

# PI-1563 Pupil Head Count (Wisconsin)

Last Modified on 12/14/2025 8:45 pm CST

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Tool Search: PI-1563 Pupil Count

The Head Count report sends data about the number of students enrolled in a number of categories during the count date.

PI-1563 Pupil Count ☆

Reporting > WI State Reporting > PI-1563 Pupil Count

WI PI-1563 Pupil Count State Report

This tool reports data to complete the WI State-defined Pupil Count (PI-1563). Choose the Summary Formats for aggregate data used in state reporting. Choose the Head Count Detail Format for a breakdown of students who report on Pages 1-4 of the Head Count, as well as the option to list unreported students. Choose the Reconciliation Detail Format for a list of students who report in the four sections of the Reconciliation report. The Reconciliation Detail includes data validations at the end of the report. Note: Extract editor dates auto-fill based on the year selected in the Campus toolbar.

Report Options

Extract Type

Head Count

Effective Date

09/15/2006

Format

Summary Format (PDF)

Generate Report

Submit to Batch

Select Calendars

☒ active year
 ☐ list by school
 ☐ list by year

Calendars marked as exclude are not listed.  
Excluded calendars will not be reported.

23-24

23-24 Bull Early Education Cen  
 23-24 Case High School  
 23-24 Census School  
 23-24 Community Partner 4K (Di  
 23-24 Dr Jones Elementary  
 23-24 Fratt Elementary  
 23-24 Gifford  
 23-24 Gilmore Fine Arts School  
 23-24 Goodland Montessori  
 23-24 Horlick High School  
 23-24 Jefferson Lighthouse Ele  
 23-24 Jerstad-Agerholm School  
 23-24 Julian Thomas Elementary  
 23-24 Knapp Elementary  
 23-24 Mitchell School  
 23-24 Olympia Brown Elementary  
 23-24 Park High School  
 23-24 Racine Alternative Learn  
 23-24 Racine County Detention

CTRL-click or SHIFT-click to select multiple

☒ Grade
 

All Students

08T

E3

E4

K2

K4

KG

PK

01

02

☐ Ad Hoc Filter

PI-1563 Head Count Extract

Different data is reported on each page of the Summary Format, as follows:

- Page 1 - [Head Count as of the Count Date](#)

- Page 2 - [Non-Resident Reductions](#)
- Page 3 - [Resident Reductions](#)
- Page 4 - [Resident Additions](#)
- Page 5 - [Preschool Special Education](#)
- Page 6 and 7 - [4 Year Old General Information](#)
- Page 8a - [Other Adjustments](#)
- Page 8b - [Part Time Attendance of Non-Residents of the District Part-Time Attendance](#)
- Page 9 - [Adjusted Count as of the Count Date](#)

For all pages of the report, the following definitions are used:

- A **Resident** is defined as a student whose Resident District on their enrollment record is the same as the database housing the data.
- A **Non-Resident** is defined as a student whose Resident District is not the same as the database housing the data.

## Report Logic

This information applies to ALL pages of the Head Count Report. Additional reporting logic for individual pages is noted with the details of that page.

For a student to be considered Scheduled on the Count date, the Calendar Day must be marked as Instructional, School, and Attendance, in addition to the Period Schedule into which they are scheduled is tied to the Day of the Count Date.

Students must be actively enrolled on the effective date of the report. If a student is marked as State Exclude (by enrollment record, grade level or calendar) or as a No Show, that student will not be included in the report. In addition, any student who has a [Census Status](#) of **N: Private School** or **H: Home Schooled** are not included.

A student's age is calculated as of September 1, of the school year being reported, unless otherwise stated.

- 4 Year Old Kindergarten category's age requirement is 4 years old.
- 5 Year Old Kindergarten category's age requirement is 5 years old.

## Extract Editor

| Field               | Description  |
|---------------------|--|
| <b>Extract Type</b> | Determines which PI-1563 extract generates. Select Head Count to generate the Head Count Report. |

| Field   | Description  |
|---|--|
| <b>Effective date</b>                           | The date the report uses to pull student data based on active enrollment records and other related information. The date of the Third Friday in September for the school year selected in the Campus toolbar is auto-populated into this field. Dates can be entered in <i>mmddyy</i> format or by using the calendar icon to select a date.   |
| <b>Format</b>                                   | <p>Selection indicates how the report generates. Options are:</p> <ul style="list-style-type: none"> <li>• Summary Format (PDF)</li> <li>• Detail Format Pages 1-4 (PDF)</li> <li>• Detail Format Pages 1-4 (CSV)</li> <li>• Detail Format Pages 5-8 (CSV)</li> <li>• Detail Format Attendance Audit (CSV)</li> </ul> <p>Use the Summary Format (PDF) to submit information to the state, and Detail Format in either PDF or CSV when reviewing data prior to state submission. Use the Attendance Audit Detail Format to review all students who have absent attendance data.</p> <p>Detail formats include the student's name and general demographic information, in addition to the information the specific pages report.</p> |
| <b>Include Students Not Reported on Summary</b> | <p>When marked, students who were not included in the Summary Report will be included in the Detail Report.</p> <p>This option displays when the following formats are selected:</p> <ul style="list-style-type: none"> <li>• Detail Format Page 1-4 (PDF)</li> <li>• Detail Format Pages 1-4 (CSV)</li> <li>• Detail Format Pages 5-8 (CSV)</li> <li>• Detail Format Attendance Audit (CSV)</li> </ul>  |
| <b>Choice Identifier Report</b>                 | <p>When marked, the Choice Program Participant Indicator column is added to the Detail Format Attendance Audit to indicate if the student is a choice student.</p> <div style="background-color: #e1f5fe; padding: 10px; margin-top: 10px;"> <p>This option only displays when the Detail Format Attendance Audit (CSV) is selected as the format.</p> </div>  |
| <b>Calendar Selection</b>                       | At least one calendar needs to be selected in order to generate. Calendars can be selected by Active Year, by School Name or by Year.  |
| <b>Student Selection</b>                        | <p>Select students to include on the report by choosing either a <b>Grade</b> level of enrollment for the students or an <b>Ad hoc Filter</b>.</p> <ul style="list-style-type: none"> <li>• To include students in all grade levels, choose <b>All Students</b> in the Grade Level options.</li> <li>• Selecting an existing ad hoc filter reports only those students or courses included in those filters, if they meet the reporting requirements of the report.</li> </ul>   |



The Detail Summary Report in PDF lists the students in each reported grade level on a separate page, or if the total number of students reported in a grade level is more than one page, a page break separates that grade level from the next grade level.

| <b>PI-1563 Head Count - Detail - 3rd Friday in Sep</b><br>Effective Date: 09/21/2012<br>Report Generated on: 07/24/2013 10:24:05 AM |           |       |            |                   |                |             |         |     |        |
|---|-----------|-------|------------|-------------------|----------------|-------------|---------|-----|--------|
| District: ISD 123<br>School: High School<br>Calendar: 12-13 High School   |           |       |            |                   |                |             |         |     |        |
| <b>Head Count Detail</b>  |           |       |            |                   |                |             |         |     |        |
| <b>12-13 High School</b><br><b>Head Count (Summary Page 1, Top Section)</b><br><b>Grade: 09</b>                                     |           |       |            |                   |                |             |         |     |        |
| Name  | Student # | Grade | DOB        | Age on Count Date | Age on Sept. 1 | Category    | Program | FTE | Absent |
| Student, Andy   | 12345     | 09    | 01/01/1998 | 15                | 14             | Grades 1-12 |         | 1.0 | X      |
| Student, Shannon  | 23456     | 09    | 03/31/1997 | 15                | 15             | Grades 1-12 |         | 1.0 | X      |
| Student, Chris  | 34567     | 09    | 02/02/1998 | 14                | 13             | Grades 1-12 |         | 1.0 | X      |
| Student, Eric   | 45678     | 09    | 03/03/1998 | 14                | 13             | Grades 1-12 |         | 1.0 | X      |
| Student, Ginger   | 56789     | 09    | 04/04/1998 | 14                | 13             | Grades 1-12 |         | 1.0 | X      |
| Student, Kari   | 67890     | 09    | 06/06/1998 | 14                | 13             | Grades 1-12 |         | 1.0 | X      |
| Student, Almanzo  | 78901     | 09    | 07/07/1998 | 14                | 13             | Grades 1-12 |         | 1.0 | X      |
| Student, Olivia   | 89012     | 09    | 08/08/1998 | 14                | 13             | Grades 1-12 |         | 1.0 | X      |
| Student, Harry  | 98765     | 09    | 01/21/1998 | 15                | 14             | Grades 1-12 |         | 1.0 | X      |
| Student, Anne   | 87654     | 09    | 09/09/1998 | 15                | 14             | Grades 1-12 |         | 1.0 | X      |
| Student, Steve  | 76543     | 09    | 04/01/1999 | 13                | 12             | Grades 1-12 |         | 1.0 | X      |
| <b>No. of Students</b>  |           |       |            | <b>Total FTE</b>  |                |             |         |     |        |
| 11  |           |       |            | 11.0              |                |             |         |     |        |

