

Definition Groups

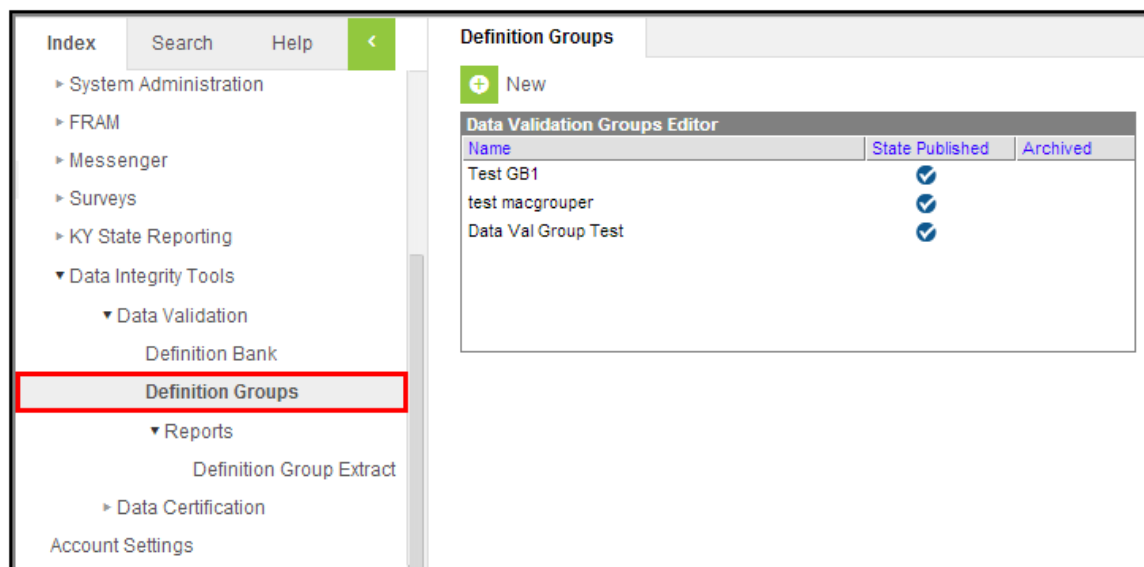
Last Modified on 08/16/2024 10:32 am CDT

[Prerequisites](#) | [Tool Rights](#) | [Creating a New Definition Group](#) | [Publishing Definition Groups Down to Districts \(State Edition Only\)](#) | [Archiving Definition Groups](#) | [Next Steps](#)

Classic View: [Data Integration Tools](#) > [Data Validation](#) > [Definition Groups](#)

The Definition Groups tool allows users to build groups of definitions which are used to audit and report data within [Definition Group Extracts](#).

Data Validation Tools are available as part of the [Campus Data Suite](#), [Campus State Edition](#), and districts connected to a State Edition.



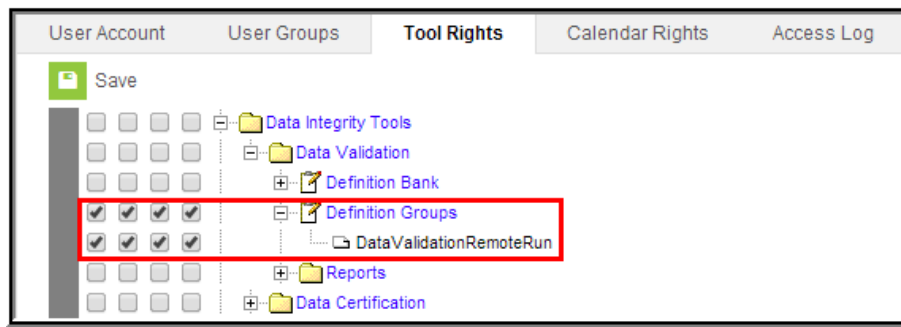
Prerequisites

- Create Definitions within the [Definition Bank](#) tool.

Definitions only need to be created if users want to report data on user-defined criteria. Definition groups can be made using Campus-supplied definitions which are populated automatically within the Definition Groups tool.

Tool Rights

Classic View: [System Administration](#) > [User Security](#) > [Users](#) > [Tool Rights](#)



The following table describes how tool rights work with the Definition Groups tool.

