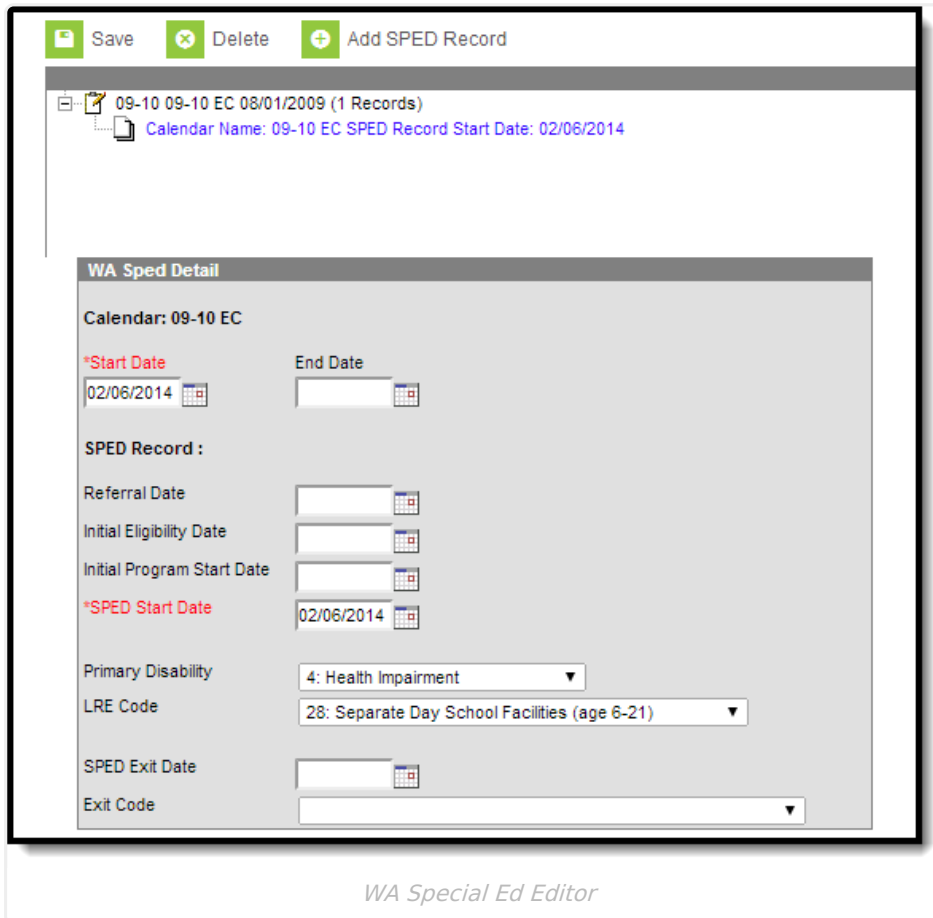# BIE Special Ed Tool (Washington)

Last Modified on 12/14/2025 8:45 pm CST

[Create a WA Special Education Record](#) | [Delete a WA SPED Record](#)

Tool Search: WA Sped

The WA Sped tab allows BIE schools within Washington to store Special Education information for geographic state reporting. Because BIE schools only have access to BIE-specific IEP and Evaluation forms, the WA Sped tool was created to facilitate BIE users in documenting and reporting WA-specific IEP or Evaluation records.

WA Special Ed Editor

Create a WA Special Education Record

WA-specific Special Education records are created using the WA Sped tool. Multiple records can be created for a student. Records created are tied to the calendar selected in the Campus toolbar.

To create a new WA Special Education record:

1. Select the **Add SPED Record** button. The WA Sped Detail editor will appear below.
2. Enter the **Start Date**. This is the first day the record will be considered active.
3. Enter the S**PED Start Date**. This is the date the student began receiving special education services.

