Evaluation (Georgia)

Last Modified on 10/21/2024 8:19 am CDT

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Tool Search: Special Ed

Evaluations are used to document the student's educational needs and the student's determination of eligibility for special education. This document describes each editor, the section(s) of the print format that include the entered information, a description of each field on the editor, and any special considerations and instructions for using the editor and fields.

An evaluation must be created whether or not the student is determined to have a disability. A copy of the evaluation summary report, including the documentation of eligibility, is given to the student's parents by the school district.

> The current format of this document is the **GA Eligibility 2023**. Evaluation formats are selected in Eval Types.

Georgia Eligibility Editor Home

Editor Home

The Editor Home lists the editors available, their status, and Modification and Completion information.

Header	Description
Name	The name of the editor.
Status	The state of the editor. Statuses can be: - **In Progress** indicates a user has entered and saved data in that editor. - **Not Started** is the default status for all editors. - **Complete** indicates a user has clicked the Complete button on the editor, and the editor is read-only. This does not lock the editor from further editing but indicates the user considers the editor finished. - **Not Needed** indicates a user has clicked the **Not Needed** button on the editor. This is usually done for editors that do not apply to the student. The following statuses are only available for certain state-specific documents: - **ESign** indicates that the editor has functionality related to the eSignature process. See the Nevada Individual Education Plan eSignature Process or Delaware Special Ed Plan eSignature Process articles for additional information. - **Complete Pending eSignature** indicates the plan has been entered and sent via the Campus Parent portal to the student's guardian for eSignature.
Modified By	The date and the user by whom the editor was last edited.
Completed By	The date and the user who clicked the **Complete** button for that editor.

General Information

The following table lists the actions available for the editors. When resizing the window, certain buttons are condensed into a single **Action** button.

Button	Description
Save	Different editors have different save options. Click the arrow next to the Save & Stay button to view all saving options for any given editor. - **Save** captures progress and navigates the user to the Editor Home or to the List Screen for List editors. See the Editor Types section for additional information. - **Save & Stay** captures progress and keeps the user on the current editor. This save button is the default save option and is usually found within the detail screen or list editors, such as Goals and Objectives. - **Save & Next** captures progress and navigates the user to the next editor. - **Save & New** captures progress and creates a new record. This save button is usually found within the detail screen of a list editor, such as Goals and Objectives. See the Editor Type section for additional information.

Button	Description
Refresh	Retrieves a new copy of data from the student's record. This includes enrollment, student, parent/guardian, and team member information. This also returns any accidentally deleted records. Manually entered fields do not change when the refresh button is clicked. The user must **Save** after clicking Refresh to capture changes. A side panel displays a listing of all the student's applicable enrollment records. See the Enrollments tool documentation for additional information.
Cancel	Navigates the user to the Editor Home screen or the List Screen for List editors.
Status	Changes the status of the editor. **Complete** indicates the editor is finished. This makes the editor read-only. However, this does not lock the editor from further editing. The user must click **In Progress** to further edit after an editor is marked Complete**.** **Not Needed** indicates the editor does not apply to the student's plan or evaluation. This makes the editor read-only. However, this does not lock the editor from further editing. Click the **In Progress** button to further edit after an editor is marked Not Needed. **In Progress** only displays when the editor is in the Complete or Not Needed status and allows additional edits to be made. The following status is only available for the Nevada IEP: **Complete Pending eSignature** only displays for the Procedural Safeguards, IEP Implementation, and Medicaid Consent editors. This button marks the editor as complete until the parent/guardian electronically signs those sections of the plan via the Campus Parent Portal. See the Nevada Individual Education Plan eSignature Process or Delaware Special Ed Plan eSignature Process articles for additional information.
Print	Prints the entire document.
Editors	Opens a side panel listing all the available editors and their status. Select an editor from this list to navigate to that editor or click **Close** to collapse the side panel.
Previous	Navigates the user to the previous editor.
Next	Navigates the user to the next editor.

