

# Printing the Planner

Last Modified on 03/19/2026 3:49 pm CDT

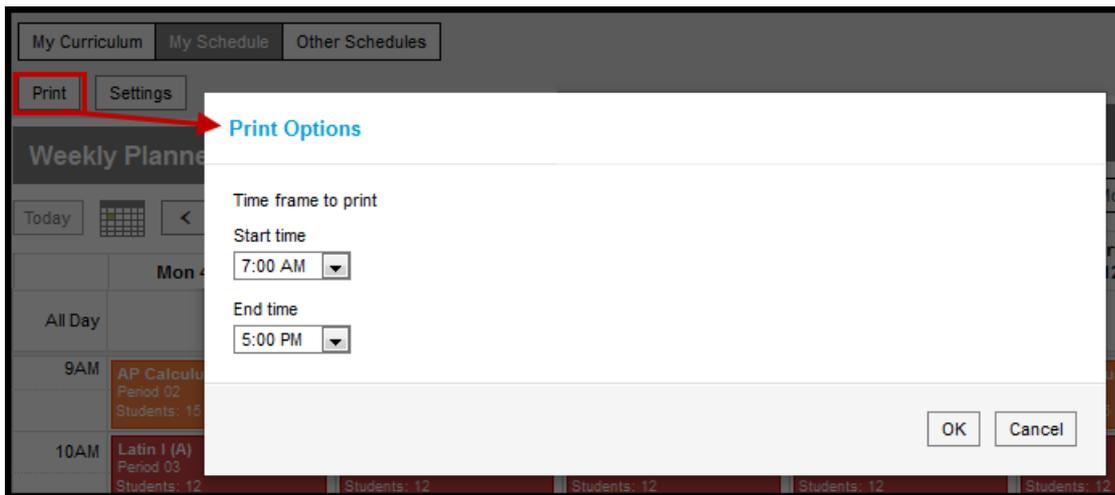
Location: Planner > click Print

Printing from the Planner in Schedule view or Curriculum view generates a printed copy of the tool just as you're viewing it when you hit Print, based on the School Calendars and Sections you've selected and whether you're in Month, Week, or Day view.

The formatting of printed documents differs by browser. Use the print properties in your specific browser to rectify issues, or try printing in another browser.

## Printing Your Schedule

From the Schedule view, click **Print** and select the **Time Frame** to print by choosing a **Start Time** and an **End Time**. Click **OK**.



### *Schedule Print Options*

The printed schedule displays based on your current [viewing options](#).

December 16 - 20, 2013			
	Mon 12/16 121/259	Tue 12/17 122/259	Wed 12/18 123/259
All Day			
9AM	580511-1 AP Calculus (A) 9:09 - 9:59, Period 02 Students: 15	580511-1 AP Calculus (A) 9:09 - 9:59, Period 02 Students: 15	580511-1 AP Calculus (A) 9:09 - 9:59, Period 02 Students: 15
10AM	541011-3 Latin I (A) 10:03 - 10:53, Period 03 Students: 12	541011-3 Latin I (A) 10:03 - 10:53, Period 03 Students: 12	541011-3 Latin I (A) 10:03 - 10:53, Period 03 Students: 12
11AM			
12PM	580301-12 Advanced Mathematical 11:51 - 1:14, Period 05 Students: 0	580301-12 Advanced Mathematical 11:51 - 1:14, Period 05 Students: 0	580301-12 Advanced Mathematical 11:51 - 1:14, Period 05 Students: 0

*Printed Schedule*

Color selections are included in the print, but reduced to outlines to conserve ink.

Based on your browser print settings, a browser print window appears. Make your desired selections and click **Print**.

Campus recommends printing week view in landscape mode, which you can select in the Properties of the browser print window that opens.

## Printing Your Curriculum Schedule

From the Curriculum view, click **Print**. The printed schedule displays based on your current [viewing options](#).

The screenshot shows the 'Curriculum Planner: Week 25' interface. At the top, there are tabs for 'My Curriculum', 'My Schedule', and 'Other Schedules'. Below these are 'Print' and 'Settings' buttons. The main area displays a week view for 'December 16 - 20, 2013'. The grid shows classes and assignments for Monday, Tuesday, and Wednesday. A red box highlights the 'Print' button, and a red arrow points from it to the 'Print' button in the browser print window that is overlaid on the right side of the screen.

Mon 12/16 121/259	Tue 12/17 122/259	Wed 12/18 123/259
580511-1000 AP Calculu Period 01, Students: 9	580511-1000 AP Calculus (A) Period 01, Students: 9	Period 01, Students: 9 CD1: CD Test 1 Assigned: 12/18/2013 Due: 12/18/2013
541011-3 Latin I (A) Period 03, Students: 12 PR: Pretest Review	541011-3 Latin I (A) Period 03, Students: 12	541011-3 Latin I (A) Period 03, Students: 12 PR: Pretest Review Assigned: 12/16/2013 Due: 12/18/2013
580301-12 Advanced M Period 05, Students: 0 2.3W: 2.3 Worksheet	580301-12 Advanced Mathematical Conc (A) Period 05, Students: 0 2.3W: 2.3 Worksheet Assigned: 12/16/2013 Due: 12/16/2013	580301-12 Advanced Mathematical Conc (A) Period 05, Students: 0 2.3R: 2.3 Review Assigned: 12/18/2013 Due: 12/19/2013
580222-321 Algebra I (B Period 07, Students: 0 ICFP: In Class Function	580222-321 Algebra I (B Period 07, Students: 0 ICFP: In Class Function	580222-321 Algebra I (B Period 07, Students: 0 ICFP: In Class Function THF: Take Home Final Assigned: 12/18/2013 Due: 12/20/2013

*Printed Curriculum Schedule*

Color selections are included in the print, but reduced to outlines to conserve ink.

Based on your browser print settings, a browser print window appears. Make your desired selections and click **Print**.

Campus recommends printing week view in landscape mode, which you can select in the Properties of the browser print window that opens.