Dialer Extract
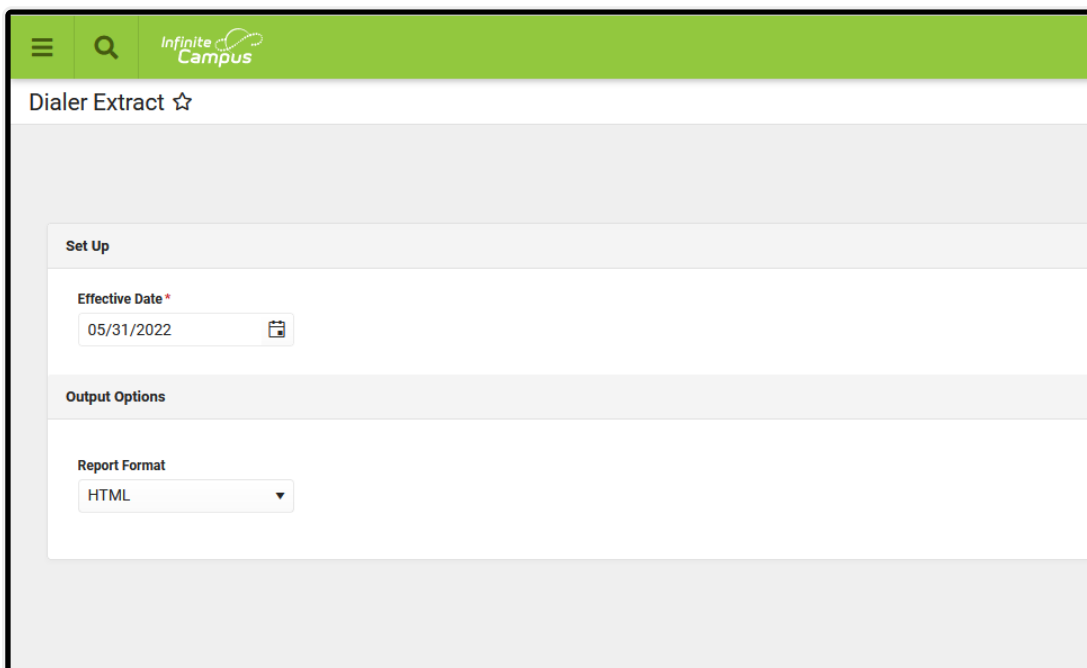
Last Modified on 06/24/2025 9:34 am CDT

[Report Logic]() | [Generate the Dialer Extract]()

Tool Search: Dialer Extract

The Dialer Extract Report generates a file for importing into a third-party attendance auto-dialer.

The extract returns the names, phone numbers and a period string where the student was absent and the excuse is unknown (or, attendance entries that have been recorded by teachers but the attendance office has not yet assigned an excuse).

Dialer Extract

See the [Attendance Reports Tool Rights]() article for information on available tool rights.

Report Logic

The Dialer Extract prints the students who have attendance entries with a status of Absent and an Excuse of Unknown. These display in a yellow color on the student's attendance tab.

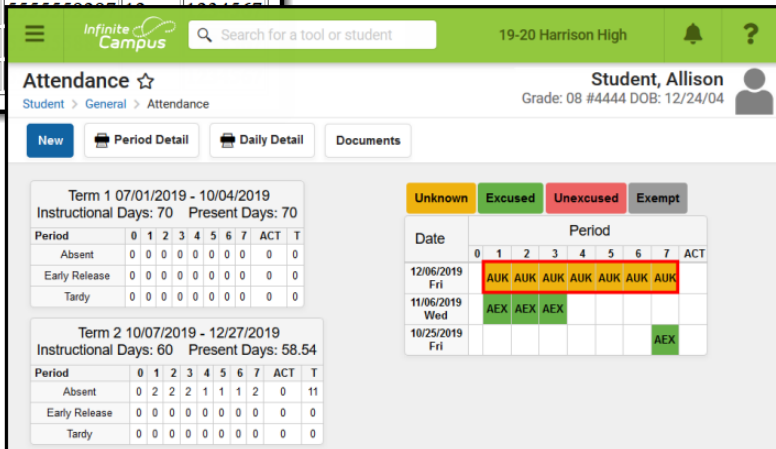The report displays the following fields:

- Student Number
- Student Name
- Home Phone Number
- Grade Level
- Periods of absence

A Phone Number MUST be associated with the Household in which the student resides to be included in this extract.

Only those absent periods that have an unknown excuse are included. For example, in the image below, the student is marked absent/unknown for all periods on December 6; the Dialer Extract represents these periods in a string of period names.

Dialer Extract and Student Attendance Entry

Generate the Dialer Extract

1. Enter the **Date** of the desired report in *mmddyy* format or enter a new date using the calendar icon.
2. Select the desired **Format** for the extract - Fixed Width, CSV, XML, or HTML.
3. Click the **Generate Extract** button. The report displays in a new window in the selected format.

Dialer Extract - Fixed Width Format

Dialer Extract - CSV Format

```
-<campusRoot>
  +<Header baseURL="https://issuetest81246.infinitecampus.com/campus/" date="05/07/2019" time="09:22:12 AM" calendarCookie="841" calendarS
    125519intmn" version="Campus-20190419_1058" appServer="SIS-125519 App" state="MN" stateName="Minnesota" group="" edition="district" e
    userAgent="Mozilla/5.0 (Windows NT 10.0; Win64; x64; rv:66.0) Gecko/20100101 Firefox/66.0" messengerEnabled="true" shoutpointEnabled="tru
    dataMartsEnabled="false" onlinePaymentsMode="TEST" isIE="false" isMac="false" isFF="true" isGecko="true" isSafari="false" clientIP="/10.3:
    hrEnabled="false" positionControlEnabled="false" payrollEnabled="false" payrollEncumbrancesEnabled="false" staffEvalsEnabled="false" fina
    ldapAuthenticationType="searchAndBind" ldapPortalSSOConfigured="false" simsLinked="false" batchQueueEnabled="true" batchThreads="3"
    earlyWarningEnabled="false" g3PushNotificationEnabled="false" campusToolSearchEnabled="true" NewUI="true" autoFilterDropListThreshol
  </Header>
  -<DialerExtract>
    -<Extract name="Dialer Extract">
      <record studentNumber="123456" name="Student. Alan      " homePhone="6125559029 " grade="10 " periods="0001020304050607 "/>
      <record studentNumber="234567" name="Student. Amber" homePhone="6125555045 " grade="10 " periods="000102030405060709 "/>
      <record studentNumber="345678" name="Student. Belinda   " homePhone="6125553935 " grade="11 " periods="0001020304050607 "/>
      <record studentNumber="456789" name="Student, Benjamin " homePhone="6125553086 " grade="12 " periods="00010203040507 "/>
      <record studentNumber="567890" name="Student. Cameron" homePhone="6125553037 " grade="11 " periods="0001020304050607 "/>
    </Extract>
  </DialerExtract>
</campusRoot>
```

Dialer Extract - XML Format

Dialer Extract Records:5

studentNumber	name	homePhone	grade	periods
123456	Student, Alan	6125559029	10	0001020304050607
234567	Student, Amber	6125555045	10	000102030405060709
345678	Student, Belinda	6125553935	11	0001020304050607
456789	Student, Benjamin	6125553086	12	00010203040507
567890	Student, Cameron	6125553037	11	0001020304050607

Dialer Extract - HTML Format