EV (EVAL Report) (Indiana)

Last Modified on 10/21/2024 8:21 am CDT

This report is no longer supported or updated by Infinite Campus. The Indiana flat file reports will remain available in the Infinite Campus system so schools can continue to use them as needed.

Data Exchange was designated as the sole source of truth for all data for the purposes of required reports beginning with the 2021-2022 school year. Please refer to the Indiana Ed-Fi documentation for additional information about current state reporting practices/procedures using the Data Exchange Ed-Fi System.

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Tool Search: EVSL Report

This report is used to gather information related to student Special Education Evaluations.

EVAL Report Editor

Data Submission

The first required collection period runs from early to late May, with the second running from early to late July. If any errors or inaccuracies are found, the data may be corrected and resubmitted by the end of the collection period.

Report Logic

To report in this data collection, the following information must be true about a student evaluation:

- It must be marked "Initial" on the evaluation editor.

- It must bee active between the start and end dates indicated in the extract editor.
- It must have an IN Evaluation print type, as indicated under System Administration > Special Ed > Eval Types > Print Format.
- The School Name in the evaluation must match a Calendar selected in the extract editor.
- Only one record is pulled for each student with an evaluation regardless of if the student has changed schools, based on the enrollment with which the conference date is associated.
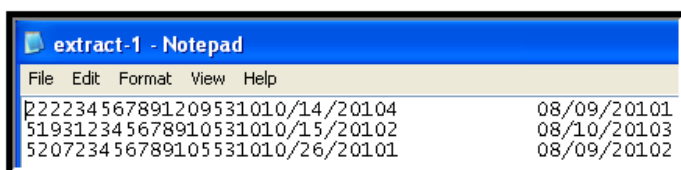
Report Editor Details

The following table defines the available options on the EVAL Report editor.

Editor Fields	Description
Start Date	The earliest date from which data will be pulled for the report.
End Date	The latest date from which data will be pulled for the report.
Ad Hoc Filter	Users can select an Ad Hoc Filter to further narrow report results.
Format	The format in which the report will generate. Options include Fixed Width, HTML, Comma Separated and XML. CSV should be used when submitting reports to the state.
Generate Extract / Submit to Batch	Users have the option of submitting the report request to the batch queue by clicking Submit to Batch instead of Generate Extract. This process allows larger reports to generate in the background without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.
Calendars	The calendar(s) from which data is pulled for the report. Can be set to display only the active year's calendars, or be sorted by school or by year.

Generating the Report

1. Enter a **Start Date** in *mmddyyyy* format or by clicking the calendar icon.
2. Enter an **End Date** in *mmddyyyy* format or by clicking the calendar icon.
3. Indicate the **Format** in which the report should be generated.
4. Select the **Calendar(s)** to be included in the report. Calendars can be sorted by active year, by school or by year.
5. Click **Generate Extract** to generate the report in the indicated format.

EVAL Report - Fixed Width

EVAL Report Records:1											
School Number	Student Test Number (STN)	First Name	Last Name	Grade Level	Corporation Number of Legal Settlement	Initiation Date / Referral Timeline	Circumstances Relevant to Timeline	Case Conference	Student Eligibility	Services Beginning for First Steps transition students	Timeline Compliance
1234	123456789	Emily-Jane	Smith	05	1234	09/01/2014	4		3		8

EVAL Report - HTML

	A	B	C	D	E	F	G	H	I	J	K
1	School Nu	Student Te	Grade Lev	Corporatio	Initiation	Circumsta	Case Conf	Student El	Services B	Timeline	Compliance
2	1234	123456789	5	1234	9/1/2014	4		3		8	

EVAL Report - CSV, State Format

EVAL Report Layout

Element Name	Description	Type, Format and Length	Campus Database	Campus Application
School Number	State assigned school ID	Numeric, 4 digits	School.number	System Administration > Resources > School > State School Number
Student Test Number	Official student test number (State ID)	Numeric, 9 digits	Person.stateID	Census > People > Demographics > Person Identifiers > State ID
Grade Level	Grade level of student	Numeric, 2 digits	Enrollment.grade	Student Information > General > Enrollments > Grade

Element Name	Description	Type, Format and Length	Campus Database	Campus Application
Corporation Number of Legal Settlement	State assigned corporation number for corporation of legal settlement. If blank, reports as district number of student enrollment.	Numeric, 4 digits	EnrollmentIN.corporation	Student Information > General > Enrollments > State Reporting Fields > Corporation Number
Initiation Date/ Referral Timeline	The date used to consider the evaluation timeline. Reports the Consent Date. If the Consent Date is blank, the Date of Evaluation reports.	Date field, 10 digits MM/DD/YYYY	Evaluation.consentDate OR SEPlan.evalDate	Student Information > Special Education > Documents > Evaluation > Consent Date OR Student Information > Special Ed > General > Documents > Indiana Evaluation > Evaluation Header > Eval Date
Circumstances Relevant to Timeline	The circumstances relevant to the evaluation timeline. See options in the Circumstances Relevant to Timeline Options table following.	Numeric, 1 digit	Evaluation.circumstances RelevantToTimeline	Student Information > Special Ed > Documents > Evaluation > Circumstances Relevant to Timeline

Element Name	Description	Type, Format and Length	Campus Database	Campus Application
Case Conference	The date the case conference meeting occurred to determine eligibility for this student.	Date field, 10 digits MM/DD/YYYY	Evaluation.caseConference	Student Information > Special Ed > Documents > Evaluation > Eligibility Determination Editor > Case Conference
Student Eligibility	Indicates student eligibility for special education services. Valid options include: 1. Yes 2. No 3. Not Applicable, student did not have a case conf.	Numeric, 1 digit	Evaluation.studentEligibility	Student Information > Special Ed > Documents > Evaluation > Eligibility Determination Editor > Student Eligibility

Element Name	Description	Type, Format and Length	Campus Database	Campus Application
Services Beginning for First Steps transition students	The date on which special education services began for the student transitioning from first steps. If Circumstances Relevant to Timeline is 3 on the most recent locked Evaluation, the report process considers all locked IEPs active within the report date range and reports the Plan Start Date from the earliest locked IEP. Otherwise, this field reports blank.	Date field, 10 digits MM/DD/YYYY	Plan.startDate	Student Information > Special Ed > General > Documents > IN Sped Plan > IN SPED Data Plan Editor > Start Date

Element Name	Description	Type, Format and Length	Campus Database	Campus Application
Timeline Compliance	The reason that the evaluation deadline was missed. See options in the Timeline Compliance Options table. The Timeline Compliance reports from the most recent locked Evaluation captured by the date range from the extract editor criteria.	Numeric, 2 digit	Evaluation.delayReason	Student Information > Special Ed > Documents > Evaluation > Timeline Compliance
First Name	*HTML Only* The student's first name.	Alphanumeric	Identity.firstName	Census > People > Identity > First Name
Last Name	*HTML Only* The student's last name.	Alphanumeric	Identity.lastName	Census > People > Identity > Last Name

Circumstances Relevant to Timeline Options

Code	Description
1	20 inst. days exped. due to Resp. to Intervention
2	20 inst. days exped. due to disciplinary action
3	preparation for timely transfer from First Steps
4	All other, 50 instructional day timeline

Timeline Compliance Options

Code	Description
0	Not applicable, deadline not missed
1	Parents refused consent
2	Parents missed agreed appointments
3	Student trans. to another school district
5	Parent revoked consent for testing
7	Timeline missed, but First Steps transfer with summer birth date did not require extended school year
8	Parent refused to bring student in for evaluation
99	Deadline missed, other reason