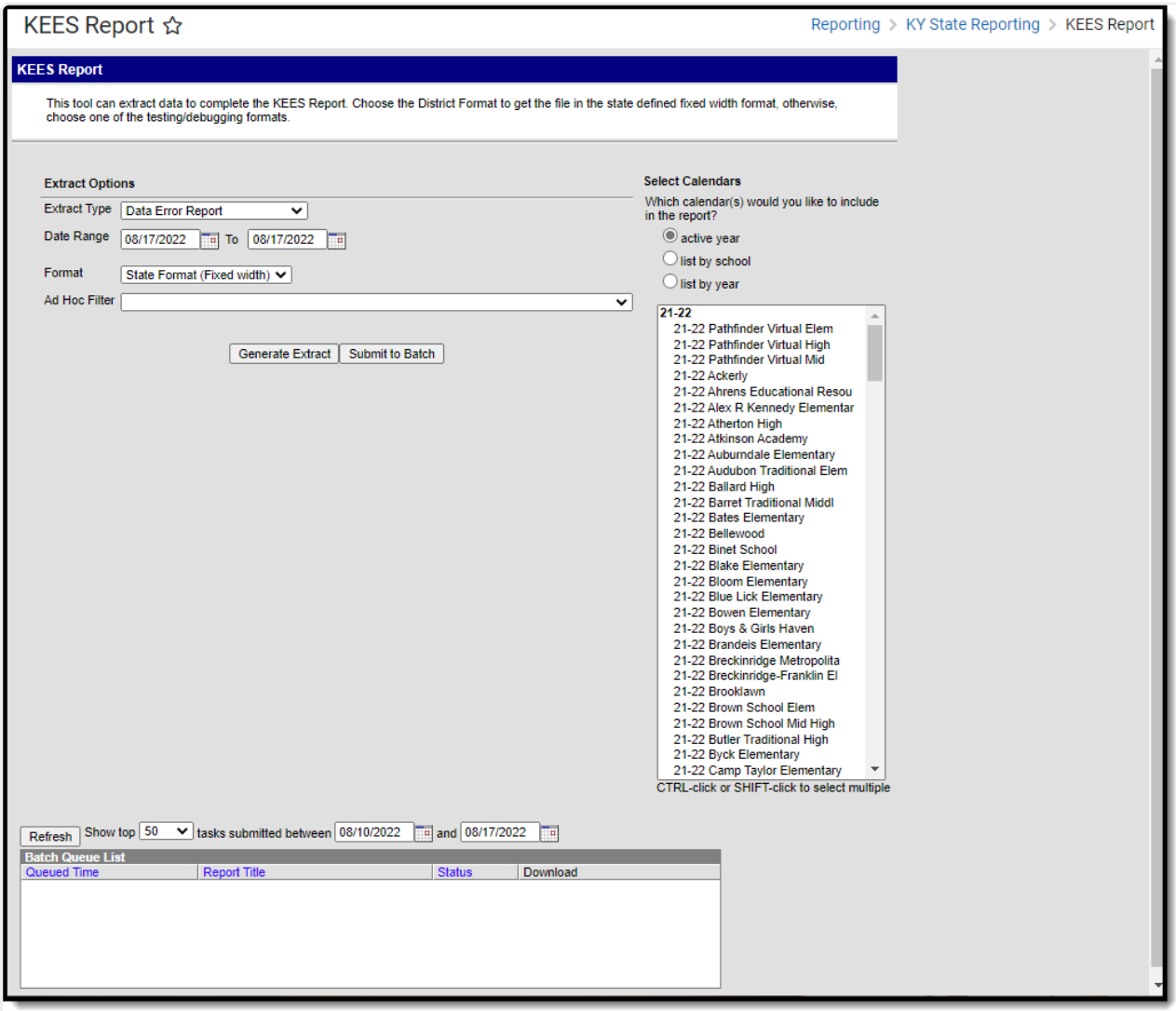
KEES (Kentucky)

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Path: Reporting > KY State Reporting > KEES Report

The Kentucky Educational Excellence Scholarship Report is a merit-based scholarship program that is administered by the Kentucky Higher Education Assistance Authority (KHEAA). Students in grades 9-12 may earn a yearly GPA award if they achieve a grade point average (GPA) of 2.5 or higher in any year of high school while meeting the KEES curriculum requirements. In addition, students may earn a KEES bonus award after they have at least one qualifying GPA award if their highest ACT composite score is 15 or higher or a 710 or better on the SAT (critical reading and math) by the date of high school graduation.



