

Staff ID-SMID (New Jersey)

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Tool Search: Staff ID-SMID

The Staff Member ID (SMID) Extract reports demographic information on staff members who are actively employed or were actively employed for at least one day during the defined reporting period.

Staff ID-SMID ☆

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Staff ID - SMID Extract

This tool will extract data to complete the Staff ID - SMID extract. Choose the State Format (CSV) to get the file in the state-defined CSV file format, otherwise choose HTML for testing/debugging. Each extract contains a 1 line header.

Extract Options

Reporting Period Start Date:

Reporting Period End Date: 05/08/2020

Format: State Format(CSV w/ header)

Staff Member ID Extract Editor

Report Logic

Staff members are reported if they are actively employed or employed for at least one day during the reporting period. Actively employed staff members do not have an end date on the [District Employment](#) record.

Employment Records

ISD 1234 Public School District (01/26/2021-)

Employment Information

*Start Date: 09/01/2022

End Date:

Employment Entry Code:

Employment Exit Reason:

Separation Type:

Teaching Start Year:

Teaching Years Modifier: 0

License Number:

FTE Percent (whole number 0-100): 0

NJ Start Year:

Employment Status:

Seniority:

Education:

Salary: \$ 0

Annual Supplement: \$

Staff members are excluded when the 'Exclude' checkbox is marked on [District Assignments](#).

Employment Assignment Information

*School:

Department:

*Start Date:

End Date:

Title:

FTE of Assignment:

Assignment Code:

Job Code Subcategory:

Teacher:

Special Ed:

Program:

Behavior Admin:

Health:

Behavior Response Approver:

Response to Intervention:

Adviser:

Supervisor:

Counselor:

Foodservice:

Exclude Behavior Referral:

Self Service Approver:

FRAM Processor:

Activity Staff:

Activity Preapproval:

External LMS Exclude:

Exclude:

Non-Binary Gender Reporting

Schools can assign students a gender of M: Male, F: Female or X: Non-binary. This is done on the [Identities](#) and/or the [Demographics](#) tools. **While New Jersey accepts a non-binary gender for state reporting, federal reporting standards do not. Keep this in mind for any federal reporting pulled from Infinite Campus data.**

State Reporting Extracts use the Legal Gender field included in the Protected Identity Information to report student identity information.

To properly record a gender of X:Non-Binary on the Identities tab:

1. Assign the **Gender of X:Non-Binary** in the standard identify fields.
2. Assign the **Protected Identity Information Legal Gender** field to either M: Male or F: Female.
3. Save the record when finished.

The screenshot shows the 'Identity Information' form. In the 'Gender' dropdown menu, 'X: Non-Binary' is selected. In the 'Protected Identity Information' section, the 'Legal Gender' dropdown menu is set to 'Female'. Other fields include PersonID (6202), Last Name (STUDENT), First Name (GRACE), Middle Name, Suffix, Birth Date, and Soc Sec Number.

Gender and Legal Gender Assignment

Report Editor

The following fields are available:

Extract Option	Description
Reporting Period Start Date	First day included in the extract. Active staff members on this date are included. Dates are entered in <i>mmddyy</i> format, or use the calendar icon to select a date.
Reporting Period End Date	Last day included in the extract. Active staff members on this date are included. Dates are entered in <i>mmddyy</i> format, or use the calendar icon to select a date.
Format	Determines how the extract is displayed. Options are HTML and State Format (CSV with header). Use the HTML option to review the data before submitting it to the state. Use the State Format when submitting data to the state.

Generate the Report

1. Enter the **Reporting Period Start Date**.
2. Enter the **Reporting Period End Date**.
3. Select the desired **Format**.
4. Click the **Generate Extract** button.

The screenshot shows a report titled 'Staff Member ID Extract - HTML'. It is a table with columns A through M. The data includes staff member IDs, names, and other identifying information.

A	B	C	D	E	F	G	H	I	J	K	L	M
1	LocalStaffIdentifier	StaffMem SocialSecurityNumber	NamePre	FirstName	MiddleNa	LastName	Generatio	FormerNa	Sex	DateOfBir	Ethnicity	RaceAmerR
2	1234	987654321	RICHARD			STAFF			M		N	N
3	5678	123456789	KIMBERLY			STAFF			F		N	N
4	2345	234567890	SANDRA			STAFF			F		N	N
5	6789	876543210	IMAN			STAFF			F		N	N
6	3456	345678901	ALISON			STAFF			F		N	N
7	7890	765432109	LIGIA			STAFF			F		N	N
8	4567	456789012	JESSICA	M		STAFF			F		N	N
9	8901	654321098	MINDY			STAFF			F		Y	N
10	1233	567890123	NATALIE			STAFF			F		N	N
11	2234	543210987	SAADIKA			STAFF			F		N	N
12	2344	678901234	BARBARA ANN			STAFF			F		N	N
13	3345	432109876	SHARON			STAFF			F		N	N
14	4456	789012345	ANNA			STAFF			F		N	N
15	5567	321098765	JAMES			STAFF			M		N	N
16	5667	890123456	MELISSA			STAFF			F		N	N
17												

