

# Record 5 - Ethnic Count (Kentucky)

Last Modified on 12/14/2025 8:45 pm CST

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Tool Search: SAAR Report

The R5-Ethnic Count Report returns a count of each student's race/ethnicity in the selected school(s) as of the last instructional day in the reporting year or last instructional day in the date range if not run for the entire school year.

**Superintendent's Annual Attendance Report (SAAR)**

Superintendent's Annual Attendance Report (SAAR) Enrollment Report  
The SAAR provides a summary of each district's attendance data for the entire school year. The Summary report types provide aggregate data suitable for state submission. The Detail report types provide student- level data for verification, analysis and reference.

**Report Options**

Report Type  Detail  Summary

Extract Format

Date Range  School Month

Month 1 (08/16/2013 - 09/12/2013)  
 Month 2 (09/13/2013 - 10/10/2013)  
 Month 3 (10/11/2013 - 11/07/2013)  
 Month 4 (11/08/2013 - 12/09/2013)  
 Month 5 (12/10/2013 - 01/17/2014)  
 Month 6 (01/20/2014 - 02/14/2014)  
 Month 7 (02/17/2014 - 03/19/2014)  
 Month 8 (03/20/2014 - 04/23/2014)  
 Month 9 (04/24/2014 - 05/22/2014)  
 Month 10 (05/23/2014 - 06/13/2014)

Report Selection  All Reports  Last Year's Full SAAR ADA

R1 School Calendar (Annual report)  
 R2 Enrollment / Reenrollment (Annual report, enrollments count)  
 R3 Withdrawals (Annual report, withdrawals count)  
 **R5 Ethnic Count (Active students on the end date of 10th school Month)**

R7 Aggregate Attendance  
 R9 Non-Contract / Over Age - Under Age Attendance  
 RH Home Hospital Attendance  
 RL Five Low Attendance Days  
 RW Ten Low Attendance Weather Days  
*No Low Weather Days have been set.*  
 RV Virtual Performance Based Attendance  
 RS Out of School Suspension  
 RX Expulsion  
 District Daily Attendance

Select Calendars  All Calendars

13-14 Ackerly Child Guidance  
13-14 Ahrens Educational Resou  
13-14 Atherton High School  
13-14 Atkinson Academy  
13-14 Auburndale Elementary Sc  
13-14 Audubon Traditional Elem  
13-14 Audubon Youth Developmen  
13-14 Ballard High  
13-14 Barret Traditional Middl  
13-14 Bates Elementary  
13-14 Bellewood Childrens Home  
13-14 Binet School  
13-14 Blake Elementary  
13-14 Bloom Elementary  
13-14 Blue Lick Elementary  
13-14 Bowen Elementary  
13-14 Boys Haven

*CTRL-click and SHIFT-click for multiple  
(Calendars: 166 Schools: 166)*

Select Students

Grade  Ad Hoc Filter

All Students  
00  
01  
02  
03  
04  
05  
06  
07  
08

Specify 5 Low Attendance Days

Image 1: R5 - Ethnic Count Editor

# Report Logic

Only students who are actively enrolled on the final instructional day of the date range specified in the Extract Editor are reported. This report includes over age and under age students. Students meeting any of the following criteria are not reported:

- Students marked "Perkins Only."
- Students marked "State Exclude" on enrollment, calendar or grade.
- Students in grade levels 95, 96, 97, 98 and 99. These grades will not be used in calculations or displayed as line items.
- Students who withdrew before the last day of the date range specified in the extract editor OR the last day of the 10th month if no date range is specified. These students appear in Withdrawal (R3) for the same reporting period.

The reported values are determined by calculating the number of students by race and gender who are enrolled on the last day of the date range specified in the extract editor OR the last day of the 10th month if no date range is specified.

The SAAR Enrollment (R2), Withdrawal (R3) and Ethic (R5) records should abide by the following equation:  $R2 - R3 = R5$ . If all data is properly inputted for all students, this equation will hold true.

The following circumstances can cause the  $R2 - R3 = R5$  equation not to balance:

- Dual Enrolled students who are enrolled in more than one calendar are counted on this record once for each calendar.
- Students with no gender in the Census screen (this can happen if students are loaded via sql process rather than manually or via a wizard).
- Students with no ethnicity (this can happen if students are loaded via sql process rather than manually or via a wizard).

## Generating the Extract

1. Select the desired **Report Type**. Report Selection options vary depending on the Report Type selected.
2. Select the **Extract Format** from the dropdown list.
3. Enter a **Date Range** to review data for one or more school months or select which school months should be included in the report. Leaving the Date Range blank reports the entire year.
4. Mark the **R5 Ethnic Count** checkbox.
5. Select the appropriate **Calendars** to include in the report.
6. Select the appropriate **Grade** (or select an **Ad Hoc Filter**)
7. Specify **5 Low Attendance Days** by selecting the **Load 5 Low Att. Days** button (optional).
8. Select **Validation Report** to see if the report has been set up correctly.
9. Select the **Generate Report Button**. The report will appear in a separate window in the specified Extract Format.