The KEES Report editor.

To be considered eligible for KEES, a student must:

- Be a United States citizen, national, or permanent resident.
- Be a Kentucky resident or maintain legal residence in Kentucky while attending a U.S. Congressional Page school or participating in an approved Foreign Exchange program.

- Be enrolled in a certified Kentucky high school for at least 140 days of the minimum school term.
- Take at least five courses during the academic year unless the student qualifies as a mid-year graduate.
- Not be a convicted felon.
- Students in grade 14 must have a non-zero cumulative GPA on their transcript.
    - Students in Grade 14 with a locked IEP with a Special Ed Status of A: Active OR AR: Active Reserved that overlaps the reporting range will not have a zero cumulative GPA based on logic for the Cumulative Grade Point Avg field on the report.

The KEES Report does not perform validations on the eligibility criteria. However, schools may use the Override options for students who do not meet the criteria, if needed.

KEES GPA

Because the GPA calculation is used in this extract, it is very important to correctly indicate courses as being AP, IB, DC, or CAI where applicable.

The KEES GPA differs from the unweighted Kentucky GPA calculation in the following ways:

- IB (International Baccalaureate) courses receive 1 additional point. A student who achieves an “A” in such a course, for example, will receive 4.0 + 1.0 = 5.0 GPA for this course.
- AP (Advanced Placement) courses receive 1 additional point. The example functions the same as IB.
- DC (Dual Credit) courses receive 1 additional point. The example functions the same as AP and IB.
- CAI (Cambridge Advanced International) courses receive 1 additional point. The example functions the same as IB.

Due Dates

The KEES Report is collected twice a year:

- Students who graduate mid-year are reported by January 15.
- Students who graduate at the end of the school year are reported by June 30.

KEES Eligibility

Students must meet the following criteria in order to considered KEES eligible:

- Students must have an enrollment in a selected calendar to report however the number of days enrolled in a Kentucky School for the calendar year will count days in Enrollment records from all calendars in the district (even if they are not selected).
- Count days where a student was enrolled in a KY school
    - Only count Primary Enrollments

- Count unique days, if overlapping enrollments exist each unique date is only counted once.

Report Selection Criteria

The KEES report only displays students who meet specific criteria within a chosen calendar (or set of calendars).

- Spring Graduate
- Mid-Year Graduates
- Data Error Report
- Insufficient Enrollment Report

Spring Graduate

The KEES Spring Report only displays students who meet the following criteria:

- The student's primary enrollment in the selected calendar must be within the date range specified in the report extract editor OR have one of the following End Status values within the academic year indicated in the Campus toolbar:
  - C01, G01, G02, G03, or G04
- Students must not have the Foreign Exchange checkbox marked on their enrollment.
- Students must not have the Out of State checkbox marked on their enrollment record.
- Students must be assigned state grade levels 8-14 only.
- Students in grade 14 must have a non-zero cumulative GPA on their transcript.

Mid-Year Graduates

The KEES Mid-Year Graduates Report only displays students who meet the following criteria:

- The student's primary enrollment in the selected calendar must be within the date range specified in the report extract editor OR have one of the following End Status values within the academic year indicated in the Campus toolbar:
  - C01, G01, G02, G03, or G04
- If multiple calendars are selected, report from student's most recent enrollment.
- The option 'Mid-Year Graduate' must be selected from the diploma period drop list of the student's Graduation tool.
- Student must be enrolled in state grade levels 08-14 only.
- Students in grade 14 must have a non-zero cumulative GPA on their transcript.
- The student must not have the Foreign Exchange checkbox marked on their enrollment.
- Students must not have the Out of State checkbox marked on their enrollment record.

Data Error Report

Students who meet the reporting criteria for the Mid-Year Graduate or Spring Report but do not have vital demographic information entered within Campus will appear in the Data Error Report. Students who have a KEES Override value of N entered on their enrollment record are also included in the Data Error Report.