Data Validation Remote Run tool rights are described with the assumption that matching rights are given to the Definition Groups tool.

Tool	R	W	A	D
Definition Groups	Users can view existing definition groups.	Users can view existing definition groups.	Users can create and modify definition groups.	Users can create, modify and delete definition groups.
Data Validation Remote Run	Users can view existing definition groups.	Users can view existing definition groups.	Users can create and modify definition groups.	Users can create, modify and delete definition groups.

Creating a New Definition Group

Definition groups can be created at the state and district level. Groups created at the district level are only accessible to users within the district. Groups created at the state level can be published down to districts and are read-only.

Definition Groups

[+ New](#) [Save](#)

Data Validation Groups Editor

Name	State Published	Archived
Test GB	<input checked="" type="checkbox"/>	
test macrouper	<input checked="" type="checkbox"/>	
Data Val Group Test	<input checked="" type="checkbox"/>	

Data Validation Group Detail

***Name** Archived ☐

SPED Student Data [Preview](#)

Description
Cutting and pasting from third party products, e.g., Microsoft Word, is not recommended.

Enter a description of the definition group.

Tags

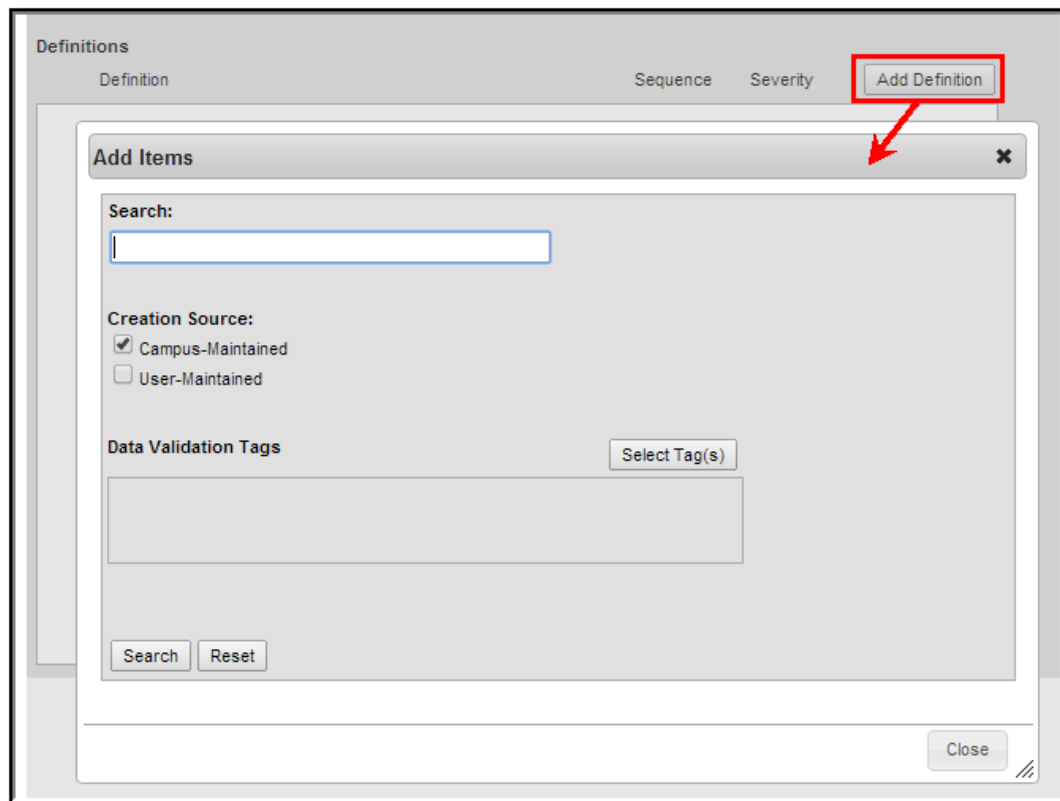
SPED x

Definitions

Definition Sequence Severity [Add Definition](#)

