

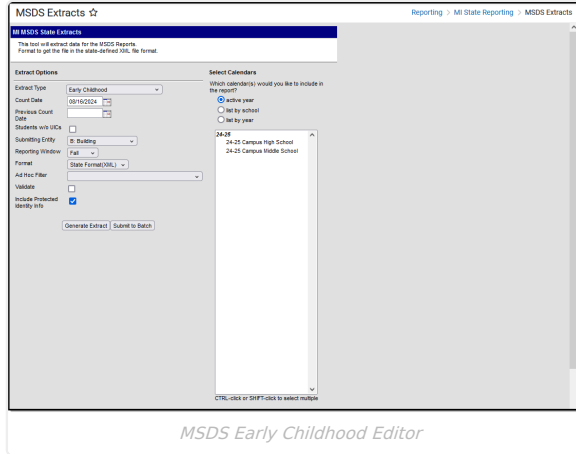
# Early Childhood (Michigan)

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The Early Childhood Extract reports any student receiving services through an agency or program funded by the State of Michigan.



## Snapshot / Certification Dates

The following table describes the due dates for taking a snapshot of data and certifying it before submission to the state.

Snapshot Due Date	Data Certified Date
November 17th	December 8th
February 9th	February 23rd
June 30th	July 13th
August 24th	August 31

## Report Logic

The following describes reporting logic:

- A record will be reported for any student with an active enrollment record within the date range entered on the extract editor. The most recent enrollment record before the Count Date is used.
- Students must have an active Early Childhood program within the date range entered on the extract editor.
  - The fields in the EC Programs component will report for each active program during the date range.
- Students whose program End Date is before the Previous Count Date will not be included in the extract.
- Students with an Early Childhood Program of 11 do not report.

## Generating the Report

1. Select the Early Childhood **Extract Type**.
2. Enter the **Count Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date. A data snapshot will be taken as it exists on the date entered.
3. Enter the **Previous Count Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date. This date correlates with the Count Date entered. Student data will report within the date range entered in these two fields.
4. Check the **Students w/o UICs** checkbox, if desired. Checking this checkbox means only those students within the selected calendar(s) who do not have a State ID assigned will be reported. Leaving this checkbox unmarked means all students within the selected calendar will be eligible for reporting.

5. Select the **Submitting Entity**. This describes the entity submitting the extract to the state.
6. Select the **Format**. For submission to the state, use the State Format (XML).
7. Select an **Ad hoc Filter** to limit records reported. When an Ad hoc Filter is selected, the report is based on the options selected in the editor, not the Campus toolbar.
8. Check the **Validate** checkbox, if desired. Checking this checkbox means Infinite Campus will run a check on the XML data to validate that it is correct. If errors are found, the extract will list these errors for correction based on the schema.

For guidance in validating the XML file against your state's schema using a free, third-party program, see the [Validating an XML File Against a Schema File](#) article.

9. Select which **Calendar(s)** to include within the extract.
10. Click **Generate Extract** to generate the report in the indicated format, or click **Submit to Batch** to schedule when the report will be generated.

Users can submit a report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process allows larger reports to be generated in the background **without disrupting the use of Campus**. See the [Batch Queue](#) article for more information about submitting a report to the batch queue.

## Early Childhood Extract Layout

Element	Description & Format	Location
<b>Submitting Entity</b>		
<b>Submitting Entity Type Code</b>	A code used by the system to identify which type of entity code will be reported in the Submitting Entity Code column.  <i>Alphanumeric, 1 character</i>	MSDS Extracts > Submitting Entity Code  Not dynamically stored
<b>Submitting Entity Code</b>	The entity responsible for the certification of the collection (if applicable).  If Submitting Entity = D: District, the State District Number is reported. If Submitting Entity = B: Building, the School Override is reported. If School Override is null, the State School Number is reported.  <i>Alphanumeric, 10 characters</i>	Enrollments > State Report  School Information > School Information  District.districtID Enrollment.schoolOverride School.schoolID
<b>Personal Core</b>		
<b>UIC</b>	The student's Unique Identification Code (UIC), also known as the State ID.  <i>Numeric, 10 characters</i>	Demographics > Person Information  Person.stateID
<b>Last Name</b>	The student's legal last name.  <i>Alphanumeric, 25 characters</i>	Demographics > Last Name  Identity.lastName
<b>First Name</b>	The student's legal first name.  <i>Alphanumeric, 15 characters</i>	Demographics > First Name  Identity.firstName
<b>Middle Name</b>	The student's middle name or initial.  <i>Alphanumeric, 25 characters</i>	Demographics > Middle Name  Identity.middleName
<b>Suffix</b>	The abbreviated name suffix that follows a student's full name and provides additional information about the student.  <i>Alphanumeric, 9 characters</i>	Demographics > Suffix  Identity.suffix