Editor Types

There are two types of editors available: List or Basic editors. When navigating to a Basic editor, the list of fields within the editor is displayed. List editors display a list of all records within that editor. Clicking an existing record or the **New** button opens the detail view for an individual record.

Editor Lock Out and Release Logic

Only one user at a time can actively work on an editor. A person with a padlock icon (🔒) displays in the Editors side panel, Editor Home, and List Screen of list editors indicating which editors currently have users working on them. Hovering over the icon displays the name of the user who has checked out the editor, including the current user (you).

Editors that are currently being edited are read-only for all other users. The name of the person working on the editor displays in the header.

To release an editor, the user must:

- navigate to the next editor by clicking **Save and Next** or the **Editors** button and selecting the next editor from the side panel.
- click the **Cancel** button to return to the Editor Home screen.
- log out of the Campus application.
- navigate to a different tool in the Campus application.

Editors are automatically released when the in-application timeout limit has been exceeded. This is a back-end process and is usually around 30-60 minutes.

Template Banks

Certain fields within several editors have an **Add Template** icon that displays next to their name. Clicking this button displays a side panel with the available library of predetermined text for that field. Template Banks are managed in System Administration.

Template Bank Side Panel

Click the plus (+) icons next to the category to view the available template values.

Expanded Category and Values Selected

Template Bank Categories display on the left and the selected text displays on the right. Click the **Add** button to add the template value. This adds the template to the queue of values on the right. The red **X** removes selected templates while the sequence field can be used to reorder the templates. Another option is to use the up and down arrows next to the sequence field to reorder values.

Click **Cancel** to go back to the document. The **Clear Selected Template(s)** button removes all selected template values from the right selection screen.

Once selections are finalized, click the **Insert Selected Template(s)** button to add the values to the field within the document in the selected order. Template values are separated by carriage returns.

Example Template Bank Selections in the Document

Text Editors

Images should not be inserted into text fields.

Editors

Eligibility Header | Enrollment Information | Student Information | Parent/Guardian Information | Case History | Summary of Interventions | Progress Monitoring | Assessment Results | Individual Student Data | Exclusionary Factors | Decision Making | Summary of Considerations | Meeting Minutes | Eligibility Determination | Evaluation Team Information | Parent Participation

The following section lists each editor and describes each field on the editor.

Eligibility Header

The Eligibility Header editor includes general information about the evaluation, including relevant dates, the type of evaluation, and basic student information.

> This editor must be saved before continuing to other parts of the evaluation.

2020 Eligibility		
Eligibility Header IN PROGRESS		Editor 1 of 16
Eligibility Date * 09/07/2020	**Eligibility Type** * Initial Eligibility	**Eligibility** Yes, eligible for service
Consent for Evaluation * 08/19/2020	**Initial Evaluation** * 09/10/2020	

Eligibility Header Editor

▶ Click here to expand...

Field	Description	Ad Hoc	Validation
Eligibility Date *Required*	The date the student is considered eligible for special education services.	Learner Planning > Evaluations > evalDate	N/A
Eligibility Type *Required*	The type of eligibility documented; Initial Eligibility or Reevaluation.	Learner Planning > Evaluations > type	N/A

Field	Description	Ad Hoc	Validation
Eligibility	Indicates if the student is eligible for special education services.	Learner Planning > Evaluations > eligibilityServicesCode	N/A
Consent for Evaluation *Required*	The date consent was given to place the student in special education services.	Learner Planning > Evaluations > consentDate	This field pulls the Date Consent Received field from the most current locked Consent to Evaluate document. * This is only required when Initial is selected as the Eligibility Type.
Initial Evaluation *Required*	The date an initial evaluation took place.	N/A	* This is only required when Initial is selected as the Eligibility Type.

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Enrollment Information

The Enrollment Information editor reports Special Education information from the student's Enrollment.

The Refresh button retrieves a fresh copy of data from the student's record. See the General Information section for additional information.