Detail Format Page 1-4 (PDF) Example

|   | A           | B             | C                 | D         | E          | F         | G     | H         | I               | J   |
|---|-------------|---------------|-------------------|-----------|------------|-----------|-------|-----------|-----------------|-----|
| 1 | School Name | School Number | Calendar Name     | Last Name | First Name | Student#  | Grade | DOB       | Enrollment Type | Age |
| 2 | High School | 987           | 17-18 High School | Student   | Andrew     | 123456789 | 9     | 8/24/2002 | P               |     |
| 3 | High School | 987           | 17-18 High School | Student   | Belinda    | 234567890 | 9     | 1/5/2002  | P               |     |
| 4 | High School | 987           | 17-18 High School | Student   | Charles    | 345678901 | 12    | 1/1/2001  | P               |     |
| 5 | High School | 987           | 17-18 High School | Student   | Deena      | 456789012 | 12    | 1/1/2000  | P               |     |
| 6 | High School | 987           | 17-18 High School | Student   | Everett    | 567890123 | 12    | 1/1/1998  | P               |     |
| 7 | High School | 987           | 17-18 High School | Student   | Francie    | 678901234 | 9     | 1/1/2002  | P               |     |
| 8 | High School | 987           | 17-18 High School | Student   | George     | 98019129  | 12    | 1/1/1997  | P               |     |
| 9 |             |               |                   |           |            |           |       |           |                 |     |

Detail Format Page 1-4 (CSV) Example

|    | A                                 | B              | C                        | D                         | E                  | F                        |
|----|-----------------------------------|----------------|--------------------------|---------------------------|--------------------|--------------------------|
| 1  | Report Title                      | Effective Date | Report Generation Date   | District                  | School Name        | Calendar Name            |
| 2  | PI-1563 Attendance Auditor Report | 1/13/2015      | 1/19/2015                | Independent School Distri | Dupont High School | 14-15 Dupont High School |
| 3  | School Name                       | School Number  | Calendar Name            | Last Name                 | First Name         | Student#                 |
| 4  | Dupont High School                | 600            | 14-15 Dupont High School | Student                   | Alison             | 12345678                 |
| 5  | Dupont High School                | 600            | 14-15 Dupont High School | Ahrens                    | Bennet             | 23456789                 |
| 6  | Dupont High School                | 600            | 14-15 Dupont High School | Student                   | Candace            | 34567890                 |
| 7  | Dupont High School                | 600            | 14-15 Dupont High School | Student                   | Dylan              | 45678901                 |
| 8  | Dupont High School                | 600            | 14-15 Dupont High School | Student                   | Erika              | 56789012                 |
| 9  | Dupont High School                | 600            | 14-15 Dupont High School | Student                   | Frank              | 67890123                 |
| 10 | Dupont High School                | 600            | 14-15 Dupont High School | Student                   | Gigi               | 78901234                 |
| 11 | Dupont High School                | 600            | 14-15 Dupont High School | Student                   | Henry              | 89012345                 |
| 12 | Dupont High School                | 600            | 14-15 Dupont High School | Student                   | Isabella           | 90123456                 |

Detail Format Attendance Audit (CSV)

# Report Layouts

[Report Logic](#) | [Extract Editor](#) | [Generate the Extract](#) | [Report Layouts](#)

# Head Count as of the Count Date (Page 1)

The Head Count as of the Count Date page provides a summary of student attendance information.

**PI-1563 Head Count - Summary - 3rd Friday in Sep**  
**Effective Date: 09/20/2013**  
**Report Generated on: 12/11/2014 11:38:23 AM**

**District: ISD 123**  
**School: 5 Schools Reported**  
**Calendar: 5 Calendars Reported**

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## HEAD COUNT AS OF THE COUNT DATE

|   | Present on<br>Count Date | + | Absent on<br>Count Date | = | Total |
|---|--------------------------|---|-------------------------|---|-------|
| Preschool-Special Education               | 0                        |   | 0                       |   | 0     |
| 4YK - 437 hours                           | 0                        |   | 1                       |   | 1     |
| 4YK - 524.5 hours                         | 0                        |   | 1                       |   | 1     |
| 5YK - Half Day                            | 0                        |   | 0                       |   | 0     |
| 5YK - 3 Full Days                         | 0                        |   | 0                       |   | 0     |
| 5YK - 4 Full Days                         | 0                        |   | 0                       |   | 0     |
| 5YK - 5 Full Days                         | 0                        |   | 1                       |   | 1     |
| 5YK - Blended                             | 0                        |   | 0                       |   | 0     |
| Grades 1 - 12                             | 0                        |   | 989                     |   | 989   |
| <b>Sub-Total</b>                          | 0                        |   | 992                     |   | 992   |
| <b>Other:</b>                             |                          |   |                         |   |       |
| Special Education for Birth Through Age 2 | 0                        |   | 0                       |   | 0     |
| 3 Year Old Kindergarten (Milwaukee Only)  | 0                        |   | 1                       |   | 1     |
| Title One Funded Preschool                | 0                        |   | 0                       |   | 0     |
| School-Operated Head Start                | 0                        |   | 0                       |   | 0     |
| <b>Sub-Total</b>                          | 0                        |   | 1                       |   | 1     |
| <b>GRAND TOTAL</b>                        |                          |   | 993                     |   | 993   |

*Head Count - Summary Format, Page 1*

## Summary Format Column Descriptions

Counts are based on attendance entries on the student's [Attendance](#) tab.

| Field | Description |
|-------|-------------|
|-------|-------------|

| Field                        | Description   |
|------------------------------|---|
| <b>Present on Count date</b> | <p>A student is counted as present if all of the following are true:</p> <ul style="list-style-type: none"> <li>• The student is scheduled for at least one instructional period on the effective date; and</li> <li>• The student is present in at least one period on the effective date. <ul style="list-style-type: none"> <li>◦ Absences with a Status of "Early Release" or "Tardy" or "Present" are ignored by the logic (not considered absences).</li> <li>◦ Absences with a Status of "A" on the effective date to count that have Present Minutes &gt; 0 are not considered absences.</li> <li>◦ Absences must have a Status of "A" on the effective date to count in this calculation with no Present Minutes entered</li> <li>◦ Absences with an Excuse of "Exempt" are ignored by the logic (not considered absences). All other Excuses are accepted.</li> </ul> </li> </ul> |
| <b>Absent on Count Date</b>  | If student does not meet all criteria for Present Count on Date, then the student is counted as Absent.   |
| <b>Total</b>                 | Sum of the Total Days Present and the Total Days Absent.  |

