

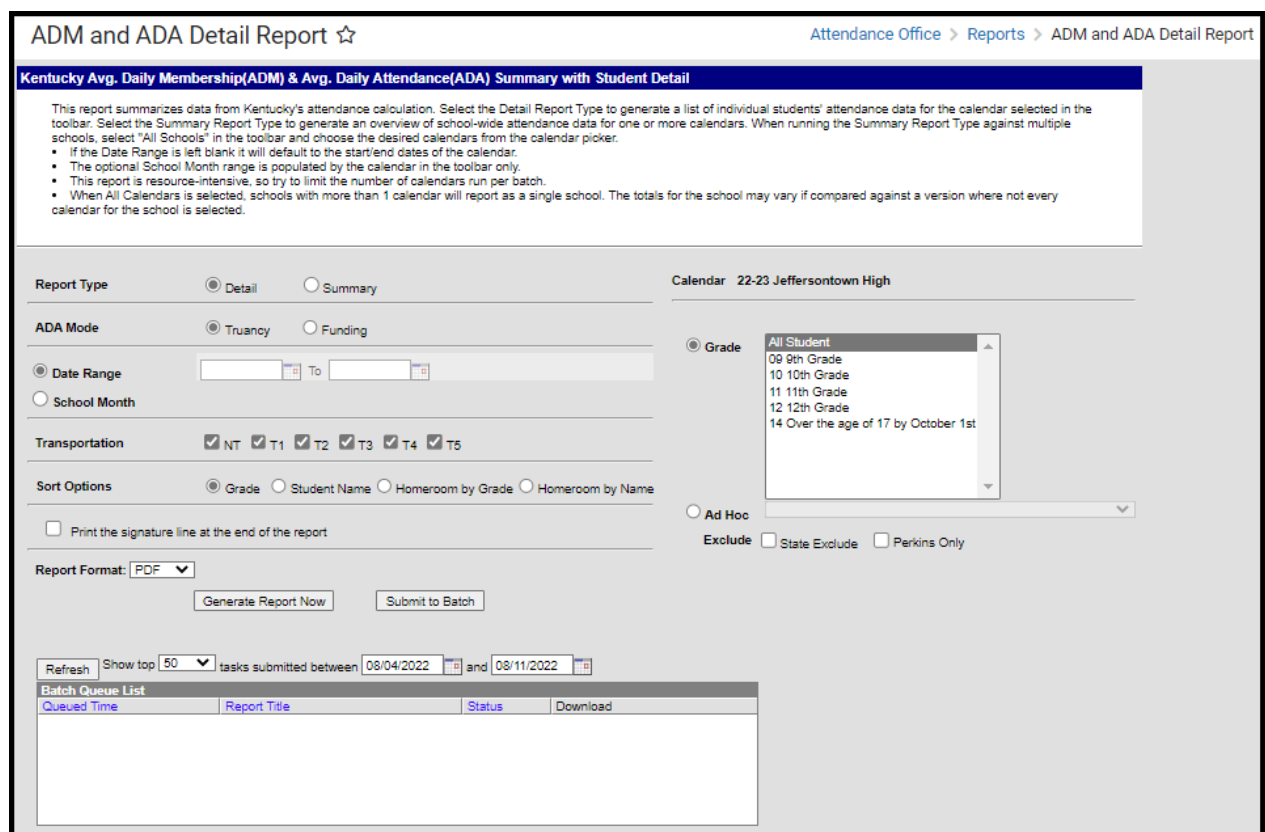
# ADM and ADA Detail (Kentucky)

Last Modified on 12/14/2025 8:45 pm CST

[Report Selection Criteria](#) | [Generate ADM/ADA Detail Report](#) | [Understanding the ADM/ADA Detail Report](#)

Tool Search:ADM ad ADA Detail Report

The ADM and ADA Detail Report allows districts to generate aggregate attendance numbers for any set or subset of students within their district at any time. This report assists users in verifying information before submitting SAAR report data to the state.



The screenshot shows the 'ADM and ADA Detail Report' interface. At the top, there's a breadcrumb trail: 'Attendance Office > Reports > ADM and ADA Detail Report'. Below this is a header bar with the title 'Kentucky Avg. Daily Membership(ADM) & Avg. Daily Attendance(ADA) Summary with Student Detail'. A detailed instruction box explains the report's purpose and provides key points:
 

- This report summarizes data from Kentucky's attendance calculation. Select the Detail Report Type to generate a list of individual students' attendance data for the calendar selected in the toolbar. Select the Summary Report Type to generate an overview of school-wide attendance data for one or more calendars. When running the Summary Report Type against multiple schools, select "All Schools" in the toolbar and choose the desired calendars from the calendar picker.
- If the Date Range is left blank it will default to the start/end dates of the calendar.
- The optional School Month range is populated by the calendar in the toolbar only.
- This report is resource-intensive, so try to limit the number of calendars run per batch.
- When All Calendars is selected, schools with more than 1 calendar will report as a single school. The totals for the school may vary if compared against a version where not every calendar for the school is selected.