Staff Member ID Extract - HTML

Staff ID - SMID Records:544							
LocalStaffIdentifier	StaffMemberIdentifier	SocialSecurityNumber	NamePrefix	FirstName	MiddleName	LastName	Generation
1234		234567890		RICHARD		STAFF	
9876		123456789		KIMBERLY		STAFF	
2345				SANDRA		STAFF	
8765				IMAN		STAFF	
3456				ALISON		STAFF	
				LIGIA		STAFF	
7654				JESSICA	M	STAFF	
4567				MINDY		STAFF	
				NATALIE		STAFF	
6543				SAADIKA		STAFF	
5678				BARBARA	ANN	STAFF	
5432				SHARON		STAFF	
7890				ANNA		STAFF	
4321				JAMES		STAFF	
8901				MELISSA		STAFF	
3210				PETER		STAFF	

Staff Member ID Extract - State Format (CSV with header)

Staff Member ID Extract Layout

Data Element	Description	Location
Local Staff Identifier	Unique number or alphanumeric code assigned to a staff member. <i>Alphanumeric, 20 characters</i>	Census > People Person Informatic Person.staffID
Staff Member Identifier	Unique number assigned and maintained by the New Jersey Department of Education that is unique for each staff member over time. Numeric, 8 digits	Census > People Person Informatic State.staffID
Social Security Number	Staff person's Social Security number. Numeric, 9 digits (XXX-XX-XXXX)	Census > People Person Informatic Number Identity.SSN
Name Prefix	Reports a blank value.	N/A
First Name	Staff person's legal first name. <i>Alphanumeric, 30 characters</i>	Census > People Person Informatic Identity.firstName
Middle Name	Staff person's middle name. <i>Alphanumeric, 30 characters</i>	Census > People Person Informatic Identity.middleName
Last Name	Staff person's legal last name. <i>Alphanumeric, 50 characters</i>	Census > People Person Informatic Identity.lastName
Generation Code Suffix	Indicates a generational placement in the staff person's family (II, III, etc.) No periods are included in this report. If the option in Census contains a period, it will be stripped out when the report is generated. <i>Alphanumeric, 3 characters</i>	Census > People Person Informatic Identity.suffix
Former Name	Previously recognized or legally accepted name of the individual. <i>Alphanumeric, 50 characters</i>	Census > People Person Informatic First Name, Middl Identity.lastName Identity.firstName Identity.middleName
Sex	Staff person's gender. See the Non-Binary Gender Reporting section for more information. <i>Alphanumeric, 1 character</i> <i>M or F</i>	Census > People Person Informatic Census > People Identity Informati Identity Informati Identity.gender Identity.legalGender

Data Element	Description	Location
Date of Birth	Staff person's date of birth. <i>Date field, 8 characters YYYYMMDD</i>	Census > People Person Informatic Identity.birthdate
Ethnicity	The ethnic category that most clearly reflects the individual's recognition of his/her community or with which the individual identifies. This field reports Y or N values: <ul style="list-style-type: none"> Y = Hispanic/Latino (person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race). N = Not Hispanic/Latino <i>Alphanumeric, 1 character Y or N</i>	Census > People Person Informatic > Hispanic/Latino Identity.raceEthni
Race American Indian	Selection indicates the person is of American Indian or Alaska Native origin. This field reports Y or N values: <ul style="list-style-type: none"> Y = Person having origins in any of the original people of North and South America (including Central America) and who maintains a tribal affiliation or community attachment. N = Not American Indian or Alaska Native <i>Alphanumeric, 1 character Y or N</i>	Census > People Person Informatic > American India Identity.raceEthni
Race Asian	Selection indicates the person is of Asian origin. This field reports Y or N values: <ul style="list-style-type: none"> Y = Person having origins in any of the original people of the Far East, Southeast Asia or the Indian subcontinent, including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam N = Not Asian <i>Alphanumeric, 1 character Y or N</i>	Census > People Person Informatic > Asian Identity.raceEthni
Race Black	Selection indicates the person is of Black or African American origin. This field reports Y or N values: <ul style="list-style-type: none"> Y = Person having origins in any of the black racial groups of Africa N = Not Black or African American <i>Alphanumeric, 1 character Y or N</i>	Census > People Person Informatic > Black or Africar Identity.raceEthni
Race Pacific	Selection indicates the person is of Native Hawaiian or Pacific Islander. This field reports Y or N values: <ul style="list-style-type: none"> Y = Person having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands. N = Not Native Hawaiian or Other Pacific Islander <i>Alphanumeric, 1 character Y or N</i>	Census > People Person Informatic > Native Hawaiia Islander Identity.raceEthni
Race White	Selection indicates the person is of Caucasian descent. This field reports Y or N values: <ul style="list-style-type: none"> Y = Person having origins in any of the original peoples of Europe, the Middle East or North Africa. N = Not White <i>Alphanumeric, 1 character Y or N</i>	Census > People Person Informatic > White
Certification Status	Indication that the educator holds the certification required by his/her assignment. <ul style="list-style-type: none"> Y = Yes, fully certified or licensed (Credential Type = LC) N = No, not fully certified or licensed <i>Alphanumeric, 1 character Y or N</i>	Census > People Licensure/ Certific Certified EmploymentCred fullCertification
Status	The staff person's employment status. <ul style="list-style-type: none"> A = Active I = Inactive Validation Checks <i>Alphanumeric, 1 character A or I</i>	Census > People Employment > Employment.emp

