

ISBE Extracts: ISBE Homeless Extract (Illinois)

Last Modified on 10/21/2024 8:21 am CDT

[Report Logic](#) | [Report Editor](#) | [Generate the Report](#) | [ISBE Homeless Extract Layout](#)

Tool Search: ISBE Extracts

The ISBE Homeless Extract reports students who are considered homeless. Students must have an active homeless record within the selected calendar in order to be included in the extract.

ISBE Homeless Extract

Report Logic

A student is included in the report when the student has a Homeless record in the selected calendar AND has an active enrollment on the entered Effective Date on the extract editor.

The student's Homeless Start Date must be before the Effective Date entered on the Extract Editor and must be before the end date of the selected Calendar. The student's Homeless End Date must be on or after the start date of the selected Calendar. If the student has multiple homeless records that meet these requirements, the record with the most recent start date is used, then the record

with the lowest homelessID is used.

A student must have at least one enrollment record in the selected calendar. If the student has multiple enrollments in the same calendar, Primary enrollments report first, then Partial, then Special Ed.

Students are not included when:

- Enrollment record is marked as State Exclude or No Show.
- Grade Level of enrollment is marked as Exclude from State Reporting.
- Calendar of enrollment is marked as State Exclude.

Report Editor

The following fields are available for selection.

Field	Description
Extract Type	Selection determines the extract that is generated. For this instance, select the Homeless option.
Effective Date	Entered date (the current date is auto-populated) determines the students who are actively enrolled and are included in the report based on other reporting logic criteria.
File Identifier	Indicates the number attached to the end of the file name and is used to differentiate the file from other files generated.
Students without State IDs	When marked, the report returns students who do not have state IDs assigned.
Strip Apostrophes	When marked, the following marks are removed from student names and other reported data: <ul style="list-style-type: none"> • Apostrophes ('), Commas (,), Periods (.) • Umlaut (Ö) • Tilde (Ñ) • Grave Accents (Ò), Acute Accents (Ó) • Circumflex (Ô) <p>When not marked, these marks are not removed.</p>
Report Protected Identities	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields.
Format	Determines how the report generates. Use the State Format (Comma Delimited) when submitting the report to the state. Use the HTML or Tab Delimited option when reviewing data prior to state submission.

Field	Description
Ad hoc	Select a saved ad hoc filter to use when generating this report. Only those students included in the filter will be returned on the report if they meet the reporting requirements.
Calendar Selection	At least one calendar needs to be selected for the report to generate. Calendars can be chosen by Active Year , by School or by Year . If a calendar is selected in the Campus toolbar, that calendar is automatically selected.
Report Generation	The report can be generated immediately using the Generate Extract button. When there is a larger amount of data chosen (several calendars, large date range, etc.), use the Submit to Batch button, which allows the user to choose when the report is generated. See the Batch Queue article for more information.

Generate the Report

1. Select Homeless from the **Extract Type** dropdown list.
2. Enter the **Effective Date** of the report.
3. Enter the **File Identifier**. This is the number attached to the end of the file name, used to differentiate the file from other files generated.
4. Check the **Students w/o stateIDs** checkbox, if desired, to include students without assigned state IDs within the report.
5. If desired, mark the **Strip Apostrophes** checkbox.
6. If desired, mark the **Report Protected Identities** checkbox.
7. Select the **Format**. To review data prior to submission, use the HTML format. When submitting data to the state, use the State Format (Comma Delimited).
8. Select which **Calendar(s)** to include within the report.
9. Select the **Generate Extract** button or use the **Submit to Batch** option. The report will appear in a separate window in the designated format.

Header Records:1				
FileType	TotalRecords	FileName	SentDate	RCDTS
Homeless	8	HM_31045300026_01302014_001.txt	01/30/2014	310453000260000

Homeless Records:8											
Student ID	SAP ID	Last Name	First Name	Birth Date	RCDTS Home School	RCDTS Serving School	unaccompaniedYouth	primaryNighttimeResidence	tutoring	expeditedEval	staffDevAwareness
123456789	123456	Smith	Tester	04/21/1995	310453000260002	310453000260002	02	02	02	02	02
123456789	123456	Smith	Tester	03/19/1993	310453000260002	310453000260002	02	99	02	02	02
123456789	123456	Smith	Tester	10/21/2002	310453000262021	310453000262021	02	03	02	02	02
12345678	123456	Smith	Tester	07/23/1996	310453000260002	310453000260002	02	01	02	02	02
12345678	123456	Smith	Tester	10/25/1997	310453000262023	310453000262023	02	03	02	02	02
123456789	123456	Smith	Tester	09/30/2000	310453000262021	310453000262021	02	04	02	02	02
123456789	123456	Smith	Tester	11/13/2002	31045300026201C	31045300026201C	02	02	02	02	02
12345678	123456	Smith	Tester	11/22/2003	310453000262018	310453000262018	02	01	02	02	02