## Grade Level Descriptions

| Grade                                | Logic  |
|--------------------------------------|--|
| <b>Preschool - Special Education</b> | <ul style="list-style-type: none"> <li>• The student must be three years old on or before the Effective Date.</li> <li>• The student must have an active, locked IEP on the Effective Date with a Primary Disability that is not blank or N: Not Disabled.</li> <li>• The grade level can be: <ul style="list-style-type: none"> <li>◦ E3: Special Ed for age 3</li> <li>◦ E4: Special Ed for age 4</li> <li>◦ E5: Special Ed for age 5</li> </ul> </li> </ul> |
| <b>4YK - 437 Hours</b>               | <p>Reports students who are enrolled in grade levels with one of the following Kindergarten Codes:</p> <ul style="list-style-type: none"> <li>• 50K4:437 hours 4-yr Kindergarten, With Outreach</li> <li>• 50K4N:437 hours 4-yr Kindergarten, No Outreach</li> <li>• K4a:4-year-old Kindergarten, 437 hours</li> </ul>   |
| <b>4YK - 524.5 Hours</b>             | <p>Reports students who are enrolled in grade levels with one of the following Kindergarten Codes:</p> <ul style="list-style-type: none"> <li>• 60K4:524.5 Hours 4-yr Kindergarten, With Outreach</li> <li>• K4b:4-year-old Kindergarten, 524.5 hours</li> </ul>   |

| Grade  | Logic   |
|--|---|
| <b>5YK - Half Day</b>                            | Reports students who are enrolled in grade levels with one of the following Kindergarten Codes: <ul style="list-style-type: none"> <li>• 50KG: Half-day KG</li> <li>• KGd:Half Day</li> </ul>                     |
| <b>5YK - 3 Full Days</b>                         | Reports students who are enrolled in grade levels with one of the following Kindergarten Codes: <ul style="list-style-type: none"> <li>• 60KG:3-Day Per Week KG</li> <li>• KGc:Full Day 3 Days a Week</li> </ul>  |
| <b>5YK - 4 Full Days</b>                         | Reports students who are enrolled in grade levels with one of the following Kindergarten Codes: <ul style="list-style-type: none"> <li>• 80KG:4-Day Per Week KG</li> <li>• KGb:Full Day 4 Days a Week</li> </ul>  |
| <b>5YK - 5 Full Days</b>                         | Reports students who are enrolled in grade levels with one of the following Kindergarten Codes: <ul style="list-style-type: none"> <li>• 100KG:5-Day Per Week KG</li> <li>• KGa:Full Day 5 Days a Week</li> </ul> |
| <b>5YK - Blended</b>                             | Reports students who are enrolled in grade levels with one of the following Kindergarten Codes: <ul style="list-style-type: none"> <li>• VARKG:Blended KG Program</li> </ul>                                      |
| <b>Grades 1-12</b>                               | <ul style="list-style-type: none"> <li>• Students must be enrolled in grade levels 1-12</li> <li>• Grade level must not have a Kindergarten Code required by any other row</li> </ul>                             |
| <b>Special Education for Birth through Age 2</b> | B2: Special Ed for birth through age 2  |
| <b>3 Year Old Kindergarten</b>                   | K3: 3-year-old Kindergarten   |
| <b>Title One Funded Preschool</b>                | C1: Title 1 Preschool   |
| <b>School-Operated Head Start</b>                | HD: Head Start  |
| <b>Subtotal Rows</b>                             | Sum of the value in each of the previous rows.  |
| <b>Grand Total</b>                               | Sum of all rows.  |

## Detail Format Descriptions



| Field                     | Description   | Campus Database                         | Campus Interface  |
|---------------------------|---|---|---|
| <b>Name</b>               | Reports the student's name  | Identity.firstName<br>Identity.lastName | Demographics<br>> Last Name,<br>First Name                              |
| <b>Student Number</b>     | Reports the student's state ID.   | Person.stateID                          | Demographics<br>> Student<br>State ID                                   |
| <b>Grade Level</b>        | Reports the grade level of enrollment.  | Enrollment.grade                        | Enrollments ><br>Grade  |
| <b>Date of Birth</b>      | Reports the student's birth date.   | Identity.birthDate                      | Demographics<br>> Birth Date  |
| <b>Enrollment Type</b>    | Reports the student's Enrollment Service Type (P: Primary, S: Partial or N: Special Education).<br><br>This displays on the CSV format. | Enrollment.type                         | Enrollments ><br>Service Type   |
| <b>Age on September 1</b> | Reports the student's age as of September 1.  | Calculated, data not stored             | Calculated,<br>data not stored  |
| <b>Age on Count Date</b>  | Reports the student's age as of the Count Date.   | Calculated, data not stored             | Calculated,<br>data not stored  |
| <b>Category</b>           | Reports the Kindergarten Code, if applicable. Otherwise, reports a value of 1-12 for students in those grade levels.                    | School.kindergartenCode                 | School<br>Information ><br>Kindergarten<br>Code                         |
| <b>Resident District</b>  | Displays the student's resident district, if the field is populated.<br><br>This displays on the CSV format.                            | Enrollment.resident<br>District         | Enrollments ><br>State<br>Reporting<br>Fields ><br>Resident<br>District |

| Field                       | Description   | Campus Database              | Campus Interface   |
|-----------------------------|---|------------------------------|--|
| <b>Is Resident?</b>         | <p>If the student goes to the same district in which he resides, this field reports Yes. This field also reports Yes if the Resident District field is not populated. If the student does not attend the district in which he resides, this field reports No.</p> <p>This displays on the CSV format.</p>   | Enrollment.resident District | Enrollments > State Reporting Fields > Resident District   |
| <b>Program Code/Program</b> | <p>Reports the student's assigned Census Status for the following:</p> <ul style="list-style-type: none"> <li>• O: Open Enrollment</li> <li>• 6: 66.30</li> <li>• C: CESA Program</li> <li>• W: Tuition Waiver-Additional</li> <li>• T: Tuition Waiver - Current Year</li> <li>• TP: Tuition Paid</li> </ul> <p>The Census Status Code only reports on the CSV format.</p>  | Enrollment.censusStatus      | Enrollments > State Reporting Fields > Census Status   |
| <b>Absent</b>               | If a student meets the criteria for Absent on Count Date, a value of X (for PDF) or 1 (for CSV) reports. Otherwise, reports blank.  | Calculated, data not stored  | Calculated value, data not stored  |
| <b>FTE</b>                  | <p>FTE amounts are assigned depending on the selected grade level and definition and Census Status. The following rules apply (in order):</p> <ol style="list-style-type: none"> <li>1. Non-Resident students with the following Census Statuses will report 0.0 FTE: <b>9, CC</b></li> <li>2. Resident students with the following Census Statuses will report 0.0 FTE: <b>YO, YA, 8, PS</b></li> <li>3. Any student, regardless of residence, with the following Census Statuses will report 0.0 FTE: <b>TP, E, O, C, F, 6, IS, N, H, RT, TR, W.</b></li> </ol> | Calculated, data not stored  | <p>Enrollments &gt; State Reporting Fields &gt; Census Status</p> <p>School Information &gt; Kindergarten Code</p> |

| Field                     | <sup>4</sup> If none of the above scenarios apply, then:<br><ul style="list-style-type: none"> <li>◦ If student is enrolled in grade <b>01-12</b>, reports 1.0 FTE.</li> <li>◦ If student is enrolled in a grade with KG Code <b>E3, E4 or E5</b>, reports .5 FTE (Sped Preschool codes).</li> <li>◦ If student is enrolled in a grade with KG Code <b>K4a, 50K4N or 50K4</b>, reports .5 FTE (4YK 437 Hour codes).</li> <li>◦ If student is enrolled in a grade with KG Code <b>K4b or 60K4</b>, reports .6 FTE (524 Hour codes)</li> <li>◦ If student is enrolled in a grade with KG Code <b>KGd or 50KG</b>, reports .5 FTE (Half Day codes)</li> <li>◦ If student is enrolled in a grade with KG Code <b>KGc or 60KG</b>, reports .6 FTE (5YK 3 days codes)</li> <li>◦ If student is enrolled in a grade with KG Code <b>KGb or 80KG</b>, reports .8 FTE (5YK 4 days codes)</li> <li>◦ If student is enrolled in a grade with KG Code <b>KGa or 100KG</b>, reports 1.0 FTE (5YK 5 days codes)</li> </ul> | Campus Database             | Campus Interface                  |
|---------------------------|--|-----------------------------|-----------------------------------|
|                           |  |                             |                                   |
| <b>Number of Students</b> | Reports a whole number count of students in the list.  | Calculated, data not stored | Calculated value, data not stored |
| <b>Total FTE</b>          | Reports the sum of the FTE column.   | Calculated, data not stored | Calculated value, data not stored |

| Field                    | Description  | Campus Database | Campus Interface |
|--------------------------|--|-----------------|------------------|
| <b>Head Count Top</b>    | Displays a 1 if student is reported in the totals (top section only) on Head Count Page 1, Top Section. Else, displays 0.<br><br>This displays on the CSV format.    | N/A             | N/A              |
| <b>Head Count Bottom</b> | Displays a 1 if student is reported in the totals (top section only) on Head Count Page 1, Bottom Section. Else, displays 0.<br><br>This displays on the CSV format. | N/A             | N/A              |
| <b>NR Red</b>            | Displays a 1 if student is reported in the totals on Head Count Summary Page 2, Non-Resident Reductions. Else, displays 0.<br><br>This displays on the CSV format.   | N/A             | N/A              |
| <b>Res Red</b>           | Displays a 1 if student is reported in the totals on Head Count Summary Page 3, Resident Reductions. Else, displays 0.<br><br>This displays on the CSV format.       | N/A             | N/A              |
| <b>Res Add</b>           | Displays a 1 if student is reported in the totals on Head Count Summary Page 3, Resident Additions. Else, displays 0.<br><br>This displays on the CSV format.        | N/A             | N/A              |
| <b>Adjusted Count</b>    | Displays a 1 if student is reported in the totals on Head Count Summary Page 9, Adjusted Count. Else, displays 0.<br><br>This displays on the CSV format.            | N/A             | N/A              |