Data Element	Description	Location
District Employment Begin Date	The date on which the staff member began employment with the reporting LEA. <i>Date field, 8 characters YYYYMMDD</i>	Census > People Employment > St Employment.start
District Entry Code	An indication from where the staff member is coming. See the Employment Entry Codes table for available options. <i>Numeric, 2 digits</i>	Census > People Employment > Er Employment.entr
District Employment Exit Date	The date on which the staff member ends employment with the reporting LEA. <i>Date field, 8 characters YYYYMMDD</i>	Census > People Employment > Er Employment.endl
District Employment Exit Reason	Indication of why the staff person has ended employment with the district. See the Employment Exit Reasons table for available options. <i>Numeric, 2 digits</i>	Census > People Employment > Er Employment.exiti
Gifted And Talented Staff	An indication that the staff member has the job responsibility of providing gifted and talented, and/or twice-exceptional education services to the identified students within the school district. Reports "Y" when the following are true: Staff has a District Assignment record with: 1. Start Date <= extract End Date 2. End Date is null or >= extract Start Date 3. Census > People > District Assignment > Assignment Code = 3140 Otherwise, reports "N". <i>Alphanumeric, 1 character Y or N</i>	Census > People Assignments > A: Employment.assi
Staff Compensation Total Salary	The monetary unit of salary compensation an individual is paid at the specific school/program indicated on the record in the school/program year specified on the record. 1. Reports the sum of (Census > People > District Employment > Salary) and (Census > People > District Employment > Annual Supplement) <ul style="list-style-type: none"> When Salary or Annual Supplement is NULL, then use 0 in the calculation. When the Sum is 0, reports NULL 	Calculated
Staff Compensation Base Salary	The negotiated annual salary for teaching duties for the school year. The base salary excludes pay for additional duties, such as supervising or directing after-school activities, school administration activities, and teaching summer school or adult education classes. Bonuses and other incentives are not included in base salaries. Reports the value entered into (Census > People > District Employment > Salary) <ul style="list-style-type: none"> Rounds the value to the nearest whole number. Does not report dollar signs, decimals or commas. Examples: <ul style="list-style-type: none"> "100,000" must be reported as "100000" "100,000.15" must be reported as "100000" "100,000.50" must be reported as "100001" When blank OR 0, reports blank. <i>Numeric, 7 digits</i>	Census > People Employment > Sa Employment.sala
Staff Compensation Annual Supplement	The annual sum of payments given to staff in addition to their base salary. Reports the value entered into (Census > People > District Employment > Annual Supplement) <ul style="list-style-type: none"> Rounds the value to the nearest whole number. Does not report dollar signs, decimals or commas. Examples: <ul style="list-style-type: none"> "100,000" must be reported as "100000" "100,000.15" must be reported as "100000" "100,000.50" must be reported as "100001" When blank OR 0, reports blank. <i>Numeric, 7 digits</i>	Census > People Employment > A: Employment.annu

Data Element	Description	Location
Language Spoken By Teacher	<p>The language, other than English, that is spoken fluently by the teacher.</p> <ul style="list-style-type: none"> • Reports the language code selected when (Census > People > Demographics > Secondary Language) NOT = null or 'eng'. • When Secondary Language = null or 'eng' reports the code selected in Home Primary Language when Home Primary Language NOT = null or 'eng'. • When Home Primary Language = null or 'eng', reports "N" <p><i>Alphanumeric, 3 characters</i></p>	<p>Census > People Secondary Language</p> <p>Identity.language</p>
Title I Program Staff Category	<p>The title of employment, official status, or rank of an individual who works with a Title I education program.</p> <p>Reports the Standard Code mapped to the code selected in (Census > People > District Assignment > Title) when:</p> <ol style="list-style-type: none"> 1. Title NOT = null 2. The Standard Code associated with the Title code selected when NOT = null <p>When Title = null or when the associated Standard Code is null, reports blank.</p> <p><i>Alphanumeric</i></p>	<p>Census > People Assignment > Title</p> <p>Employment.title</p>
Highest Level of Education Completed	<p>The highest grade in school completed or its equivalent of the highest degree received.</p> <ul style="list-style-type: none"> • Reports the Standard Code mapped to the code selected in (Census > People > District Employment > Education) when Education is NOT = null, and Standard Code mapped to the code selected is NOT = null. • When Education = null, or when the Standard Code mapped to the code selected = null, reports blank. <p><i>Numeric, 1 digit</i></p>	<p>Census > People Employment > Education</p> <p>Employment.education</p>
SE Program Contracted Services Category	<p>The title of related services personnel employed and/or contracted to provide related services for children with disabilities.</p> <p>Reports the Value mapped to the code selected in (Census > People > District Assignment > Title) when:</p> <ul style="list-style-type: none"> • Title NOT = null • The Value associated with the Title code selected when NOT = null <p>Reports blank when Title = null or when the associated Value is null.</p> <p><i>Alphanumeric</i></p>	<p>Census > People Assignment > Title</p> <p>Employment.title</p>
ML Instructor Credential Type	<p>An indication of the certification of credentials an instructor of ELL programs holds.</p> <p>When Credential Start Date <= Reporting Period End Date, AND Credential End Date is null or >= Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Standard Code mapped to the code selected in (Census > People > Credentials > Licensure/Certification > English Learners Credential) when English Learners Credential is NOT = null, and Standard Code mapped to the Code selected is NOT = null • When English Learners Credential = null, or when the Standard Code mapped to the code selected = null, reports blank. <p>Otherwise, reports blank.</p> <p><i>Alphanumeric, 5 characters</i></p>	<p>Census > People Licensure/Certification Learners Credential</p> <p>EmploymentCred</p>
Years Of Prior Experience	<p>The total number of years that the certificated staff member has previously held a position in one or more public education institutions, both within New Jersey and outside of the state.</p> <p>Reports the number of years entered into (Census > People > District Employment > Teaching Years Modifier) when Teaching Years Modifier is not null.</p> <p>When Teaching Years Modifier is null, calculates the number of teaching years from the Teaching Start Year to the extract Reporting Period End Date when Teaching Start Year is not null.</p> <ul style="list-style-type: none"> • When Teaching Start Year is null, reports the number of years from the District Employment Start Date to the extract Reporting Period End Date. 	<p>Census > People Employment > Teaching Modifier</p> <p>Employment.teaching</p>