 The main form area contains several sections:
 

- Report Type:** Radio buttons for 'Detail' (selected) and 'Summary'.
- Calendar:** A dropdown menu showing '22-23 Jeffersontown High'.
- ADA Mode:** Radio buttons for 'Truancy' (selected) and 'Funding'.
- Date Range:** Radio buttons for 'Date Range' (selected) and 'School Month'. The 'Date Range' section has two date pickers.
- Transportation:** Checkboxes for 'NT', 'T1', 'T2', 'T3', 'T4', and 'T5', all of which are checked.
- Sort Options:** Radio buttons for 'Grade' (selected), 'Student Name', 'Homeroom by Grade', and 'Homeroom by Name'.
- Print:** A checkbox for 'Print the signature line at the end of the report'.
- Report Format:** A dropdown menu set to 'PDF'.
- Buttons:** 'Generate Report Now' and 'Submit to Batch'.
- Ad Hoc:** A radio button for 'Ad Hoc'.
- Exclude:** Checkboxes for 'State Exclude' and 'Perkins Only'.
- Refresh:** A button and a 'Show top 50' dropdown.
- Batch Queue List:** A table with columns for 'Queued Time', 'Report Title', 'Status', and 'Download'.

ADM and ADA Detail Editor

## Report Selection Criteria

Attendance is excluded from the report under the following circumstances:

### ADA/ADM Funding

- Day is not marked for both Instruction and Attendance.
- Under Age Grade 00: Grade 00 students who have not reached age 5 on or before August 1 of the reporting year. All attendance is excluded from the funding calculation.
- Under Age Grade 01: Grade 01 students who have not reached age 6 on or before August 1 of the reporting year. All attendance is excluded from the funding calculation.
- Over Age: All attendance which takes place on or after the student's 21st birthday is excluded.

- The Underage Waiver checkbox (Student Information > General > Enrollments > State Reporting Fields > Underage Waiver) overrides the exclusion from funding calculations.
- Attendance for Perkins Only students is excluded.
- Attendance for students whose enrollments are marked "State Exclude" is excluded.
- ADA/ADM Funding does not include any Virtual/Performance Based attendance.
- ADA/ADM Funding does not include any out-of-district transferred attendance.

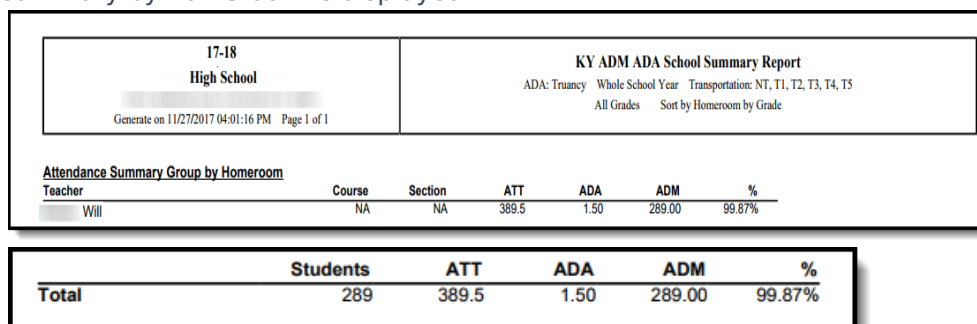
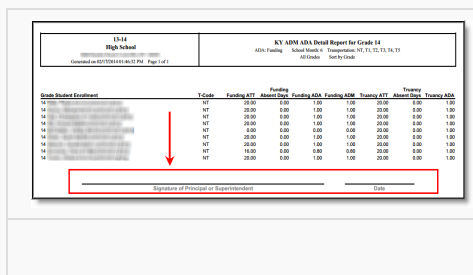
## ADA/ADM Truancy:

- Day is not marked for both Instruction and Attendance.
- ADA/ADM Truancy pulls all attendance for enrolled students regardless of age, Perkins or State Exclude status but will show 0 attendance for any student who is not enrolled in classed marked as Attendance.
- ADA/ADM Truancy does not include any Virtual/Performance Based attendance.
- ADA/ADM Truancy does not include any out-of-district transferred attendance.