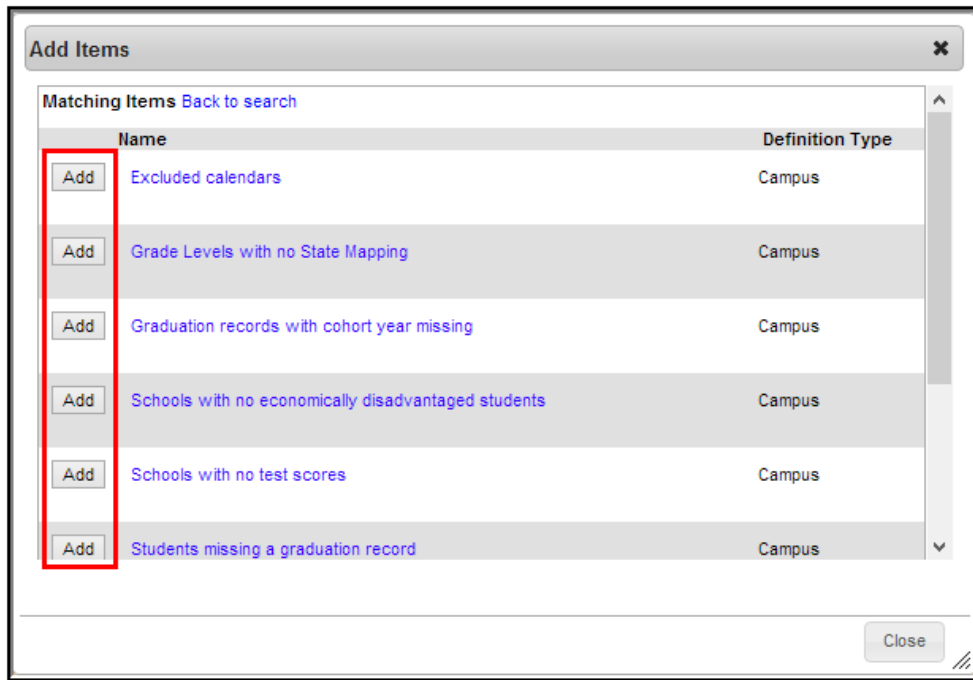
To create a definition group:

1. Select the **New** icon. The Data Validation Group Detail editor will appear below (see Image 3.)
2. Enter the **Name** of the group. Select the blue **Preview** link to view how the name will appear within Definition Group Extracts.
3. Enter a **Description** of the group. For State Edition users this field is especially useful as it describes published groups at the district level.
4. Enter any **Tags** (optional). Tags are used to group related definition groups and make searching for related groups easier.
5. Select **Add Definition**. The Add Items editor will appear, allowing you to search for definitions to add. (see Image 4).

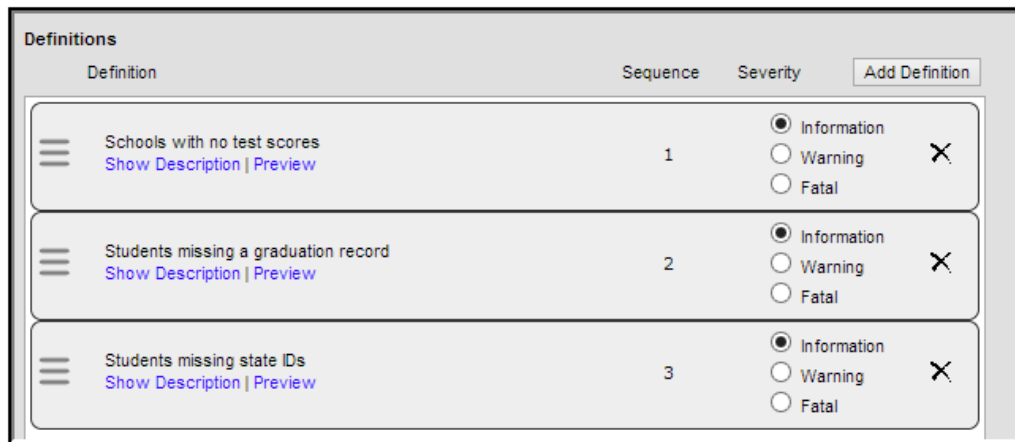


To search for definitions to add:

1. **Search** for definitions based on the the name of the definition (while also taking into account the Creation Source selected).
2. Search for definitions based on the **Creation Source**.
 - **Campus-Maintained**: Definitions created by and maintained by Campus. These are automatically populated within Campus.
 - **User-Maintained**: Definitions created by Campus users within the Definition Bank tool.
3. **Select Tag(s)** to search for definitions based on the tags entered on definitions within the Definition Bank tool (while also taking into account the Creation Source selected).
4. Select the **Search** button. Search results will appear within the Add Items editor (see Image 5).