Data Element	Description	Location
Years In NJ	<p>The total number of years that the certificated staff member has held a position in a public school within New Jersey.</p> <p>Reports the number of years from the "NJ Start Year" date to the extract Reporting Period End Date when "NJ Start Year" is not null.</p> <ul style="list-style-type: none"> • When "NJ Start Year" is null, reports the number of years entered into (Census > People > District Employment > Teaching Years Modifier) when Teaching Years Modifier is not null. <ul style="list-style-type: none"> ◦ When Teaching Years Modifier is null, calculates the number of teaching years from the Teaching Start Year to the extract Reporting Period End Date when Teaching Start Year is not null. <ul style="list-style-type: none"> ▪ When Teaching Start Year is null, reports the number of years from the District Employment Start Date to the extract Reporting Period End Date. 	<p>Calculated</p> <p>Census > People Employment > Teaching Years Modifier</p>
Years In LEA	<p>The total number of years that the certificated staff member has held a position within the current Local Education Agency (LEA).</p> <p>Reports the number of years between the District Employment Start Date and the extract Reporting Period End Date.</p> <p><i>Numeric, 2 digits</i></p>	<p>Calculated</p> <p>Census > People Employment > State District Employment.district</p>
Employment Status	<p>The condition under which a person has agreed to serve as an employee.</p> <p>Reports the Code selected in (Census > People > District Employment > Employment Status) when Employment Status is not null.</p> <p>Reports blank when Employment Status is null.</p> <p><i>Numeric, 5 digits</i></p>	<p>Census > People Employment > Employment.emp</p>
Employment Separation Type	<p>A designation of the type of separation occurring between a person and the organization. When (Census > People > District Employment > End Date) is not null and <= extract Reporting End Date:</p> <ol style="list-style-type: none"> 1. Reports the code selected in (Census > People > District Employment > Separation Type) when Separation Type is not null. 2. When Separation Type is null or End Date > extract Reporting End Date, reports null. <p><i>Alphanumeric, 3 characters</i></p>	<p>Census > People Employment > Separation</p> <p>Employment.separation</p>
County Code Assigned 1	<p>The identifier for the New Jersey county in which the staff member is employed.</p> <p>Reports the County Code mapped to the County selected.</p>	<p>District Information</p>
District Code Assigned 1	<p>The identifier for the LEA in which the staff member is employed.</p> <p>Reports the State District Number.</p> <p><i>Numeric, 4 digits</i></p>	<p>District Information > State District Number</p>
School Code Assigned 1	<p>The identifier for the school in which the staff member is employed.</p> <p>Reports the State School Number of the School associated with the staff's District Assignment with the earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>School Information Number</p>
Full Time Equivalency 1	<p>The ratio between the hours of work expected in a position and the hours of work normally expected in a full-time position in the same setting for each assignment. From the staff's District Assignment with the earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Report the "FTE of Assignment" DIVIDED BY the associated District Employment's "FTE Percent" <ul style="list-style-type: none"> ◦ "For instance, if the staff member serves as both principal and superintendent, each half-time, report 0.50 FTE for each job code." • When "FTE of Assignment" is null, reports the District Employment's "FTE Percent" <p><i>Numeric, 3 digits</i></p> <p><i>Format: x.xx</i></p>	<p>Calculated</p> <p>Census > People Employment > Full Time Equivalency</p> <p>Census > People Assignment > Full Time Equivalency</p>
Job Code 1	<p>The NJDOE code assigned to each staff member's role within a local school district.</p> <p>From the staff's District Assignment with the earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Code selected in (Census > People > District Assignments > Assignment Code) when Assignment Code is not null. • When Assignment Code is null, reports blank. 	<p>Census > People Assignments > Assignment Code</p> <p>Employment.assignment</p>