# Generate ADM/ADA Detail Report

1. Select a **Report Type**.
2. Select an **ADA Mode**. This determines whether funding or truancy calculations are emphasized on the report.
3. Select a **Date Range** or **School Month**. Only data within this time frame is included in the report.
4. Select any **Transportation** codes to report corresponding attendance data.
5. Select which **Calendar(s)** will report data (Summary Report Type only).
6. Select which **Grade(s)** will report data.
7. Select an **Ad Hoc** filter (if Grade is not selected).
8. Mark the **State Exclude** checkbox to exclude student data for students marked State Exclude.
9. Mark the **Perkins Only** checkbox to exclude student data for students marked Perkins Only.
10. Select a **Sort Option**.
11. Mark the **Print the signature line at the end of the report** checkbox if you would like a signature and date line to appear.
12. Select the desired **Report Format**.
13. Click the **Generate Report Now** button to view the report immediately or click the **Submit to Batch** button to send the report to a batch process. This is especially useful when generating the report for a large amount of data.

Field	Description
<b>Report Type</b>	<p><b>Detail</b> - The detail report includes ADA/ADM information per student as well as summary data for grade level and transportation code. <a href="#">See here</a> for more information.</p> <p><b>Summary</b> - The summary report details ADA/ADM information for each grade level and transportation code. <a href="#">See here</a> for more information.</p>

Field	Description
<b>ADA Mode</b>	<p><b>Truancy</b> - The Truancy layout emphasizes truancy calculation fields and includes State Code information. Truancy mode produces calculations centered around the concept of “scheduled minutes” and student attendance is compared to the student’s individual scheduled time, as opposed to a fixed Standard Day.</p> <p><b>Funding</b> - The Funding layout emphasizes funding calculation information.</p>
<b>Date Range</b>	Information between this date range is used for reporting.
<b>School Month</b>	Information within the specified school month is used for reporting. School months are determined in the <a href="#">School Months</a> tool. School months are named and sorted by sequence number.
<b>Transportation</b>	Only information tied to each selected transportation code selected is reported in certain sections of the report.
<b>Sort Options</b>	<p><b>Grade</b> - Data is sorted by grade level.</p> <p><b>Student Name</b> - Data is sorted by student name.</p> <p><b>Homeroom by Grade</b> - Data is sorted by student grade and homerooms.</p> <p><b>Homeroom by Name</b> - Data is sorted by student homerooms.</p> <p>When sorting by Homeroom by Grade or Homeroom by Name, an attendance summary by homeroom is displayed.</p> <div data-bbox="426 1090 1407 1413">  <p>The screenshot shows a report titled "17-18 High School KY ADM ADA School Summary Report". It includes a header with the date "Generate on 11/27/2017 04:01:16 PM Page 1 of 1". Below the header is a table titled "Attendance Summary Group by Homeroom" with columns: Teacher, Course, Section, ATT, ADA, ADM, and %. The data row shows Teacher: Will, Course: NA, Section: NA, ATT: 389.5, ADA: 1.50, ADM: 289.00, and %: 99.87%. At the bottom, a "Total" row shows Students: 289, ATT: 389.5, ADA: 1.50, ADM: 289.00, and %: 99.87%.</p> </div>
<b>Print the signatures line at the end of the report</b>	<p>If marked, a signature line and date line will be generated under each grade level reported and at the end of the report. See the image below for an example:</p> <div data-bbox="421 1626 895 1899">  <p>The screenshot shows a report titled "17-18 High School KY ADM ADA Detail Report for Grade 11". It includes a header with the date "Generate on 11/27/2017 04:01:16 PM Page 1 of 1". Below the header is a table with columns: Grade, Student, T-Code, Funding, ATT, Absent, ADA, Funding ADA, Truancy, ADM, Truancy ADM, and Truancy ADA. The data rows show student attendance information for Grade 11. At the bottom of the report, there is a signature line and a date line, both of which are highlighted with a red box.</p> </div>
<b>Report Format</b>	Determines how the report generates - PDF or DOCX.