4. Enter additional applicable data within the remaining fields. See the Field Definitions table below for more information about each field.
5. Select the **Save** button. The record is now saved with Campus and will appear within the WA Sped tab for the student.
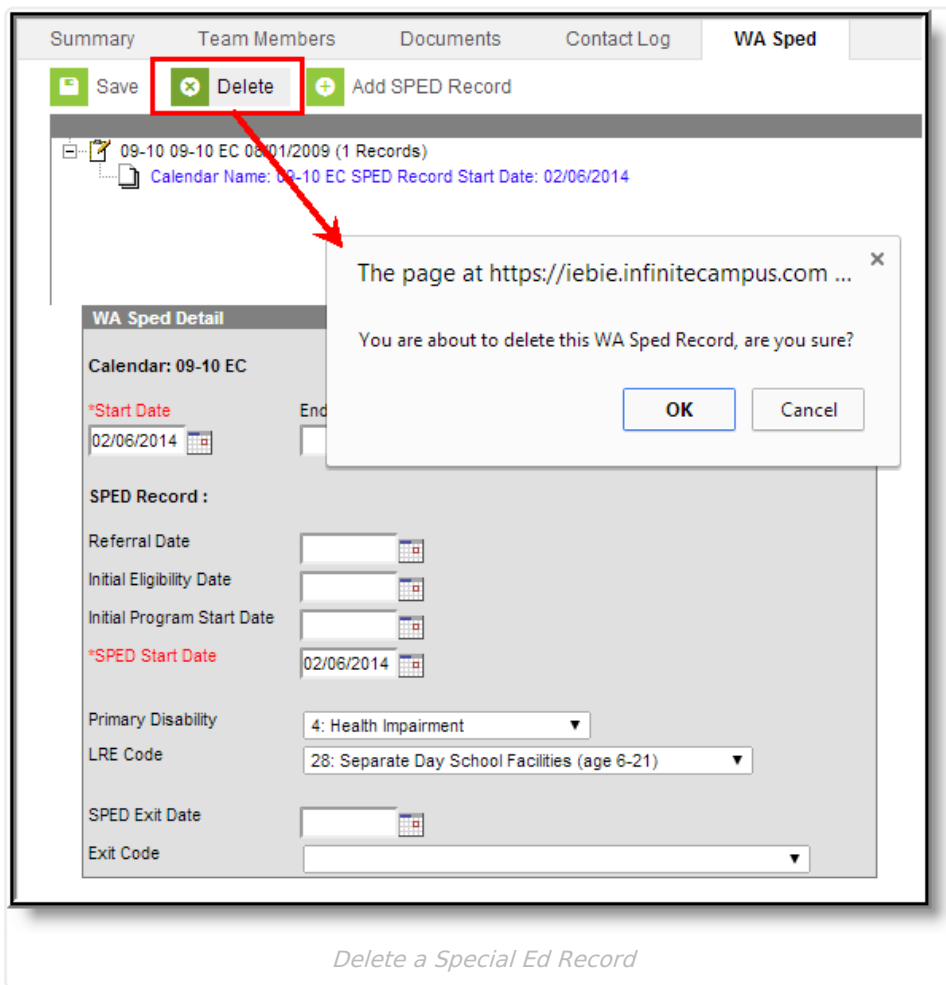
Field Definitions

The following table describes each available field:

Field	Description	Campus Database Location
Start Date	The first day the Special Education record will be considered active.	BIEWASped.startDate
End Date	The last day the Special Education record will be considered active.	BIEWASped.endDate
Referral Date	The date the student was initially referred to the Special Education program.	BIEWASped.referralDate
Initial Eligibility Date	The date the student was initially eligible for the Special Education program. This is the date upon completion of a signed evaluation report (WAC 392-172A-03005(3)). Upon completion of an evaluation, a group of qualified professionals and the parent of the student determine whether the student is eligible for special education and the educational needs of the student.	BIEWASped. initialEligiblityDate
Initial Program Start Date	The initial date the student began receiving special education services. This is the first day the student attends or receives services from a Special Education program, regardless of the date the student enrolled in the district. If you do not know the earliest date the child began receiving special education services, enter the earliest known date for receiving services. If the student enrolls during the summer when school is not in session, use the date the student will begin the Special Education program (the first day of the current school year).	BIEWASped. initialProgramStartDate
SPED Start Date	The date the student began receiving services in the Special Education Program in the reporting district or had a change in the Least Restrictive Environment (LRE) Code reported for the student.	BIEWASped. spedStartDate
Primary Disability	Indicates the student's primary disabling condition.	BIEWASped. primaryDisability

Field	Description	Campus Database Location
LRE Code	Indicates the Least Restrictive Environment of the student recieving special education services.	BIEWASped.lreCode
SPED Exit Date	The last day the student receives (exits) Special Education services or has a change to their Least Restrictive Environment code.	BIEWASped. spedExitDate
Exit Code	Indicates the reason the student is no longer receiving (exited) Special Education services or has a change in Least Restrictive Environment or has transferred.	BIEWASped.exitCode

Delete a WA SPED Record

WA Special Education records can be deleted per student.

Delete a Special Ed Record

To delete a student's WA Special Ed record:

1. Select the record from the record tree window above the WA Sped Detail editor.
2. Select the **Delete** icon. A prompt will appear, asking you to verify deletion of the record (see Image 3).
3. Select **OK** to permanently delete the record. The record no longer exists within Campus.