

Program Participation Extract (Montana)

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PATH: *MT State Reporting > MT Extracts > Extract Type > Program Participation*

Search Term: *MT Extracts*

The Program Participation Extract reports information on student program participation.

The screenshot shows the 'MT Extracts' web interface. At the top, there is a breadcrumb trail: 'Reporting > MT State Reporting > MT Extracts'. Below this is a blue header bar with the text 'MT State Extracts'. A message box states: 'This tool will extract data to complete several formats of the MT State-defined reporting formats. Choose the State Format to get the file in the state defined tab separated file format, otherwise choose one of the testing/debugging formats.'

The main content area is divided into two sections. On the left, under 'Extract Options', there are two dropdown menus: '*Extract Type' set to 'Program Participation' and '*Format' set to 'State Format(TSV)'. Below these is a 'Generate Extract' button. On the right, under '*Select Calendars', there is a question: 'Which calendar(s) would you like to include in the report?'. There are three radio button options: 'active year' (selected), 'list by school', and 'list by year'. Below these options is a scrollable list of school names for the '20-21' school year: '20-21 Butte Central Elementary', '20-21 Butte High School', '20-21 East Middle School', '20-21 Emerson School', '20-21 Hillcrest School', '20-21 Kennedy School', '20-21 Margaret Leary School', '20-21 West Elementary School', '20-21 Whittier School', and 'CC 20-21 Butte High School'. At the bottom of the list, it says 'CTRL-click or SHIFT-click to select multiple'.

Image 1: Montana Program Participation Extract

The extract can be generated in the following formats:

- State Format (TSV)
- HTML

- CSV
- XML

Use the State Format when all data has been reviewed for accuracy and information is ready to be uploaded. Use one of the other formats for data review and testing.

MT Header Records:1			
RecordType	Date	Time	Version
HD	03/19/2013	10:14:58	MT9.1

MT Program Participation Records:11											
RecordType	DistrictNumber	SchoolNumber	CalendarNumber	StateID	LocalID	LastName	FirstName	FILLER9	FILLER10	FILLER11	FILLER12
PP	0981	1215	1			Wynden					
PP	0981	1215	1			Kerry					
PP	0981	1215	1			Aaron					
PP	0981	1215	1			Kent					
PP	0981	1215	1			Shandi					
PP	0981	1215	1			Rex					

Image 2: Example of LEP Extract - HTML Format

Generating the Program Participation Extract

1. Select the **Program Participation** option from the **Extract Type** dropdown list.
2. Select the desired **Format**.
3. Choose the desired calendars from the **Calendar** list.
4. Click the **Generate Report** button. The extract will display in a new window in the selected format.

Program Participation - Header Layout

Data Element	Description	Location
Record Type	The abbreviation for the type of file extract generated. This will always report as PP. <i>Alphanumeric, 2 characters</i>	Not dynamically stored
Date	The most recent date the file was generated. <i>Date field, 10 characters MM/DD/YYYY</i>	Not dynamically stored

Data Element	Description	Location
Time	The most recent time the file was generated. <i>Time field, 8 characters</i> <i>HH:MM:SS</i>	Not dynamically stored
Version	The most current version of the file interface specification and references to the application system. This field will always report as MT9.1. <i>Alphanumeric, 5 characters</i>	Not dynamically stored

Program Participation Extract Layout

Data Element	Description	Campus Interface
Record Type	Always reports a value of "PP" which stands for Program Proficiency. <i>Alphanumeric, 2 characters</i>	N/A
District Number	Unique identifier assigned to the district by the OPI. <i>String, 4 digits</i> <i>Number is zero padded when necessary.</i>	System Administration > Resources > District Information > State District Number District.number
School Number	A unique number assigned by the Office of Public Instruction that identifies the school into which the students are enrolled. <i>Numeric, 4 digits</i>	System Administration > Resources > School > School Number School.number
Calendar Number	A unique system number that identifies the calendar(s) chosen on the extract editor. <i>Numeric, 1-3 digits</i>	Student Administration > Calendar > Calendar > Calendar Info Calendar.number

Data Element	Description	Campus Interface
Student's State ID	<p>The reporting student's unique 9-digit statewide student ID number.</p> <p><i>String, 9 characters</i> <i>Number is zero padded when necessary.</i></p>	<p>Census > People > Demographics > Student State ID</p> <p>Person.stateID</p>
Student's Local ID	<p>Unique student ID number assigned by the school of enrollment.</p> <p><i>Numeric, 15 digits</i></p>	<p>Census > People > Demographics > Person Identifiers > Student ID</p> <p>Person.studentID</p>
Last Name	<p>The reporting student's legal last name.</p> <p><i>Alphanumeric, 40 characters</i></p>	<p>Census > People > Demographics > Last Name</p> <p>Person.lastName</p>
First Name	<p>The reporting student's legal first name.</p> <p><i>Alphanumeric, 35 characters</i></p>	<p>Census > People > Demographics > First Name</p> <p>Person.firstName</p>
Section 504	<p>Indicates the student is part of a Section 504 plan.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Section 504</p> <p>Enrollment.section504</p>
Title I Participation	<p>Indicates the student participates in a Title I program. If the student reports a value of Y, the student must have at least one instructional service marked.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Title 1</p> <p>Enrollment.title1</p>
Title I Reading	<p>Indicates the student is receiving services in a Title I Reading program. The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Title 1 Instructional Services > Reading Lang Arts</p> <p>Enrollment.title1Reading</p>