Select the **Add** button next to each definition which should be added to the group. Once all definitions have been added, select the Close button. Added definitions will appear within the Definitions section (see Image 6).



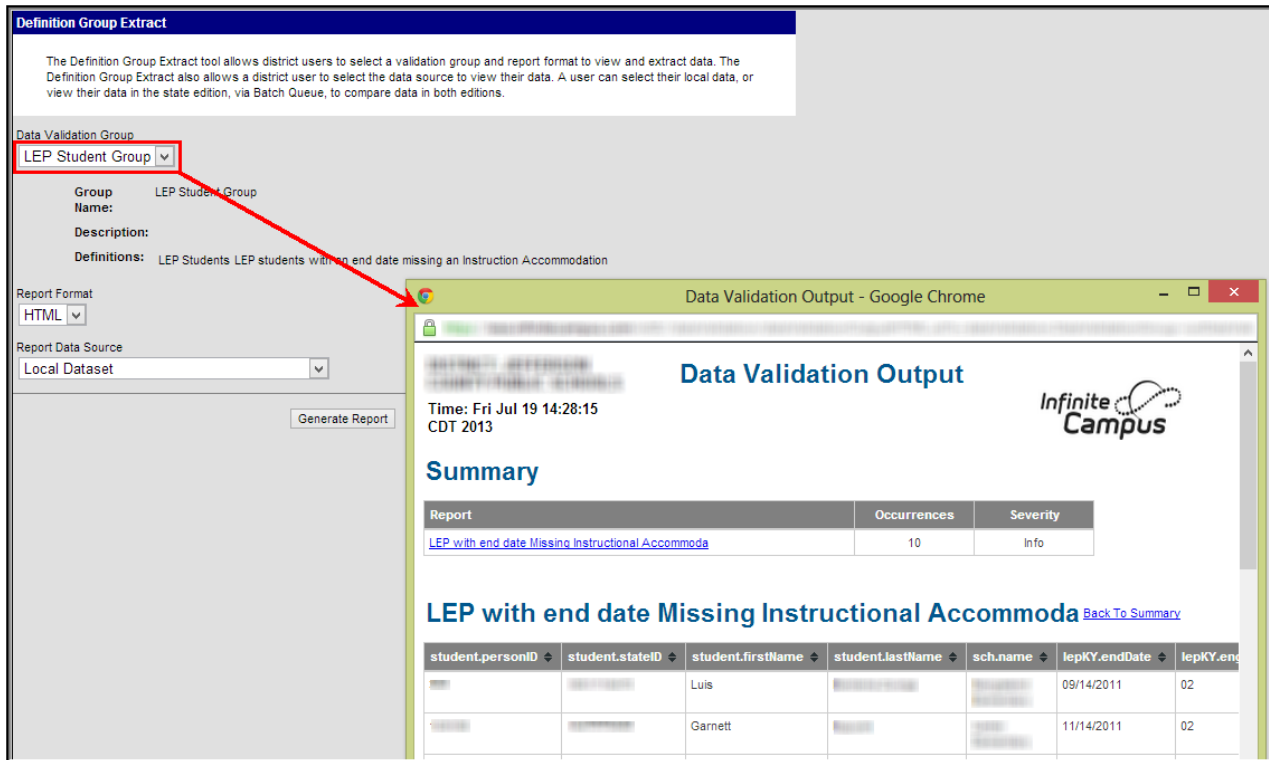
Now that definitions have been added, you may modify the sequence in which they are reported within Definition Group Extracts by left-click, holding and dragging a definition above or below another definition (see Image 7).

based on the selections in the Campus Toolbar.

Once definitions have been selected, the sequence has been determined and severity has been assigned, select the **Save** icon. The definition group is now saved and can be used to report data within Definition Group Extracts.

State Edition users should [now publish the definition group down to districts](#).