| Field                    | Description   | Campus Database | Campus Interface |
|--------------------------|---|-----------------|------------------|
| <b>Unreported</b>        | <p>This column only appears if the user has selected "Include Students Who do not Report" on the Extract Editor.</p> <p>Reports a 1 if the student is enrolled on the Count Date, but is not eligible for pages 1-4 of the Head Count Summary.</p> <p>This displays on the CSV format.</p>  | N/A             | N/A              |
| <b>Reason Unreported</b> | <p>Displays the reason the student was excluded from the report from the following categories:</p> <ul style="list-style-type: none"> <li>Excludes by Exclude Type (PI-1563 Exclude, Calendar Exclude, Grade Level Exclude, Enrollment State Exclude)</li> <li>Census Status</li> <li>Grade Change</li> <li>IEP Status</li> <li>Invalid Grade Level</li> <li>Age</li> <li>No Show</li> </ul> <p>Multiple excludes display for each student if needed. If a student has multiple simultaneous enrollments, all excludes for all enrollments will report.</p> <p>When the Include Students Not Reported on Summary checkbox is not marked, these exclusions are followed. When the Include Students Not Reports on Summary checkbox is marked, the exclusions are not followed (meaning, all students report).</p> <p>This reports on both the CSV and PDF formats.</p> | N/A             | N/A              |

## Tuition Waiver - Current Year Special Rules

Special rules apply to students assigned the Census Status of T: Tuition Waiver - Current Year. This status reports ONLY on page 1 and only under the following circumstances.

| Resident District            | Serving District            | Reports on Page |
|------------------------------|-----------------------------|-----------------|
| Same as Database or NULL     | Same as Database or NULL    | Page 1 only     |
| Different than the database  | Same as Database or NULL    | Page 1 only     |
| Different than the database  | Same as the database        | Page 1 only     |
| Same as the database or NULL | Different than the database | Does not report |

## Non-Resident Reductions (Page 2)

The Non-Resident Reductions page counts students who are enrolled in a district that is not considered their primary district for funding purposes and who meet certain Census Status criteria. These students are subtracted from the totals reported on page 1 of the report.

### Census Statuses

The following Census Statuses are included in the Non-Resident Reductions count:

- 6: 66.30
- CC: CCDEB
- C: CESA Program
- IS: Incarcerated Students (Reported for 1-12 only)
- TR: Integration Transfer (Reported for KG and 1-12 only)
- E: Outside Age Eligibility
- O: Open Enrollment
- W: Tuition Waiver - Additional Year
- TP: Tuition Paid
- 9: 9 Week Waiver

Each Census Status is counted in a separate column by grade level. Students with multiple enrollments in the same calendar report one time. See the list of [Grade Level Descriptions](#) for more information.

PI-1563 Head Count - Summary - 3rd Friday in Sep  
Effective Date: 09/20/2013  
Report Generated on: 12/11/2014 11:38:23 AM

District: ISD 123  
School: 5 Schools Reported  
Calendar: 5 Calendars Reported

### NON-RESIDENT REDUCTIONS

|                             | Open Enrollment | Tuition Waiver - AY | 66.30 | CESA Program | Tuition Paid | 9 Week Waiver | Outside Age Eligibility | Integration Transfer | CCDEB | Incarcerated Students | Total |
|-----------------------------|-----------------|---------------------|-------|--------------|--------------|---------------|-------------------------|----------------------|-------|-----------------------|-------|
| Preschool-Special Education | 0               | 0                   | 0     | 0            | 0            | 0             | 0                       | 0                    | 0     | 0                     | 0     |
| 4YK - 437 hours             | 0               | 0                   | 0     | 0            | 0            | 0             | 0                       | 0                    | 0     | 0                     | 0     |
| 4YK - 524.5 hours           | 0               | 0                   | 0     | 0            | 0            | 0             | 0                       | 0                    | 0     | 0                     | 0     |
| 5YK - Half Day              | 0               | 0                   | 0     | 0            | 0            | 0             | 0                       | 0                    | 0     | 0                     | 0     |
| 5YK - 3 Full Days           | 0               | 0                   | 0     | 0            | 0            | 0             | 0                       | 0                    | 0     | 0                     | 0     |
| 5YK - 4 Full Days           | 0               | 0                   | 0     | 0            | 0            | 0             | 0                       | 0                    | 0     | 0                     | 0     |
| 5YK - 5 Full Days           | 0               | 0                   | 0     | 0            | 0            | 0             | 0                       | 0                    | 0     | 0                     | 0     |
| 5YK - Blended               | 0               | 0                   | 0     | 0            | 0            | 0             | 0                       | 0                    | 0     | 0                     | 0     |
| Grades 1 - 12               | 247             | 0                   | 0     | 0            | 0            | 0             | 0                       | 31                   | 0     | 0                     | 278   |
| Total                       | 247             | 0                   | 0     | 0            | 0            | 0             | 0                       | 31                   | 0     | 0                     | 278   |

Non-Resident Reductions - Summary Format

PI-1563 Head Count - Detail - 3rd Friday in Sep  
Effective Date: 09/16/2011  
Report Generated on: 07/30/2013 12:21:42 PM

District: ISD 123  
School: Elementary  
Calendar: Elementary 11-12

### Elementary 11-12 Non-Resident Reductions (Summary Page 2) Grade: 01

| Name            | Student # | Grade | DOB        | Age on Count Date | Age on Sept. 1 | Category      | Program   | FTE       | Absent |
|-----------------|-----------|-------|------------|-------------------|----------------|---------------|---|-----------|--------|
| Student, Blair  | 12345     | 01    | 03/25/2005 | 6                 | 6              | Grades 1 - 12 | Open Enrollment from district 3619 to district 2303 | 0.0       |        |
| Student, Clara  | 23456     | 01    | 11/22/2003 | 7                 | 7              | Grades 1 - 12 | Open Enrollment from district 3619 to district 2303 | 0.0       |        |
| Student, Daria  | 34567     | 01    | 08/10/2005 | 6                 | 6              | Grades 1 - 12 | Integration Transfer Program C220                   | 0.0       |        |
| Student, Enid   | 45678     | 01    | 12/30/2004 | 6                 | 6              | Grades 1 - 12 | Open Enrollment from district 3619 to district 2303 | 0.0       |        |
| No. of Students | 4         |       |            |                   |                |               |   | Total FTE | .00    |

Non-Resident Reductions - Detail Format

## Resident Reductions (Page 3)

The Resident Reductions Page counts students who are considered a resident of the district which provides services to the student but who are less than full time enrollment or outside of the age eligibility criteria.

## Census Statuses

Only students who have a Census Status of the following are included:

- E: Outside Age Eligibility
- F: Less than Full Time Enrollment

See the [Grade Level Descriptions](#) for a list of included grade levels.

A student with multiple enrollments in the same calendar reports once.