Data Element	Description	Campus Interface
Title I Math	<p>Indicates the student is receiving services in a Title I Math program.</p> <p>The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Title 1 Instructional Services > Math</p> <p>Enrollment.title1Math</p>
Title I Science	<p>Indicates the student is receiving services in a Title I Science program.</p> <p>The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Title 1 Instructional Services > Science</p> <p>Enrollment.title1Science</p>
Title I Social Sciences	<p>Indicates the student is receiving services in a Title I Social Sciences program.</p> <p>The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Title 1 Instructional Services > Social Sciences</p> <p>Enrollment.title1Civics</p>
Title I Vocational/Career	<p>Indicates the student is receiving services in a Title I Vocational/Career program.</p> <p>The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Title 1 Instructional Services > Vocational/Career</p> <p>Enrollment.title1Career</p>
Title I Instructional Other	<p>Indicates the student is receiving services in a Title I Target Assistance Program in an Instructional program that is a component of a Title I program and is not defined as any other instructional program listed.</p> <p>The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	
Title I Health	<p>Indicates the student is receiving services in a Title I Health program.</p> <p>The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Title 1 Support Services > Health, Dental and Eye Care</p> <p>Enrollment.title1Health</p>

Data Element	Description	Campus Interface
Title I Guidance/Advocacy	<p>Indicates the student is receiving services in a Title I Guidance/Advocacy program.</p> <p>The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Title 1 Support Services > Guidance/Advocacy</p> <p>Enrollment.title1Counseling</p>
Title I Support Other	<p>Indicates the student is receiving services in a Title I Target Assistance Program in a Support program that is a component of a Title I program that is not defined as any other support program listed.</p> <p>The Title I field must report Y.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Title 1 Support Services > Other</p> <p>Enrollment.title1ServicesOther</p>
Title I Part A Neglected	<p>Indicates the student is considered Title I Part A Neglected</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Title 1 Part A Neglected</p> <p>Enrollment.neglected</p>
Title I Part D Delinquent	<p>Indicates the student is considered Title I Part D Delinquent.</p> <p><i>2 string characters</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Title I Part D Delinquent</p> <p>EnrollmentMT.delinquent</p>
Foreign Exchange	<p>Indicates the student is a foreign exchange student.</p> <p>A student marked Foreign Exchange cannot be marked as an Immigrant.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Foreign Exchange</p> <p>Enrollment.foreignStudent</p>
Gifted and Talented Evaluated	<p>Indicates the student has been evaluated for gifted/talented.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Gifted and Talented Evaluated</p> <p>Enrollment.giftedTalentedEval</p>

Data Element	Description	Campus Interface
Gifted and Talented Identified	<p>Indicates the student is considered gifted/talented.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Gifted/Talented Identified</p> <p>Enrollment.giftedTalented</p>
Homeless	<p>Indicates the student is considered homeless. A student is homeless if they lack a fixed, regular and adequate nighttime residence.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Homeless</p> <p>Enrollment.homeless</p>
Homeless Night Time Residence	<p>Indicates the type of nighttime residence for the homeless student.</p> <p>If Homeless reports as null, this field will also report as null.</p> <p><i>String, 2 characters</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Homeless Night Time Residence</p> <p>Enrollment.homelessResidence</p>
Unaccompanied Youth	<p>Indicates if the student is not in the physical custody of a parent or guardian.</p> <p>If Homeless reports as null, this field will also report as null.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Unaccompanied Youth</p> <p>Enrollment.unaccompaniedYouth</p>
Immigrant	<p>Indicates the student is considered an immigrant.</p> <ul style="list-style-type: none"> Students marked as a Foreign Exchange student cannot be marked as an Immigrant. <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Immigrant</p> <p>Enrollment.immigrant</p>

Data Element	Description	Campus Interface
Immigrant Date Entered US School	<p>The date the student first enrolled in a US school.</p> <ul style="list-style-type: none"> This date is required if the student is marked Immigrant. This date cannot take place in the future. The date must be less than 4 years from today's date. <p><i>Date field, 10 characters MM/DD/YYYY</i></p>	<p>Student Information > General > Enrollments Tab > State Reporting Fields > Date Immigrant Entered US School</p> <p>Enrollment.immigrantDate</p>
Military Connected Status	<p>Indicates if the student is a dependent of a member of the U.S. Armed Services.</p> <p>Reported values include:</p> <ul style="list-style-type: none"> 1: The United State Military (Army, Navy, Air Force, Marines, or Coast Guard) 2: Active Duty National Guard 3: Active Duty Reserve Force of the US Military 4: Transitioning out of Active Duty to National Guard or Reserve <p><i>Numeric, 1 character</i></p>	<p>Student Information > General > Enrollments > State Reporting Fields > Military Connected Status</p> <p>Enrollment.militaryConnectedStatus</p>
Twenty First Century	<p>Exports the student's Twenty First Century value.</p> <p><i>1 character, Y or N</i></p>	<p>Student Information > General > Enrollment</p> <p>Enrollment.twentyFirstCentury</p>
Year	<p>The end year of the reporting school year (i.e., 2013 is reported for the 2012-2013 school year).</p> <p><i>String, 4 characters</i></p>	<p>System Administration > Calendar > School Years > End Year</p> <p>Calendar.endYear</p>