

Positive Attendance Section Summary Report

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Tool Search: Positive Attendance Section Summary

The Positive Attendance Section Summary provides a summary of attendance recording using the [Positive Attendance](#) tool. The report totals the amount of time each student spent in the class for each term in the calendar.

Positive Attendance Section Summary

Instructions

This report displays the positive attendance summary for each student in the section.

Context

Term

Section

Generate PDF
Close

Review recorded positive attendance for a section.

Generating the Positive Attendance Section Summary Report

1. Select the **Term** and **Section** for which you want to view attendance data..
2. Click **Generate PDF** to view the report in PDF format or click the arrow button next to **Generate** to select a different format.

The report begins with a header that includes school, section, generation information, and the number of **Expected Hours** for the course, which is entered on the [Course](#) tab.

Student	T1	T2	Total
STUDENT, ANTHONY (Grade 11)	-	15h 25m	15h 25m
STUDENT, JACOB (Grade 10)	-	11h 15m	11h 15m
STUDENT, JARED (Grade 12)	-	14h 40m	14h 40m
STUDENT, JENNIFER (Grade 11)	-	10h 25m	10h 25m
STUDENT, JOSHUA (Grade 12)	-	8h 35m	8h 35m
STUDENT, MICHAEL (Grade 12)	-	12h 10m	12h 10m
STUDENT, NICOLE (Grade 10)	-	7h 40m	7h 40m
STUDENT, NOAH (Grade 10)	-	11h 50m	11h 50m
STUDENT, ROBERT (Grade 12)	-	10h 55m	10h 55m

The Positive Attendance Section Summary totals positive attendance recorded by term.