Insufficient Enrollment Report

The Insufficient Enrollment Report displays students who qualify for the KEES Spring Report but are not KEES Eligible because they are not enrolled a minimum of 140 days in the district. See the Insufficient Enrollment Report section below.

Generate the KEES Report

1. Select the desired **Extract Type**.
    - **Data Error Report** - Indicates students missing vital demographic information or who have a KEES Override value of N.
    - **Spring Report** - Reports demographic information for students actively enrolled in grades 8-12 as well as their mailing addresses.
    - **Mid-Year Graduate Report** - Reports demographic and mailing address information for students actively enrolled in grades 8-12.
    - **Insufficient Enrollment Report** - Reports students who qualify for KEES Spring Reporting but are not KEES Eligible because they are not enrolled a minimum of 140 days in the district.
2. Enter the desired **Date Range**.
3. Select the appropriate **Format**.
4. Select the **Calendars** to include in the report.
5. Select an **Ad Hoc Filter** (optional).
6. Click the **Generate Report** button to view the report immediately. Select **Submit to Batch** to have the report generate in a batch queue. This is especially useful for preventing system performance issues when generating the report for a large set of data.

Report Layouts

The following provides information on the data elements reported in all of the extract types for KEES.

- Data Error Report
- Spring Graduate
- Mid-Year Graduates
- Insufficient Enrollment Report

Data Error Report Layout

Data Element	Description	Campus Location
District Name	Name of the school district submitting the information. *Alphanumeric, 15 characters*	School & District Settings > District > District Information > District Name District.name

Data Element	Description	Campus Location
School Name	Name of the school building submitting the information. *Alphanumeric, 15 characters*	School & District Settings > Schools > School Information > School Name School.name
Last Name	Last name of the student being reported. *Alphanumeric, 35 characters*	Census > People > Demographics > Person Information > Last Name Identity.lastname
First Name	First name of the student being reported. *Alphanumeric, 12 characters*	Census > People > Demographics > Person Information > First Name Identity.firstname
Gender	Indication of student being either male or female. *Alphanumeric, 1 character*	Census > People > Demographics > Person Information > Gender Identity.gender
Race Code	Indicates student's race based on Federal race designations. *Numeric, 1 digit*	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
State Code	Student's state identification number. *Numeric, 10 digits*	Census > People > Demographics > Person Identifiers > SSID Person.stateID
Foreign Exchange	Indication of student being a foreign exchange student. *Alphanumeric, 1 character* *Y or N* This field is not required for the Data Error Report.	Student Information > General > Enrollments > State Reporting Fields > Foreign Exchange Student Enrollment.foreignExchange

Data Element	Description	Campus Location
KEES Ineligible	Displays students who have a KEES override value chosen on the enrollment tool. *Alphanumeric, 1 character* *Y or N* This field is not required for the Data Error Report. If the KEES Override field is set to N, the student will not be included on the KEES report.	Student Information > General > Enrollments > State Reporting Fields > KEES Override EnrollmentKY.KEESOverride
SSN	Student's Social Security number. *Numeric, 9 digits*	Census > People > Demographics > Person Information > SSN Identity.SSN
Birth Date	Student's date of birth *Date field, 8 characters* *CCYYMMDD*	Census > People > Demographics > Person Information > Birth Date Identity.birthdate
Street	Street from primary address of student's primary household. *Alphanumeric, 15 characters*	Census > Households > Household Addresses > Street Address.street
State	State of residence of student's primary household. *Alphanumeric, 2 characters*	Census > Households > Household Addresses > State Address.state
City	City of residence of student's primary household *Alphanumeric, 15 characters*	Census > Households > Household Addresses > City Address.city
Zip	5-digit zip code from primary address of student's primary household. *Numeric, 5 digits*	Census > Households > Household Addresses > Zip Address.zip
Grade	The student's current grade level. *Alphanumeric, 2 characters*	Student Information > General > Enrollment > Grade Enrollment.grade

