

# Dialer Extract

Last Modified on 12/14/2025 8:45 pm CST

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Tool Search: Dialer Extract

The Dialer Extract Report generates a file for importing into a third-party attendance auto-dialer.

The extract returns the names, phone numbers and a period string where the student was absent and the excuse is unknown (or, attendance entries that have been recorded by teachers but the attendance office has not yet assigned an excuse).



The screenshot shows the 'Dialer Extract' tool interface. At the top, there is a green header with the Infinite Campus logo. Below the header, the title 'Dialer Extract' is displayed with a star icon. The main content area is divided into two sections: 'Set Up' and 'Output Options'. In the 'Set Up' section, there is an 'Effective Date' field with a calendar icon, showing the date 05/31/2022. In the 'Output Options' section, there is a 'Report Format' dropdown menu currently set to 'HTML'.

*Dialer Extract*

See the [Attendance Reports Tool Rights](#) article for information on available tool rights.

## Report Logic

The Dialer Extract prints the students who have attendance entries with a status of Absent and an Excuse of Unknown. These display in a yellow color on the student's attendance tab.

The report displays the following fields:

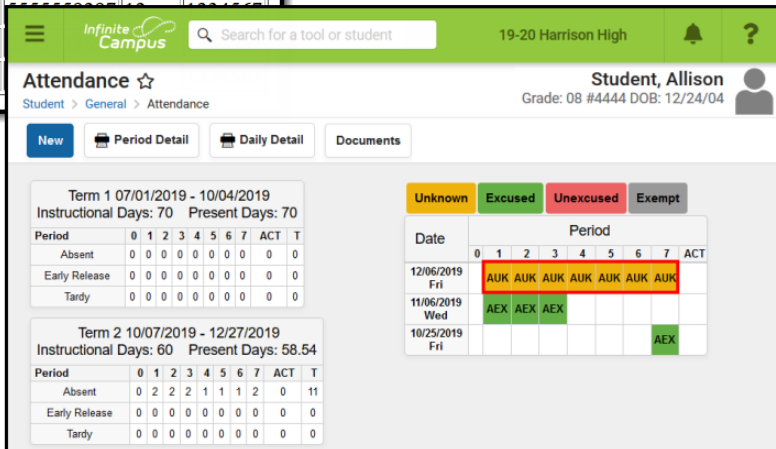
- Student Number
- Student Name
- Home Phone Number
- Grade Level
- Periods of absence

A Phone Number MUST be associated with the [Household](#) in which the student resides to be included in this extract.

Only those absent periods that have an unknown excuse are included. For example, in the image below, the student is marked absent/unknown for all periods on December 6; the Dialer Extract represents these periods in a string of period names.

**Dialer Extract Records:6**

studentNumber	name	homePhone	grade	periods
1111	Student, Dylan	1235554567	12	1234567
2222	Student, Allison	9525552442	09	1234567
3232	Student, Anne	7635551264	11	1234567
4343	Student, Monica			
5454	Student, Jett			
6565	Student, Kai			



*Dialer Extract and Student Attendance Entry*

## Generate the Dialer Extract

1. Enter the **Date** of the desired report in *mmddyy* format or enter a new date using the calendar icon.
2. Select the desired **Format** for the extract - Fixed Width, CSV, XML, or HTML.
3. Click the **Generate Extract** button. The report displays in a new window in the selected format.

extract-1 - Notepad

File	Edit	Format	View	Help
123456	Student, Alan	6125559029	10	0001020304050607
234567	Student, Amber	6125555045	10	000102030405060709
345678	Student, Belinda	6125553935	11	0001020304050607
456789	Student, Benjamin	6125553086	12	00010203040507
567890	Student, Cameron	6125553037	11	0001020304050607

Dialer Extract - Fixed Width Format

	A	B	C	D	E	F	G
1	studentNumber	name	homePhone	grade	periods		
2	123456	Student, Alan	6125559029	10	1020304050607		
3	234567	Student, Amber	6125555045	10	102030405060709		
4	345678	Student, Belinda	6125553935	11	1020304050607		
5	456789	Student, Benjamin	6125553086	12	10203040507		
6	567890	Student, Cameron	6125553037	11	1020304050607		
7							

Dialer Extract - CSV Format

```

<campusRoot>
+<Header baseURL="https://issuetest81246.infinitecampus.com/campus/" date="05/07/2019" time="09:22:12 AM" calendarCookie="841" calendarS
125519intmn" version="Campus-20190419_1058" appServer="SIS-125519 App" state="MN" stateName="Minnesota" group="" edition="district" c
userAgent="Mozilla/5.0 (Windows NT 10.0; Win64; x64; rv:66.0) Gecko/20100101 Firefox/66.0" messengerEnabled="true" shoutpointEnabled="tr
dataMartsEnabled="false" onlinePaymentsMode="TEST" isIE="false" isMac="false" isFF="true" isGecko="true" isSafari="false" clientIP="/10.3
hrEnabled="false" positionControlEnabled="false" payrollEnabled="false" payrollEncumbrancesEnabled="false" staffEvalsEnabled="false" fin
ldapAuthenticationType="searchAndBind" ldapPortalSSOConfigured="false" simsLinked="false" batchQueueEnabled="true" batchThreads="3
earlyWarningEnabled="false" g3PushNotificationEnabled="false" campusToolSearchEnabled="true" NewUI="true" autoFilterDropListThresho
</Header>
-<DialerExtract>
  -<Extract name="Dialer Extract">
    <record studentNumber="123456" name="Student, Alan" homePhone="6125559029" grade="10" periods="0001020304050607"/>
    <record studentNumber="234567" name="Student, Amber" homePhone="6125555045" grade="10" periods="000102030405060709"/>
    <record studentNumber="345678" name="Student, Belinda" homePhone="6125553935" grade="11" periods="0001020304050607"/>
    <record studentNumber="456789" name="Student, Benjamin" homePhone="6125553086" grade="12" periods="00010203040507"/>
    <record studentNumber="567890" name="Student, Cameron" homePhone="6125553037" grade="11" periods="0001020304050607"/>
  </Extract>
</DialerExtract>
</campusRoot>

```

Dialer Extract - XML Format

**Dialer Extract Records:5**

<b>studentNumber</b>	<b>name</b>	<b>homePhone</b>	<b>grade</b>	<b>periods</b>
123456	Student, Alan	6125559029	10	0001020304050607
234567	Student, Amber	6125555045	10	000102030405060709
345678	Student, Belinda	6125553935	11	0001020304050607
456789	Student, Benjamin	6125553086	12	00010203040507
567890	Student, Cameron	6125553037	11	0001020304050607

*Dialer Extract - HTML Format*