PI-1563 Head Count - Summary - 3rd Friday in Sep  
Effective Date: 09/20/2013  
Report Generated on: 12/11/2014 11:38:23 AM

District: ISD 123  
School: 5 Schools Reported  
Calendar: 5 Calendars Reported

### RESIDENT REDUCTIONS

|                             | < Full Time Student | Outside Age Eligibility | Total     |
|-----------------------------|---------------------|-------------------------|-----------|
| Preschool-Special Education | 0                   | 0                       | 0         |
| 4YK - 437 hours             | 1                   | 0                       | 1         |
| 4YK - 524.5 hours           | 1                   | 0                       | 1         |
| 5YK - Half Day              | 0                   | 0                       | 0         |
| 5YK - 3 Full Days           | 0                   | 0                       | 0         |
| 5YK - 4 Full Days           | 0                   | 0                       | 0         |
| 5YK - 5 Full Days           | 1                   | 0                       | 1         |
| 5YK - Blended               | 0                   | 0                       | 0         |
| Grades 1 - 12               | 12                  | 0                       | 12        |
| <b>Total</b>                | <b>15</b>           | <b>0</b>                | <b>15</b> |

*Resident Reductions - Summary Format, page 3*

PI-1563 Head Count - Detail - 3rd Friday in Sep  
Effective Date: 09/16/2011  
Report Generated on: 07/30/2013 12:21:42 PM

District: ISD 123  
School: Elementary  
Calendar: Elementary 11-12

**Elementary 11-12**  
**Resident Reductions (Summary Page 3)**  
**Grade: 01**

| Name                   | Student # | Grade | DOB        | Age on Count Date | Age on Sept. 1 | Category      | Program                        | FTE | Absent |
|------------------------|-----------|-------|------------|-------------------|----------------|---------------|--------------------------------|-----|--------|
| Student, Abraham       | 34567     | 01    | 09/17/2004 | 6                 | 6              | Grades 1 - 12 | Less than Full-Time Enrollment | 0.0 |        |
| <b>No. of Students</b> | <b>1</b>  |       |            | <b>Total FTE</b>  | <b>.00</b>     |               |                                |     |        |

*Resident Reductions - Detail Format, page 3*

## Resident Additions (Page 4)

The Resident Additions page counts students who are considered a resident of the district, but who receive services through another district or program. Students reported here are included in the Page 1 Totals for Page 9: Adjustments, as well as the Reconciliation Record.

See the [Grade Level Descriptions](#) for more information.

A student with multiple enrollments in the same calendar reports only once.

## Census Statuses

Students with the following Census Statuses are included.

- 6: 66.30
- C: CESA Program
- TR: Integration Transfer (Reported for KG and 1-12 only)





defined by the Kindergarten Code on the grade level and require the student to have a locked IEP and a valid disability.

## Census Statuses

The following Census Statuses are reported:

- O: Open Enrollment
- W: Tuition Waiver - Additional Year
- 6: 66.0301
- C: CESA Program
- TP: Tuition Paid
- 9: 9 Week Waiver
- E: Outside Age Eligibility
- CC: CCDEB
- F: Less than Full Time
- PS: Partnership School
- RT: Residential Treatment

| <b>PI-1563 Head Count - Summary - 3rd Friday in Sep</b><br><b>Effective Date: 09/20/2013</b><br><b>Report Generated on: 12/11/2014 11:38:23 AM</b> |          |                     |                      |                         |                          |          | <b>District: ISD 123</b><br><b>School: 5 Schools Reported</b><br><b>Calendar: 5 Calendars Reported</b> |
|--|----------|---------------------|----------------------|-------------------------|--------------------------|----------|--|
| <b>4 Year Old Information</b><br><b>Summary of Preschool - Special Education</b>   |          |                     |                      |                         |                          |          |  |
| Category   | Reported | 4 Year Old Resident | Not 4 Years Resident | 4 Year Old Non-Resident | Not 4 Years Non-Resident | Total    |  |
| Present on Count Date  | 0        | 0                   | 0                    | 0                       | 0                        | 0        |  |
| Absent (Before & After)  | 0        | 0                   | 0                    | 0                       | 0                        | 0        |  |
| <b>Subtotal:</b>   | <b>0</b> | <b>0</b>            | <b>0</b>             | <b>0</b>                | <b>0</b>                 | <b>0</b> |  |
| Non-Res Open Enrollment  | 0        |                     |                      | 0                       | 0                        | 0        |  |
| Non-Res Tuition Waiver - AY  | 0        |                     |                      | 0                       | 0                        | 0        |  |
| Non-Res 66.30  | 0        |                     |                      | 0                       | 0                        | 0        |  |
| Non-Res CESA Program   | 0        |                     |                      | 0                       | 0                        | 0        |  |
| Non-Res Tuition Paid   | 0        |                     |                      | 0                       | 0                        | 0        |  |
| Non-Res 9 Week Waiver  | 0        |                     |                      | 0                       | 0                        | 0        |  |
| Non-Res Outside Age Eligibility  | 0        |                     |                      | 0                       | 0                        | 0        |  |
| Non-Res CCDEB  | 0        |                     |                      | 0                       | 0                        | 0        |  |
| <b>Subtotal:</b>   | <b>0</b> |                     |                      | <b>0</b>                | <b>0</b>                 | <b>0</b> |  |

*4 Year Old Information Special Education*

## Column Descriptions

In addition to Head Count Logic for all pages of the report, the following logic is applied to this page.

| Name            | Description   |
|-----------------|---|
| <b>Reported</b> | Value reported on equivalent Head Count page for equivalent category. Always equals the Total column. |

| Name                            | Description  |
|---------------------------------|--|
| <b>4 Year Old Resident</b>      | <ul style="list-style-type: none"> <li>• Student must be a Resident</li> <li>• Student must be 4 years old on or before September 1 of the school year in which the report is run.</li> </ul>            |
| <b>Not 4 Years Resident</b>     | <ul style="list-style-type: none"> <li>• Student must be a Resident</li> <li>• Student must not be 4 years of age on or before September 1 of the school year in which the report is run.</li> </ul>     |
| <b>4 year old Non-Resident</b>  | <ul style="list-style-type: none"> <li>• Student must be a Non-Resident</li> <li>• Student must be 4 years old on or before September 1 of the school year in which the report is run.</li> </ul>        |
| <b>Not 4 years Non-Resident</b> | <ul style="list-style-type: none"> <li>• Student must be a Non-Resident</li> <li>• Student must not be 4 years of age on or before September 1 of the school year in which the report is run.</li> </ul> |
| <b>Total</b>                    | Sum of all columns (equal to the Reported column)  |

## Non-Resident Rows Descriptions

In addition to Head Count Logic for all pages of the report, the following logic is applied to this page.

| Name                                   | Description  |
|--|--|
| <b>After non-Resident Reductions</b>   | Equals Row 3 minus Row 12  |
| <b>Non-Res 66.30</b>                   | <ul style="list-style-type: none"> <li>• Student is a Non-Resident</li> <li>• Student has a Census Status of 6: 66.0301</li> </ul>                 |
| <b>Non-Res 9 week Waiver</b>           | <ul style="list-style-type: none"> <li>• Student is a Non-Resident</li> <li>• Student has a Census Status of 9: 9 Week Waiver</li> </ul>           |
| <b>Non-Res CESA Program</b>            | <ul style="list-style-type: none"> <li>• Student is a Non-Resident</li> <li>• Student has a Census Status of C: CESA Program</li> </ul>            |
| <b>Non-Res CCDEB</b>                   | <ul style="list-style-type: none"> <li>• Student is a Non-Resident</li> <li>• Student has a Census Status of CC: CCDEB</li> </ul>                  |
| <b>Non-Res Outside Age Eligibility</b> | <ul style="list-style-type: none"> <li>• Student is a Non-Resident</li> <li>• Student has a Census Status of E: Outside Age Eligibility</li> </ul> |

| Name                             | Description  |
|----------------------------------|--|
| <b>Non-Res Tuition Paid</b>      | <ul style="list-style-type: none"> <li>• Student is a Non-Resident</li> <li>• Student has a Census Status of TP: Tuition Paid</li> </ul>   |
| <b>Non-Res Tuition Waiver</b>    | <ul style="list-style-type: none"> <li>• Student is a Non-Resident</li> <li>• Student has a Census Status of W: Tuition Waiver - Additional Year</li> </ul>  |
| <b>Non-Res Open Enrollment</b>   | <ul style="list-style-type: none"> <li>• Student is Non-Resident</li> <li>• Student has a Census Status of O: Open Enrollment</li> </ul>   |
| <b>Absent (Before and After)</b> | Student must be absent on the count date. Values in this row indicate the student did not meet the reporting logic applied to all report pages.  |
| <b>Summary (Subtotal)</b>        | Total of Rows 1 and 2  |
| <b>Non Res Subtotal</b>          | Total of Rows 5-11   |
| <b>Present on Count Date</b>     | <p>Student must be scheduled for at least one instructional period on the effective date, and:</p> <ul style="list-style-type: none"> <li>• The student is present in that period on the effective date (a period with no absence).</li> <li>• Absences with a Status of "Early Release" or "Tardy" or "Present" are ignored by the logic (not considered absences).</li> <li>• Absences must have a Status of "A" on the effective date to count in this calculation.</li> <li>• Absences with an Excuse of "Exempt" are ignored by the logic (not considered absences). All other Excuses are accepted.</li> </ul> |

## 4 Year Old General Information (Pages 6 and 7)

The 4 Year Old General page reports information for students who have Grade Level Kindergarten Codes associated with 4 year olds. Students must be 4 years old on or before September 1 of the reporting year.

