

Birth to Three Participant Demographic Report (Illinois)

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<u>Report Logic | Report Editor | Generate the Errors and Warnings Report | Generate the B-3</u> <u>Caregiver Report | Report Layout</u>

Tool Search: Birth to 3 Year Participant Demographic Report

The Birth to Three Participant Demographic Report collects information on the caregivers assigned to students who have Birth to 3 Records.

Birth to 3	Participant Demographic Report 🖈	Reporting > IL State Reporting > Birth to 3 Participant Demographic Repo
Birth to 3 Part	icipant Demographic Report	
The IL Birth to selected caler	3 Participant Demographic Report will pull information on caregivers that are tied to all B-3 st dar and start and end dates AND have/had an active B-3 record within the dates on the extra data and start and end dates AND have/had an active B-3 record within the dates on the extra data and start and end dates AND have/had an active B-3 record within the dates on the extra data and start and end dates AND have/had an active B-3 record within the dates on the extra data and start and end dates AND have/had an active B-3 record within the dates on the extra data and start and end dates AND have/had an active B-3 record within the dates on the extra data and start and end dates AND have/had an active B-3 record within the dates on the extra data and start and end dates AND have/had an active B-3 record within the dates on the extra data and start and end dates AND have/had an active B-3 record within the dates on the extra data and start and end dates AND have/had an active B-3 record within the dates on the extra data and start and end dates AND have/had an active B-3 record within the dates on the extra data and be active B-3 record within the dates on the extra data and be active B-3 record within the dates on the extra data and be active B-3 record within the dates on the extra data and be active B-3 record within the dates on the extra data and be active B-3 record within the dates on the extra data and be active B-3 record within the dates on the extra data and data and be active B-3 record within the dates on the extra data and data and	tudents that have/had an active enrollment within the ct editor.
Extract Optio Report Type File identifier Start Date End Date Report Protected identifies Format Ad Hoc Filter Strip Apostrophes	ns B-3 Caregiver Report B-3 Caregiver Report	Select Calendars Which calendar(s) would you like to include in the report? active year isit by school isit by school isit by year 24-25 Adams ALT SRV SCHL 24-25 Carler Fre-K XM 24-25 Carler Fre-K Full Day 24-25 Carler Fre-K Full Day 24-25 Carler Fre-K FM 24-25 Davis ALT SRV SCHL 24-25 Davis
	Birth to 3 Participant D	24-25 Harrison ALT SRV SCHL

Report Logic

Students must have the following in order to be included on the report:

- An active enrollment record (either Primary, Partial, or Special Education) in **State Grade Level 00** during the dates selected in the extract editor within the selected calendar.
- A Birth to 3 record that falls within the start dates entered on the extract editor.
- A Caregiver selected on the Birth to 3 record.

If the student has more than one record that meets the above requirement, the most recent record is based on the start date.

If there are multiple Birth to 3 records but no caregiver is selected, the student does not report.

If there are multiple caregivers for a student, the student reports multiple times on the report, once for each caregiver.

If a caregiver is assigned to multiple students, that caregiver also reports multiple times.

State Excluded students and students considered No Show do not report.



Report Editor

The following fields are available for selection.

Field	Description				
Report Type	Selection indicates what the Demographic Report generates. Select either the B-3 Caregiver Report or the Errors and Warnings Report .				
File Identifier	Indicates the 3-digit number attached to the end of the file name and is used to differentiate the file from the other files generated.				
Start Date	First date that should be included on the report to return caregiver information. This date is auto-populated with the start date of the calendar selected in the Campus toolbar. Dates are entered in <i>mmddyy</i> format or can be selected by using the calendar icon.				
End Date	Last date that should be included on the report to return caregiver information. This date is auto-populated with the end date of the calendar selected in the Campus toolbar. Dates are entered in <i>mmddyy</i> format or can be selected by using the calendar icon.				
Report Protected Identities	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields.				
Format	The report can be generated in HTML, Fixed Width or Comma Delimited (state format).				
Ad hoc Filter	If desired, the student set can be limited to only those students included on an ad hoc filter.				
Strip Apostrophes	 When marked, the following marks are removed from student names and other reported data: Apostrophes ('), Commas (,), Periods (.) Umlaut (Ö) Tilde (Ñ) Grave Accents (Ò), Acute Accents (Ó) Circumflex (Ô) When not marked, these marks are not removed. 				
Calendar	Only one calendar can be selected for this report. The calendar selected in the Campus toolbar is auto-selected. Calendars can be selected by active year, school, or year.				
Report Generation	The report can be marked to generate immediately using the Generate Report button or at a later time using the Submit to Batch button. See the <u>Batch Queue</u> information for additional guidance.				



