other and the student has a locked IFSP active during the extract date range. <i>Alphanumeric</i>	Demographics > Personal Cc Contact.email
<b>Fiscal Entity Type Code</b>	Entity type as indicated in SCM/EEM for the Fiscal Entity Code. Will always report as D. <i>Alphanumeric, 1 character</i>	Not dynamically stored
<b>Fiscal Entity Code</b>	Reports the Fiscal Entity Code, which is the state-assigned code identifying the entity receiving funds from the state to provide services to this student. If null, reports the State District Number. <i>Numeric, 10 characters</i>	Program Participation > Earl Code; System Administrator Information > State District I  MIEarlyChildhood.fiscalEntity District.number
<b>Fiscal Entity Code 2</b>	Reports the Fiscal Entity Code 2, if entered. If null, this field does not report.	Program Participation > Earl Code2  MIEarlyChildhood.fiscalEntity
<b>EC Programs</b>		
<b>School Facility Number</b>	The state-assigned number in the official Educational Entity Master (EEM). <i>Numeric, 5 digits</i>	Enrollments > State Reportir System Administration > Re: School Number  School.schoolNumber
<b>Provider License Number</b>	Reports the Provider License Number Override entered on the student's Early Childhood tab, if entered. Otherwise reports the EC Provider License Number. <i>Numeric, 11 digits</i>	Program Participation > Earl License Number Override; S Resources > School > EC Pr  MIEarlyChildhood.licenseNun School.providerNumber
<b>EC Comment</b>	Reports the EC Comment entered on the Early Childhood tab, or as null if blank. <i>Alphanumeric, 50 characters</i>	Program Participation > Earl  MIEarlyChildhood.comment

Element	Description & Format	Location
<b>EC Program</b>	<p>Indicates the early childhood program(s) in which the child is participating in.</p> <p>Reported values include:</p> <ul style="list-style-type: none"> <li>• 01: Michigan School Readiness Program (MSRP)</li> <li>• 02: GSRP/Head Start Blend</li> <li>• 03: Head Start</li> <li>• 04: Title I Preschool</li> <li>• 05: Child Care</li> <li>• 10: Early Head Start</li> <li>• 17: Tuition-Based Preschool</li> <li>• 18: Sec 32p Early Childhood Block Grant</li> <li>• 21: GSRP-Wait List</li> <li>• 99: Other Program</li> </ul> <p><i>Numeric, 2 digits</i></p>	<p>Program Participation &gt; Early Childhood</p> <p>MIEarlyChildhood.program</p>
<b>EC Program Start Date</b>	<p>Date child first received services with this program.</p> <p>Date field, 10 characters</p>	<p>Program Participation &gt; Early Childhood</p> <p>MIEarlyChildhood.startDate</p>
<b>EC Delivery Method</b>	<p>Primary location where services are provided.</p> <p>Reported values include:</p> <ul style="list-style-type: none"> <li>• 1: School based</li> <li>• 2: Community based</li> <li>• 3: Home based</li> <li>• 4: Non-Wait List</li> </ul> <p><i>Numeric, 1 digit</i></p>	<p>Program Participation &gt; Early Childhood</p> <p>MIEarlyChildhood.deliveryMethod</p>
<b>EC Delivery Schedule</b>	<p>Indicates when the student receives programming.</p> <p>Reported values include:</p> <ul style="list-style-type: none"> <li>• 01: Part-Day 4 Days Per Week</li> <li>• 02: Part-Day 5 Days Per Week</li> <li>• 05: Full-Day 4 Days Per Week</li> <li>• 06: Full-Day 5 Days Per Week</li> <li>• 07: Served By Family Care Center</li> <li>• 08: Other</li> </ul> <p><i>Numeric, 2 digits</i></p>	<p>Program Participation &gt; Early Childhood</p> <p>MIEarlyChildhood.daysPerWeek</p>
<b>Federal Poverty Level Quintile</b>	<p>Indicates the Federal Poverty Level quintile to which the student belongs.</p> <p><i>Numeric, 2 digits</i></p>	<p>Program Participation &gt; Early Childhood</p> <p>MIEarlyChildhood.povertyLevel</p>
<b>Additional Eligibility Factor</b>	<p>Additional factors used to determine a child's eligibility for a Great Start Readiness Program, along with income information collected in the Federal Poverty Level Quintile (FPLQ) characteristic.</p> <p>Reports Additional Eligibility Factors selected on the student's Early Childhood tab.</p> <p><i>Numeric, 2 digits</i></p>	<p>Program Participation &gt; Early Childhood</p> <p>MIEarlyChildhood.addEligFactor</p>
<b>Qualifying Factor</b>	<p>Additional factors used to determine a child's eligibility for a Great Start Readiness Program, along with income information collected in the Federal Poverty Level Quintile (FPLQ) characteristic.</p> <p>Reports the Qualifying Factors selected for the student.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Program Participation &gt; Early Childhood</p> <p>MIEarlyChildhood.qualFactor</p>