Element	Description & Format	Location
<b>Date of Birth</b>	The student's date of birth.  <i>Date field, 10 characters</i>	Demographics > Person Info  Identity.birthDate
<b>Multiple Birth Order</b>	Indicates the student is part of a multiple birth. This field is intended to provide some distinguishing data for cases where the cultural practice is to provide twins (triplets, etc) of the same gender with the same first name, or where children of the same gender have similar first names.  <i>Alphanumeric, 1 character</i>	MSDS > Multiple Birth Order  Enrollment.multipleBirth
<b>Gender</b>	The student's gender.  <i>Alphanumeric, 1 character</i>	Demographics > Person Info  Identity.gender
<b>Personal Demographics</b>		
<b>Resident LEA Number</b>	State assigned, five digit code for the district in which the student resides.  <i>Numeric, 5 digits</i>	Enrollments > State Report District  Enrollment.residentDistrict
<b>Student Resident County Code</b>	Primary county code in which the child resides.  <i>Numeric, 2 digits</i>	Addresses > Address Info >  Address.county
<b>Ethnicity</b>	The student's race ethnicity.  This field is an aggregate field in which character positions pertain to a specific race. For example, a student who is considered Asian (010000) and White (000010) would report a value of 010010, indicating both race ethnicity values.  The following describes each race and corresponding character position: <ul style="list-style-type: none"> <li>American Indian or Alaska Native = 100000</li> <li>Asian = 010000</li> <li>Black or African American = 001000</li> <li>Native Hawaiian or Other Pacific Islander = 000100</li> <li>White = 000010</li> <li>Hispanic/Latino = 000001</li> </ul> <i>Numeric, 6 digits</i>	Demographics > Race Ethnicity  Identity.raceEthnicity
<b>Contacts</b>	This component is not reported if the Homeless component is reported for a student. An address is reported if the student has an active Household address prior to the Count Date and is not marked as Secondary. An address is also reported if the student has an active household address with Secondary and Mailing marked. If more than one address that meets report criteria is found, includes a household relationship to the student with Guardian marked and the lowest Emergency Contact ID is reported. If multiple Guardians or no Guardians are found, reports the address with the highest record ID. Physical Address that have a relationship of Mother, Father, or Other if the student has a lock extract date range.	
<b>Address Type Descriptor</b>	The type of address being reported. Reports as Physical if the student has an active household address with Physical marked. Reports as Mailing if the student has an active household address with Secondary and Mailing marked.  <i>Alphanumeric</i>	Household > Address > Physical  Address.physical Address.mailing

Element	Description & Format	Location
<b>Street Number Name</b>	The number and name of the address being reported. Reports Number + Prefix + Street + Tag + Direction.  <i>Alphanumeric, 100 characters</i>	Households > Address Info  Address.number Address.street Address.tag Address.dir
<b>Apartment Room Suite Number</b>	Reports additional address information, such as apartment, room, suite, or lot number.	Households > Addresses >  Address.apt
<b>City</b>	The city or town of the address.  <i>Alphanumeric, 50 characters</i>	Households > Address Info  Address.city
<b>State Abbreviation Descriptor</b>	The abbreviation of the state of the address.  <i>Alphanumeric, 2 characters</i>	Households > Address Info  Address.state
<b>Postal Code</b>	The 5 or 9 digit zip code of the address.  <i>Numeric, 10 digits</i>	Households > Address Info  Address.zip
<b>Telephone Number</b>	The primary telephone number of the student's parent or guardian. Reports the household Phone Number	Households > Phone  Address.phone
<b>Electronic Mail Address</b>	The email address of the student's parent or guardian. Only reports if the record has a relationship of Mother, Father, or Other and the student has a locked IFSP active during the extract date range.  <i>Alphanumeric</i>	Demographics > Personal C  Contact.email
<b>Fiscal Entity Type Code</b>	Entity type as indicated in SCM/EEM for the Fiscal Entity Code. Will always report as D.  <i>Alphanumeric, 1 character</i>	Not dynamically stored
<b>Fiscal Entity Code</b>	Reports the Fiscal Entity Code, which is the state-assigned code identifying the entity receiving funds from the state to provide services to this student. If null, reports the State District Number.  <i>Numeric, 10 characters</i>	Program Participation > Ear Code; System Administratio Information > State District  MIEarlyChildhood.fiscalEntit District.number
<b>Fiscal Entity Code 2</b>	Reports the Fiscal Entity Code 2, if entered. If null, this field does not report.	Program Participation > Ear Code2  MIEarlyChildhood.fiscalEntit
<b>EC Programs</b>		
<b>School Facility Number</b>	The state-assigned number in the official Educational Entity Master (EEM).  <i>Numeric, 5 digits</i>	Enrollments > State Report Override; System Administr > State School Number  School.schoolNumber
<b>Provider License Number</b>	Reports the Provider License Number Override entered on the student's Early Childhood tab, if entered. Otherwise reports the EC Provider License Number.  <i>Numeric, 11 digits</i>	Program Participation > Ear License Number Override; S Resources > School > EC Pi  MIEarlyChildhood.licenseNu School.providerNumber