Enrollment Information Editor

▶ Click here to expand...

Field	Description	Ad Hoc	Validation
Babies Can't Wait	A State Reported field for students who are not served before reaching school age.	N/A	This field is pulled from the Enrollment record.
Resident District	The student's district of residence.	Learner Planning > Learning Plans > residentDistrictNumber	This field is pulled from the Enrollment record and cannot be modified.
Grade	The student's current grade.	Enrollment > Grade enrollment.grade	This field is pulled from the Enrollment record. This field is read only.
School Name	The name of the school associated with the student's Enrollment record.	Learner Planning > Learning Plans > servingSchoolName	This field is pulled from the Enrollment record. This field is read only.
School Phone	The phone number of the school associated with the student's Enrollment record.	N/A	This field is pulled from the Enrollment record. This field is read only.
School Year	The school year associated with the student's Enrollment record.	N/A	This field is pulled from the Enrollment record. This field is read only.

Field	Description	Ad Hoc	Validation
District Information *These fields are read only.*			
District Number	The district number associated with the Enrolled school.	District Information > State District Number	N/A
District Name	The district name associated with the Enrolled school.	District Information > Name	N/A
District Address	The district address associated with the Enrolled school.	District Information > Address	N/A
District Phone	The district phone number associated with the Enrolled school.	District Information > Phone	N/A
District SPED Address	The district special education address associated with the Enrolled school.	District Information > SPED Address	N/A
District SPED Phone	The district special ed phone number associated with the Enrolled school.	District Information > SPED Phone	N/A

Student Information

The Student Information editor displays basic information about the student, such as demographic information. This is a read-only editor.

The Refresh button retrieves a fresh copy of data from the student's record. See the General Information section for additional information.

Student Information Editor

▸ Click here to expand...

Field Name	Description	Ad Hoc
Last Name	The student's last name.	Census > People > Demographics > Last Name identity.lastName
First Name	The student's first name.	Census > People > Demographics > First Name identity.firstName
Middle Name	The student's middle name.	Census > People > Demographics > Middle Name identity.middleName
Suffix	The student's suffix.	Census > People > Demographics > Suffix Name identity.suffix
Age	The age of the student.	Census > People > Demographics > Age
Birthdate	The student's birthdate.	Census > People > Demographics > Birth Date identity.birthDate
Gender	The student's gender.	Census > People > Demographics > Gender identity.gender

Field Name	Description	Ad Hoc
Home Primary Language	The student's home primary language. This field can be modified.	Census > People > Demographics > First Language identity.homePrimaryLanguage **Note**: This field is a locked attribute, Definition.iso639-2Language.
Address	The student's address. This field becomes a dropdown if more than one address exists for the student. By default, the primary household is displayed.	Census > Households > Address Info address.number; address.street; address.tag; address.prefix; address.dir; address.apt; address.city; address.state; address.zip
Student Number	The student's identification number.	Census > People > Demographics > Student Number
State ID	The student's state identification number.	Census > People > Demographics > State ID

Parent/Guardian Information

The Parent/Guardian Information editor populates based on the guardian checkbox on the student's Relationships tool. The editor includes Demographics information for the student's guardian.

The **Delete** button next to each parent/guardian can remove a parent/guardian from the Evaluation.

The **Refresh** button retrieves a new copy of parent/guardians' data. This also returns any accidentally deleted people. Manually entered fields do not change when the refresh button is clicked. The user must **Save** after clicking Refresh to capture changes.

Parent/Guardian Information `IN PROGRESS`

When an evaluation is generated, a snapshot of the parent/guardian information is taken from Census. Individuals with the Guardian check box marked on the Relationship tool for the student display below. Click Refresh to retrieve a new copy of data.

O'Neal, Adrian - *Mother*

Print Sequence

1 ▾

Delete

Address
175 Summerbrook Road

Home Phone	**Work Phone**	**Cell Phone**
(739)789-9508x019		(837)836-6455x626

E-mail

Home Primary Language

English, Standard American ▾

Interpreter Required ☐

Parent/Guardian Information Editor

▶ Click here to expand...

