

# Record 7 - Aggregate Attendance (Kentucky)

Last Modified on 03/11/2024 8:44 am CDT

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**PATH:** [KY State Reporting](#) > [SAAR Report](#) > [R7 Aggregate Attendance](#)

The R7 - Aggregate Attendance Report contains both the base attendance and adjustment attendance (for days marked as both Instructional and Attendance). Attendance values directly include regular attendance, partial day and all other unadjusted attendance.

Superintendent's Annual Attendance Report (SAAR)

**Superintendent's Annual Attendance Report (SAAR) Enrollment Report**  
 The SAAR provides a summary of each district's attendance data for the entire school year. The Summary report types provide aggregate data suitable for state submission. The Detail report types provide student-level data for verification, analysis and reference.

**Report Options**

Report Type:  Detail  Summary

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Extract Format: PDF

Date Range:  To

School Month

- Month 1 (08/16/2013 - 09/12/2013)
- Month 2 (09/13/2013 - 10/10/2013)
- Month 3 (10/11/2013 - 11/07/2013)
- Month 4 (11/08/2013 - 12/09/2013)
- Month 5 (12/10/2013 - 01/17/2014)
- Month 6 (01/20/2014 - 02/14/2014)
- Month 7 (02/17/2014 - 03/19/2014)
- Month 8 (03/20/2014 - 04/23/2014)
- Month 9 (04/24/2014 - 05/22/2014)
- Month 10 (05/23/2014 - 06/13/2014)

Report Selection:  All Reports Last Year's Full SAAR ADA

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- R1 School Calendar (Annual report)
- R2 Enrollment / Reenrollment (Annual report, enrollments count)
- R3 Withdrawals (Annual report, withdrawals count)
- R5 Ethnic Count (Active students on the end date of 10th school Month)
- R7 Aggregate Attendance
- R9 Non-Contract / Over Age - Under Age Attendance
- RH Home Hospital Attendance
- RL Five Low Attendance Days
- RW Ten Low Attendance Weather Days  
*No Low Weather Days have been set.*
- RV Virtual Performance Based Attendance
- RS Out of School Suspension
- RX Expulsion
- District Daily Attendance

Select Calendars  All Calendars

- 13-14 Ackerly Child Guidance
- 13-14 Ahrens Educational Resou
- 13-14 Atherton High School
- 13-14 Atkinson Academy
- 13-14 Auburndale Elementary Sc
- 13-14 Audubon Traditional Elem
- 13-14 Audubon Youth Developmen
- 13-14 Ballard High
- 13-14 Barret Traditional Middl
- 13-14 Bates Elementary
- 13-14 Bellewood Childrens Home
- 13-14 Binet School
- 13-14 Blake Elementary
- 13-14 Bloom Elementary
- 13-14 Blue Lick Elementary
- 13-14 Bowen Elementary
- 13-14 Boys Haven

*CTRL-click and SHIFT-click for multiple*  
(Calendars: 166 Schools: 166)

Select Students

Grade:

- 00
- 01
- 02
- 03
- 04
- 05
- 06
- 07
- 08

Ad Hoc Filter:

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**Specify 5 Low Attendance Days**

[Load 5 Low Att. Days](#)

[Clear](#)

Image 1: R7 - Aggregate Attendance Editor

## Report Logic

This report includes over age and under age students. Students meeting any of the following criteria are not reported:

- Students marked "Perkins Only."
- Students marked "State Exclude" on enrollment, calendar or grade.
- Students in grade levels 95, 96, 97, 98 and 99. These grades will not be used in calculations or displayed as line items.

The R7 projects future present days attendance. If the SAAR is run halfway through the year, and the student is enrolled all year, SAAR present days will reflect the entire year and future days will be counted as present days.

R7 Adjustment Aggregate Attendance pulls values from secondary SAAR Records RS, RX and RW:

- The calculation for Half Days/Full Days and Adjustment Aggregate Days Present is the total aggregate adjustment days of Records W, S and X. The calculation for Adjustment Aggregate Days Absent is the total aggregate adjustment days for Records S and X. Detailed calculations are rounded to three decimal places and summed to totals.
- Dual enrolled student attendance is capped so that students cannot receive a value greater than present + absent = 1.0 per day.

Only days marked as both Instructional and Attendance are considered in the attendance calculations.

## Generating the Extract

1. Select the desired **Report Type**. Report Selection options vary depending on the Report Type selected.
2. Select the **Extract Format** from the dropdown list.
3. Enter a **Date Range** to review data for one or more school months or select which school months should be included in the report. Leaving the Date Range blank reports the entire year.
4. Mark the **R7 Aggregate Attendance** checkbox.
5. Select the appropriate **Calendars** to include in the report.
6. Select the appropriate **Grade** (or select an **Ad Hoc Filter**)
7. Specify **5 Low Attendance Days** by selecting the **Load 5 Low Att. Days** button (optional).
8. Select **Validation Report** to see if the report has been set up correctly.
9. Select the **Generate Report Button**. The report will appear in a separate window in the specified Extract Format.