<p>345 TESTER COUNTY PUBLIC SCHOOLS  <b>District Address</b>          County: <b>Tester</b> Phone: (555)555-6530 Fax: (502)555-3991          Generate on 10/05/2010 12:56:33 PM Page 1 of 1</p>	<p><b>Superintendent's Annual Attendance (SAAR) Report</b>  <b>Record Format: 5 - Ethnic Count</b>          School Month: 2, 3          Calendars: 438 Schools: 2 Grades Count: 5</p>
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123 TESTINGHIGH SCHOOL																		
Grade	White		Black		Hispanic		Asian		Hawaiian/Pacific Islander		American Indian/Alaskan		2 or More		Total		Total	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female		
09	95	101	33	37	4	7	3	3	0	0	0	0	0	2	135	150	285	
10	100	122	36	49	10	15	14	8	0	0	0	0	0	1	160	195	355	
11	78	94	25	21	7	16	7	9	0	0	0	0	0	0	117	140	257	
12	60	109	20	23	7	7	11	5	0	0	0	0	0	0	98	144	242	
14	0	2	1	1	0	0	0	0	0	0	0	0	0	0	1	3	4	
<b>Total</b>	<b>333</b>	<b>428</b>	<b>115</b>	<b>131</b>	<b>28</b>	<b>45</b>	<b>35</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>511</b>	<b>632</b>	<b>1,143</b>	

Image 2: R5- Ethnic Count Report (HTML)

## Report Layout

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>District Number</b>	Identification number for the district.	Numeric, 3 digits  XXX	district.number	School & District Settings > District > District Information
<b>School Number</b>	Identification number for the school.	Numeric, 3 digits  XXX	school.number	School & District Settings > Schools > School Information > Location Number
<b>Year</b>	Last 2 digits of the school year. (i.e. 2009 - 2010 = 10)	Numeric, 2 digits  XX	calendar.endYear	Scheduling & Courses > Calendar Setup > Calendar Information > End Date

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>Calendar ID</b>	District Calendar - Distinct start date for Month 1.	Alphanumeric, 8 characters YYYYMMDD	schoolMonth.startDate	Scheduling & Courses > Calendar Setup > Calendar Information > Start Date
<b>Record Code</b>	Record code number. Will auto-fill with "5".	Numeric, 1 digit	Calculated, not dynamically stored	Calculated, not dynamically stored
<b>Grade</b>	Indicates the student's grade level.	Alphanumeric, 2 characters XX	gradeLevel.stateGrade	Scheduling & Courses > Calendar Setup > Grade Level Setup > State Grade Level Code
<b>Male-White</b>	Count of white males.	Numeric, 3 digits XXX	Identity.raceEthnicity=01	Census > People > Demographics > Race/Ethnicity
<b>Female-White</b>	Count of white females.	Numeric, 3 digits XXX	Identity.raceEthnicity=01	Census > People > Demographics > Race/Ethnicity
<b>Male-Black</b>	Count of black males.	Numeric, 3 digits XXX	Identity.raceEthnicity=02	Census > People > Demographics > Race/Ethnicity
<b>Female-Black</b>	Count of black females.	Numeric, 3 digits XXX	Identity.raceEthnicity=02	Census > People > Demographics > Race/Ethnicity

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>Male-Hispanic</b>	Count of Hispanic males.	Numeric, 3 digits XXX	Identity.raceEthnicity=01	Census > People > Demographics > Race/Ethnicity
<b>Female-Hispanic</b>	Count of Hispanic females.	Numeric, 3 digits XXX	Identity.raceEthnicity=01	Census > People > Demographics > Race/Ethnicity
<b>Male-Asian</b>	Count of Asian males.	Numeric, 3 digits XXX	Identity.raceEthnicity=03	Census > People > Demographics > Race/Ethnicity
<b>Female-Asian</b>	Count of Asian females.	Numeric, 3 digits XXX	Identity.raceEthnicity=03	Census > People > Demographics > Race/Ethnicity
<b>Male-Hawaiian/Pacific Islander</b>	Count of Hawaiian/Pacific Islander males.	Numeric, 3 digits XXX	Identity.raceEthnicity=05	Census > People > Demographics > Race/Ethnicity
<b>Female-Hawaiian/Pacific Islander</b>	Count of Hawaiian/Pacific Islander females.	Numeric, 3 digits XXX	Identity.raceEthnicity=05	Census > People > Demographics > Race/Ethnicity
<b>Male-American Indian/Alaskan</b>	Count of American Indian/Alaskan males	Numeric, 3 digits XXX	Identity.raceEthnicity=02	Census > People > Demographics > Race/Ethnicity
<b>Female-American Indian/Alaskan</b>	Count of American Indian/Alaskan females	Numeric, 3 digits XXX	Identity.raceEthnicity=02	Census > People > Demographics > Race/Ethnicity

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
<b>Male-2 or more</b>	Count of males, not Hispanic, with 2 or more races selected.	Numeric, 3 digits XXX	Identity.raceEthnicity=07	Census > People > Demographics > Race/Ethnicity
<b>Female-2 or more</b>	Count of females, not Hispanic, with 2 or more races selected.	Numeric, 3 digits XXX	Identity.raceEthnicity=07	Census > People > Demographics > Race/Ethnicity