ISBE Homeless Extract - HTML Format

Element	Description	Location
State ID	<p>The student identifier assigned in the ISBE SIS.</p> <p><i>Numeric, 9 digits</i></p>	<p>Census > People > Demographics > Person Identifiers > State ID</p> <p>Person.stateID</p>
Local SAP ID	<p>The Student ID number used by the school to identify the student within their local system.</p> <p><i>Numeric, 50 digits</i></p>	<p>Census > People > Demographics > Person Identifiers > Student Number</p> <p>Person.studentNumber</p>
Last Name	<p>The student's legal last name.</p> <p>When the Report Protected Identities checkbox is marked on the report editor, the student's last name reports from the Legal Last Name field if populated.</p> <p><i>Alphabetical, 30 characters</i></p>	<p>Census > People > Identity Information > Last Name</p> <p>Identity.lastName</p> <hr/> <p>Census > People > Identities > Protected Identity Information > Legal Last Name</p> <p>Identity.legalLastName</p>
First Name	<p>The student's legal first name.</p> <p>When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated.</p> <p><i>Alphabetical, 30 characters</i></p>	<p>Census > People > Identity Information > First Name</p> <p>Identity.firstName</p> <hr/> <p>Census > People > Identities > Protected Identity Information > Legal First Name</p> <p>Identity.LegalfirstName</p>
Birth Date	<p>The student's date of birth.</p> <p><i>Date field, 10 digits (MM/DD/YYYY)</i></p>	<p>Census > People > Demographics > People > Person Information > Birth Date</p> <p>Identity.birthdate</p>

Element	Description	Location
RCDTS Home School	<p>The Region-County-District-Type-School code that uniquely identifies the elementary, middle/junior, or high school the student attends or would attend if not placed/transferred to another school/program to receive needed services.</p> <p><i>Numeric, 15 characters (RRCCDD DDDTTSSSS)</i></p>	<p>School & District Settings > District > District Information > State District Number, Type, Region Number, County</p> <p>System Administration > Resources > School > State School Number</p> <p>Student Information > General > Enrollment > State Reporting Fields > Home School, Home District</p> <p>District.districtID District.county District.region School.number Enrollment.residentSchool Enrollment.residentDistrict</p>
RCDTS Serving School	<p>The Region-County-District-Type-School code that uniquely identifies the school/program where a student is being educated.</p> <p><i>Numeric, 15 characters (RRCCDD DDDTTSSSS)</i></p>	<p>School & District Settings > District > District Information > State District Number, Type, Region Number, County</p> <p>School & District Information > School > School Information > State School Number</p> <p>Student Information > General > Enrollments > State Reporting Fields > Serving School</p> <p>District.districtID District.county District.region School.number Enrollment.residentSchool Enrollment.residentDistrict</p>

Element	Description	Location
Unaccompanied Youth Status	<p>Identifies the student as not being in the physical custody of a parent/guardian and who fits the McKinney-Vento definition of homeless.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > Unaccompanied Youth</p> <p>Homeless.unaccompaniedYouth</p>
Primary Nighttime Residence	<p>Indicates student's primary nighttime residence.</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > Primary Nighttime Residence</p> <p>Homeless.primaryNightTimeResidence</p>
Tutoring and Other Instructional Support	<p>Indicates the student is receiving tutoring, supplemental instruction, and other educational services that help homeless children and youth reach the same challenging State content and State student performance standards to which all children are held. As clearly specified in the ESEA, as reauthorized by the NCLB Act, all academic enrichment programs for disadvantaged students, including programs for homeless students, must be aligned with State standards and curricula.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Tutoring/ Instructional Support</p> <p>Homeless.servicesReceived</p>

Element	Description	Location
<p>Expedited Evaluations</p>	<p>Indicates the eligible student is evaluated to measure their strengths and needs. These evaluations should be done promptly in order to avoid a gap in the provision of necessary services to those children and youth.</p> <p>Evaluations may also determine a homeless child or youth's eligibility for other programs and services, including educational programs for gifted and talented students, special education and related services for children with disabilities, English language acquisition, vocational education, school lunch, before-and-after school programs, and appropriate programs or services under ESEA.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Expedited Evaluations</p> <p>Homeless.servicesReceived</p>
<p>Staff Development Awareness</p>	<p>Indicates staff is participating in programs and other activities designed to raise awareness among educators and pupil services personnel of the rights of homeless children and youth as a result of their homelessness.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Staff Development and Awareness</p> <p>Homeless.servicesReceived</p>
<p>Health Referrals</p>	<p>Indicates the student was found eligible and was given a referral to medical, dental, mental, and/or other health services.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Health Referrals</p> <p>Homeless.servicesReceived</p>

Element	Description	Location
Early Childhood	<p>Indicates the student receives services related to developmentally appropriate early childhood education programs for homeless children of preschool age if such programs are not provided through other Federal, State, or local funds.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Early Childhood Programs</p> <p>Homeless.servicesReceived</p>
Assistance Participation	<p>Indicates the student is being provided services and assistance to attract, engage or retain homeless children and unaccompanied youth in public school programs and services that are available to other students in their district.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Assistance with Program Participation</p> <p>Homeless.servicesReceived</p>
Ancillary Programs	<p>Indicates the student is participating in before-and after-school programs, mentoring, and summer programs for homeless children and youth. Qualified personnel may provide homework assistance, tutoring, and supervision of there educational instruction in carrying out these activities.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Mentoring Programs</p> <p>Homeless.servicesReceived</p>