PI-1563 Head Count - Summary - 3rd Friday in Sep  
Effective Date: 09/20/2013  
Report Generated on: 12/11/2014 11:38:23 AM

District: ISD 123  
School: 5 Schools Reported  
Calendar: 5 Calendars Reported

### 4 Year Old Information Summary of 4 Year Old Kindergarten (437 Hours)

| Category                        | Reported | Receiving<br>Special Ed<br>Resident | No Special<br>Ed Resident | Receiving<br>Special Ed<br>Non-Resident | No Special<br>Ed<br>Non-Resident | Total |
|---------------------------------|----------|-------------------------------------|---------------------------|---|----------------------------------|-------|
| Present on Count Date           | 0        | 0                                   | 0                         | 0                                       | 0                                | 0     |
| Absent (Before & After)         | 0        | 0                                   | 0                         | 0                                       | 0                                | 0     |
| Subtotal:                       | 0        | 0                                   | 0                         | 0                                       | 0                                | 0     |
| Non-Res Open Enrollment         | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res Tuition Waiver - AY     | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res 66.30                   | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res CESA Program            | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res Tuition Paid            | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res 9 Week Waiver           | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res Outside Age Eligibility | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res Integration Transfer    | 0        |                                     |                           | 0                                       | 0                                | 0     |

4 Year Old Information, page 6

PI-1563 Head Count - Summary - 3rd Friday in Sep  
Effective Date: 09/20/2013  
Report Generated on: 12/11/2014 11:38:23 AM

District: ISD 123  
School: 5 Schools Reported  
Calendar: 5 Calendars Reported

### 4 Year Old Information Summary of 4 Year Old Kindergarten (524.5 Hours)

| Category                        | Reported | Receiving<br>Special Ed<br>Resident | No Special<br>Ed Resident | Receiving<br>Special Ed<br>Non-Resident | No Special<br>Ed<br>Non-Resident | Total |
|---------------------------------|----------|-------------------------------------|---------------------------|---|----------------------------------|-------|
| Present on Count Date           | 0        | 0                                   | 0                         | 0                                       | 0                                | 0     |
| Absent (Before & After)         | 0        | 0                                   | 0                         | 0                                       | 0                                | 0     |
| Subtotal:                       | 0        | 0                                   | 0                         | 0                                       | 0                                | 0     |
| Non-Res Open Enrollment         | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res Tuition Waiver - AY     | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res 66.30                   | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res CESA Program            | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res Tuition Paid            | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res 9 Week Waiver           | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res Outside Age Eligibility | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res Integration Transfer    | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Non-Res CCDEB                   | 0        |                                     |                           | 0                                       | 0                                | 0     |
| Subtotal:                       | 0        |                                     |                           | 0                                       | 0                                | 0     |

4 Year Old Information, page 7

## Column Descriptions

In addition to Head Count Logic for all pages of the report, the following logic is applied to this page.

| Name |  | Description  |
|------|--|--|
| 1    | <b>Reported</b>                            | Reports the total number of students previously noted on page 1 of the report. This always equals the Total column.  |
| 2    | <b>Receiving Special Ed - Resident</b>     | <ul style="list-style-type: none"> <li>• Student must be a resident.</li> <li>• Student must have an active, locked IEP on the effective date of the report.</li> <li>• The locked IEP must have a Primary Disability value other than NULL or N: Not Disabled.</li> </ul>     |
| 3    | <b>No Special Ed - Resident</b>            | <ul style="list-style-type: none"> <li>• Student must be a resident.</li> <li>• Student must NOT have an active, locked IEP on the effective date of the report.</li> </ul>  |
| 4    | <b>Receiving Special Ed - Non-Resident</b> | <ul style="list-style-type: none"> <li>• Student must be a non-resident.</li> <li>• Student must have an active, locked IEP on the effective date of the report.</li> <li>• The locked IEP must have a Primary Disability value other than NULL or N: Not Disabled.</li> </ul> |
| 5    | <b>No Special Ed - Non-Resident</b>        | <ul style="list-style-type: none"> <li>• Student must be a non-resident.</li> <li>• Student must NOT have an active, locked IEP on the effective date of the report.</li> </ul>  |
| 6    | <b>Total</b>                               | Sum of the previous four columns, equal to the value reported in the Reported column.  |

## Non-Resident Rows Descriptions

In addition to Head Count Logic for all pages of the report, the following logic is applied to this page.

| Name |                              | Description   |
|------|------------------------------|---|
| 1    | <b>Present on Count Date</b> | <p>Counts a student as being present when the student is scheduled for at least one instructional period on the effective date and:</p> <ul style="list-style-type: none"> <li>• The student is present in that period on the effective date (a period with no absence).</li> <li>• Absences with a Status of "Early Release" or "Tardy" or "Present" are ignored by the logic (not considered absences).</li> <li>• Absences must have a Status of "A" on the effective date to count in this calculation.</li> <li>• Absences with an Excuse of "Exempt" are ignored by the logic (not considered absences). All other Excuses are accepted.</li> </ul> |

| Name |  | Description  |
|------|--|--|
| 2    | <b>Absent (Before and After)</b>       | Reports students absent on the Count Date.   |
| 3    | <b>(Summary) Subtotal</b>              | Total count of students reported in rows 1 and 2.  |
| 4    | <b>Non-Res Open Enrollment</b>         | Reports students who are a Non-Resident, have a <b>Census Status of O: Open Enrollment</b> and are included in the Present on Count Date total.                  |
| 5    | <b>Non-Res Tuition Waiver - AY</b>     | Reports students who are a Non-Resident, have a <b>Census Status of W: Tuition Waiver - Additional Year</b> and are included in the Present on Count Date total. |
| 6    | <b>Non-Res 66.30</b>                   | Reports student who are a Non-Resident, have a <b>Census Status of 6: 66.0301</b> and are included in the Present on Count Date Total.                           |
| 7    | <b>Non-Res CESA Program</b>            | Reports student who are a Non-Resident, have a <b>Census Status of C: CESA Program</b> and are included in the Present on Count Date Total.                      |
| 8    | <b>Non-Res Tuition Paid</b>            | Reports student who are a Non-Resident, have a <b>Census Status of TP: Tuition Paid</b> and are included in the Present on Count Date Total.                     |
| 9    | <b>Non-Res 9 Week Waiver</b>           | Reports student who are a Non-Resident, have a <b>Census Status of 9: 9 Week Waiver</b> and are included in the Present on Count Date Total.                     |
| 10   | <b>Non-Res Outside Age Eligibility</b> | Reports student who are a Non-Resident, have a <b>Census Status of E: Outside Age Eligibility</b> and are included in the Present on Count Date Total.           |
| 11   | <b>Non-Res CCDEB</b>                   | Reports student who are a Non-Resident, have a <b>Census Status of CC: CCDEB</b> and are included in the Present on Count Date Total.                            |
| 12   | <b>(Non-Res) Subtotal</b>              | Total count of students reported in rows 5-11.   |
| 13   | <b>After Non-Resident Reductions</b>   | Total count of students in Rows 12 subtracted from the total count of students in Row 3 (Row 3 - Row 12).  |

## Resident Rows Descriptions

In addition to Head Count Logic for all pages of the report, the following logic is applied to this page.