Generate the Errors and Warnings Report

- 1. Select Errors and Warnings from the Report Type field.
- 2. Enter the File Identifier number.
- 3. Enter the **Start Date** of the report.
- 4. Enter the **End Date** of the report.
- 5. If desired, mark the Report Protected Identities checkbox.
- 6. Select the desired **Format** of the report.
- 7. If desired, select an Ad hoc Filter.
- 8. If desired, mark the Strip Apostrophes checkbox.
- 9. Select a Calendar from which to report the Birth to Three Caregiver information.
- 10. Click the **Generate Extract** button to display the report immediately, or use the Submit to Batch button to choose when the results display.

The Errors and Warnings Report lists the following:

- Caregivers are missing required reporting information.
- Students who have Birth to Three records but are not assigned caregivers.

Correct these issues before submitting the information to the state.

Header Reco	rds:1							
FileTy	pe TotalRecor	ds	FileName	File	Date	I		
Caregiver De	mographic 0	Caregiver_Warning	_31070300026_03302	015_001.html 03/3	0/2015	5		
Warning 01: 1	Varning 01: The following B-3 Caregivers are missing one or more piece(s) of required reporting information.							
Number of R	ecords:5							
StudentNum	ber B3StudentName	CaregiverLastName	CaregiverFirstName	MissingField	s			
123456	Student, Arthur	Parent	Francis	Race Ethnicity		1		
234567	Student, Beth	Parent	George	Race Ethnicity				
345678	Student, Cameron	Parent	Heather	Race Ethnicity, Birt	h Date			
456789	Student, Deena	Parent	Ivan	Race Ethnicity, Birt	h Date			
567890	Student, Elias	Parent	Jemimah	Race Ethnicity, Birt	h Date			
Warning 02: The following B-3 Records have no caregiver assigned to them.								
Number of R	ecords:29							
StudentNum	ber B3StudentNa	ne						
678901	Student, Karl							
789012	Student, Louisa							
890123	Student, Matt							
	Student Nellie							
901234	Student, Iveme							

Birth to 3 Participant Warning Report

Generate the B-3 Caregiver Report

- 1. Select B-3 Caregiver Report Type from the Report Type field.
- 2. Enter the File Identifier number.
- 3. Enter the Start Date of the report.
- 4. Enter the End Date of the report.



- 5. If desired, mark the **Report Protected Identities** checkbox.
- 6. Select the desired Format of the report.
- 7. If desired, select an Ad hoc Filter.
- 8. If desired, mark the **Strip Apostrophes** checkbox.
- 9. Select a **Calendar** from which to report the Birth to Three Caregiver information.
- 10. Click the **Generate Extract** button to display the report immediately, or use the Submit to Batch button to choose when the results display.

Header Records:1 FileName FileDate RCDTS FileType TotalRecords FileName FileDate RCDTS Birth to Three Caregiver 1 [Caregiver_Demographic_31045300026_02142022_001 html]02/14/2022]\$10453000260000 RCDTS								
StudentID SAPID StudentsLas	: Kecords:1 stName StudentsFirstName	StudentsBirthdate	RCDTSforHomeSchool	RCDTSforServingSchool	Caregivers Relationship To Child	CaregiversSISStudentID	CaregiversFirstName	Caregi
123456789 123456 Student	Arlo	04/28/2019	310453000263001	310453000263001	05	en eg. et es	Amber	Staff
								_
Birth to 3 Caregiver's Report - HTML Format								



Birth to 3 Caregiver's Report - State Format (Comma Delimited)



Report Layout

Report Header

Element	Description	Location
File Type	The name of the extract being generated. Always reports a value of <i>Birth to Three</i> <i>Caregiver</i> .	N/A
Total Records	The total number of records included in the report.	N/A
File Name	Caregiver_Demographic_RCDT or District Name_Date (mmddyyy)_File Identifier (i.e., 500821040020000_06222005_001.txt)	N/A
File Date	Date the report was generated.	N/A



