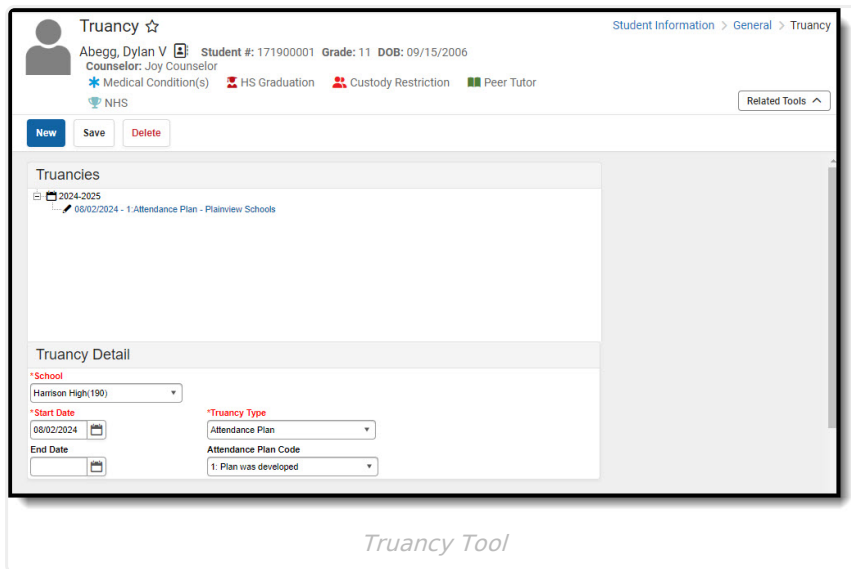# Truancy (Virginia)

Last Modified on 12/14/2025 8:45 pm CST

Tool Search: Truancy

The Truancy tool allows you to create and manage truancy records for individual students within a school. Each time a student is truant, a new truancy record can be created and managed on the Truancy tool.

Information captured on this tool reports in the [Student Record Collection (SRC)](#).

> In order for this tool to work correctly, Start Date and End Date values must be entered on the Active school year in the [School Years](#) tool.

Truancy Tool

Field Descriptions

Field	Description
School	The school tied to the truancy record.
Start Date	The start date of the truancy record.
End Date	The date on which the truancy record was closed or resolved.
Truancy Type	The type of truancy. Options include the following: • Attendance Conference • Attendance Plan • Court Referral/Complaint/Proceedings

Field	Description
Attendance Conference Code	This field displays when *Attendance Conference* is selected in the **Truancy Type** field and identifies the Attendance Plan developed at 5 unexcused absences. • 1: Parent conference in 10 days/10 absence • 2: Conference in 10 days/10 absence no parent • 3: Parent conference after 10 days/10 absence • 4: Conference after 10 days/10 absence no parent • 5: Conference not held • 6: Conference pending due to school closures
Attendance Plan Code	This field displays when *Attendance Plan* is selected in the **Truancy Type** field and identifies the Attendance Plan developed at 5 unexcused absences. • 1: Plan was developed • 2: Plan was not developed • 3: Plan pending due to school closures
Court Referral/Complaint/Proceedings Code	This field displays when *Court Referral/Complaint/Proceedings* is selected in the **Truancy Type** field and identifies the Attendance Plan developed at 5 unexcused absences. • 1: No Court Referral/Progress Monitoring • 2: Student referred to court • 3: Parent referred to court