

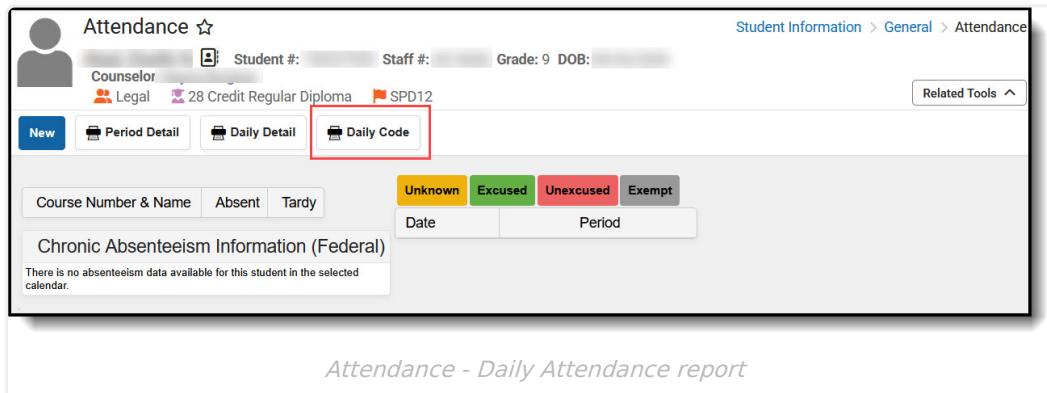
Daily Attendance Report (Tennessee)

Last Modified on 12/14/2025 8:45 pm CST

[Report Logic](#) | [Generating the Report](#)

The Daily Attendance report collects absence data for days prior to the current instructional calendar day in the current calendar.

See the [Core Attendance](#) article for more information.



The screenshot shows the 'Attendance' module in the Infinite Campus system. At the top, there is a student profile with fields for Student #, Staff #, Grade, DOB, and Counselor information. Below the profile, there are four buttons: 'New', 'Period Detail', 'Daily Detail', and 'Daily Code', with 'Daily Code' highlighted by a red box. A navigation bar at the top right shows 'Student Information > General > Attendance'. Below the buttons, there are four colored buttons: 'Unknown' (yellow), 'Excused' (green), 'Unexcused' (red), and 'Exempt' (grey). A table below these buttons has columns for 'Date' and 'Period'. At the bottom of the module, a message states: 'Chronic Absenteeism Information (Federal)' and 'There is no absenteeism data available for this student in the selected calendar.'

Report Logic

A Daily Attendance record is created for each day of absence found for the student in the active school year. Absences only report for the primary enrollment.

Records do not report for the following students:

- Students with multiple active Primary enrollments.
- Students with multiple enrollments in the same school.
- Students with an enrollment marked as N: Special Ed Services
- Enrollments marked as No Show or Exclude or in Calendars or Grade Levels marked as Exclude.
- Students enrolled only in the future.

Records only report for days marked as Instructional. Courses must have a State Code entered to be considered for attendance.

Relation to the EIS 049 Student Attendance Extract

Data for this report is pulled from a different table than the EIS Submission History and EIS Current View tables. Therefore, just because attendance data is included in this report does not mean that that data has been submitted to the state through the 049 extract.

This report generates for students who do not have a Student State IDs, students who would be excluded from the 049 extract.

Generating the Report

Click the **Daily Code** button on the student's [Attendance tab](#) to view the Daily Attendance report in PDF format. The report includes attendance events from the the active calendar that occurred prior to the current instructional day.

An Attendance Legend displays at the top of the report which describes the colors used to indicate the type of absence recorded. Below the legend, attendance events are listed in order by date, beginning with the most recent. Absences are indicated in the appropriate period.

TN Daily Attendance					
Andrew Daniel Johnson					
ID#: 12345678 Grade: 11 DOB: 01/20/1999					
Attendance Legend: Unknown (Yellow) Excused (Green) Unexcused (Red) Exempt (Grey)					
Student Attendance Daily Code: *A: Excused Absence *T: Excused Absence, but Present for Transportation *U: Unexcused Absence *X: Unexcused Absence, but Present for Transportation					
Date	1st Period	2nd Period	3rd Period	4th Period	Daily Code
10/19/2015 Mon B DAY	AE	AU			
10/16/2015 Fri A DAY					ED
10/14/2015 Wed A DAY	HB	HB	HB	HB	
10/01/2015 Thu B DAY		AU	AU		

Daily Attendance Report - Example