Element	Description & Format	Location
<b>EC Comment</b>	<p>Reports the EC Comment entered on the Early Childhood tab, or as null if blank.</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>Program Participation &gt; Ear Comment</p> <p>MIEarlyChildhood.comment</p>
<b>EC Program</b>	<p>Indicates the early childhood program(s) in which the child is participating in.</p> <p>Reported values include:</p> <ul style="list-style-type: none"> <li>• 01: Michigan School Readiness Program (MSRP)</li> <li>• 02: GSRP/Head Start Blend</li> <li>• 03: Head Start</li> <li>• 04: Title I Preschool</li> <li>• 05: Child Care</li> <li>• 10: Early Head Start</li> <li>• 17: Tuition-Based Preschool</li> <li>• 18: Sec 32p Early Childhood Block Grant</li> <li>• 21: GSRP-Wait List</li> <li>• 99: Other Program</li> </ul> <p><i>Numeric, 2 digits</i></p>	<p>Program Participation &gt; Ear</p> <p>MIEarlyChildhood.program</p>
<b>EC Program Start Date</b>	<p>Date child first received services with this program.</p> <p>Date field, 10 characters</p>	<p>Program Participation &gt; Ear</p> <p>MIEarlyChildhood.startDate</p>
<b>EC Delivery Method</b>	<p>Primary location where services are provided.</p> <p>Reported values include:</p> <ul style="list-style-type: none"> <li>• 1: School based</li> <li>• 2: Community based</li> <li>• 3: Home based</li> <li>• 4: Non-Wait List</li> </ul> <p><i>Numeric, 1 digit</i></p>	<p>Program Participation &gt; Ear Method</p> <p>MIEarlyChildhood.deliveryM</p>
<b>EC Delivery Schedule</b>	<p>Indicates when the student receives programming.</p> <p>Reported values include:</p> <ul style="list-style-type: none"> <li>• 01: Part-Day 4 Days Per Week</li> <li>• 02: Part-Day 5 Days Per Week</li> <li>• 05: Full-Day 4 Days Per Week</li> <li>• 06: Full-Day 5 Days Per Week</li> <li>• 07: Served By Family Care Center</li> <li>• 08: Other</li> </ul> <p><i>Numeric, 2 digits</i></p>	<p>Program Participation &gt; Ear Schedule</p> <p>MIEarlyChildhood.daysPerW</p>
<b>Federal Poverty Level Quintile</b>	<p>Indicates the Federal Poverty Level quintile to which the student belongs.</p> <p><i>Numeric, 2 digits</i></p>	<p>Program Participation &gt; Ear Poverty Level Quintile</p> <p>MIEarlyChildhood.povertyLe</p>
<b>Additional Eligibility Factor</b>	<p>Additional factors used to determine a child's eligibility for a Great Start Readiness Program, along with income information collected in the Federal Poverty Level Quintile (FPLQ) characteristic.</p> <p>Reports Additional Eligibility Factors selected on the student's Early Childhood tab.</p> <p><i>Numeric, 2 digits</i></p>	<p>Program Participation &gt; Ear Eligibility Factors</p> <p>MIEarlyChildhood.addEligFa</p>