Spring Report/Mid-Year Graduate Layout

Data Element	Description	Campus Location
Social Security Number	Student's valid Social Security number *Numeric, 9 digits*	Census > People > Demographics > Person Information > SSN Identity.SSN
Last Name	Student's last name *Alphanumeric, 35 characters*	Census > People > Demographics > Person Information > Last Name Identity.lastname
First Name	Student's first name *Alphanumeric, 12 characters*	Census > People > Demographics > Person Information > First Name Identity.firstname
Middle Name	Student's middle initial *Alphanumeric, 1 character*	Census > People > Demographics > Person Information > Middle Name Identity.middlename
Date of Birth	Student's birth date. *Date field, 8 characters* *CCYYMMDD*	Census > People > Demographics > Person Information > Birth Date Identity.birthDate

Data Element	Description	Campus Location
Mailing Street	Street Address/PO Box/Route of student's primary household *Alphanumeric, 30 characters*	Census > Households > Household Addresses > Street Census > Households > Household Addresses > PO Box Census > Households > Household Addresses > Number Census > Households > Household Addresses > Tag Address.street Address.POBox Address.number Address.tag
City	City of residence of student's primary household *Alphanumeric, 24 characters*	Census > Households > Household Addresses > City Address.city
State	State of residence of student's primary household *Alphanumeric, 2 characters*	Census > Households > Household Addresses > State Address.state
Zip Code	Zip code associated with the mailing address *Numeric, 5 digits*	Census > Households > Household Addresses > Zip Address.zip
Zip plus 4	Additional 4 digits assigned to the zip code *Numeric, 4 digits*	Census > Households > Household Addresses > Zip Address.zip

Data Element	Description	Campus Location
High School Graduation Date	The graduation date will be auto populated if Diploma Date is blank. In this case, the month/day of the graduation date is always 06/30, the year will depend on the enrolled grade. • If the grade is **08**, the graduation date is the calendar end year **+ 4** • Grade **09** = end year **+ 3** • Grade **10** = end year **+ 2** • Grade **11** = end year **+ 1** • Grade **12** = end year **+ 0** • Grade **14** = end year **+ 0** Must be greater than 19980630. No logic is currently implemented to handle dates older than 1998. *Date field, 8 characters* *CCYYMMDD*	Student Information > General > Graduation > Diploma Date Graduation.diplomaDate
Academic Year	School year corresponding to the calendar in which the report was generated. For example, if report is generated for the 2010-11 school year, this field will report as 20102011. *Date field, 8 characters* *CCYYCCYY*	Not dynamically stored
Academic Classification	This is the student's Academic Classification for the Academic Year just completed. Must = '08', '09, '10', '11', '12', or '14' *Numeric, 2 digits*	Student Information > General > Enrollments > Grade Level Enrollment.grade
District Code	Displays the district code as determined by the Kentucky Department of Education. *Numeric, 3 digits*	School & District Settings > District > District Information > Number District.number
School Code	Displays the school code as determined by the Kentucky Department of Education. If multiple calendars are selected in the extract editor, report the school of the student's most recent enrollment. *Numeric, 3 digits*	School & District Settings > Schools > School Information > Number School.number

Data Element	Description	Campus Location
KEES Eligible Student	**Excluded from KEES Eligibility** Report **N**, if the any of the following conditions are true: • KEES Override field on enrollment = No ◦ These students will display on the Data Error Report • The student is enrolled in state grade level 08: Eighth Grade • Foreign Exchange checkbox on enrollment is checked *Alphanumeric, 1 character*	Student Information > Enrollments > General > KEES Override Enrollment.KEESOverride

	Mid-Year Graduates Report
	Report **Y**, if the either of the following conditions are true:
	• KEES Override field on enrollment = Yes
	• The student has a Yearly KEES GPA of 2.5 or above
	AND
	• The student has 3 or more attempted credits for the calendar year being reported.
	  ◦ Attempted credits total has a cap for certain State Course Codes
	  ◦ See KEES Eligible Credit Cap State Codes table.
	  ◦ Include attempted credits that have a NULL State Course code.
	• Else, report **N**	

Data Element	Description	Campus Location

	Spring Graduates Report
	A value of Y is reported if either of the following conditions are true:
	• KEES Override field on enrollment = Yes
	• The student is enrolled 140 days or more within a Kentucky School for the calendar year being reported
	
	AND
	• The student has a Yearly KEES GPA of 2.5 or above
	
	AND
	• The student has 5 or more attempted credits for the calendar year being reported.
	  ◦ Attempted credits total has a cap for certain State Course Codes.
	  ◦ See KEES Eligible Credit Cap State Codes table.
	  ◦ Include attempted credits that have a NULL State Course code.
	• Else, report N	

