F and R Indicator Report (New Hampshire)

Last Modified on 12/14/2025 8:45 pm CST

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The F and R Indicator Report identifies students who qualify for Free and Reduced Meals or the Free Milk Program. This report is run twice a year, once in October and once in March. Qualifying students meet federal guidelines for eligibility, attend a school that participates in the national school lunch, school breakfast, and/or special milk program, and have been approved for free or reduced-price meals or free milk.

F and R Indicator Report Editor

Report Logic

Eligible students report as 1 (Free Meal Eligible), 2 (Reduced Price Meal Eligible) or 3 (Free Milk Eligible).

If multiple calendars are selected, the report will sort in the following order:

- District Number
- School Number
- SASID

Start and End Dates

- If a Start Date is entered on the Extract Editor, an End Date must also be entered. A warning message displays indicating the need for the End Date.
- If an End Date is entered on the Extract Editor, a Start Date must also be entered. A warning message displays indicating the need for the Start Date.
- If a Start Date or End Date is not entered, the extract will generate for the entire school year for the selected calendar(s).

Report Editor Options

Data Element	Description
Extract Type	Indicates the type of extract selected. Select **F & R Indicator Report** from the list of options.
Start Date	Beginning date of the student enrollment records. Dates are entered in *mmddyy* format or can be selected by using the calendar icon.
End Date	End date of the student enrollment records. Dates are entered in the *mmddyy* format or can be selected by using the calendar icon.
Ad Hoc Filter	Selection of previously made filter that contains specific students to include in the label request
Report Format	Determines how the request is generated - in the State Format (CSV) or HTML. Use the HTML format when reviewing data. Use the State Format when submitting the list to the state.
Select Calendars	At least one calendar must be selected in order for the extract to generate. Calendars are selected by the active year, by the school, or by the year. Students in the chosen calendars are included in the extract.

Generate the Report

1. Select the **F & R Indicator Report** from the **Extract Type** dropdown list.
2. Enter the **Start Date** and **End Date** of the enrollment records to include.
3. Select an **Ad Hoc Filter** from the dropdown list to reduce the amount of students included in the extract.
4. Select the **Report Format**.
5. Select the **Calendars** from which to pull students in the report.
6. Click the **Generate Extract** button. The report will display in the selected format.

F & R Indicator Report - State Format (CSV)

F & R Indicator Report - HTML Format

Report Layout

Data Element	Description	Location
SASID	Indicates the State Assigned Student ID. *Numeric, 10 digits*	Census > People > Demographics > Person Identifiers > State ID Person.stateID
Date of Birth	Indicates the student's date of birth. *Date Field, 10 characters MM/DD/YYYY*	Census > People > Demographics > Person Information > Birth Date Identity.birthdate
SAU Number	Indicates the School Administrative Unit Number. *Numeric, 3 digits*	School & District Settings > District > District Information > SAU Number School.SAUnumber

Data Element	Description	Location
District Number	Indicates the district number. *Numeric, 3 digits*	School & District Settings > District > District Information > State District Number District.number
School Number	Indicates the school number. *Numeric, 5 digits*	School & District Settings > Schools > School Information > State School Number School.number
Free and Reduced Indicator	Indicates if the student qualifies for Free and Reduced Lunch or the Free Milk Program. Reports code 1-3 for eligible students. *Numeric, 1 digit*	Student Information > General > Enrollments > State Reporting POSeligibility.eligibility