Data Element	Description	Location
Job Code Subcategory 1	<p>The sub-category within the staff member's job code.</p> <p>From the staff's District Assignment with the earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Standard Code mapped to the code selected in (Census > People > District Assignments > Job Code Subcategory) when Job Code Subcategory is not null. • Reports blank when the Job Code Subcategory is null. <p><i>Alphanumeric, 3 characters</i></p>	Census > People Assignments > Job Subcategory
Age Group Taught 1	<p>The grouping of student ages for whom the Special Education teacher is responsible.</p> <p>From the staff's District Assignment with the earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports "1" when:(Census > People > District Assignments > Job Code Subcategory) = 3a, 4a, or 5a. • Reports "2" when:(Census > People > District Assignments > Job Code Subcategory) = 3b, 4b, or 5b. <p>Otherwise, reports blank.</p> <p><i>Numeric, 1 digit</i></p>	Census > People Assignments > Job Subcategory
Credential Type 1	<p>An indication of the category of credential an individual holds.</p> <p>When Credential Start Date <= Reporting Period End Date, AND Credential End Date is null or >= Reporting Period Start Date, AND overlaps at least 1 day inside the District Assignment Start Date and End Date range:</p> <p>From the staff's Credential with the earliest Start Date (meeting the above criteria):</p> <ul style="list-style-type: none"> • Reports the code mapped to the code selected in (Census > People > Credentials > Licensure/Certification > License / Certification Type) when License / Certification Type is NOT = null. <p>Otherwise, reports blank.</p>	Census > People Licensure/Certification Certification Type Employment.cred
County Code Assigned 2	<p>The identifier for the New Jersey county in which the staff member is employed.</p> <p>Reports the County Code mapped to the County selected.</p>	District Informati
District Code Assigned 2	<p>The identifier for the LEA in which the staff member is employed.</p> <p>Reports the number in State District Number.</p>	District Informati > State District N
School Code Assigned 2	<p>The identifier for the school in which the staff member is employed.</p> <p>Reports the State School Number of the School associated to the staff's District Assignment with the 2nd earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date.</p> <p><i>Alphanumeric, 3 characters</i></p>	School Informatio School Number
Full Time Equivalency 2	<p>The ratio between the hours of work expected in a position and the hours of work normally expected in a full-time position in the same setting for each assignment.</p> <p>From the staff's District Assignment with the 2ndearliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Report the "FTE of Assignment" DIVIDED BY the associated District Employment's "FTE Percent" <ul style="list-style-type: none"> ◦ "For instance, if the staff member serves as both principal and superintendent, each half-time, report 0.50 FTE for each job code." • When "FTE of Assignment" is null, reports the District Employment's "FTE Percent" <p><i>Numeric, 3 digits</i> <i>Format: x.xx</i></p>	Calculated Census > People Employment > FT Census > People Assignment > FTI
Job Code 2	<p>The NJDOE code assigned to each staff member's role within a local school district.</p> <p>From the staff's District Assignment with the 2ndearliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Code selected in (Census > People > District Assignments > Assignment Code) when Assignment Code is not null. • When Assignment Code is null, reports blank. 	Census > People Assignments > A: Employment.assi
Job Code Subcategory 2	<p>The sub-category within the staff member's job code.</p> <p>From the staff's District Assignment with the 2nd earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Standard Code mapped to the code selected in (Census > People > District Assignments > Job Code Subcategory) when Job Code Subcategory is not null. • Reports blank when the Job Code Subcategory is null. <p><i>Alphanumeric, 3 characters</i></p>	Census > People Assignments > Job Subcategory