Data Element	Description	Campus Location
Yearly Grade Point Average	Not required for Academic Classification of 08. Lists the student's GPA for the calendar year in which the report is generated. GPAs are displayed without decimal points. • No logic is implemented to handle GPAs above 5.0. These will report as a normal GPA. • Any credits with 0 GPA weight are ignored. The following modifiers are factored into GPA • Weight • Bonus Points • Courses with a difficulty level of IB, AP, DC, or CAI receive 1.0 Bonus in addition to the GPA that is not weighted. *Numeric, 3 digits* Only posted grades affect this GPA. Not required for Academic Classification of 08.	Student Information > General > Transcripts CreditHistory.credit
ACT Score	Displays the highest ACT score on record for the student that meets the following criteria: • Test Name = 'ACT' anywhere in the name. • Subject = Composite • National Test Code = ACT See the ACT and SAT Score Calculations section for more information. *Alphanumeric, 2 characters*	Student Information > General > Assessment > ACT Test.score

Data Element	Description	Campus Location
SAT Score	Displays the highest SAT score on record for the student. This field is a summation of reading and math SAT scores. See the ACT and SAT Score Calculations section for more information. *Alphanumeric, 4 characters*	Student Information > General > Assessment > SAT Test.score
Cumulative Grade Point Average	Displays Cumulative Grade Point Average without decimals. • Logic for Special Education students: If the student has a locked IEP that overlaps the reporting range WHERE Special Education Status is A: Active OR AR: Active Referred AND the student's GPA=000, display as 001. • Any credits with 0 GPA weight are ignored. The following modifiers are factored into GPA: • Weight • Bonus Points • IB/AP/DC/CAI Courses receive 1.0 Bonus in addition to unweighted GPA Only posted grades affect this GPA. *Alphanumeric, 3 characters* *Format = 999 (e.g. if the GPA is 3.76 then the value of this field would be '376')* *Should be .001 if the student is a special education student and cumulative is zero.* Not required for Academic Classification of 08.	Student Information > General > Transcripts CreditHistory.credit
Gender	Indication of student being either male or female. *Alphabetic, 1 character* *M or F*	Census > People > Demographics > Person Information > Gender Identity.gender

Data Element	Description	Campus Location
Race	Federal indication of student's race/ethnicity. Displays race/ethnicity from Census. • 1 - Hispanic/Latino • 2 - American Indian or Alaska Native • 3 - Asian • 4 - Black or African American • 5 - Native Hawaiian or Other Pacific Islander • 6 - White • 7 - Two or More Races *Numeric, 1 character*	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
SSID	Student's state identification number *Numeric, 10 digits*	Census > People > Demographics > Person Identifiers > SSID Person.stateID
SES	Indication of student receiving free or reduced meals. • A student is considered Y if they have a FRAM Eligibility during the date range entered. This includes "carry over" Eligibility records from the previous school year which has dates which overlap the date range entered. • State codes 4103 and 4104 as shown in the FRAM Eligibility editor are considered Free or Reduced. • If the student does not have an FRAM Eligibility record, they are reported as N. • If the student has a FRAM Eligibility record with a state code = 4198, they are reported as N. • If a FRAM Eligibility status exists with a state code of 4103 or 4101, the Certified Type equals ‘Override’ and no other FRAM Eligibility record exists with any other state code or certified type during the school year, student will report “N”. • All 8th grade students are reported as N. *Alphabetic, 1 character* *Y or N*	FRAM > Application Processing > Eligibility Student Information > General > Enrollments > State Reporting Fields > SES Enrollment.mealstatus

Data Element	Description	Campus Location
High School Graduation Indicator	Indicates whether or not the student has graduated. A value of Y is reported if: • State Grade = 09, 10, 11, 12, or 14. • AND End Status is one of the following: ◦ G01: Graduated in less than four (4) years ◦ G02: Graduated in four (4) years ◦ G03: Graduated in five (5) years ◦ G04: Graduated in six (6) or more years • AND Diploma Date is not null *Alphabetic, 1 character* *Y or N*	Student Information > General > Enrollments Student Information > General > Graduation Enrollment.endStatus Enrollment.grade Graduation.diplomaDate
Filler	N/A	N/A

Insufficient Enrollment Report

The Insufficient Enrollment Report displays students who qualify for the KEES Spring Report but are not KEES Eligible because they are not enrolled a minimum of 140 days in the district. This report helps districts manually check to see if the student was enrolled in Kentucky schools outside of the district for enough days to qualify as KEES Eligible.

