## DF21 Transiency Report (Nevada)

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The DF21 Transiency Report captures students actively enrolled, re-enrolled, or withdrawn in the current school year. The report calculates an aggregate of students by school and displays the total in the report.


DF21 Transiency Report Editor

## Report Logic

To report, the following Standard Code must be entered on the student's Start Status or End Status:

| Standard Code | Description | Status |
| :---: | :--- | :--- |
| $\mathbf{0 1}$ | New Enrollment | Start Status |
| $\mathbf{0 2}$ | Re-Enrollment | Start Status |
| $\mathbf{0 3}$ | Withdrawn | End Status |

Students are NOT included if:

- their enrollment record is marked as No Show;
- their Grade Level of enrollment is marked as State Exclude; or
- their Calendar of enrollment is marked as State Exclude.

Calendars marked as State Exclude are not included.

## Report Editor

| Option | Description |
| :---: | :---: |
| Snapshot <br> Date <br>  <br> End Date | These dates are used to report students, in the selected school year, according to the following logic: <br> - Students actively enrolled on the Snapshot Date and on or before the End Date. <br> - New enrollments occurring after the Snapshot Date and on or before the End Date. <br> - Students re-enrolled after the Snapshot Date and on or before the End Date. <br> - Students withdrawn after the Snapshot Date and on or before the End Date. <br> Enter a date by typing in mmddyy format or by using the calendar icon to choose a date. |
| Report Type | The following options are available: <br> - School Summary <br> Provides totals by school. <br> - Count Day Enrollment Detail <br> Students actively enrolled on the Snapshot Date and on or before the End Date. <br> - New Enrollment Detail New enrollments occurring after the Snapshot Date and on or before the End Date. <br> - Re-Enrollment Detail Students re-enrolled after the Snapshot Date and on or before the End Date. <br> - Withdrawal Detail Students withdrawn after the Snapshot Date and on or before the End Date. |
| Format | Determines the format for the report. Use the State Format (CSV) when submitting the final data. Use HTML for data review and testing. |
| DistrictWide | Marking this checkbox automatically selects all schools in the active school year. |
| Ad Hoc Filter | Selection includes only those students included in the filter. |


| Option | Description |
| :--- | :--- |
| Calendar | Selected calendar indicates which students will be included in the report. <br> Multiple calendars can be selected at one time; it is recommended that all <br> calendars in a district not be selected as this will increase the amount of time it <br> takes to generate the extract. The calendar chosen in the Campus toolbar is <br> already selected. |
| Generate <br> Report | Displays the selected calendar information and extract immediately for review <br> and printing in the selected format. |
| Submit to <br> Batch | Delays the extract generation to a designated time. See the Batch Queue <br> article for more information. |

## School Summary Extract Layout

| Column | Description | Campus Location |
| :--- | :--- | :--- |
| District <br> Number | The state-assigned code that <br> identifies the district and its <br> schools. | School \& District Settings > District > <br> District Information > State District <br> Number |
| District Name | The name of the school district. | School \& District Settings > District > <br> District Information > Name |
| School Number | The state school number. | Sistrict.name |
| School \& District Settings > Schools > Information > State School |  |  |$|$| Sumber |
| :--- |
| School Name |
| The school's name. | | School.number |
| :--- |


| Column | Description | Campus Location |
| :--- | :--- | :--- |
| New <br> Enrollments | The number of new enrollments <br> occurring after the Snapshot Date <br> and on or before the End Date. To <br> be included, the start status <br> Standard Code must be 01. | Student Information > General > <br> Enrollments > Start Status; Start <br> Date; End Date |
| ReEnrollments | Numeric <br> The number of students re- <br> enrolled after the Snapshot Date <br> and on or before the End Date. To <br> be included, the start status <br> Standard Code must be 02. | Student Information > General > <br> Enrollments > Start Status; Start <br> Date; End Date |
|  | Numeric | Not dynamically stored |
| Withdrawals | The number of students withdrawn <br> after the Snapshot Date and on or <br> before the End Date. To be <br> included, the end status Standard <br> Code must be 03. | Student Information > General > |
| Enrollments > Start Status; Start |  |  |
| Date; End Date |  |  |

## Detail Extract Example and Layout

The following report types generate the same layout:

- Count Day Enrollment Detail. Students actively enrolled on the Snapshot Date and on or before the End Date.
- New Enrollment Detail. New enrollments occurring after the Snapshot Date on or before the End Date.
- Re-Enrollment Detail. Students re-enrolled after the Snapshot Date on or before the End Date.
- Withdrawal Detail. Students withdrawn after the Snapshot Date on or before the End Date.

| Column | Description | Location |
| :--- | :--- | :--- |
| School <br> Number | The state school number. | School \& District Settings > <br> Schools $>$ School Information > <br> State School Number |
|  | Alphanumeric, 7 characters | School.number |


| Column | Description |  | Location |
| :---: | :---: | :---: | :---: |
| Last Name | The student's last name. <br> Alphanumeric, 40 characters |  | ```Census > People > Demographics > Last Name Identity.lastName``` |
| First Name | The student's first name. <br> Alphanumeric, 35 characters |  | Census $>$ People $>$ Demographics > First Name <br> Identity.firstName |
| Student <br> Number | The unique ID assigned to the student. |  | ```Census > People > Demographics > Local Student Number Person.studentNumber``` |
| Grade | The stu Alphanu | ent's grade level. <br> meric, 4 characters | Student Information > General > Enrollments $>$ Grade <br> Enrollment.grade |
| Gender | The stu or $\mathbf{F}$. <br> Alphanu | ent's gender. This field reports M <br> neric, 1 character | ```Census > People > Demographics > Gender Identity.gender``` |
| Ethnicity | The student's ethnicity. The following codes report: |  | $\text { Census }>\text { People }>\text { Race/Ethnicity }$ <br> Identity.raceEthnicity |
|  | Code | Description |  |
|  | 1 | Native American Alaskan Native |  |
|  | A | Asian |  |
|  | H | Hispanic |  |
|  | B | Black or African American |  |
|  | C | White |  |
|  | P | Native Hawaiian or Other Pacific Islander |  |
|  | M | Two or More Races |  |
|  | Alphanumeric, 1 character |  |  |
| Start Date | The student's enrollment start date. |  | Student Information > General > Enrollments > Start Date <br> Enrollment.startDate |


| Column | Description | Location |
| :--- | :--- | :--- |
| Start <br> Status | The student's enrollment start status. The <br> following Standard Codes report: <br> $\mathbf{0 1}-$ New Enrollment <br> $\mathbf{0 2}-$ Re-Enrollment | Student Information > General > <br> Enrollments > Start Status |
| End Date | The student's enrollment end date. | Enrollment.startStatus |
| End Status | The student's enrollment end status. The <br> following Standard Code reports: $\mathbf{0 3}$ - <br> Withdrawn. | Student Information > General > <br> Enrollments > End Date |
| Enrollments > End Status |  |  |
|  | Numeric, 2 digits | Enrollment.endDate |

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