Field	Description
Calendar(s)	<p><b>If Detail Report Type is selected</b> - The calendar for the currently selected school in the Campus toolbar is used.</p> <p><b>If Summary Report Type is selected</b> - Users can select which calendar(s) to report data.</p>
Grade	The grade(s) levels used for reporting data.
Ad Hoc	Instead of reporting student data based on grades, users can report data for a specific set of users defined within an <a href="#">Ad hoc filter</a> .
Exclude	<p><b>State Exclude</b> - When marked, attendance data for students marked State Exclude is excluded from report data.</p> <p><b>Perkins Only</b> - When marked, attendance data for students marked Perkins Only is excluded from report data.</p>

18-19 High School Generate on 04/25/2019 11:43:59 AM Page 1 of 1										KY ADM ADA School Summary Report ADA: Truancy Whole School Year Transportation: NT, T1, T2, T3, T4, T5 Grade: 12 Sort by Grade Grades: 1												
Attendance Summary Group by Grade																						
										Tardy		Attendance State Code										Funding
Grade	ATT	ADA	ADM	%	E	U	E	U	AFD/R	EHO	BT	ATA	EDN	EPN	S	O	ADA					
12	59,720.00	341.18	345.30	98.83%	178	423	128.50	265.00	0.00	1.34	0.00	2.00	122.00	188.00	5.50	158.61	332.62					
Total	59,720.00	341.18	345.30	98.83%	178	423	128.50	265.00	0.00	1.34	0.00	2.00	122.00	188.00	5.50	158.61	332.62					
Attendance Summary Group by Transportation Code																						
										Tardy		Attendance State Code										Funding
T-Code	ATT	ADA	ADM	%	E	U	E	U	AFD/R	EHO	BT	ATA	EDN	EPN	S	O	ADA					
NT	25,876.50	147.85	149.69	98.78%	79	214	66.00	139.50	0.00	0.34	0.00	2.00	39.00	73.00	2.00	63.76	142.66					
T1	27,481.00	156.97	158.70	98.95%	69	147	45.00	90.50	0.00	0.00	0.00	0.00	65.00	89.00	3.50	79.10	154.35					
T2	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
T3	5,839.50	33.38	33.91	98.41%	23	62	17.50	34.00	0.00	0.00	0.00	0.00	17.00	26.00	0.00	15.75	32.63					
T4	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
T5	523.00	2.98	3.00	99.62%	7	0	0.00	1.00	0.00	1.00	0.00	0.00	1.00	0.00	0.00	0.00	2.98					
Total	59,720.00	341.18	345.30	98.83%	178	423	128.50	265.00	0.00	1.34	0.00	2.00	122.00	188.00	5.50	158.61	332.62					
Attendance Summary for Grade 12																						
										Tardy		Attendance State Code										Funding
Grade	T-Code	ATT	ADA	ADM	%	E	U	E	U	AFD/R	EHO	BT	ATA	EDN	EPN	S	O	ADA				
12	NT	25,876.50	147.85	149.69	98.78%	79	214	66.00	139.50	0.00	0.34	0.00	2.00	39.00	73.00	2.00	63.76	142.66				
12	T1	27,481.00	156.97	158.70	98.95%	69	147	45.00	90.50	0.00	0.00	0.00	0.00	65.00	89.00	3.50	79.10	154.35				
12	T2	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
12	T3	5,839.50	33.38	33.91	98.41%	23	62	17.50	34.00	0.00	0.00	0.00	0.00	17.00	26.00	0.00	15.75	32.63				
12	T4	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
12	T5	523.00	2.98	3.00	99.62%	7	0	0.00	1.00	0.00	1.00	0.00	0.00	1.00	0.00	0.00	0.00	2.98				
Total		59,720.00	341.18	345.30	98.83%	178	423	128.50	265.00	0.00	1.34	0.00	2.00	122.00	188.00	5.50	158.61	332.62				

ADM/ADA Report, DOCX Format - Detail, All Transportation Codes, Sort by Grade

## Understanding the ADM/ADA Detail Report

The ADA/ADM Detail is reported in 4 separate sets of data based on report options selected. The following sections describe each option:

- [ADM/ADA Detail - Truancy](#)
- [ADM/ADA Detail - Funding](#)
- [ADM/ADA Summary - Truancy](#)
- [ADM/ADA Summary - Funding](#)

## ADM/ADA Detail - Truancy

The ADA/ADA Detail Truancy report defines truancy-related attendance data per student.