Data Element	Description
District Name	Name of the district the student is enrolled in.
School Name	Name of the school the student is enrolled in.
Last Name	The student's last name.
First Name	The student's first name.
State Code	The student's State ID.
Grade	The student's current grade level.
KEES Eligible Student	Always reports a value of 'N'.
Number of Days Enrolled in the District	The number of unique days the student was enrolled in the district. This must be less than 140 days in order for the student to appear in this report.

ACT and SAT Score Calculations

The following table describes the logic used to calculate ACT and SAT scores within the KEES Report:

Test	Logic
ACT	Report the highest composite score that meets the following criteria: • Test Name = 'ACT' anywhere in the name. • Subject = Composite • National Test Code = ACT The Subject attribute is unlocked within Campus and located in *System Settings > Custom Data and Links > Core Attribute/Dictionary > Test > Subject*. The field displayed for tests created and pushed down from KDE are case sensitive but this report is not. If the Subject Code of 'Composite' is anything else (such as all caps like COMPOSITE) you may not be able to see that in published tests which have a subject of 'Composite'. To correct this issue, update the Code of any Composite Subjects to a value of 'Composite' to ensure they display in published KDE tests.

SAT	Report the highest SAT score.
	
	To find the SAT Total Score:
	1. Test Code in:
	  1. 'SAT' (Legacy National SAT results)
	  2. 'SAT-KY' (State Administered SAT results)
	  3. 'SAT-NATL' (Current National SAT results)
	2. Must have scorespublished = 1 which indicates score was published from the State Edition.
	3. The score will be the highest scale score from all SAT exams taken by the student.

Eligible Credit Cap State Codes

Expand below to view State Codes and how many credits they account for in the KEES Eligible Student calculation:

Click here to expand...

State Code	Course	Credit Cap for the KEES Eligible Student Calculation
901005	Experience-Based Work	1
030791	Agricultural Education Internship	1
060108	Business Education Internship	1
080708	Marketing Education Internship	1
110919	Computer Science Internship	1
170550	Internship: Allied Health	1
170552	Internship: Dental Assistant	1

State Code	Course	Credit Cap for the KEES Eligible Student Calculation
170804	Veterinary Assisting Internship	1
170922	Internship: Medical Administrative Assistant	1
200192	Internship: Consumer and Family Management	1
200201	Internship: Early Childhood Education	1
200292	Fundamentals of Teaching Internship	1
200478	Internship: Culinary Arts	1
200492	Internship: Food Science and Dietetics	1
200601	Internship: Hospitality, Travel, Tourism and Recreation	1
200801	Internship: Fashion and Interior Design	1
210331	Engineering Internship	1
460183	Internship (Masonry)	1
460232	Internship (BAM)	1
460245	Internship (Carpentry)	1
460348	Internship (Electrical)	1
460521	Internship (Plumbing)	1
460883	Internship (Air Cond)	1
461068	Internship (Fire Service/EMT)	1
461094	Internship (Public Services/Protective Services)	1
461095	Internship (Pre-Law)	1
470138	Internship (Electronics)	1
470308	Internship (Ind Maint)	1
470445	Diesel/Medium Heavy Truck Internship I	1
470504	Automotive Internship I	1
470604	Collision Repair Internship I	1

State Code	Course	Credit Cap for the KEES Eligible Student Calculation
470932	Internship (Machine Tool)	1
480145	Internship (CAD)	1
480304	Internship (Graphic Tech)	1
480544	Internship (Welding)	1
480744	Internship (Wood)	1
480806	Internship (Metal Fab)	1
480951	Media Arts Internship	1
499915	Industrial Education Internship	1
500317	Dance, Workplace Experience/Internship	1
500530	Theatre- Theatre Workplace Experience/Internship	1
500730	Visual Art - Workplace Experience/Internship	1
500940	Music Workplace Experience/Internship	1