Field Name	Description	Ad Hoc	Validation
Relationship	The relation of the parent/guardian to the student.	Census > People > Relationships	This field populates from Census. This is part of the header for the parent/guardian.
Last Name	The last name of the parent/guardian.	Census > People > Demographics > Last Name identity.lastName	This field populates from Census. This is part of the header for the parent/guardian.
First Name	The first name of the parent/guardian.	Census > People > Demographics > First Name identity.firstName	This field populates from Census. This is part of the header for the parent/guardian.
Middle Name	The middle name of the parent/guardian.	Census > People > Demographics > Middle Name identity.middleName	This field populates from Census. This is part of the header for the parent/guardian.
Suffix	The suffix of the parent/guardian.	Census > People > Demographics > Suffix Name identity.suffix	This field populates from Census. This is part of the header for the parent/guardian.

Field Name	Description	Ad Hoc	Validation
Print Sequence	The print order of the parent/guardian(s) on the IEP.	N/A	If no Sequence is selected, parent/guardian(s) print in the order displayed in the UI. If any Sequences are selected, only parent/guardian(s) with a sequence number prints in the order defined.
Address	The parent/guardians' address.	Census > Households > Address Info address.number; address.street; address.tag; address.prefix; address.dir; address.apt; address.city; address.state; address.zip	This field populates from Census. If there are multiple addresses for a person, a drop down with an option to select which address displays. If there is only one address, the drop down has one option. The populated address is the one marked "Primary."
Home Phone	The home phone number of the parent/guardian.	Census > People > Demographics > Household Phone	This field populates from Census.
Work Phone	The work phone of the parent/guardian.	Census > People > Demographics > Work Phone	This field populates from Census.
Cell Phone	The cell phone of the parent/guardian.	Census > People > Demographics > Cell Phone	This field populates from Census.
Email	The primary email address for the parent/guardian.	Census > People > Demographics > Email	This field populates from Census.

Field Name	Description	Ad Hoc	Validation
Home Primary Language	The home primary language of the parent/guardian.	Census > People > Demographics > Home Primary Language identity.homePrimaryLanguage	This field populates from Census. The dropdown options are pulled from the Home Primary Language Attribute/Dictionary list. See the Attribute/Dictionary documentation for additional information. **Note**: This field is a locked attribute, Definition.iso639-2Language.
Interpreter Required	Indicates an interpreter is needed to communicate with the parent/guardian.	N/A	N/A

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Case History

The Case History editor provides information regarding background of the evaluation, including the reason for the evaluation and the student's education and health history.

Case History Editor

▶ Click here to expand...

Field	Description	Validation
Reason the child was referred for special education evaluation:	A text field used to describe the reason the student is being evaluated for special education services.	N/A
Has the child attended (or is the child attending) a preschool or Head Start Program?	Indicates if the student is attending a preschool or Head Start Program.	Yes or No If Yes is selected, a justification text box displays that is required.
Is this child age appropriate for grade level?	Indicates if the student is at an age appropriate grade level.	Yes or No If No is selected, a justification text box displays that is required.
Is the child's hearing/vision within normal limits?	Indicates if the student's hearing or vision is within normal limits.	Yes or No If No is selected, a justification text box displays that is required.
Does the child have significant health concerns, major childhood illness/disease, or a diagnosed syndrome?	Indicates if the student has significant health concerns.	Yes or No If Yes is selected, a justification text box displays that is required.
Does the child take medication on a regular basis?	Indicates if the student is taking regular doses of medication.	Yes or No If Yes is selected, a justification text box displays that is required.
Does the child have motor/coordination/mobility needs?	Indicates if the student has motor, coordination, or mobility needs.	Yes or No If Yes is selected, a justification text box displays that is required.

