

Deposits Mode (Fee Audit Report)

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[Deposits Mode Report Editor](#) | [Generating the Fee Audit Report in Deposits Mode](#)

Tool Search: Fee Audit Report

The Fee Audit Report in Deposits Mode reports all deposits listed on the student's Fees tool.

Fee Audit ☆
Fees > Reports > Fee Audit

Fee Audit Report

Fee Audit Report
The Fee Audit report is a collection of wizard

Select Wizard Mode

- Assignments
- Adjustments
- Payments
- Surplus
- Refunds
- Deposits

< Back Next > Run

Fee Audit ☆
Fees > Reports > Fee Audit

Fee Audit Report

Deposit Report
This report pulls fee deposit details from the selected students and calendars.

Select Calendars

- 21-22 Van Buren High School ^
- Van Buren High School 20-21
- 19-20 Van Buren High School
- 18-19 Van Buren High School
- 17-18 Van Buren High School
- 13-14 Van Buren High School
- Van Buren High School 12-13
- 11-12 Van Buren High School
- 10-11 Van Buren High School v

Select Students

Grade All Students ^

- 09
- 10
- 11
- 12

Ad Hoc Filter

Report Format PDF CSV

< Back Next > Run Report

Fee Audit Report - Deposits Mode

The Fee Audit Report can be generated in other modes as well:

- [Assignments Mode](#)
- [Adjustments Mode](#)
- [Payments Mode](#)
- [Surplus Mode](#)
- [Refunds Mode](#)

Deposits Mode Report Editor

The following options are available on the Deposits Mode Report editor.

Field	Description
Calendar Selection	Calendar Options are dependent on the Year and School selected in the Campus Toolbar. If a school is selected, only calendars for that school will appear in the Select Calendars list. If a school is not selected in a school bar, calendars from all schools will display for selection. Calendars are listed in descending year order.
Student Selection	When selecting the Students for which the audit report should be run, users can select a previously created Ad hoc Filter (created in the Ad hoc Reporting Filter Designer) or a specific Grade level. Available grade levels are based on the school selected in the Campus toolbar.

Generating the Fee Audit Report in Deposits Mode

Mode Selection

1. Select **Deposits** as the Mode.
2. Click **Next** to proceed to the next screen.

Report Options

1. Select which **Calendar(s)** to include in the report.
2. Select the students to include in the report by selecting a **Grade Level** or an **Ad hoc Filter**.
3. Click the **Run Report** button to generate the audit report in PDF format.

16-17 Harrison High 585 Peachtree Parkway, Metro City MN 55436 Generated on 12/19/2016 12:48:52 PM Page 1		Deposit Report Students: 2 Deposits: 2 (\$90.00)		
Summary				
Transaction	Grade	Students	Deposits	Amount
Deposit	11	2	2	\$90.00
Totals:		2	2	\$90.00
Student Name	Student#	Date	Amount	Comments
Wiseman, Risa	136619	08/09/2016	\$45.00	Auto deposit due to voiding a fee credit to fee 31777 for payment 681
Wittner, Josie	136704	08/09/2016	\$45.00	Auto deposit due to voiding a fee credit to fee 31781 for payment 680

Deposits Report - Print View