15-16 ELEMENTARY SCHOOL				KY ADM/ADA Detail Report for Grade 00													
Generate on 09/16/2016 02:46:22 PM Page 1 of 2				ADA: Truancy School Month: 1, 2, 3, 4, 5 Transportation: NT, T1, T2, T3, T4, T5 All Grades Sort by Grade													
Grade Student Enrollment	T-Code	ATT	ADA	ADM	Tardy		Attendance State Code										Funding ADA
					E	U	E	U	AFD/R	EHO	BT	ATA	EDN	EPN	S	O	
00 , DALTON (08/12/2015 [E01])	T1	90.00	0.98	1.00	1	0	0.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.98
00 , JUSTIN (08/12/2015 [E01])	T1	88.50	0.96	1.00	0	0	0.50	1.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.96
00 , BRYSON (08/12/2015 [E01])	T1	92.00	1.00	1.00	0	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
00 , KENDRA (08/12/2015 [E01])	NT	2.00	0.02	0.02	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.02
00 , KENDRA (08/12/2015 [E01])	T1	89.00	0.97	0.98	0	0	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.97
00 , ZACKARY (08/12/2015 [E01])	NT	92.00	1.00	1.00	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
00 , MARIAM (08/12/2015 [E01])	T1	91.00	0.99	1.00	0	0	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.99
00 , ANNA (08/12/2015 [E01])	T2	92.00	1.00	1.00	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00

### ADM/ADA Detail Report - Truancy

The table below describes each report column.

Column	Description
<b>Grade/Student/Enrollment</b>	This column indicates the grade level, name and enrollment date of the student reporting ADA/ADM data.
<b>T-Code</b>	The transportation code of the student reporting data.
<b>ATT</b>	The sum of truancy WDHD present. For example, if a student was present for 2 days and absent for 1, the ATT would be 2.
<b>ADA</b>	The student's average daily attendance. $ADA = \frac{\text{SUM of daily values for truancyWDHDpresent}}{\text{Instructional Attendance Days}}$ Truancy calculation only includes Instructional Attendance Days on which a student was scheduled . This value cannot exceed 1.0 for a single student in either truancy or funding mode for any time period.
<b>ADM</b>	The student's average daily membership. $ADM = \frac{\text{Days Enrolled}}{\text{Instructional Attendance Days}}$ On a given day, the ADM represents 1 if the student is enrolled, 0 if they are not. A student who is enrolled but not scheduled on a given day is still given a value of 1.

Column	Description
<b>Tardy - E</b>	The number of excused tardies the student had during the reporting month or time period.
<b>Tardy - U</b>	The number of unexcused tardies the student had during the reporting month or time period.
<b>Attendance State Code - E</b>	WDHD value of absent days in which the final code is mapped to the State code of E.
<b>Attendance State Code - U</b>	WDHD value of absent days in which the final code is mapped to the State code of U.
<b>Attendance State Code - AFD/R</b>	The total FTE value of all events mapped to the state codes of AFD and AFR. Student cannot exceed 10.00 AFR per school year or 2.00 AFD per school year. Validation enforced on the Attendance tool.
<b>Attendance State Code - EHO</b>	The total FTE value of all events mapped to the state code of EHO. Student cannot exceed 10.00 EHO per school year. Validation is enforced on Attendance tool.
<b>Attendance State Code - BT</b>	The total FTE value of all events mapped to the state code of BT. Students cannot exceed 10.00 BT per school year. Validation is enforced on the Attendance tool.
<b>Attendance State Code - ATA</b>	The total FTE value of all events mapped to the state code of ATA. Student cannot exceed 2.00 ATA per school year. Validation is enforced on the Attendance tool.
<b>Attendance State Code - EDN</b>	WDHD value of absent days in which the final code is mapped to the State code of EDN.
<b>Attendance State Code - EPN</b>	WDHD value of absent days in which the final code is mapped to the State code of EPN.
<b>Attendance State Code - S</b>	The total FTE value of all events mapped to state code of S.
<b>Attendance State Code - O</b>	The total FTE value of all events mapped to state code of O. Attendance Codes in this category are typically exempt. Field trips often fall in this category. The ADA/ADM report shows HH attendances events in the O (Other) column. These days do not subtract from the ADA for the student as they are mapped to Present: Exempt.
<b>Funding ADA</b>	Funding ADA = (SUM of daily values for fundingWDHDpresent) / Instructional Attendance Days This calculation includes all Instructional Attendance Days, regardless of whether student is scheduled, as long as student is enrolled.

## ADM/ADA Detail - Funding

The ADA/ADA Detail Funding report defines funding-related attendance data per student.