Field	Description	Validation
Does the child have adaptive or medical needs (e.g., eye glasses, wheelchair, walker, hearing aids, leg braces, feeding tube, etc.)?	Indicates if the student has adaptive or medical needs.	Yes or No If Yes is selected, a justification text box displays that is required.
Does the child have other significant issues not covered in the previous questions?	Indicates if the student has other significant needs not previously covered.	Yes or No If Yes is selected, a justification text box displays that is required.

Summary of Interventions

The Summary of Interventions editor describes the interventions, specialized instruction, and immediate eligibility considerations of the student's education.

Summary of Interventions Editor

▸ Click here to expand...

Field	Description	Validation
For Initial Eligibility:	A text field used to describe the interventions provided for which data will be provided in Section 4.	N/A

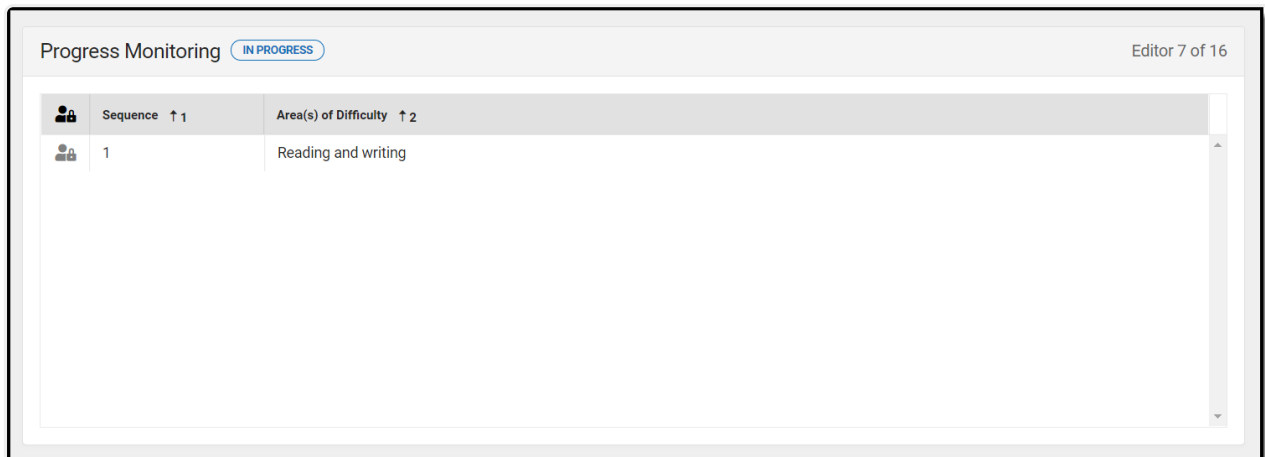| Field	Description	Validation
For Reevaluation and additional areas of concern:	A text field used to list specially designed instruction which includes: Adapting of Content, Methodology (specialized program), or Instructional Delivery provided.	N/A
Does the child require immediate consideration of special education eligibility?	Indicates if the student requires immediate consideration of special education eligibility.	Yes or No If Yes is selected, a justification text box displays that is required.

Progress Monitoring

The Progress Monitoring editor lists different instances in which the student's progress was assessed, including areas of difficulty, implemented interventions or educational modifications, and performance data.

▶ Click here to expand...

Progress Monitoring List Screen

				Editor 7 of 16
Progress Monitoring IN PROGRESS				

	Sequence ↑1	Area(s) of Difficulty ↑2
	1	Reading and writing

Progress Monitoring List Screen

Field	Description
Padlock Icon	The user currently working on the record.
Sequence	The sequence number of the progress monitoring record.

Field	Description
Area(s) of Difficulty	The curriculum areas and behavioral concerns. For reevaluations, this text field is used to describe goal areas and areas of concern for the student.