Below is an example of a saved definition group being reported within a [Definition Group Extract](#) (Image 9).



Definition Group Extract

The Definition Group Extract tool allows district users to select a validation group and report format to view and extract data. The Definition Group Extract also allows a district user to select the data source to view their data. A user can select their local data, or view their data in the state edition, via Batch Queue, to compare data in both editions.

Data Validation Group
LEP Student Group

Group Name: LEP Student Group
Description:
Definitions: LEP Students LEP students with an end date missing an Instruction Accommodation

Report Format
HTML

Report Data Source
Local Dataset

Generate Report

Data Validation Output - Google Chrome

Data Validation Output

Time: Fri Jul 19 14:28:15 CDT 2013

Summary

Report	Occurrences	Severity
LEP with end date Missing Instructional Accommoda	10	Info

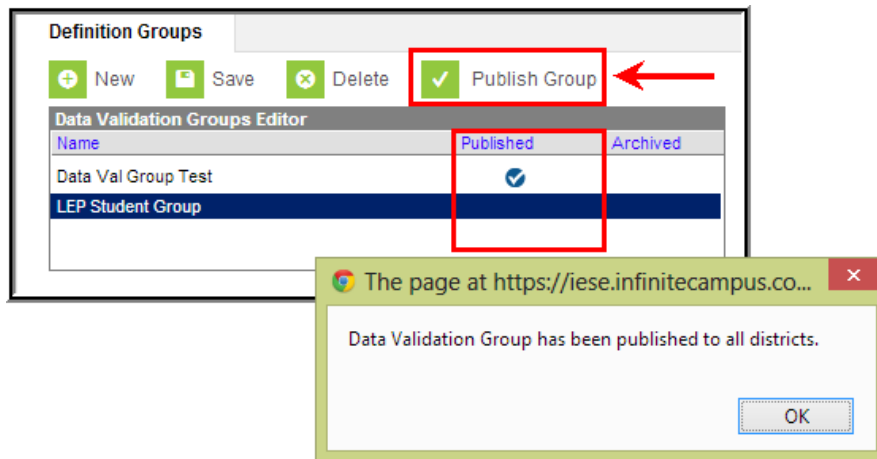
LEP with end date Missing Instructional Accommoda [Back To Summary](#)

student.personID	student.stateID	student.firstName	student.lastName	sch.name	lepKY.endDate	lepKY.end
		Luis			09/14/2011	02
		Garnett			11/14/2011	02

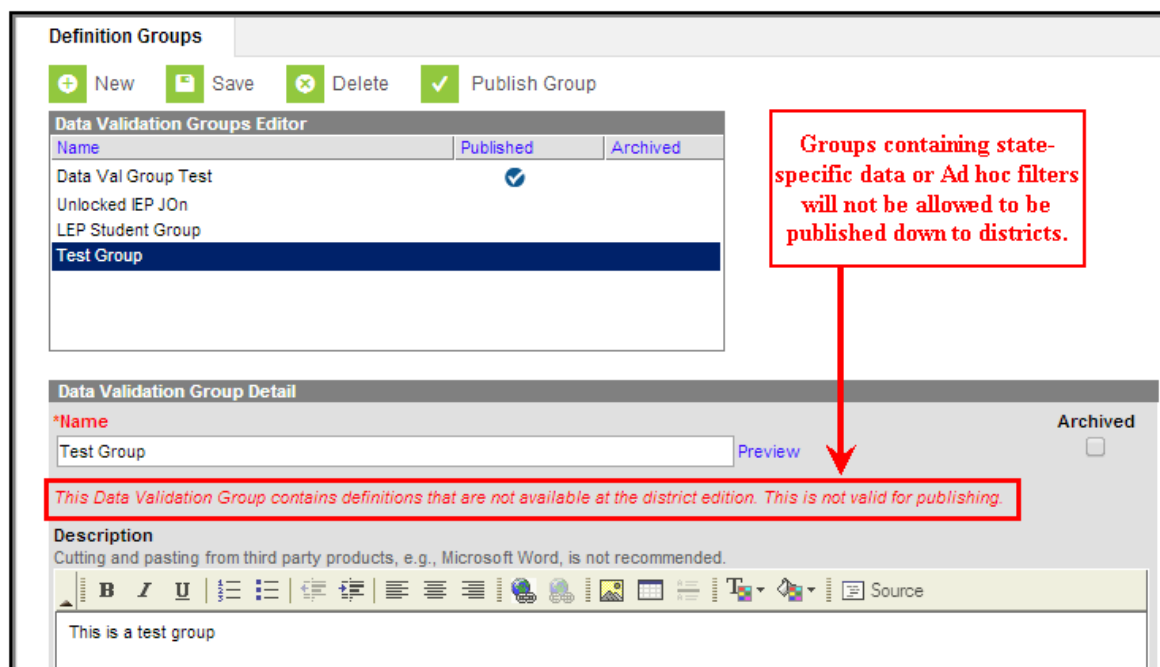
Publishing Definition Groups Down to Districts (State Edition Only)