Element	Description & Format	Location
<b>EC Program End Date</b>	Date child last received services with this program, and exited the program.  <i>Date field, 10 characters</i>	Program Participation > Early Childhood  MIEarlyChildhood.endDate
<b>EC Program Exit Reason</b>	Reason child exited the program.  Reported values include: <ul style="list-style-type: none"> <li>• 063 - Program Completed</li> <li>• 064 - Parent Initiated Transfer</li> <li>• 065 - Program Initiated Transfer (e.g., special ed referral)</li> <li>• 066 - Child's Behavior does not meet expectations (e.g., expulsion)</li> <li>• 067 - Parent Withdrew Child (e.g., move from district, no information on subsequent program, etc.)</li> <li>• 068 - Death of Child</li> <li>• 069 - Program Termination (e.g., license expired, lack of enrollment, insufficient funds, staffing issues, building condemned, etc.)</li> <li>• 999 - Other Reason or Reason Unknown/Undetermined</li> </ul> <i>Numeric, 3 digits</i>	Program Participation > Early Childhood  MIEarlyChildhood.exitReason
<b>Homeless Demographics</b>	Reports if the student has an active homeless record on or between the Count Date and Prev Primary Nighttime Residence selected.	
<b>Homeless</b>	Indicates student's Primary Nighttime Residence.  <i>Numeric, 2 digits</i>	Program Participation > Homeless  Homeless.primaryNightTime
<b>Unaccompanied Youth</b>	Indicates the student meets Federal requirements for unaccompanied youth status. This field will only report if the student is reported as Homeless.  Reports as True (T) or False (F).  <i>Bit character, 1 digit</i>	Enrollment > State Reporting Youth  Enrollment.mvUnaccompaniedYouth
<b>SNE</b>		
<b>Supplemental Nutrition Eligibility</b>	The student's eligibility status for free or reduced-price meal/milk program for the current school year. Reports the lowest number from any eligibility status tied to the reported calendar year. If Eligibility = paid or null, reports as null.  <i>Bit character, 1 digit</i>	FRAM > Eligibility > Eligibility  POSEligibility.eligibility
<b>Program Participation</b>		

Element	Description & Format	Location
<b>Program Eligibility Participation</b>	<p>Identifies the type of categorical program or service that the student is eligible for or participates in.</p> <p><b>Program Reporting</b></p> <ol style="list-style-type: none"> <li>1. Program is active on or between the Count Date and Previous Count Date. Do not include programs that have ended before the Previous Count Date.</li> <li>2. State Reported = selected</li> <li>3. Code = 3500, 7760, 7700, 9110, 9120, 9130, 9150, 9220, 9222, 9229, or 9230, report Code.</li> <li>4. The student program must be associated with the school enrollment reported.</li> </ol> <p><b>At Risk Reporting</b></p> <ol style="list-style-type: none"> <li>1. If At Risk program is active on or between the Count Date and Previous Count Date, report 3060. <ul style="list-style-type: none"> <li>◦ Do not include programs that have ended prior to the Previous Count Date.</li> </ul> </li> </ol> <p><b>Military Connections Reporting</b></p> <p>If the student has a relationship with a Guardian with an active Military Connections record on or between the Previous Count Date and Count Date, report '9140'.</p> <ol style="list-style-type: none"> <li>1. Does not report if the Military Connections record has ended before the Previous Count Date.</li> <li>2. Status must be = Active Duty, Deployed, or Active Duty, Not Deployed</li> <li>3. Branch must be other than Air National Guard or Army National Guard.</li> </ol> <p><b>Section 504 Reporting</b></p> <ol style="list-style-type: none"> <li>1. If Section 504 program is active on or between the Count Date and Previous Count Date, report 9210. <ol style="list-style-type: none"> <li>1. Do not include programs that have ended prior to the Previous Count</li> </ol> </li> </ol> <p><b>Title I Program Reporting</b></p> <ol style="list-style-type: none"> <li>1. If Title 1 Program is active on or between the Count Date and Previous Count Date and has at least one Instructional Service or Support Service, report 6010. <ul style="list-style-type: none"> <li>◦ Do not include programs that have ended prior to the Previous Count Date.</li> </ul> </li> </ol> <p><i>Numeric, 4 digits</i></p>	<p>Program Admin &gt; Programs</p> <p>Student Information &gt; State Student Information &gt; Progr 504/Title I</p> <p>People &gt; Military Connection</p> <p>Calculated</p>
<b>Seclusion and Restraint</b>	<p>This component reports if the student has any incidents between the Previous Count Date and Response Type of Seclusion or Restraint marked.</p>	
<b>Date Occurred</b>	<p>Reports the date of the Incident.</p> <p><i>Datefield, 10 characters</i></p>	<p>Behavior Management &gt; Inc</p> <p>BehaviorIncident.date</p>
<b>Number Secluded</b>	<p>Reports the total number of times the student has a behavior response of Seclusion.</p> <p><i>Numeric</i></p>	<p>Behavior Management &gt; Bel</p> <p>BehaviorResponseType.respo</p>
<b>Number Restrained</b>	<p>Reports the total number of times the student has a behavior response of Physical Restraint.</p> <p><i>Numeric</i></p>	<p>Behavior Management &gt; Bel</p> <p>BehaviorResponseType.respo</p>

