

# Student Race File (M) (Washington)

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**PATH:** *WA State Reporting > Student Race File (M)*

The Student Race File (M) extract reports the race and identification information for students.

Image 1: Student Race File (M) Editor

## Report Logic

- Reports one record for each State Race Ethnicity selected for a student. Multiple records can report per student.
- To be included in the extract, students must have an enrollment active during the extract Date Range.
  - At least one active enrollment must not be flagged No Show
  - At least one active enrollment must not be flagged State Exclude
  - At least one active enrollment must be in a State Grade Level that not flagged State Exclude.
  - At least one enrollment must be in a calendar not flagged State Exclude.

## Generating a Race File

- Enter a **Start** and **End Date** indicating which students should be included.
- Select an **Ad Hoc Filter**.
- Indicate the **Format** in which the report should be generated. Use *Tab Delimited* for submission to the state and *CSV* or *HTML* for data review and verification.
- Select the **Calendar(s)** that should be included in the report.
- Click **Generate Extract** to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate.

Users have the option of submitting report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process will allow larger reports to generate in the background, without disrupting the use of Campus. The generated extract is available in the Process Inbox For more information about submitting

a report to the batch queue, see the [Batch Queue](#) article.

Only the header row will report if there are no records reported in the extract.

Extract File M Records:843					
SchoolYear	ServingCountyDistrictCode	DistrictStudentID	SSID	RaceCode	RaceCollectionMethod
2018	27003	13120	33733	448	3
2018	27003	13120	33733	405	3
2018	27003	13120	33733	300	3
2018	27003	13120	86384	448	3
2018	27003	13120	86384	N19	3
2018	27003	13120	96880	448	3
2018	27003	13120	96880	699	3
2018	27003	13120	13621	448	3

Image 2: Student Race File - HTML Format

## Report Layout

Element	Description	Format, Type and Length	Campus Database	Campus Interface
<b>School Year</b>	The year in which the school year ends. For example, the 2012-2013 year would report as 2013.	Numeric, 4 digits	Calendar.endYear	System Administration > Calendar > Calendar > Calendar Info > End Date
<b>Serving County District Code</b>	The county-district code for the district providing services to the student. Reports the Service District code from the student's enrollment. Otherwise reports the 2-digit county code and the 3-digit district code. Leading zeros are added if needed.	Numeric, 5 digits	Enrollment.servingDistrict District.number District.county	Student Information > General > Enrollments > State Reporting Fields > Serving District; System Administration > Resources > District Information
<b>District Student ID</b>	Identifies the locally-assigned student identification number.	Numeric, 12 digits	Person.number	Census > People > Demographics > Person Identifiers > Student Number

Element	Description	Format, Type and Length	Campus Database	Campus Interface
<b>SSID</b>	Identifies the state-assigned student identification number.	Numeric, 10 digits	Person.stateID	Census > People > Demographics > Person Identifier > State ID
<b>Race Code</b>	Code distinguishing whether the student is Hispanic or Non-Hispanic and if Hispanic, which Hispanic subgroups. Logic reports the code selected in the State Hispanic Ethnicity dropdown list plus adds values from the State Race Ethnicity subgroups list.	Alphanumeric, 3 digits	Identity.stateHispanicEthnicity	Census > People > Identities > Identities Editor > Identities Information > Race/Ethnicity > Is the Individual Hispanic/Latino?, State Hispanic Ethnicity
<b>Race Collection Method</b>	Indicates how the student's ethnicity was reported/collected by the school. <ul style="list-style-type: none"> <li>1 – Ethnicity reported by parent, guardian, or student</li> <li>2 – Observed, Ethnicity not reported by parent/guardian/student</li> <li>3 – Student has not yet been resurveyed</li> </ul> If Race/Ethnicity Determination - 01, 02, 03, or 04, a value of 3 is reported.	Numeric, 1 character	Identity.raceEthnicity Determination	Census > People > Identities > Identities Editor > Identities Information > Race/Ethnicity > Race/Ethnicity Determination