Data Element	Description	Location
Age Group Taught 2	<p>The grouping of student ages for whom the Special Education teacher is responsible. From the staff's District Assignment with the 2nd earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports "1" when:(Census > People > District Assignments > Job Code Subcategory) = 3a, 4a, or 5a. • Reports "2" when:(Census > People > District Assignments > Job Code Subcategory) = 3b, 4b, or 5b. <p>Otherwise, reports blank.</p> <p><i>Numeric, 1 digit</i></p>	Census > People Assignments > Job Subcategory
Credential Type 2	<p>An indication of the category of credential an individual holds. When Credential Start Date <= Reporting Period End Date, AND Credential End Date is null or >= Reporting Period Start Date, AND overlaps at least 1 day inside the District Assignment Start Date and End Date range:</p> <p>From the staff's Credential with the 2nd earliest Start Date (meeting the above criteria):</p> <ul style="list-style-type: none"> • Reports the code mapped to the code selected in (Census > People > Credentials > Licensure/Certification > License / Certification Type) when License / Certification Type is NOT = null. <p>Otherwise, reports blank.</p>	Census > People Licensure/Certification Type Employment.cred
County Code Assigned 3	<p>The identifier for the New Jersey county in which the staff member is employed. Reports the County Code mapped to the County selected.</p>	District Informati
District Code Assigned 3	<p>The identifier for the LEA in which the staff member is employed. Reports the number in State District Number.</p>	System Administr > District Informa Detail > State Dis
School Code Assigned 3	<p>The identifier for the school in which the staff member is employed. Reports the State School Number of the School associated to the staff's District Assignment with the 3rd earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date.</p> <p><i>Alphanumeric, 3 characters</i></p>	School Informatio School Number
Full Time Equivalency 3	<p>The ratio between the hours of work expected in a position and the hours of work normally expected in a full-time position in the same setting for each assignment. From the staff's District Assignment with the 3rd earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Report the "FTE of Assignment" DIVIDED BY the associated District Employment's "FTE Percent" <ul style="list-style-type: none"> ◦ "For instance, if the staff member serves as both principal and superintendent, each half-time, report 0.50 FTE for each job code." • When "FTE of Assignment" is null, reports the District Employment's "FTE Percent" <p><i>Numeric, 3 digits</i> <i>Format: x.xx</i></p>	Calculated Census > People Employment > FT Census > People Assignment > FTI
Job Code 3	<p>The NJDOE code assigned to each staff member's role within a local school district. From the staff's District Assignment with the 3rd earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Code selected in (Census > People > District Assignments > Assignment Code) when Assignment Code is not null. • When Assignment Code is null, reports blank. 	Census > People Assignments > A Employment.assi
Job Code Subcategory 3	<p>The sub-category within the staff member's job code. From the staff's District Assignment with the 3rd earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Standard Code mapped to the code selected in (Census > People > District Assignments > Job Code Subcategory) when Job Code Subcategory is not null. • Reports blank when the Job Code Subcategory is null. <p><i>Alphanumeric, 3 characters</i></p>	Census > People Assignments > Jo Subcategory

Data Element	Description	Location
Age Group Taught 3	<p>The grouping of student ages for whom the Special Education teacher is responsible.</p> <p>From the staff's District Assignment with the 3rd earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports "1" when:(Census > People > District Assignments > Job Code Subcategory) = 3a, 4a, or 5a. • Reports "2" when:(Census > People > District Assignments > Job Code Subcategory) = 3b, 4b, or 5b. <p>Otherwise, reports blank.</p> <p><i>Numeric, 1 digit</i></p>	Census > People Assignments > Job Code Subcategory
Credential Type 3	<p>An indication of the category of credential an individual holds.</p> <p>When Credential Start Date <= Reporting Period End Date, AND Credential End Date is null or >= Reporting Period Start Date, AND overlaps at least 1 day inside the District Assignment Start Date and End Date range:</p> <p>From the staff's Credential with the 3rd earliest Start Date (meeting the above criteria):</p> <ul style="list-style-type: none"> • Reports the code mapped to the code selected in (Census > People > Credentials > Licensure/Certification > License / Certification Type) when License / Certification Type is NOT = null. <p>Otherwise, reports blank.</p>	Census > People Licensure/Certification Type Employment.cred
County Code Assigned 4	<p>The identifier for the New Jersey county in which the staff member is employed.</p> <p>Reports the County Code mapped to the County selected.</p>	District Information
District Code Assigned 4	<p>The identifier for the LEA in which the staff member is employed.</p> <p>Reports the number in State District Number.</p>	District Information > State District Number
School Code Assigned 4	<p>The identifier for the school in which the staff member is employed.</p> <p>Reports the State School Number of the School associated with the staff's District Assignment with the 4th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date.</p> <p><i>Alphanumeric, 3 characters</i></p>	School Information School Number
Full Time Equivalency 4	<p>The ratio between the hours of work expected in a position and the hours of work normally expected in a full-time position in the same setting for each assignment.</p> <p>From the staff's District Assignment with the 4th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Report the "FTE of Assignment" DIVIDED BY the associated District Employment's "FTE Percent" <ul style="list-style-type: none"> ◦ "For instance, if the staff member serves as both principal and superintendent, each half-time, report 0.50 FTE for each job code." • When "FTE of Assignment" is null, reports the District Employment's "FTE Percent" <p><i>Numeric, 3 digits</i> <i>Format: x.xx</i></p>	Calculated Census > People Employment > FTE Census > People Assignment > FTE
Job Code 4	<p>The NJDOE code assigned to each staff member's role within a local school district.</p> <p>From the staff's District Assignment with the 4th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Code selected in (Census > People > District Assignments > Assignment Code) when Assignment Code is not null. • When Assignment Code is null, reports blank. 	Census > People Assignments > Assignment Code Employment.assignment
Job Code Subcategory 4	<p>The sub-category within the staff member's job code.</p> <p>From the staff's District Assignment with the 4th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Standard Code mapped to the code selected in (Census > People > District Assignments > Job Code Subcategory) when Job Code Subcategory is not null. • Reports blank when the Job Code Subcategory is null. <p><i>Alphanumeric, 3 characters</i></p>	Census > People Assignments > Job Code Subcategory

Data Element	Description	Location
Age Group Taught 4	<p>The grouping of student ages for whom the Special Education teacher is responsible. From the staff's District Assignment with the 4th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports "1" when:(Census > People > District Assignments > Job Code Subcategory) = 3a, 4a, or 5a. • Reports "2" when:(Census > People > District Assignments > Job Code Subcategory) = 3b, 4b, or 5b. <p>Otherwise, reports blank.</p> <p><i>Numeric, 1 digit</i></p>	Census > People Assignments > Job Subcategory
Credential Type 4	<p>An indication of the category of credential an individual holds. When Credential Start Date <= Reporting Period End Date, AND Credential End Date is null or >= Reporting Period Start Date, AND overlaps at least 1 day inside the District Assignment Start Date and End Date range:</p> <p>From the staff's Credential with the 4th earliest Start Date (meeting the above criteria):</p> <ul style="list-style-type: none"> • Reports the code mapped to the code selected in (Census > People > Credentials > Licensure/Certification > License / Certification Type) when License / Certification Type is NOT = null. <p>Otherwise, reports blank.</p>	Census > People Licensure/Certification Type Employment.cred
County Code Assigned 5	<p>The identifier for the New Jersey county in which the staff member is employed. Reports the County Code mapped to the County selected in (System Admin > Resources > District Information > County).</p>	District Information
District Code Assigned 5	<p>The identifier for the LEA in which the staff member is employed. Reports the number in State District Number.</p>	District Information > State District N
School Code Assigned 5	<p>The identifier for the school in which the staff member is employed. Reports the State School Number of the School associated with the staff's District Assignment with the 5th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date.</p> <p><i>Alphanumeric, 3 characters</i></p>	School Information School Number
Full Time Equivalency 5	<p>The ratio between the hours of work expected in a position and the hours of work normally expected in a full-time position in the same setting for each assignment. From the staff's District Assignment with the 5th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Report the "FTE of Assignment" DIVIDED BY the associated District Employment's "FTE Percent" <ul style="list-style-type: none"> ◦ "For instance, if the staff member serves as both principal and superintendent, each half-time, report 0.50 FTE for each job code." • When "FTE of Assignment" is null, reports the District Employment's "FTE Percent" <p><i>Numeric, 3 digits</i> <i>Format: x.xx</i></p>	Calculated Census > People Employment > FTE Census > People Assignment > FTE
Job Code 5	<p>The NJDOE code assigned to each staff member's role within a local school district. From the staff's District Assignment with the 5th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Code selected in (Census > People > District Assignments > Assignment Code) when Assignment Code is not null. • When Assignment Code is null, reports blank. 	Census > People Assignments > Assignment Employment.assignment
Job Code Subcategory 5	<p>The sub-category within the staff member's job code. From the staff's District Assignment with the 5th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Standard Code mapped to the code selected in (Census > People > District Assignments > Job Code Subcategory) when Job Code Subcategory is not null. • Reports blank when the Job Code Subcategory is null. <p><i>Alphanumeric, 3 characters</i></p>	Census > People Assignments > Job Subcategory

Data Element	Description	Location
Age Group Taught 5	<p>The grouping of student ages for whom the Special Education teacher is responsible.</p> <p>From the staff's District Assignment with the 5th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports "1" when:(Census > People > District Assignments > Job Code Subcategory) = 3a, 4a, or 5a. • Reports "2" when:(Census > People > District Assignments > Job Code Subcategory) = 3b, 4b, or 5b. <p>Otherwise, reports blank.</p> <p><i>Numeric, 1 digit</i></p>	Census > People Assignments > Job Subcategory
Credential Type 5	<p>An indication of the category of credential an individual holds.</p> <p>When Credential Start Date <= Reporting Period End Date, AND Credential End Date is null or >= Reporting Period Start Date, AND overlaps at least 1 day inside the District Assignment Start Date and End Date range:</p> <p>From the staff's Credential with the 5th earliest Start Date (meeting the above criteria):</p> <ul style="list-style-type: none"> • Reports the code mapped to the code selected in (Census > People > Credentials > Licensure/Certification > License / Certification Type) when License / Certification Type is NOT = null. <p>Otherwise, reports blank.</p>	Census > People Licensure/Certification Type Employment.cred
County Code Assigned 6	<p>The identifier for the New Jersey county in which the staff member is employed.</p> <p>Reports the County Code mapped to the County selected.</p>	District Information
District Code Assigned 6	<p>The identifier for the LEA in which the staff member is employed.</p> <p>Reports the number in State District Number.</p>	District Information > State District Number
School Code Assigned 6	<p>The identifier for the school in which the staff member is employed.</p> <p>Reports the State School Number of the School associated to the staff's District Assignment with the 6th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date.</p> <p><i>Alphanumeric, 3 characters</i></p>	School Information School Number
Full Time Equivalency 6	<p>The ratio between the hours of work expected in a position and the hours of work normally expected in a full-time position in the same setting for each assignment.</p> <p>From the staff's District Assignment with the 6th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Report the "FTE of Assignment" DIVIDED BY the associated District Employment's "FTE Percent" <ul style="list-style-type: none"> ◦ "For instance, if the staff member serves as both principal and superintendent, each half-time, report 0.50 FTE for each job code." • When "FTE of Assignment" is null, reports the District Employment's "FTE Percent" <p><i>Numeric, 3 digits</i> <i>Format: x.xx</i></p>	Calculated Census > People Employment > FTE Census > People Assignment > FTE
Job Code 6	<p>The NJDOE code assigned to each staff member's role within a local school district.</p> <p>From the staff's District Assignment with the 6th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Code selected in (Census > People > District Assignments > Assignment Code) when Assignment Code is not null. • When Assignment Code is null, reports blank. 	Census > People Assignments > Assignment Employment.assignment
Job Code Subcategory 6	<p>The sub-category within the staff member's job code.</p> <p>From the staff's District Assignment with the 6th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports the Standard Code mapped to the code selected in (Census > People > District Assignments > Job Code Subcategory) when Job Code Subcategory is not null. • Reports blank when the Job Code Subcategory is null. <p><i>Alphanumeric, 3 characters</i></p>	Census > People Assignments > Job Subcategory