For more information about the SAAR Extract Editor see the [SAAR \(Kentucky\)](#) article.

<b>345 TESTER COUNTY PUBLIC SCHOOLS</b> District Address County: <b>Tester</b> Phone: (555)666-6530 Fax: (502)666-3991 Generate on 10/05/2010 01:17:06 PM Page 1 of 2				<b>Superintendent's Annual Attendance (SAAR) Report</b> <b>Record Format: 7 - Aggregate Attendance</b> School Month: 2, 3 Calendars: 438 Schools: 2 Grades Count: 4					
<b>#456 TESTINGHIGH SCHOOL</b>									
	<b>BASE Aggregate Days - PRESENT</b>								
Grade	T1	T2	T3	T4	T5	NT	Total	Days	HD/FD
09	.00	.00	.00	.00	.00	5,208.00	5,208.00	40	-
10	.00	.00	.00	.00	.00	13,193.60	13,193.60	40	-
11	.00	.00	.00	.00	.00	8,926.80	8,926.80	40	-
12	.00	.00	.00	.00	.00	8,384.40	8,384.40	40	-
<b>Total</b>	.00	.00	.00	.00	.00	35,712.80	35,712.80		

Image 2: R7 - Aggregate Attendance Report (HTML)

## Report Layout

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>FILLER</b>	N/A	3 characters	N/A	N/A
<b>District Number</b>	Identifies the district's unique identification number.	Numeric, 3 digits XXX	District.number	System Administration > Resources > District Information
<b>School Number</b>	Identifies the school's unique identification number.	Numeric, 3 digits XXX	School.number	System Administration > Resources > School > Location Number
<b>Year</b>	Identifies the last two digits of the School year (i.e. 2009-2010 = 10).	Numeric, 2 digits XX	Calendar.endYear	System Administration > Calendar > Calendar > End Date
<b>Calendar ID</b>	Identifies the start date for month 1 of the school's calendar.	Alphanumeric, 8 characters YYYYMMDD	SchoolMonth.startDate	System Administration > Calendar > Calendar > Start Date

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>Record Code</b>	Identifies the record's code number.  Reports as 7.	Numeric, 1 digit	Calculated, not dynamically stored	Calculated, not dynamically stored
<b>Grade</b>	Identifies the student's grade level.	Alphanumeric, 2 characters  XX	GradeLevel.stateGrade	System Administration > Calendar > Calendar > Grade Level > State Grade Level Code
<b>Aggregate Days Attendance - T1</b>	Aggregate Days Present for the T1 Transportation Code. Logic reports the sum of the WDHD Present field for all reported days marked as both Attendance and Instructional.	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Calculated <ul style="list-style-type: none"> <li>• WDHDpresent</li> <li>• instructionalDay = Y</li> <li>• attendanceDay = Y</li> </ul>
<b>Aggregate Days Attendance - T2</b>	Aggregate Days Present for the T2 Transportation Code. Logic reports the sum of the WDHD Present field for all reported days marked as both Attendance and Instructional.	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Calculated <ul style="list-style-type: none"> <li>• WDHDpresent</li> <li>• instructionalDay = Y</li> <li>• attendanceDay = Y</li> </ul>

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>Aggregate Days Attendance - T3</b>	Aggregate Days Present for the T3 Transportation Code. Logic reports the sum of the WDHD Present field for all reported days marked as both Attendance and Instructional.	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Calculated <ul style="list-style-type: none"> <li>• WDHDpresent</li> <li>• instructionalDay = Y</li> <li>• attendanceDay = Y</li> </ul>
<b>Aggregate Days Attendance - T4</b>	Aggregate Days Present for the T4 Transportation Code. Logic reports the sum of the WDHD Present field for all reported days marked as both Attendance and Instructional.	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Calculated <ul style="list-style-type: none"> <li>• WDHDpresent</li> <li>• instructionalDay = Y</li> <li>• attendanceDay = Y</li> </ul>

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>Aggregate Days Attendance - T5</b>	Aggregate Days Present for the T5 Transportation Code. Logic reports the sum of the WDHD Present field for all reported days marked as both Attendance and Instructional.	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Calculated <ul style="list-style-type: none"> <li>• WDHDpresent</li> <li>• instructionalDay = Y</li> <li>• attendanceDay = Y</li> </ul>
<b>Aggregate Days Attendance - NT</b>	Aggregate Days Present for the NT Transportation Code. Logic reports the sum of the WDHD Present field for all reported days marked as both Attendance and Instructional.	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Calculated <ul style="list-style-type: none"> <li>• WDHDpresent</li> <li>• instructionalDay = Y</li> <li>• attendanceDay = Y</li> </ul>

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>Aggregate Days Absence - T1</b>	Aggregate Days Absent for the T1 Transportation Code. Logic reports the sum of the WDHD Present field for all reported days marked as both Attendance and Instructional.	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Calculated <ul style="list-style-type: none"> <li>• WDHDpresent</li> <li>• instructionalDay = Y</li> <li>• attendanceDay = Y</li> </ul>
<b>Aggregate Days Absence - T2</b>	Aggregate Days Absent for the T2 Transportation Code. Logic reports the sum of the WDHD Present field for all reported days marked as both Attendance and Instructional.	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Calculated <ul style="list-style-type: none"> <li>• WDHDpresent</li> <li>• instructionalDay = Y</li> <li>• attendanceDay = Y</li> </ul>