| Name |   | Description   |
|------|---|---|
| 14   | <b>Resident Outside Age Eligibility</b>   | Reports students who are Residents, have a <b>Census Status of E: Outside Age Eligibility</b> and are included in the Present on Count Date total.          |
| 14.5 | <b>Resident &lt; Full Time Enrollment</b> | Reports students who are Residents, have a <b>Census Status of F: Less than Full Time Enrollment</b> and are included in the Present on Count Date total.   |
| 15   | <b>(Resident Outside Age) Subtotal</b>    | Sum of the previous two rows.   |
| 16   | <b>After Resident Reductions</b>          | Total count of student in Row 15 subtracted from the total count of students in Row 15 (Row 13 - Row 15)  |
| 17   | <b>Resident Open Enrollment</b>           | Reports students who are Residents, have a <b>Census Status of O: Open Enrollment</b> and are included in the Present on Count Date total.                  |
| 18   | <b>Resident Tuition Waiver - AY</b>       | Reports students who are Residents, have a <b>Census Status of W: Tuition Waiver - Additional Year</b> and are included in the Present on Count Date total. |
| 19   | <b>Resident 66.30</b>                     | Reports students who are Residents, have a <b>Census Status of 6: 66.0301</b> and are included in the Present on Count Date total.                          |
| 20   | <b>Resident CESA Programs</b>             | Reports students who are Residents, have a <b>Census Status of C: CESA Program</b> and are included in the Present on Count Date total.                     |
| 21   | <b>Resident Tuition</b>                   | Reports students who are Residents, have a <b>Census Status of TP: Tuition Paid</b> and are included in the Present on Count Date total.                    |
| 21.5 | <b>Resident Integration Transfer</b>      | Reports students who are Residents, have a <b>Census Status of TR: Integration Transfer</b> and are included in the Present on Count Date total.            |
| 22   | <b>Resident Partnership Schools</b>       | Reports students who are Residents, have a <b>Census Status of PS: Partnership School</b> and are included in the Present on Count Date total.              |
| 23   | <b>Resident Residential Treatment</b>     | Reports students who are Residents, have a <b>Census Status of RT: Residential Treatment</b> and are included in the Present on Count Date total.           |
| 24   | <b>(Resident Additions) Subtotal</b>      | Sum of Rows 17-23   |



| Name |                                  | Description                                   |
|------|----------------------------------|---|
| 25   | <b>Adjusted Head Count Total</b> | Total of ((Row 3 - Row 12 - Row 15) + Row 24) |

## Other Adjustments (Page 8a)

The Other Adjustments page reports students who attend school part-time and are eligible for state aid up to a maximum of two periods per day. The Adjusted Head Count matches the Pupil Count for the September/January days on the Reconciliation Report.

Data includes students in grade 4K, 5K, and 1st-12th.

Students must be a resident of the reporting district, must have a Census Status of F: Less than Full Time Enrollment, and must be scheduled into 1 or 2 course periods on the Effective Date.

**PI-1563 Head Count - Summary - 3rd Friday in Sep**  
**Effective Date: 09/20/2013**  
**Report Generated on: 12/11/2014 11:38:23 AM**

**District: ISD 123**  
**School: 5 Schools Reported**  
**Calendar: 5 Calendars Reported**

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### OTHER ADJUSTMENTS

#### Part-Time Attendance

Only provide information on those students who attend high school in the district under ss.118.145(4) and are eligible for state aid up to a maximum of two periods per day.

ss.118.145(4) allows resident pupils enrolled in a private school or pupils enrolled in a home-based education program who meet the standards for admission into high school to take up to 2 courses during each school semester in the high school grades (9-12).

ss.118.53 allows resident pupils enrolled in a home-based private educational program (home-schooled) who meet the standards for admission to take up to 2 courses in any grade, in a public school in the district, during each school semester, provided the school has space

Record 1st semester numbers in the September Count.

Record 2nd semester numbers in the January Count.

**1. How many students, that meet the above criteria, does your district have in the following grades?**

|                                   |                                    |                                    |                                    |                                    |                                     |                                     |
|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|
| 4K <input type="text" value="0"/> | 1st <input type="text" value="0"/> | 3rd <input type="text" value="0"/> | 5th <input type="text" value="0"/> | 7th <input type="text" value="0"/> | 9th <input type="text" value="0"/>  | 11th <input type="text" value="0"/> |
| 5K <input type="text" value="0"/> | 2nd <input type="text" value="0"/> | 4th <input type="text" value="0"/> | 6th <input type="text" value="0"/> | 8th <input type="text" value="0"/> | 10th <input type="text" value="0"/> | 12th <input type="text" value="0"/> |

**2. How many hours of instruction during the semester are scheduled in total for the students identified in question 1?**  
(up to a maximum of two classes per student per semester)

|                                   |                                    |                                    |                                    |                                    |                                     |                                     |
|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|
| 4K <input type="text" value="0"/> | 1st <input type="text" value="0"/> | 3rd <input type="text" value="0"/> | 5th <input type="text" value="0"/> | 7th <input type="text" value="0"/> | 9th <input type="text" value="0"/>  | 11th <input type="text" value="0"/> |
| 5K <input type="text" value="0"/> | 2nd <input type="text" value="0"/> | 4th <input type="text" value="0"/> | 6th <input type="text" value="0"/> | 8th <input type="text" value="0"/> | 10th <input type="text" value="0"/> | 12th <input type="text" value="0"/> |

**3. How many annual hours of instruction are scheduled for a full-time student in the following grades?**

**Statutory Minimum Hours of Instruction**

4K/5K: 437

Grades 1-6: 1,050

*Other Adjustments, page 8*

## Page 8 Record Population

A student reports once in a given cell for each calendar period.

Students must be scheduled into classes during the reporting period.

| Question Number   | Logic  |
|---|--|
| 1 How many students, that meet the above criteria, does your district have in the following grades?   | Reports students who are Residents and have a Census Status of F: Less than Full Time Enrollment, and students who are scheduled into 1 or 2 course periods on the Effective Date.   |
| 2 How many hours of instruction during the semester are scheduled in total for the students identified in Question 1 (up to a maximum of two classes per student per semester)? | <p>Reports the sum of the instructional time in hours for all students reported in the previous question for the reported semester.</p> <p>Non-instructional periods are not included. Only calendar days marked as School Day, Attendance and Instruction are reported.</p> <p>The Semester Reported is determined by the End Date of the term divided by two (if there is an even number of terms) or the middle date of the middle term (if there is an odd number of terms). The Semester Date is then compared to the Effective Date.</p> <ul style="list-style-type: none"> <li>• If the Effective Date is on or before the Semester Date, days between the Start Date of the first Term Schedule and the Semester Date are counted.</li> <li>• If the Effective Date is after the Semester Date, days between the day after the Semester Date and the end of the last term school are counted.</li> </ul> |
| 3 How many annual hours of instruction are scheduled for a full-time student in the following grades?   | <p>Reports the maximum sum of instructional hours out of all schedule structures in the selected calendar(s). The statutory minimum hours of instruction are printed on the report, and are as follows:</p> <ul style="list-style-type: none"> <li>• 4K/5K - 437</li> <li>• Grades 1-6 - 1,050</li> <li>• Grades 7-12 - 1,137</li> </ul>   |

## Part Time Home-Schooled Non-Resident Pupils (page 8b)

The Part Time Home-Schooled Non-Resident Pupils page provides a total of those students who are

NOT residents of the district and are enrolled in a home-based private educational program.

Students must be non-residents and must have a Census Status of F: Less than Full Time Enrollment.

Students must be scheduled into one or two classes on the report Effective Date. If the student is scheduled for one class period, the value reports in the One Course column; if the student is scheduled for two class periods, the value reports in the Two Course column

**PI-1563 Head Count - Summary - 3rd Friday in Sep**  
**Effective Date: 09/20/2013**  
**Report Generated on: 12/11/2014 11:38:23 AM**

**District: ISD 123**  
**School: 5 Schools Reported**  
**Calendar: 5 Calendars Reported**

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**Part Time Attendance of Non-Residents of the District**  
**Part-Time Attendance**

Provide information on those pupils who are NOT residents of your district and who are enrolled in a home-based private educational program (home-schooled), attending courses in a public school in your district under s.118.53. These pupils are eligible for state aid up to a maximum of two courses per pupil per semester.

ss. 118.53 allows non-resident pupils enrolled in a home-based private educational program (home-schooled) who meet the standards for admission to take up to 2 courses in any grade, in a public school in the district, during each school semester, provided the school has space.

Record 1st semester numbers in the September Count.  
Record 2nd semester numbers in the January Count.

**1. How many pupils, that meet the above criteria, does your district have in the following grades, who are attending 1 course or 2 courses?**

|     | Number of Pupils<br>Taking 1 Course | Number of Pupils<br>Taking 2 Courses |      | Number of Pupils<br>Taking 1 Course | Number of Pupils<br>Taking 2 Courses |
|-----|-------------------------------------|--------------------------------------|------|-------------------------------------|--------------------------------------|
| 4K  | 0                                   | 0                                    | 6th  | 0                                   | 0                                    |
| 5K  | 0                                   | 0                                    | 7th  | 0                                   | 0                                    |
| 1st | 0                                   | 0                                    | 8th  | 0                                   | 0                                    |
| 2nd | 0                                   | 0                                    | 9th  | 0                                   | 0                                    |
| 3rd | 0                                   | 0                                    | 10th | 0                                   | 0                                    |
| 4th | 0                                   | 0                                    | 11th | 0                                   | 0                                    |
| 5th | 0                                   | 0                                    | 12th | 0                                   | 0                                    |

*Part Time Non-Resident Home Schooled Students, page 8b*

## Adjusted Count as of the Count Date (Page 9)

The Adjusted Count page sums data reported on Pages 1-4 and gives a final adjusted total. A student will only report in a given cell once for each calendar reported. See the list of [Grade Level Descriptions](#) for reporting logic on the grade levels.