State Edition users can publish definition groups down to all DIS-link districts.

To publish a definition group, select the group from the Data Validation Groups Editor and select the Publish Group button (Image 10). A pop-up message will appear, confirming the publishing action.




If the definition group contains an Ad hoc filter which has not been published down to districts, the group will not be allowed to be published down to districts and a warning message will appear indicating this issue.



Once the definition group has been published down to districts, it will be available for use within Definition Group Extracts and will appear within the Definition Group tool with a check mark in the State Published column.

Definition Groups

 New

Data Validation Groups Editor

Name	Published	Archived
Data Val Group Test	<input checked="" type="checkbox"/>	
LEP Student Group		
Test Group	<input checked="" type="checkbox"/>	

Published in State Edition

Definition Groups

 New

Data Validation Groups Editor

Name	State Published	Archived
Data Val Group Test	<input checked="" type="checkbox"/>	
LEP Student Group		
Test Group	<input checked="" type="checkbox"/>	





Available in District Edition

Archiving Definition Groups

To archive and make a definition group no longer available for use within Definition Group Extracts, select the group from the Data Validation Groups Editor, mark the **Archived** check box and select the **Save** icon (see Image 13).

Archiving does not remove the definition group from within Campus nor does it delete any historical data. Archiving only makes the definition group no longer available for use within the [Definition Groups Extract](#).

Definition Groups

 New  Save  Delete  Publish Group

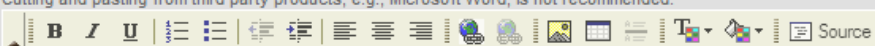
Data Validation Groups Editor

Name	Published	Archived
Test GB1	<input checked="" type="checkbox"/>	
test group 2	<input checked="" type="checkbox"/>	
Data Val Group Test	<input checked="" type="checkbox"/>	
Unlocked IEP		
LEP Student Group		
Test Group	<input checked="" type="checkbox"/>	

Data Validation Group Detail

*Name
Test Group Preview

Description
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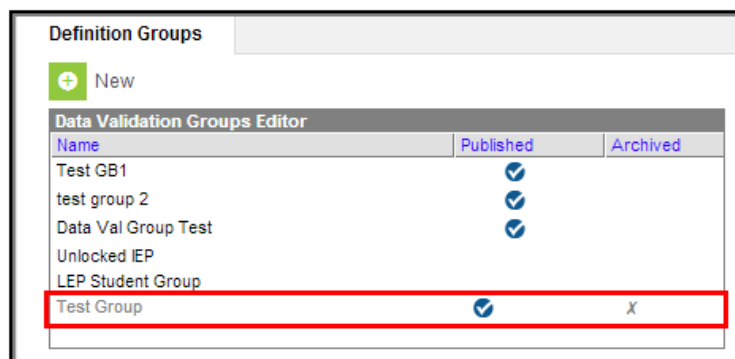


This is a test group

Archived ☒

Archived definition groups will appear grayed out with an X in the archived column of the Data Validation Groups Editor (see Image 14).

Unpublished archived definition groups cannot be published down to districts.



Definition Groups		
+ New		
Data Validation Groups Editor		
Name	Published	Archived
Test GB1	✓	
test group 2	✓	
Data Val Group Test	✓	
Unlocked IEP		
LEP Student Group		
Test Group	✓	X

Next Steps

- Definition groups should be reported within the [Definition Group Extract](#).