

# MCCC Course Index Record (Minnesota)

Last Modified on 12/14/2025 8:45 pm CST

[Required Setup - Program Course Requirements](#)

Tool Search: MCCC Extracts

The Minnesota Common Course Catalog is a course classification system designed to provide uniform information about courses provided in Minnesota schools. The MCCC Course Record Extract collects course information for courses aligned to the MCCC.

MCCC Extracts ☆

Reporting > MN State Reporting > MCCC Extracts

MN MCCC Extracts

This tool will extract data to complete the MN State-defined reporting extracts. Choose the State Format to get the file in the state defined file format, otherwise choose one of the several testing/debugging formats.

Extract Options

Extract Type

MCCC Course Record

Date Range

08/05/2025

Inactive Courses

☐

Validate

☐

Format

State format(XML)

Report District-wide

☐

Exclude Cross-Site Data

☒

Generate Extract

Submit to Batch

Select Calendars

Which calendar(s) would you like to include in the report?

☒ active year

☐ list by school

☐ list by year

2025-26

2025-26 Robbinsdale Armstrong

2025-26 Robbinsdale Cooper Hig

2025-26 Zachary Lane Elementar

25-26 [object Object]

EC 2025-26 FAIR School Pilgrim

CTRL-click or SHIFT-click ⌘ select multiple

Refresh

Show top 50

tasks submitted between

07/29/2025

and

08/05/2025

Batch Queue List

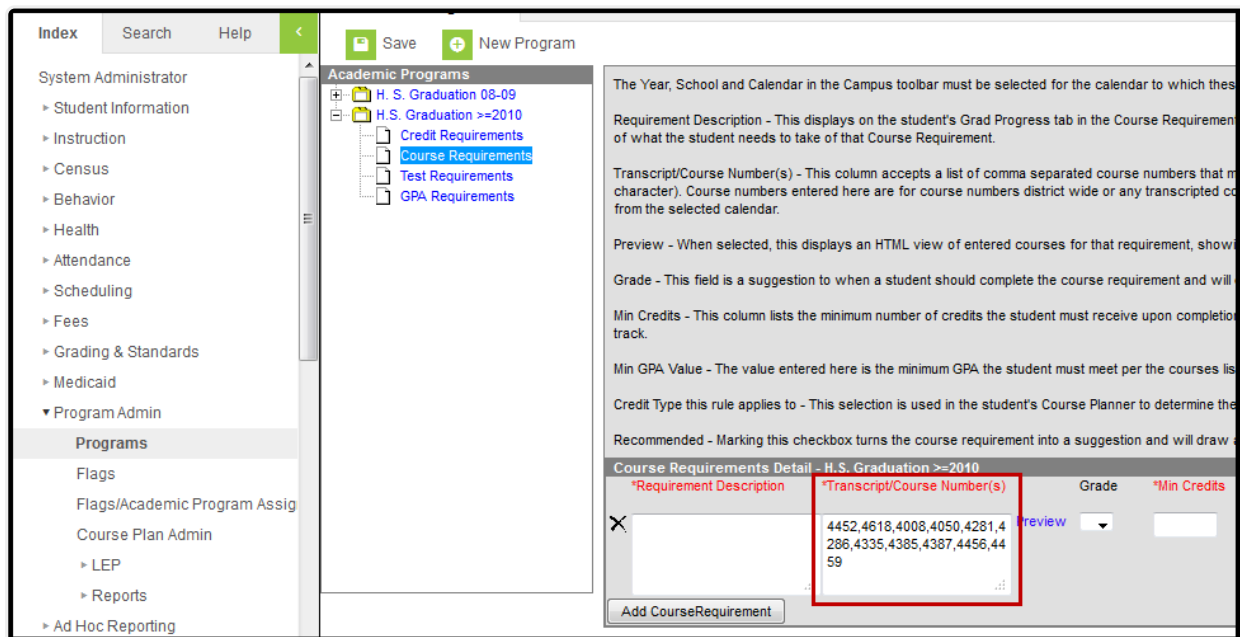
Queued Time	Report Title	Status	Download

MCCC Course Record Extract Editor

## Required Setup - Program Course Requirements

Course Requirements for an Academic Program are set by entering a list of course numbers in the Transcript/Course Numbers field shown below. The course numbers entered here determine how the Grade Requirement Indicator field reports. Academic Programs must also have a Code of

GRAD and be marked as State Reported.



*Setting Up Course Requirements in an Academic Program*

## MCCC Course Record Information

- [MCCC Course Record](#) 

## Generate the Extract

1. Select the **Extract Type** of MCCC Course Record.
2. Enter a **Date Range** to limit records to those with a Date of Incident on or within the range. The End Date defaults to the current date.
3. If desired, mark the **Inactive Courses** checkbox to include inactive courses in the extract.
4. Select the **Format** in which the report will be generated: CSV, HTML, or XML (State Format).
5. Mark **Report District Wide** to generate the extract for all calendars in the current School Year (except excluded Calendars).
6. If desired, mark the **Exclude Cross-Site Date** to exclude information from cross-site sections and courses.
7. Select the **Calendar(s)** to be included in the report.
8. Click the **Generate Extract** button to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate.