

Step 2. Review and Replace Applications (FRAM)

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Tool Search: Verification

Once a verification has been saved, the Free Reduced Verification Status Detail editor (which displays all pending applications included in the verification sample) should be reviewed. Applications may be reviewed and replaced at this time.

Reviewing Applications

All applications pending verification (appearing in the Application Status of a Verification) should be reviewed.

Application Name	Reference Number	Verification Status	Original Eligibility	Type	1st Contact Date	2nd Contact Date	Process Date	Effective Date	Action
▼ Pending Applications									
	3934	Pending	Reduced	Income	03/04/25	03/11/25			View Replace
	4084	Pending	Free	Error Prone	03/04/25	03/11/25			View Replace
	3903	Pending	Free	Categorical	03/04/25	03/11/25			View Replace
Total Pending: 3									
▼ Verified Applications									
<input type="button" value="Save"/> <input type="button" value="Back"/> <input type="button" value="Delete"/> <input type="button" value="End Verification"/>									

1. Click the **View** button to review an application.
2. Review the application (this view is a read-only copy).
3. Click the **Back** button to the Verification tool.

Repeat these steps to review each application in this editor. If an application should be removed/replaced for any reason, please see the next section before proceeding.

Replacing Applications

Applications in the verification sample may be replaced when appropriate. Once replaced/removed, applications cannot be verified or edited.

The Applications Allowed for Removal field (in the Verification editor) indicates how many applications can be removed/replaced. If an application is removed, it is replaced by a new application from the verification pool.

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1. Click **Replace** next to the application in the Action column. An alert will appear notifying that the application will be removed from the verification sample and replaced with another from the pool of qualified applications.
 2. Click **Replace**. Each removed application is replaced with a new application from the verification pool. New applications should be reviewed. Removed applications display at the bottom of the screen in the Replaced Applications editor.
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