Progress Monitoring Detail Screen

Progress Monitoring Detail Screen

Field	Description
Sequence *Required*	The sequence number of the progress monitoring record.
Area(s) of Difficulty:	A text field used to describe the curriculum areas and behavioral concerns. For reevaluations, this text field is used to describe goal areas and areas of concern for the student.
Initial eligibility:	A text field used to provide scientific research or evidence based intervention(s) for the area of difficulty.
Reevaluation:	A text field used to describe how upon reevaluation, the Special Ed team is adapting content, methodology, or instructional delivery for the student.
Baseline Performance Data:	A text field used to list the date(s), data, and baseline performance summary for the student.
Intervention Data:	A text field used to list the date(s), data, and performance summary for the intervention.

Assessment Results

The Assessment Results editor records assessments administered to the student.

▶ Click here to expand...

Assessment Results List Screen

Assessment Results IN PROGRESS		Editor 8 of 16
👥🔒	Date	Name of Assessment
	03/09/20	GA Statewide Assessment

Assessment Results List Screen

Field	Description
Padlock Icon	The user currently working on the record.
Date	The date the assessment took place.
Name of Assessment	The name of the assessment.

Assessment Results Detail Screen

Assessment Results Detail Screen

Field	Description
Date *Required*	The date the assessment took place.
Name of Statewide, Local, and Benchmark Assessments; GAA	The name of the assessment.
Results:	The results of the assessment.

Individual Student Data

The Individual Student Data editor describes the student's individual needs, including the area evaluated, the assessment performed, and the identified strengths and weaknesses of the student in that area.

Some Domains include additional guidance, which appears when the Domain is selected.

▶ Click here to expand...

Individual Student Data List Screen

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Individual Student Data IN PROGRESS

👤🔒	Date	Domain Area	Domain Description
	03/09/20	Academic Achievement	Reading and writing

Individual Student Data List Screen

Field	Description
Padlock Icon	The user currently working on the record.
Date	The date the assessment took place.
Domain Area	The area in which the student was evaluated.
Domain Description	A description of the area in which the student was evaluated.

Individual Student Data Detail Screen

Individual Student Data

Date *
03/09/2020 📅

Domain Area:
Academic Achievement ▼

Domain Description:
Reading and writing

Report(s) / Assessment(s) & Scores:

Results Strengths:

Individual Student Data Detail Screen

Field	Description	Validation
Date *Required*	The date the evaluation took place.	N/A
Domain Area:	The area in which the student was evaluated.	The options available in the Domain Area dropdown are available as an editable attribute in the Attribute Dictionary as an unlocked attribute, Eval.domainArea.
Domain Description:	A text field used to describe the area in which the student was evaluated.	N/A
Report(s) / Assessment(s) & Scores:	A text field used to describe the evaluation results.	N/A
Results Strengths:	A text field used to describe the student's strengths on the evaluation.	N/A
Results Weaknesses:	A text field used to describe the student's weaknesses on the evaluation.	N/A

Exclusionary Factors

The Exclusionary Factors editor describes factors that may have inhibited the student's educational progress when no disability is present. This section includes instances of a lack of appropriate instruction, cultural factors, educational history, and impairments.

Exclusionary Factors Editor

▶ Click here to expand...

Field	Description	Validation
A child must not be determined to be a child with a disability: if the determinant factor for that eligibility is lack of appropriate instruction in reading, including the essential components of reading instruction (as defined in section 1208(3) of ESEA); lack of appropriate instruction in math; or limited English proficiency; and if the child does not otherwise meet the program area eligibility criteria for a child with a disability.		
1. Lack of appropriate instruction in reading	Indicates if the student is receiving a lack of instruction in reading.	Y: Yes or N: No Regardless of the option selected, a text field displays to explain reasoning. This is required if Yes is selected.
2. Lack of appropriate instruction in math	Indicates if the student is receiving a lack of instruction in math.	Y: Yes or N: No Regardless of the option selected, a text field displays to explain reasoning. This is required if Yes is selected.
3. Lack of appropriate instruction in writing	Indicates if the student is receiving a lack of instruction in writing.	Y: Yes or N: No Regardless of the option selected, a text field displays to explain reasoning. If Yes is selected, this text field is required.