13-14 High School		KY ADM ADA Detail Report for Grade 09							
Generated on 02/17/2014 01:46:32 PM Page 1 of 9		ADA: Funding School Month: 6 Transportation: NT, T1, T2, T3, T4, T5 All Grades Sort by Grade							
Grade Student Enrollment	T-Code	Funding ATT	Funding Absent Days	Funding ADA	Funding ADM	Truancy ATT	Truancy Absent Days	Truancy ADA	Truancy ADA
09 aaProgress, Student # (10/09/2013 [R02])	NT	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00
09 Abbi, (07/01/2013 [E01])	NT	20.00	0.00	1.00	1.00	20.00	0.00	1.00	1.00
09 Abrams, (07/01/2013 [E01])	NT	20.00	0.00	1.00	1.00	20.00	0.00	1.00	1.00
09 Abukar, (07/01/2013 [E01])	NT	20.00	0.00	1.00	1.00	20.00	0.00	1.00	1.00
09 Adams, (07/01/2013 [E01])	NT	20.00	0.00	1.00	1.00	20.00	0.00	1.00	1.00
09 Aden, (07/01/2013 [E01])	NT	20.00	0.00	1.00	1.00	20.00	0.00	1.00	1.00
09 Aden, (07/01/2013 [E01])	NT	20.00	0.00	1.00	1.00	20.00	0.00	1.00	1.00
09 Aguirre Baldubin, (07/01/2013 [E01])	NT	20.00	0.00	1.00	1.00	20.00	0.00	1.00	1.00
09 Allen, (07/01/2013 [E01])	NT	20.00	0.00	1.00	1.00	20.00	0.00	1.00	1.00

### ADM/ADA Detail Report - Funding

The table below describes each report column.

Column	Description
<b>Grade/Student/Enrollment</b>	This column indicates the grade level, name and enrollment date of the student reporting ADA/ADM data.
<b>T-Code</b>	The transportation code of the student reporting data.
<b>Funding ATT</b>	The sum of funding WDHD present. For example, if a student was present for 2 days and absent for 1, the ATT would be 2.
<b>Funding Absent Days</b>	The sum of non-exempt attendance events with an excuse code of "Absent," subject to Dual Enrollment Cap and Cap on Overscheduled Students. Funding absences are determined by the formula (possibleADA - truancyWDHDpresent). The result of this formula for each day is summed for the time period of the report
<b>Funding ADA</b>	Funding ADA = (SUM of daily values for fundingWDHDpresent) / Instructional Attendance Days This calculation includes all Instructional Attendance Days, regardless of whether student is scheduled, as long as student is enrolled.
<b>Funding ADM</b>	The student's average daily membership. ADM = Days Enrolled / Instructional Attendance Days On a given day, the ADM represents 1 if the student is enrolled, 0 if they are not. A student who is enrolled but not scheduled on a given day is still given a value of 1.



Column	Description
<b>Truancy ATT</b>	The sum of truancy WDHD present. For example, if a student was present for 2 days and absent for 1, the ATT would be 2.
<b>Truancy Absent Days</b>	The sum of non-exempt attendance events with an excuse code of "Absent". Truancy absences are determined by the formula $(1.0 - \text{truancyWDHDpresent})$ . The result of this formula for each day is summed for the time period of the report.
<b>Truancy ADA</b>	The average daily attendance. $\text{ADA} = (\text{SUM of daily values for truancyWDHDpresent}) / \text{Instructional Attendance Days}$ Truancy calculation only includes Instructional Attendance Days on which a student was scheduled. This value cannot exceed 1.0 for a single student in either truancy or funding mode for any time period.

## ADM/ADA Summary - Truancy

ADM/ADA Truancy Summary details truancy-related data per grade, transportation code and grade/transportation code combination.

17-18

High School

Generate on 11/28/2017 09:39:21 AM

Page 1 of 2

KY ADM ADA School Summary Report

ADA: Truancy

Whole School Year

Transportation: NT, T1, T2, T3, T4, T5

All Grades

Sort by Grade

Grades: 4

Attendance Summary Group by Grade

Grade	ATT	ADA	ADM	%	Tardy		Attendance State Code										Funding	ADA
					E	U	E	U	AFD/R	EHO	BT	ATA	EDN	EPN	S	O		
09	0.00	0.00	12.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	0.00	0.00	107.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	129.50	0.50	97.00	99.62%	0	0	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50
12	260.00	1.00	73.00	100.00%	1	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.58
Total	389.50	1.50	289.00	99.87%	1	0	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.08

Attendance Summary Group by Transportation Code

T-Code	ATT	ADA	ADM	%	Tardy		Attendance State Code										Funding	ADA
					E	U	E	U	AFD/R	EHO	BT	ATA	EDN	EPN	S	O		
NT	389.50	1.50	289.00	99.87%	1	0	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.08
T1	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
T2	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
T3	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
T4	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
T5	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	389.50	1.50	289.00	99.87%	1	0	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.08