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>Aggregate Days Absence - T3</b>	Aggregate Days Absent for the T3 Transportation Code. Logic reports the sum of the WDHD Present field for all reported days marked as both Attendance and Instructional.	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Calculated <ul style="list-style-type: none"> <li>• WDHDpresent</li> <li>• instructionalDay = Y</li> <li>• attendanceDay = Y</li> </ul>
<b>Aggregate Days Absence - T4</b>	Aggregate Days Absent for the T4 Transportation Code. Logic reports the sum of the WDHD Present field for all reported days marked as both Attendance and Instructional.	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Calculated <ul style="list-style-type: none"> <li>• WDHDpresent</li> <li>• instructionalDay = Y</li> <li>• attendanceDay = Y</li> </ul>



Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>Aggregate Days Absence - T5</b>	Aggregate Days Absent for the T5 Transportation Code. Logic reports the sum of the WDHD Present field for all reported days marked as both Attendance and Instructional.	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Calculated <ul style="list-style-type: none"> <li>• WDHDpresent</li> <li>• instructionalDay = Y</li> <li>• attendanceDay = Y</li> </ul>
<b>Aggregate Days Absence - NT</b>	AAggregate Days Absent for the NT Transportation Code. Logic reports the sum of the WDHD Present field for all reported days marked as both Attendance and Instructional.	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Calculated <ul style="list-style-type: none"> <li>• WDHDpresent</li> <li>• instructionalDay = Y</li> <li>• attendanceDay = Y</li> </ul>

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>Total Attendance Days</b>	<p>Identifies the total Attendance Days in the period being reported.</p> <p>The total number of days marked Instructional and attendance in the Calendar &gt; Days editor. If multiple calendars for a single school are selected, logic counts overlapping attendance days as 1 and does not exceed the largest number of attendance days in any single calendar selected.</p>	Numeric, 3 digits	Not dynamically stored	System Administration > Calendar > Calendar > Days

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>Half Day Full Day</b>	Identifies the whether the school offers half day, full day or both. One of the following reports: <ul style="list-style-type: none"> <li>• <b>HD:</b> Half Days Only</li> <li>• <b>FD:</b> Full Days Only</li> <li>• <b>BD:</b> Both Half and Full Days</li> </ul>	Alphanumeric, 2 characters	Not dynamically stored	System Administration > Calendar > Calendar > Grade Levels
<b>Adjustment Aggregate Days Present - T1</b>	Indicates the Adjustment Aggregate Days Present - T1 (Records V, S, X)	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Not dynamically stored
<b>Adjustment Aggregate Days Present - T2</b>	Adjustment Aggregate Days Present - T2 (Records V, S, X)	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Not dynamically stored
<b>Adjustment Aggregate Days Present - T3</b>	Adjustment Aggregate Days Present - T3 (Records V, S, X)	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Not dynamically stored
<b>Adjustment Aggregate Days Present - T4</b>	Adjustment Aggregate Days Present - T4 (Records V, S, X)	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Not dynamically stored
<b>Adjustment Aggregate Days Present - T5</b>	Adjustment Aggregate Days Present - T5 (Records V, S, X)	Numeric, 9 digits  XXXXXXXXXX	Not dynamically stored	Not dynamically stored

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>Adjustment Aggregate Days Present - NT</b>	Adjustment Aggregate Days Present - NT (Records S, X)	Numeric, 9 digits XXXXXXXXXX	Not dynamically stored	Not dynamically stored
<b>Adjusting Aggregate Days Absent - T1</b>	Adjustment Aggregate Days Absent - T1 (Records S, X)	Numeric, 9 digits XXXXXXXXXX	Not dynamically stored	Not dynamically stored
<b>Adjusting Aggregate Days Absent - T2</b>	Adjustment Aggregate Days Absent - T2 (Records S, X)	Numeric, 9 digits XXXXXXXXXX	Not dynamically stored	Not dynamically stored
<b>Adjusting Aggregate Days Absent - T3</b>	Adjustment Aggregate Days Absent - T3 (Records S, X)	Numeric, 9 digits, XXXXXXXXXX	Not dynamically stored	Not dynamically stored
<b>Adjusting Aggregate Days Absent - T4</b>	Adjustment Aggregate Days Absent - T4 (Records S, X)	Numeric, 9 digits XXXXXXXXXX	Not dynamically stored	Not dynamically stored
<b>Adjusting Aggregate Days Absent - T5</b>	Adjustment Aggregate Days Absent - T5 (Records S, X)	Numeric, 9 digits XXXXXXXXXX	Not dynamically stored	Not dynamically stored
<b>Adjusting Aggregate Days Absent - NT</b>	Adjustment Aggregate Days Absent - NT (Records S, X)	Numeric, 9 digits, XXXXXXXXXX	Not dynamically stored	Not dynamically stored