Field	Description	Validation
4. Lack of English Proficiency	Indicates if the student is has a lack of English proficiency.	Y: Yes or N: No Regardless of the option selected, a text field displays to explain reasoning. If Yes is selected, this text field is required.
5. Cultural Factors	Indicates if the student has cultural factors inhibiting their ability to learn.	Y: Yes or N: No Regardless of the option selected, a text field displays to explain reasoning. If Yes is selected, this text field is required.
6. Environmental or economic disadvantage	Indicates if the student has environmental or economic disadvantage inhibiting their ability to learn.	Y: Yes or N: No Regardless of the option selected, a text field displays to explain reasoning. If Yes is selected, this text field is required.
7. Atypical educational history	Indicates if the student has an atypical educational history disadvantage inhibiting their ability to learn.	Y: Yes or N: No Regardless of the option selected, a text field displays to explain reasoning. If Yes is selected, this text field is required.
For some students the following factors may be exclusionary. However, if the primary area of concern for a student is one of the issues in the chart below, proceed to the questions below the chart. For all others, please complete the chart and the questions below the chart.		
1. Does the child have adequate visual capability?	Indicates if the student has adequate visual capabilities.	Y: Yes or N: No Regardless of the option selected, a text field displays to explain reasoning. If Yes is selected, this text field is required.
2. Does the child have adequate hearing capability?	Indicates if the student has adequate hearing capabilities.	Y: Yes or N: No Regardless of the option selected, a text field displays to explain reasoning. If Yes is selected, this text field is required.

Field	Description	Validation
3. Does the child have a motor impairment that impacts results of assessments?	Indicates if the student has adequate motor capabilities.	Y: Yes or N: No Regardless of the option selected, a text field displays to explain reasoning. If Yes is selected, this text field is required.
4. Does the child exhibit selective mutism, tongue thrust, or dialectal differences in language?	Indicates if the student has mutism, tongue thrust, or dialectal differences in language.	Y: Yes or N: No Regardless of the option selected, a text field displays to explain reasoning. If Yes is selected, this text field is required.
Are there exclusionary factors that should be resolved prior to determining eligibility?	Indicates if there are other exclusionary factors that need to be resolved before determining the student's special ed eligibility.	Y: Yes - Student is not eligible or N: No - Continue to next section Regardless of the option selected, a text field displays to explain reasoning. If Yes is selected, this text field is required.

Decision Making

The Decision Making for Eligibility editor indicates if the student has received the necessary intervention and progress monitoring to verify eligibility.

Decision Making Editor

▶ Click here to expand...

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Field	Description	Validation
Have interventions been implemented and monitored as designed for an appropriate time to show effect or lack of effect in the identified area(s) of concern?	Indicates if interventions have been implemented and monitored as designed to accurately evaluate the student.	N: No - therefore the student cannot be considered for eligibility under the disability category of SLD, but can be considered for eligibility under any other disability category which may be appropriate OR Y: Yes - continue
Progress monitoring demonstrated the child is not making sufficient rate of progress to meet age or State-approved grade-level standards within a reasonable time frame when child's response to intervention is measured. Therefore, there is an adverse effect on educational (functional, developmental, and/or academic) performance.	Indicates if the student's progress monitoring has shown the student is not making sufficient rate of progress to meet age or State-approved grade-level standards.	N: No - student not eligible under IDEA or Y: Yes - continue
Committee Rationale:	A text field used to describe the Special Ed committee's rationale for making the decision.	N/A

Summary of Considerations

The Summary of Considerations editor indicates the areas where the student shows a disability that negatively impacts the student's educational performance and development, and the areas of the student's eligibility.

The committee has discussed and agreed that the results of the data indicate the student demonstrates an adverse educational impact in specific area(s). The following characteristics shall be considered to determine the existence of a disability and the need for special education.

