

Category Bank

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Tool Search: Category Bank

The Category Bank contains the areas of responsibility for which employees are being evaluated. Categories can include Elements and Sub-Elements which allow you to divide a Category into specific features that can be rated.

What can I do?	What do I need to know?
<ul style="list-style-type: none"> • Add Categories to the Category Bank • Edit Categories • Copy Categories • Delete Categories • Export/Import Categories from a CSV File • Import the Danielson FFT (Framework For Teaching) 	<ul style="list-style-type: none"> • How Categories Display on an Evaluation

The screenshot displays the 'Category Bank' interface. At the top, there are tabs for 'Evaluation Periods', 'Rating Scales', 'Category Bank', and 'Evaluations'. Below the tabs is a toolbar with buttons for 'New', 'Save', 'Copy', 'Delete', 'Import CSV', 'Export to CSV', and 'Import Danielson'. A 'Filter On Evaluation Period' dropdown is set to 'Fall21: 09/01/2021 -'. On the left, a table lists categories:

Code	Description	Period
Domain 1	Planning and Preparation	Fall21
Domain 2	The Classroom Environment	Fall21
Domain 3	Instruction	Fall21
Domain 4	Professional Responsibilities	Fall21

The right side shows the 'Edit Category' form for 'Domain 1'. It includes fields for 'Code' (Domain 1), '*Evaluation Period' (Fall21: 09/01/2021 -), and '*Description' (Planning and Preparation). There are checkboxes for 'Observation Only' and 'Use Checkbox (Overrides rating scale)'. The '*Rating Scale' is set to 'DG2013: Danielson 2013 Rubrics'. Under '*Rate at the following levels:', 'Element' is selected. The 'Elements' section is expanded to show a list of sub-elements with 'Show Details' links and delete icons:

- 1a: Demonstrating Knowledge of Content and Pedagogy
- 1a.1: Knowledge of content and the structure of the discipline
- 1a.2: Knowledge of prerequisite relationships
- 1a.3: Knowledge of content-related pedagogy
- 1b: Demonstrating Knowledge of Students
- 1c: Setting Instructional Outcomes
- 1d: Demonstrating Knowledge of Resources