Element	Description	Location
RCDTS	The Region-County-District-Type-School code that uniquely identifies the school generating the extract. <i>RRCCCDDDDDTTSSSS, 15 characters</i>	School & District Settings > District Information > State District Number, Type, Region Number, County; School & District Settings > School Information > State School Number
		District.districtID; District.county; District.region; School.number

Report

Data Element	Description	Location			
Student ID	Reports the student's state ID. <i>Numeric, 9 digits</i>	Census > People > Demographics > Person Identifiers > Student State ID Person.stateID			
SAP ID	Reports the student's local student number. <i>Numeric, 9 digits</i>	Census > People > Demographics > Person Identifiers > Student Number Person.studentNumber			
Student's Last Name	Student's legal last name. When the Report Protected Identities checkbox is marked on the report editor, the	Census > People > Identity Information > Last Name Identity.lastName			
	student's last name reports from the Legal Last Name field if populated. <i>Alphanumeric, 30 characters</i>	Census > People > Identities > Protected Identity Information > Legal Last Name Identity.legalLastName			



Data Element	Description	Location
Student's First Name	Student's legal first name. When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated. <i>Alphanumeric, 30 characters</i>	Census > People > Identity Information > First Name Identity.firstName Census > People > Identities > Protected Identity Information > Legal First Name
Student's Birth date	Student's date of birth. Date field, 10 characters (MM/DD/YY)	Census > People > Demographics > Person Information > Birthdate Identity.birthDate
RCDTS for Home School	The Region-County-District- Type-School code that uniquely identifies the school generating the extract. <i>RRCCCDDDDDTTSSSS, 15</i> <i>characters</i>	School & District Settings > District Information > State District Number, Type, Region Number, County; School & District Settings > School Information > State School Number District.districtID District.county District.region School.number
RCDTS for Serving School	The Region-County-District- Type-School code that uniquely identifies the school generating the extract. <i>RRCCCDDDDDTTSSSS, 15</i> <i>characters</i>	Student Information > General > Enrollments > State Reporting Fields > Serving District, Serving School Enrollment.servingSchool School & District Settings > District Information > State District Number, Type, Region Number, County; School & District Settings > School Information > State School Number District.districtID District.county District.region School.number



Data Element	Description	Location
Caregiver's Relationship to Child	Reports the relationship of the caregiver to the student. See the <u>Birth to Three Years</u> article for a list of options. <i>Numeric, 2 characters</i>	Student Information > General > Birth to 3 > Birth to 3 Caregiver > Relationship ILBirthto3Caregiver.relationship
Caregiver's SIS Student ID	Reports the caregiver student ID number assigned in ISBE. <i>Numeric, 9 digits</i>	Census > People > Demographics > Person Identifiers > Student State ID Person.stateID
Caregiver's First Name	Caregiver's legal first name. When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated. <i>Alphanumeric, 30 characters</i>	Census > People > Identity Information > First Name Identity.firstName Census > People > Identities > Protected Identity Information > Legal First Name Identity.LegalfirstName
Caregiver's Last Name	Caregiver's last name. When the Report Protected Identities checkbox is marked on the report editor, the last name reports from the Legal Last Name field if populated. <i>Alphanumeric, 30 characters</i>	Census > People > Identity Information > Last Name Identity.lastName Census > People > Identities > Protected Identity Information > Legal Last Name Identity.legalLastName
Caregiver's Birth Date	Caregiver's date of birth. Date field, 10 characters (MM/DD/YYYY)	Census > People > Demographics > Person Information > Birthdate Identity.birthDate
Caregiver's Race	General racial category of the caregiver. <i>Numeric, 2 characters</i>	Census > People > Demographics > Person Information > Federal Race Identity.raceEthnicity



Data Element	Description	Location
Caregiver's Education Received	Reports the level of education of the caregiver. See the <u>Birth</u> <u>to Three Years</u> article for a list of options. <i>Numeric, 2 characters</i>	Student Information > General > Birth to 3 > Birth to 3 Caregiver > Educational Background ILBirthto3Caregiver.educationalBackground
Caregiver's Employment Status	Reports the current employment status of the caregiver. See the <u>Birth to</u> <u>Three Years</u> article for a list of options. <i>Numeric, 2 characters</i>	Student Information > General > Birth to 3 > Birth to 3 Caregiver > Employment Status ILBirthto3Caregiver.employment Status