Indicate the areas where deficits adversely impact educational (functional, developmental and/or academic) performance. Then refer to the Eligibility Quick Reference Guide for disability guidance.

Summary of Area

☐ Sensory (Hearing, Vision)　　☐ Medical　　☐ Motor
☐ Sensory Processing　　☐ Communication/Language　　☐ Social/Emotional/Behavioral
☐ Adaptive　　☐ Psychological Processing　　☐ Intellectual Functioning
☐ Academic Achievement　　☐ Observation　　☐ Work Samples
☐ Parent Information　　☐ Other

Based on the above summary, eligibility is being considered in the following area(s): *

☐ Autism　　☐ Blind　　☐ Deaf
☐ Deaf & Blind　　☐ Emotional/Behavioral Disorder　　☐ Hearing Impairment
☐ Intellectual Disability (Mild)　　☐ Intellectual Disability (Moderate)　　☐ Intellectual Disability (Severe)
☐ Intellectual Disability (Profound)　　☐ Orthopedic Impairment　　☐ Other Health Impairment
☐ Significant Developmental Delay　　☐ Specific Learning Disability　　☐ Speech/Language Impairment
☐ Traumatic Brain Injury　　☐ Visual Impairment

Summary of Considerations Editor

Multiple checkboxes can be selected. If Other is selected, a text field displays and is required.

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Meeting Minutes

The Meeting Minutes editor is used to describe any notes related to the eligibility meeting.

Minutes of Meeting:

Meeting Minutes Editor

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Eligibility Determination

The Eligibility Determination editor indicates if the student is eligible for special education services, the areas of eligibility, and the reasons that led to this conclusion.

The Eligibility Determination editor is a REQUIRED editor in order for the disability to correctly pull into the Individual Education Plan.

Eligibility Determination NOT STARTED   Editor 14 of 16

Is the student eligible for special education and related services?

▼

Committee Rationale:

Eligibility Determination Editor

▶ Click here to expand...

Field	Description	Validation
Is the student eligible for special education and related services?	Indicates if the student is eligible for special education or related services based on the evaluation.	No or Yes, eligible categories listed below When Yes is selected, the following dropdowns display: • Primary (Required) • Secondary • Tertiary • Fourth • Fifth
Committee Rationale:	A text field used to describe the committees reasoning for their decision and the eligibility categories the student qualifies for, if Yes.	N/A

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Evaluation Team Information

The Evaluation Team Information editor lists each member of the student's evaluation team and whether they agreed with the result of the evaluation.

The Team Member list is based on the Team Members tool.

▶ Click here to expand...

Evaluation Team Information List Screen

Evaluation Team Information List Screen

Field	Description
Padlock Icon	The user currently working on the record.
Team Member	The name of the participant.
Title/Position	The title of the participant.
Agreed with Report	Indicates the person agrees with the report results and course of action.

Evaluation Team Information Detail Screen

Evaluation Team Information Detail Screen

Field	Description	Validation
Team Member *Required*	The name of the participant.	This data pulls from the Team Members tool.
Title/Position	The role of the participant.	This data pulls from the Team Members tool.
Agreed with Report	Indicates the person agrees with the report results and course of action.	No Selection, Yes, or No. No Selection is the default value. When No is selected, a text field displays.

Parent Participation

The Parent Participation Editor indicates the types of documents provided to the parents. It also indicates how the documents were delivered to the parents.

Parent Participation Editor

▶ Click here to expand...

Field	Description
Print in Evaluation	Prints this editor on the evaluation.

Field	Description
The following documents were provided to the parent(s):	The list of documents provided to the parent/guardian. Options include: • Parent Rights in Special Education • Evaluation Results • Eligibility Report(s) • Other
If parent did not attend the meeting, complete below:	
Date Provided	The date the documents were provided to the parent/guardian.
The documents were:	Indicates how the documents were provided to the parent/guardian. Options include: • Mailed • Given in Person • Sent via Student • Other

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Previous Versions

Evaluation (Georgia) [.2335 and previous]