

Printing the Planner

Last Modified on 01/30/2026 2:13 pm CST

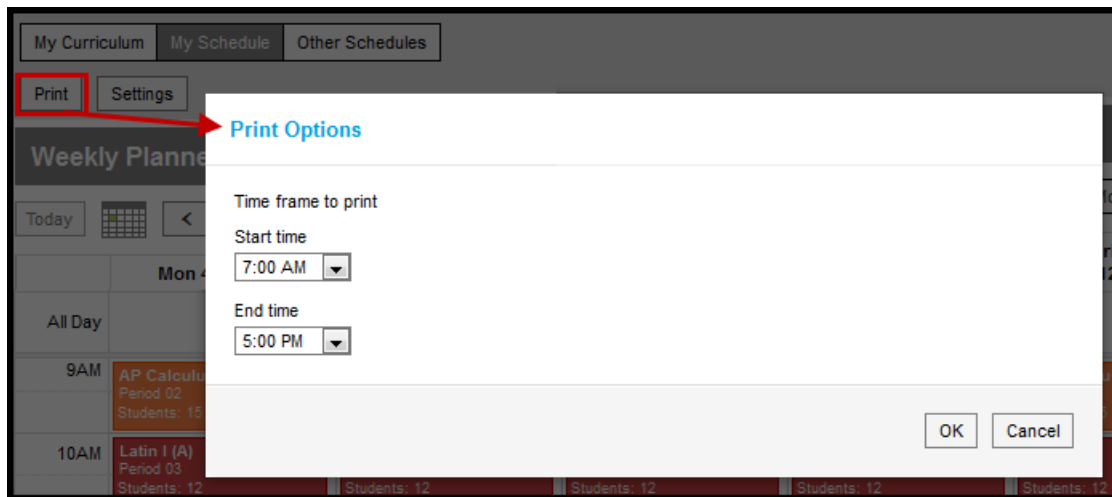
Location: Planner > click Print

Printing from the Planner in Schedule view or Curriculum view generates a printed copy of the tool just as you're viewing it when you hit Print, based on the School Calendars and Sections you've selected and whether you're in Month, Week, or Day view.

The formatting of printed documents differs by browser. Use the print properties in your specific browser to rectify issues, or try printing in another browser.

Printing Your Schedule

From the Schedule view, click **Print** and select the **Time Frame** to print by choosing a **Start Time** and an **End Time**. Click **OK**.



Schedule Print Options

The printed schedule displays based on your current [viewing options](#).

December 16 - 20, 2013			
	Mon 12/16 121/259	Tue 12/17 122/259	Wed 12/18 123/259
All Day			
9AM	580511-1 AP Calculus (A) 9:09 - 9:59, Period 02 Students: 15	580511-1 AP Calculus (A) 9:09 - 9:59, Period 02 Students: 15	580511-1 AP Calculus (A) 9:09 - 9:59, Period 02 Students: 15
10AM	541011-3 Latin I (A) 10:03 - 10:53, Period 03 Students: 12	541011-3 Latin I (A) 10:03 - 10:53, Period 03 Students: 12	541011-3 Latin I (A) 10:03 - 10:53, Period 03 Students: 12
11AM			
12PM	580301-12 Advanced Mathematical 11:51 - 1:14, Period 05 Students: 0	580301-12 Advanced Mathematical 11:51 - 1:14, Period 05 Students: 0	580301-12 Advanced Mathematical 11:51 - 1:14, Period 05 Students: 0

Printed Schedule

Color selections are included in the print, but reduced to outlines to conserve ink.

Based on your browser print settings, a browser print window appears. Make your desired selections and click **Print**.

Campus recommends printing week view in landscape mode, which you can select in the Properties of the browser print window that opens.

Printing Your Curriculum Schedule

From the Curriculum view, click **Print**. The printed schedule displays based on your current [viewing options](#).

The screenshot shows the 'Curriculum Planner: Week 25' interface. At the top, there are tabs for 'My Curriculum', 'My Schedule', and 'Other Schedules'. Below these are 'Print' and 'Settings' buttons. The 'Print' button is highlighted with a red box. A red arrow points from this button to a print window that displays the curriculum schedule for the week of December 16-20, 2013. The print window shows a grid of classes and activities for each day, with color-coded boxes for different subjects and activities. The 'Print' button is also highlighted in the print window.

Printed Curriculum Schedule

Color selections are included in the print, but reduced to outlines to conserve ink.

Based on your browser print settings, a browser print window appears. Make your desired selections and click **Print**.

Campus recommends printing week view in landscape mode, which you can select in the Properties of the browser print window that opens.