Attendance Summary for Grade 09

Grade	T-Code	ATT	ADA	ADM	%	Tardy		Attendance State Code										Funding	ADA
						E	U	E	U	AFD/R	EHO	BT	ATA	EDN	EPN	S	O		
09	NT	0.00	0.00	12.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09	T1	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09	T2	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09	T3	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09	T4	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09	T5	0.00	0.00	0.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	12.00	0.00%	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

### ADM/ADA Summary - Truancy

The table below describes each report column.



Column	Description
<b>Grade</b>	ADA/ADM truancy data reported per grade level (Attendance Summary Group by Grade and Attendance Summary sections).
<b>T-Code</b>	Indicates the transportation code tied to the grade level and ADA/ADM data being reported (Attendance Summary section).
<b>ATT</b>	The sum of truancy WDHD present. For example, if a student was present for 2 days and absent for 1, the ATT would be 2.
<b>ADA</b>	The average daily attendance. $ADA = (\text{SUM of daily values for truancyWDHDpresent}) / \text{Instructional Attendance Days}$ Truancy calculation only includes Instructional Attendance Days on which a student was scheduled . This value cannot exceed 1.0 for a single student in either truancy or funding mode for any time period.
<b>ADM</b>	The average daily membership. $ADM = \text{Days Enrolled} / \text{Instructional Attendance Days}$ On a given day, the ADM represents 1 if the student is enrolled, 0 if they are not. A student who is enrolled but not scheduled on a given day is still given a value of 1.
<b>%</b>	The percentage of attendance. This column calculates the percentage of the time period in which students attended school (ie, students attended school 90% of the time). $\% = \text{Truancy ATT} / (\text{Truancy ATT} + \text{Truancy Absent Days})$
<b>Tardy - E</b>	The number of excused tardies entered during the reporting school month or time period.
<b>Tardy - U</b>	The number of unexcused tardies entered during the reporting school month or time period.
<b>Attendance State Code - E</b>	WDHD value of absent days in which the final code is mapped to the State code of E.
<b>Attendance State Code - U</b>	WDHD value of absent days in which the final code is mapped to the State code of U.
<b>Attendance State Code - AFD/R</b>	The total FTE value of all events mapped to the state codes of AFD and AFR. Student cannot exceed 10.00 AFR per school year or 2.00 AFD per school year. Validation is enforced on the Attendance tool.
<b>Attendance State Code - EHO</b>	The total FTE value of all events mapped to the state code of EHO. Student cannot exceed 10.00 EHO per school year. Validation is enforced on Attendance tool.

Column	Description
<b>Attendance State Code - BT</b>	The total FTE value of all events mapped to the state code of BT. Students cannot exceed 10.00 BT per school year. Validation is enforced on the Attendance tool.
<b>Attendance State Code - ATA</b>	The total FTE value of all events mapped to the state code of ATA. Student cannot exceed 2.00 ATA per school year. Validation is enforced on the Attendance tool.
<b>Attendance State Code - EDN</b>	WDHD value of absent days in which the final code is mapped to the State code of EDN.
<b>Attendance State Code - EPN</b>	WDHD value of absent days in which the final code is mapped to the State code of EPN.
<b>Attendance State Code - S</b>	The total FTE value of all events mapped to state code of S.
<b>Attendance State Code - O</b>	The total FTE value of all events mapped to state code of O. Attendance Codes in this category are typically exempt. Field trips often fall in this category. The ADA/ADM report shows HH attendances events in the O (Other) column. These days do not subtract from the ADA for the student as they are mapped to Present: Exempt.
<b>Funding ADA</b>	<p>Funding ADA = (SUM of daily values for fundingWDHDpresent) / Instructional Attendance Days</p> <p>This calculation includes all Instructional Attendance Days, regardless of whether student is scheduled, as long as student is enrolled.</p>

## ADM/ADA Summary - Funding

ADM/ADA Funding Summary details funding-related data per grade, transportation code and grade/transportation code combination.