Data Element	Description	Location
Age Group Taught 6	<p>The grouping of student ages for whom the Special Education teacher is responsible. From the staff's District Assignment with the 6th earliest Start Date with Start Date <= extract Reporting Period End Date and End Date of null or >= extract Reporting Period Start Date:</p> <ul style="list-style-type: none"> • Reports "1" when:(Census > People > District Assignments > Job Code Subcategory) = 3a, 4a, or 5a. • Reports "2" when:(Census > People > District Assignments > Job Code Subcategory) = 3b, 4b, or 5b. <p>Otherwise, reports blank.</p> <p><i>Numeric, 1 digit</i></p>	Census > People Assignments > Job Subcategory
CredentialType 6	<p>An indication of the category of credential an individual holds. When Credential Start Date <= Reporting Period End Date, AND Credential End Date is null or >= Reporting Period Start Date, AND overlaps at least 1 day inside the District Assignment Start Date and End Date range:</p> <p>From the staff's Credential with the 6th earliest Start Date (meeting the above criteria):</p> <ul style="list-style-type: none"> • Reports the code mapped to the code selected in (Census > People > Credentials > Licensure/Certification > License / Certification Type) when License / Certification Type is NOT = null. <p>Otherwise, reports blank.</p>	<p>Census > People Licensure/Certification Type</p> <p>Employment.cred</p>

Employment Related Codes

Employment Entry Codes

Code	Description
03	From teaching in another NJ public school district
04	From teaching in a public school district outside NJ
05	From teacher in a non-public school
06	From teaching in a college or university
11	From Admin/Sup in another NJ public school district
12	From Admin/Sup in a public school district outside of NJ
13	From Admin/Sup in a non-public school
14	From Admin/Sup in a college or university
17	From Edu/Supp in another NJ public school district
18	From Edu/Supp in a public school district outside of NJ occupation
19	From Edu/Supp in a non-public school, college or university
20	From Edu/Supp in a college or university
21	In a NJ public college or university program
22	In a private NJ college or university program
23	In a public or private college or university program outside of NJ
29	Returning to a certified position from home duties
30	From maternity leave
31	From sabbatical leave
32	From another leave of absence
60	From a branch of the military services
70	From a position of employment in a non-teaching occupation
72	From a position other than any listed

Employment Exit Reasons

Code	Description
02	Teaching in another NJ public school
03	Teaching in a public school district outside NJ

Code	Description
04	Teaching in a non-public school
05	Teaching in a college or university
11	Admin/Sup in another NJ public school district
12	Admin/Sup in a public school district outside of NJ
13	Admin/Sup in a non-public school
14	Admin/Sup in a college or university
16	Ed Support in another NJ public school district
17	Ed Support in a public school district outside of NJ occupation
18	Ed Support in a non-public school, college or university
19	Ed Support in a college or university
20	Continue education at a college or university
22	Resigned, Change of assignment
23	Resigned, Compensation
24	Resigned, Dissatisfied with teaching
25	Resigned - Because of prolonged illness
26	Resigned, Family / personal relocation
27	Resigned, Leave (not planning to return
28	Resigned - No reason given for resignation
29	Resigned - To assume home duties
30	A maternity leave
31	A sabbatical leave
32	Another leave of absence (planning to return)
33	End of Term (Participant Learning)
34	Decreased workload
40	Retired from position
50	Deceased
60	To enter military services
70	Accepted employment in a non-teaching occupation
80	Due to reduction in force
81	Non-tenured faculty, not meeting performance
82	Tenured faculty, not meeting performance
84	Organizational restructuring
85	Interim contract ended - not rehired
86	Non-renewal (probationary contract ended)
90	For other than any listed
92	Certificate suspended
93	Certificate revoked

Employment Status

Code	Name
01384	Contingent upon funding
01379	Contractual
06071	Employed or affiliated with outside agency part-time
01383	Employed or affiliated with outside organization
01385	Non-contractual

09999	Other
01378	Probationary
06070	Self-employed part-time
01380	Substitute/temporary
01381	Tenured or permanent
01382	Volunteer/no contract

Employment Separation Type

Code	Name
INV	Involuntary separation
MUT	Mutual agreement
OTH	Other
VOL	Voluntary separation