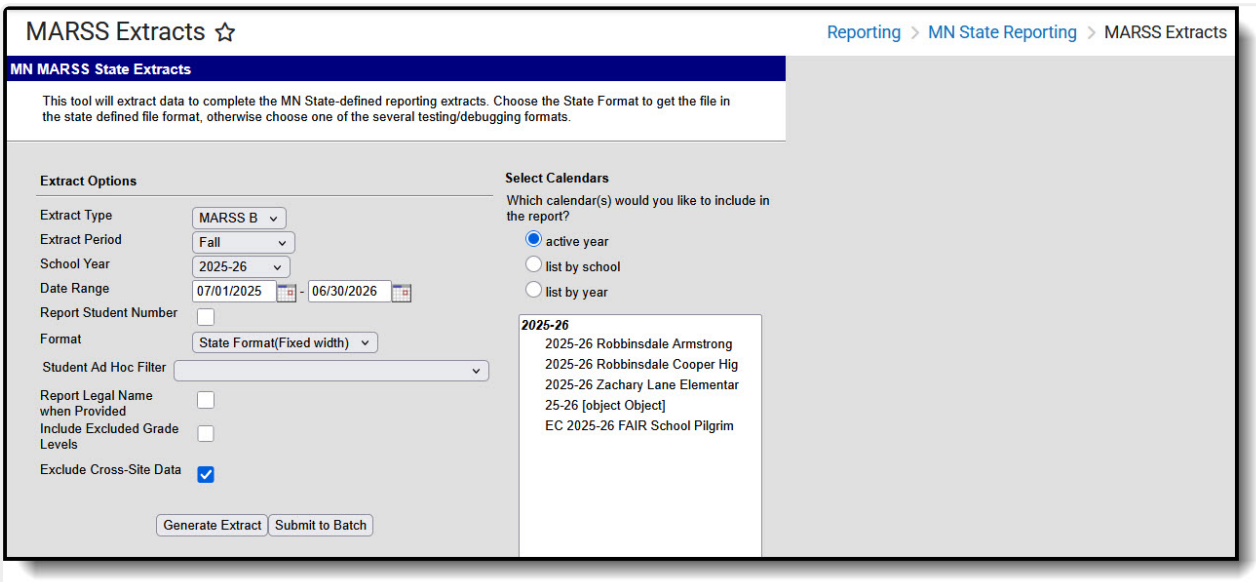
MARSS B Extract (Minnesota)

Last Modified on 10/12/2026 12:41 pm CDT

Tool Search: MARSS Extracts

The Minnesota Automated Reporting Student System (MARSS) collects student data required by many Minnesota Department of Education areas. MARSS B, the Student File, gathers a broad range of student data, particularly details found in student enrollments.

See the Report Logic and Layout section of this article for additional information.



MARSS B Editor

Read - Generate extract.
Write - N/A
Add - N/A
Delete - N/A

For more information about Tool Rights and how they function, see this Tool Rights article.

Report Editor

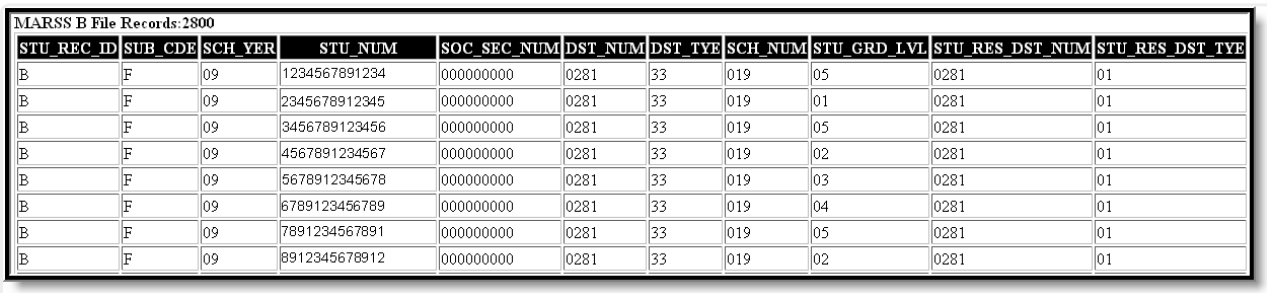
Field	Description
Extract Type	Report type selection.

Field	Description
Extract Period	The time periods for which the extract is being generated. Options include: • End of Year • Fall
School Year	The school year for which the report is being generated.
Date Range	The date range used to return assessment information. Dates can be entered in *mmddyy* format or use the calendar icon to select a date.
Report Student Number	When checked, the "LOCAL_USE_DATA" field will report with the Local Student Number. When unchecked, the "LOCAL_USE_DATA" field will report with the Person ID.
Format	Selection determines whether the extract generates in the State Format (fixed width), CSV, HTML or XML format.
Student Ad hoc Filter	When chosen, only those students included in the selected ad hoc filter are reported in the extract, if they meet the requirements of the extract.
Report Legal Name when Provided	When checked, the name-related fields will report with legal information if it is entered. When unchecked, the name-related fields will always report with preferred information, even if legal information is entered.
Include Excluded Grade Levels	When checked, Grade Levels that are marked as State Exclude will be included. When unchecked, Grade Levels that are marked as State Exclude will be excluded
Exclude Cross-Site Data	When checked, Cross-Site Data will be excluded. When unchecked, Cross-Site Data will be included.
Calendar Selection	At least one calendar needs to be selected in order to generate the report. Calendars can be selected by the active year, by school name or by year.
Report Generation	The extract can be generated immediately using the **Generate Report** button. Or, use the **Submit to Batch** button to select when the report is generated. See the Batch Queue article for more information on this functionality.

Generate the Report

1. Select the **Extract Type** as MARSS B.
2. Select the **Extract Period** for reporting.
3. Choose the appropriate **School Year** for which the report will be generated.
4. Enter the **Date Range.**
5. Mark the **Report Student Number,** if desired.
6. Select the desired **Format** for the report.

7. If desired, select an **Ad hoc Filter.**
8. Mark the **Report Legal Name when Provided**, if desired.
9. Mark the **Include Excluded Grade Levels,** if desired.
10. If desired, select the **Exclude Cross-Site Data** checkbox.
11. Select the **Calendars** to include in the report.
12. Click the **Generate Extract** button or use the **Submit to Batch** button. The extract displays in the selected format.



MARSS B File Records:2800

STU_REC_ID	SUB_CDE	SCH_YER	STU_NUM	SOC_SEC_NUM	DST_NUM	DST_TYE	SCH_NUM	STU_GRD_LVL	STU_RES_DST_NUM	STU_RES_DST_TYE
B	F	09	1234567891234	000000000	0281	33	019	05	0281	01
B	F	09	2345678912345	000000000	0281	33	019	01	0281	01
B	F	09	3456789123456	000000000	0281	33	019	05	0281	01
B	F	09	4567891234567	000000000	0281	33	019	02	0281	01
B	F	09	5678912345678	000000000	0281	33	019	03	0281	01
B	F	09	6789123456789	000000000	0281	33	019	04	0281	01
B	F	09	7891234567891	000000000	0281	33	019	05	0281	01
B	F	09	8912345678912	000000000	0281	33	019	02	0281	01

MARSS B Extract - HTML

Report Logic and Layout

Refer to the MARSS B Extract PDF for details on report logic and layout information.