Element	Description	Location
Obtain Transfer Records	<p>Indicates the school of origin (Home School) is paying student's fees and costs associated with tracking, obtaining, and transferring records necessary for the continued enrollment of a student in school. The records may include birth certificates, guardianship records, immunization records, academic records, and evaluations of students needed to determine eligibility for other programs and services.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Obtain/Transfer Records</p> <p>Homeless.servicesReceived</p>
Parental Education	<p>Indicates the student's Parents or Guardian are being offered or provided education and training programs regarding the rights their children have as homeless individuals and educational and other resources available to their children.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Parent Rights/Resources Education</p> <p>Homeless.servicesReceived</p>
Coordination with Schools and Agencies	<p>Indicates student is participating in programs coordinated with local service agencies and other service providers including programs under the Runaway and Homeless Youth Act.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: School/Agency Coordination</p> <p>Homeless.servicesReceived</p>

Element	Description	Location
Counseling	<p>Indicates the student is participating in pupil services programs providing violence prevention counseling and referrals to such counseling.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Counseling</p> <p>Homeless.servicesReceived</p>
Domestic Violence Program	<p>Indicates the student is participating in programs addressing the particular needs of eligible students that may arise from domestic violence.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Domestic Violence Program</p> <p>Homeless.servicesReceived</p>
Provided Clothing	<p>Indicates the student is being provided basic needs such as school uniforms, school supplies, and health-related needs.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Clothing</p> <p>Homeless.servicesReceived</p>
School Supplies	<p>Indicates the student is being provided school supplies at shelters, temporary housing facilities, and other locations as appropriate.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: School Supplies</p> <p>Homeless.servicesReceived</p>

Element	Description	Location
Referral Other Programs	<p>Indicates the student has been referred to liaisons or other programming outside of school for health, mental health, dental, and other appropriate services in the community. Other "appropriate" services may include housing, shelter, job training, public assistance, food and nutrition, and legal assistance. Student is receiving one or more of these "Other" Programs or services.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Referral to Other Programs/Services</p> <p>Homeless.servicesReceived</p>
Attendance Emergency Assistance	<p>Indicates the student is provided extraordinary or emergency services as necessary to enroll and retain such children and youth in school.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Attendance Emergency Assistance</p> <p>Homeless.servicesReceived</p>
Other Services	<p>Indicates the school is providing subgrant services for the student through programs on school grounds or at other facilities. If services are provided on school grounds, the schools may use McKinney-Vento funds to provide the same services to other children and youth who are determined by the LEA to be at risk of failing in, or dropping out of school.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > McKinney-Vento Services: Other Services/Activities</p> <p>Homeless.servicesReceived</p>

Element	Description	Location
<p>Eligible Homeless Service</p>	<p>Indicates the student is provided with enrichment programs and other supplemental services as school activities. Liaisons are required to ensure that children and youth in homeless situations have a full and fair opportunity to succeed in school. Enrichment programs clearly support that requirement. The extent that individual students experiencing homelessness can benefit from such programs, the student must be provided access to these programs.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > Barriers to Education > Eligible for Homeless Service</p> <p>Homeless.educationalBarriers</p>
<p>School Selection</p>	<p>Indicates the school district shall to the extent feasible, keep a homeless child or youth in the School of Origin, except when doing so is contrary to the wishes of the child's or youth's parent or guardian. School of Origin is defined as the school the student attended when permanently housed or the school in which the student was last enrolled.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > Barriers to Education > School Selection</p> <p>Homeless.educationalBarriers</p>

Element	Description	Location
Transportation	<p>Indicates the student is provided transportation. If the parent or guardian chooses the school of origin and it is in another district, the districts must agree on how to divide responsibility and cost of providing transportation and share equally.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > Barriers to Education > Transportation</p> <p>Homeless.educationalBarriers</p>
School Records	<p>Indicates the school has received the student's previous school information, and if not, has made arrangements to place the student correctly.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > Barriers to Education > School Records</p> <p>Homeless.educationalBarriers</p>
Immuniz or Other Med Records	<p>Indicates the school has been provided immunization records from either the student or from previous schools.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > Barriers to Education > Immunizations/Medical Records</p> <p>Homeless.educationalBarriers</p>

Element	Description	Location
Other Barriers	<p>Indicates that fees associated with extra-curricular activities such as club dues and/or sports uniforms for the student were eliminated. Student discipline and expulsion rules apply to students in homeless situations in the same way they apply to housed students. Schools must be careful not to discipline or penalize students for behavior related to homelessness. Any child identified as homeless by a liaison or shelter director is automatically eligible for free school meals.</p> <p>Reports as 01 (Yes) or 02 (No).</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > Program Participation > Homeless > Barriers to Education > Other Barriers</p> <p>Homeless.educationalBarriers</p>