Element	Description & Format	Location
<b>Qualifying Factor</b>	<p>Additional factors used to determine a child's eligibility for a Great Start Readiness Program, along with income information collected in the Federal Poverty Level Quintile (FPLQ) characteristic.</p> <p>Reports the Qualifying Factors selected for the student.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Program Participation &gt; Ear Factors</p> <p>MIEarlyChildhood.qualFacto</p>
<b>EC Program End Date</b>	<p>Date child last received services with this program, and exited the program.</p> <p><i>Date field, 10 characters</i></p>	<p>Program Participation &gt; Ear</p> <p>MIEarlyChildhood.endDate</p>
<b>EC Program Exit Reason</b>	<p>Reason child exited the program.</p> <p>Reported values include:</p> <ul style="list-style-type: none"> <li>• 063 - Program Completed</li> <li>• 064 - Parent Initiated Transfer</li> <li>• 065 - Program Initiated Transfer (e.g., special ed referral)</li> <li>• 066 - Child's Behavior does not meet expectations (e.g., expulsion)</li> <li>• 067 - Parent Withdrew Child (e.g., move from district, no information on subsequent program, etc.)</li> <li>• 068 - Death of Child</li> <li>• 069 - Program Termination (e.g., license expired, lack of enrollment, insufficient funds, staffing issues, building condemned, etc.)</li> <li>• 999 - Other Reason or Reason Unknown/Undetermined</li> </ul> <p><i>Numeric, 3 digits</i></p>	<p>Program Participation &gt; Ear</p> <p>MIEarlyChildhood.exitReaso</p>
<b>Homeless Demographics</b>	<p>Reports if the student has an active homeless record on or between the Count Date and Prev Primary Nighttime Residence selected.</p>	
<b>Homeless</b>	<p>Indicates student's Primary Nighttime Residence.</p> <p><i>Numeric, 2 digits</i></p>	<p>Program Participation &gt; Ho</p> <p>Homeless.primaryNightTime</p>
<b>Unaccompanied Youth</b>	<p>Indicates the student meets Federal requirements for unaccompanied youth status. This field will only report if the student is reported as Homeless.</p> <p>Reports as True (T) or False (F).</p> <p><i>Bit character, 1 digit</i></p>	<p>Enrollment &gt; State Reportin Youth</p> <p>Enrollment.mvUnaccompan</p>
<b>SNE</b>		
<b>Supplemental Nutrition Eligibility</b>	<p>The student's eligibility status for free or reduced-price meal/milk program for the current school year.</p> <p>Reports the lowest number from any eligibility status tied to the reported calendar year. If Eligibility = paid or null, reports as null.</p> <p><i>Bit character, 1 digit</i></p>	<p>FRAM &gt; Eligibility &gt; Eligibili</p> <p>POSEligibility.eligibility</p>
<b>Program Participation</b>		

Element	Description & Format	Location
<b>Program Eligibility Participation</b>	<p>Identifies the type of categorical program or service which the student is eligible for or participates in.</p> <p><b>Program Reporting</b></p> <ol style="list-style-type: none"> <li>1. Program is active on or between the Count Date and Previous Count Date. Do not include programs that have ended before the Previous Count Date.</li> <li>2. State Reported = selected</li> <li>3. Code = 3060, 3500, 7760, 7700, 9110, 9120, 9130, 9150, 9210, 9220, 9222, 9229, or 9230, report Code.</li> <li>4. The student program must be associated with the school enrollment reported.</li> </ol> <p><b>Title I Programs Reporting</b></p> <p>If the Title 1 Program is active on or between the Count Date and Previous Count Date and has at least one Instructional Service or Support Service, reports '6010'.</p> <ul style="list-style-type: none"> <li>• Does not include programs that ended before the Previous Count Date.</li> </ul> <p><b>Military Connections</b></p> <p><b>Military Connections Reporting</b></p> <p>If the student has a relationship with a Guardian with an active Military Connections record on or between the Previous Count Date and Count Date, report '9140'.</p> <ol style="list-style-type: none"> <li>1. Does not report if the Military Connections record has ended before the Previous Count Date.</li> <li>2. Status must be = Active Duty, Deployed or Active Duty, Not Deployed</li> <li>3. Branch must be other than Air National Guard or Army National Guard.</li> </ol> <p><i>Numeric, 4 digits</i></p>	<p>Student Information &gt; Prog Programs</p> <p>Program Admin &gt; Programs</p> <p>People &gt; Military Connectio</p> <p>Calculated</p>
<b>Seclusion and Restraint</b>	<p>This component reports if the student has any incidents between the Previous Count Date and Count Date with a Response Type of Seclusion or Restraint marked.</p>	
<b>Date Occurred</b>	<p>Reports the date of the Incident.</p> <p><i>Datefield, 10 characters</i></p>	<p>Behavior Management &gt; In</p> <p>BehaviorIncident.date</p>
<b>Number Secluded</b>	<p>Reports the total number of times the student has a behavior response of Seclusion.</p> <p><i>Numeric</i></p>	<p>Behavior Management &gt; Be</p> <p>BehaviorResponseType.resp</p>
<b>Number Restrained</b>	<p>Reports the total number of times the student has a behavior response of Physical Restraint.</p> <p><i>Numeric</i></p>	<p>Behavior Management &gt; Be</p> <p>BehaviorResponseType.resp</p>