PI-1563 Head Count - Summary - 3rd Friday in Sep  
Effective Date: 09/20/2013  
Report Generated on: 12/11/2014 11:38:23 AM

District: ISD 123  
School: 5 Schools Reported  
Calendar: 5 Calendars Reported

### ADJUSTED COUNT AS OF THE COUNT DATE

|                             | Head Count | Non-Res Reductions | Resident Reductions | Resident Additions | Adjusted Head Count |
|-----------------------------|------------|--------------------|---------------------|--------------------|---------------------|
| Preschool-Special Education | 0          | 0                  | 0                   | 0                  | 0                   |
| 4YK - 437 hours             | 1          | 0                  | 1                   | 0                  | 0                   |
| 4YK - 524.5 hours           | 1          | 0                  | 1                   | 0                  | 0                   |
| 5YK - Half Day              | 0          | 0                  | 0                   | 0                  | 0                   |
| 5YK - 3 Full Days           | 0          | 0                  | 0                   | 0                  | 0                   |
| 5YK - 4 Full Days           | 0          | 0                  | 0                   | 0                  | 0                   |
| 5YK - 5 Full Days           | 1          | 0                  | 1                   | 0                  | 0                   |
| 5YK - Blended               | 0          | 0                  | 0                   | 0                  | 0                   |
| Grades 1 - 12               | 989        | 278                | 12                  | 1                  | 700                 |
| <b>Total</b>                | <b>992</b> | <b>278</b>         | <b>15</b>           | <b>1</b>           | <b>700</b>          |

*Adjusted Count - Summary Format, page 9*

## Unreported Students

The Unreported Student page reports on the Detail PDF and CSV formats (the last column in the CSV output) when the Include Students who do not report checkbox is marked. This section displays after page 4 and only includes those students who are not reported elsewhere on the report.

PI-1563 Head Count - Detail - 3rd Friday in Sep  
Effective Date: 09/16/2011  
Report Generated on: 07/30/2013 12:21:42 PM

District: ISD 123  
School: Elementary  
Calendar: Elementary 11-12

### Elementary 11-12

#### Head Count - Unreported Students (Continued)

Grade: K4

Students reported below are enrolled on the Count Date but do not otherwise qualify to appear on the Head Count Summary.

| Name                   | Student # | Grade | DOB        | Age on Count Date | Age on Sept. 1 | Category         | Program | FTE         | Absent |
|------------------------|-----------|-------|------------|-------------------|----------------|------------------|---------|-------------|--------|
| Student, Ezekial       | 99999     | K4    | 08/10/2006 | 5                 | 5              | 4YK - 437 hours  |         | 0.5         |        |
| Student, Frank         | 77777     | K4    | 08/04/2007 | 4                 | 4              | 4YK - 437 hours  |         | 0.5         |        |
| <b>No. of Students</b> | <b>2</b>  |       |            |                   |                | <b>Total FTE</b> |         | <b>1.00</b> |        |

*Unreported Students - Detail Format*

## Detail Format Attendance Audit (CSV) Layout

| Data Element | Description | Type, Format and Length | Campus Database | Campus Interface |
|--------------|-------------|-------------------------|-----------------|------------------|
|--------------|-------------|-------------------------|-----------------|------------------|

| <b>Data Element</b>    | <b>Description</b>   | <b>Type, Format and Length</b>          | <b>Campus Database</b>                 | <b>Campus Interface</b>  |
|------------------------|--|---|--|--|
| <b>School Name</b>     | Reports the name of the school in which the student is enrolled.   | Alphanumeric, 30 characters             | School.name                            | School Information > Name  |
| <b>School Number</b>   | Reports the number of the school in which the student is enrolled.   | Numeric, 15 digits                      | School.number                          | School Information > School Number   |
| <b>Calendar Name</b>   | Reports the calendar of enrollment.  | Alphanumeric, 20 characters             | Calendar.name                          | Enrollments > Calendar   |
| <b>Last Name</b>       | Reports the student's last name.   | Alphanumeric, 50 characters             | Identity.lastName                      | Demographics > Last Name   |
| <b>First Name</b>      | Reports the student's first name.  | Alphanumeric, 50 characters             | Identity.firstName                     | Demographics > First Name  |
| <b>Student Number</b>  | Reports the student's State ID. If there is no state ID, the local student number reports.                                       | Numeric, 9 digits                       | Person.stateID<br>Person.studentNumber | Demographics > Student State ID<br><br>Demographics > Local Student Number |
| <b>Grade</b>           | Reports the student's grade level of enrollment.   | Alphanumeric, 2 characters              | Enrollment.grade                       | Enrollments > Grade Level  |
| <b>Date of Birth</b>   | Reports the student's date of birth.   | Date Field, 10 characters<br>MM/DD/YYYY | Identity.birthDate                     | Demographics > Birth Date  |
| <b>Enrollment Type</b> | Reports the student's Enrollment Service Type (P: Primary, S: Partial or N: Special Education). This displays on the CSV format. |   | Enrollment.type                        | Enrollments > Service Type   |

| Data Element                                       | Description  | Type, Format and Length                            | Campus Database                          | Campus Interface   |
|--|--|--|--|--|
| <b>Date Present Closest to Count Date - Before</b> | <p>Reports the latest date before the Count Date in which the student was in attendance in the selected calendar.</p> <p>The student must be scheduled for at least one instructional period on the date in question and the student must be present in that period on the effective date (a period with no absence).</p> <ul style="list-style-type: none"> <li>Absences with a status of Early Release, Tardy or Present are ignored as they are not considered absences.</li> <li>Absences with an Excuse of Exempt are ignored as they are not considered absences.</li> <li>Absences must have a Status of A on the effective date.</li> </ul> <p>If the student was not present any days prior to the count date, a value of None reports.</p> | <p>Date field, 10 characters</p> <p>MM/DD/YYYY</p> | <p>Calculated value, data not stored</p> | <p>Attendance Codes &gt; Status and Excuse Options</p> <p>Attendance</p> |

| Data Element                                      | Description  | Type, Format and Length                         | Campus Database                          | Campus Interface   |
|---|--|---|--|--|
| <b>Date Present Closest to Count Date - After</b> | <p>Reports the first date the student was in attendance in the selected calendar after the Count Date.</p> <p>The student must be scheduled for at least one instructional period on the date in question and the student must be present in that period on the effective date (a period with no absence).</p> <ul style="list-style-type: none"> <li>• Absences with a status of Early Release, Tardy or Present are ignored as they are not considered absences.</li> <li>• Absences with an Excuse of Exempt are ignored as they are not considered absences.</li> <li>• Absences must have a Status of A on the effective date.</li> </ul> <p>If the student was not present any days after the count date, a value of None reports.</p> | <p>Date field, 10 characters<br/>MM/DD/YYYY</p> | <p>Calculated value, data not stored</p> | <p>Attendance Codes &gt; Status and Excuse Options</p> <p>Attendance</p> |
| <b>Choice Program Participant Indicator</b>       | <p>Reports if student is a choice student.</p>   | <p>Alpha, 3 characters</p>                      |  | <p>Ed-Fi &gt; Configuration &gt; Connection Detail</p>                   |

| Indicator Data Element | Description   | Type, Format and Length | Campus Database | Detail Campus Interface |
|------------------------|---|-------------------------|-----------------|-------------------------|
|                        | <p>1. If Profile (System Administration &gt; Ed-Fi &gt; Ed-Fi Configuration &gt; Connection Detail) is Choice Only or Choice + Private Opt In, then report Yes.</p> <p>2. If Profile (System Administration &gt; Ed-Fi &gt; Ed-Fi Configuration &gt; Connection Detail) is Public, report based on the following:</p> <ul style="list-style-type: none"> <li>◦ If Choice Student is Y in Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields for the student, then report Yes.</li> <li>◦ If Choice Student is N in Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields for the student, then report No.</li> </ul> |                         |                 |                         |