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High School

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KY ADM ADA School Summary Report

ADA: Funding    School Month: 6    Transportation: NT, T1, T2, T3, T4, T5  
All Grades    Sort by Grade  
Grades: 5

Attendance Summary Group by Grade

Grade	Funding ATT	Funding Absent Days	Funding ADA	Funding ADM	Funding %	Truancy ATT	Truancy Absent Days	Truancy ADA
09	6,602.00	0.00	330.10	359.00	100.00%	6,780.00	0.00	339.00
10	6,357.00	0.00	317.85	330.50	100.00%	6,520.00	0.00	326.00
11	6,235.00	0.00	311.75	321.00	100.00%	6,380.00	0.00	319.00
12	5,521.20	0.00	276.06	289.00	100.00%	5,680.00	0.00	284.00
14	156.00	0.00	7.80	7.80	100.00%	180.00	0.00	9.00
Total	24,871.20	0.00	1,243.56	1,307.30	100.00%	25,540.00	0.00	1,277.00

Attendance Summary Group by Transportation Code

Transportation	Funding ATT	Funding Absent Days	Funding ADA	Funding ADM	Funding %	Truancy ATT	Truancy Absent Days	Truancy ADA
NT	24,871.20	0.00	1,243.56	1,307.30	100.00%	25,540.00	0.00	1,277.00
T1	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
T2	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
T3	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
T4	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
T5	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
Total	24,871.20	0.00	1,243.56	1,307.30	100.00%	25,540.00	0.00	1,277.00

Attendance Summary for Grade 09

Grade	T-Code	Funding ATT	Funding Absent Days	Funding ADA	Funding ADM	Funding %	Truancy ATT	Truancy Absent Days	Truancy ADA
09	NT	6,602.00	0.00	330.10	359.00	100.00%	6,780.00	0.00	339.00
09	T1	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
09	T2	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
09	T3	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
09	T4	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
09	T5	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00
Total		6,602.00	0.00	330.10	359.00	100.00%	6,780.00	0.00	339.00

### ADM/ADA Summary - Funding

The table below describes each report column.

Column	Description
<b>Grade</b>	ADA/ADM funding data reported per grade level (Attendance Summary Group by Grade and Attendance Summary sections).
<b>Transportation</b>	ADA/ADM funding data reported per transportation code (Attendance Summary Group by Transportation Code and Attendance Summary sections).
<b>T-Code</b>	Indicates the transportation code tied to the grade level and ADA/ADM data being reported (Attendance Summary section).
<b>Funding ATT</b>	The sum of funding WDHD present. For example, if a student was present for 2 days and absent for 1, the ATT would be 2.
<b>Funding Absent Days</b>	The sum of non-exempt attendance events with an excuse code of "Absent," subject to Dual Enrollment Cap and Cap on Overscheduled Students. Funding absences are determined by the formula (possibleADA - truancyWDHDpresent). The result of this formula for each day is summed for the time period of the report

Column	Description
<b>Funding ADA</b>	<p>The average daily attendance.</p> $ADA = (\text{SUM of daily values for fundingWDHDpresent}) / \text{Instructional Attendance Days}$ <p>Funding calculation includes all Instructional Attendance Days, regardless of whether student is scheduled, as long as student is enrolled.</p>
<b>Funding ADM</b>	<p>The average daily membership.</p> $ADM = \text{Days Enrolled} / \text{Instructional Attendance Days}$ <p>On a given day, the ADM represents 1 if the student is enrolled, 0 if they are not. A student who is enrolled but not scheduled on a given day is still given a value of 1.</p>
<b>Funding %</b>	<p>The percentage of Attendance. This column calculates the percentage of the time period in which students attended school (ie, students attended school 90% of the time).</p> $\text{Funding \%} = \text{Funding ATT} / (\text{Funding ATT} + \text{Funding Absent Days})$ <p>This calculation is designed not to depress the % of attendance due to students who are not scheduled but who are still enrolled, such as students enrolled in speech therapy who are not scheduled, or V/P-only students, or students who attend 1 day of a 2 day rotation.</p>
<b>Truancy ATT</b>	<p>The sum of truancy WDHD present.</p> <p>For example, if a student was present for 2 days and absent for 1, the ATT would be 2.</p>
<b>Truancy Absent Days</b>	<p>The sum of non-exempt attendance events with an excuse code of "Absent". Truancy absences are determined by the formula <math>(1.0 - \text{truancyWDHDpresent})</math>. The result of this formula for each day is summed for the time period of the report.</p>
<b>Truancy ADA</b>	<p>The average daily attendance.</p> $ADA = (\text{SUM of daily values for truancyWDHDpresent}) / \text{Instructional Attendance Days}$ <p>Truancy calculation only includes Instructional Attendance Days on which a student was scheduled. This value cannot exceed 1.0 for a single student in either truancy or funding mode for any time period.</p>