

# Staff Match (SLDS) (Vermont)

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**Classic View:** VT State Reporting > SLDS > Extract Type > 0 Staff Match

**Search Terms:** SLDS

The Staff Match submissions enhance Vermont's ability to efficiently and accurately manage, analyze, and use education data.

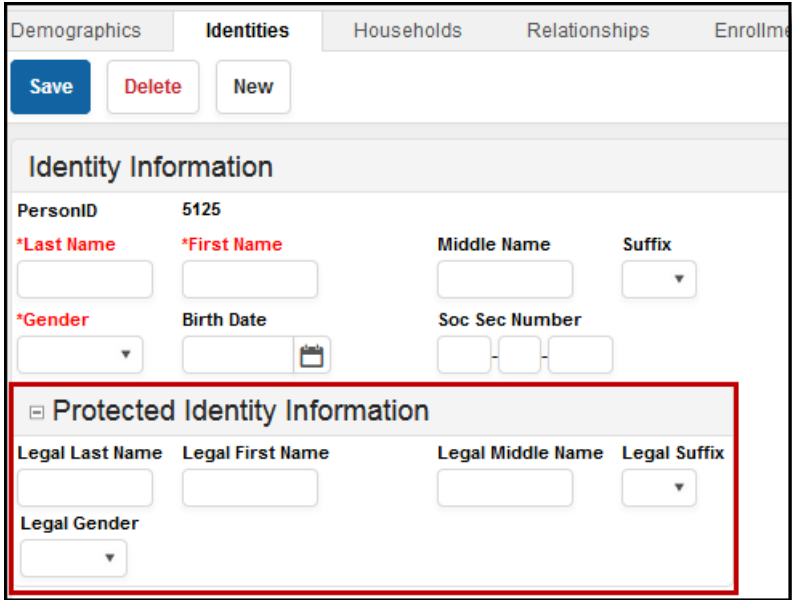
*Example Staff Match Editor*

## Report Logic

- All staff with any employment on or prior to the Effective Date report.
- Staff are not included if Exclude is selected on their District Assignment.

## Report Editor

Field	Description
<b>Submission Code for File Name</b>	The report naming convention based on the submission time frame of the report.
<b>Extract Type</b>	0 Staff Match

Field	Description
<b>Effective Date</b>	The date from which data is pulled for the report.
<b>Format</b>	Determines the format for the report. Use <b>State Submission</b> when submitting the final data. Use <b>HTML</b> for data review and testing.
<b>Report Legal Identities</b>	<p>When this checkbox is marked, Campus reports the legal name entered on the Census &gt; People &gt; Identities tab. If only one part of the Protected Identity Information is entered, that part reports and the other name fields report blank. For example, if the Legal First Name is entered but the middle and last name fields are empty, then only the first name reports and the middle and last names report blank.</p> <p>▶ <a href="#">Click here to expand...</a></p>  <p>The screenshot shows the 'Identities' tab with a 'Protected Identity Information' section highlighted. This section includes fields for Legal Last Name, Legal First Name, Legal Middle Name, Legal Suffix, and Legal Gender.</p>

Field	Description
<b>Select Calendars</b>	The calendar(s) from which data is pulled for the report. This option is only available when you select <i>HTML</i> for the <b>File Format</b> and can assist you with verifying data for individual calendars.
<b>Generate Report Submit to Batch</b>	Users have the option of submitting the report request to the batch queue by clicking <b>Submit to Batch</b> instead of <b>Generate Extract</b> . This process allows larger reports to generate in the background without disrupting the use of Campus.

## Report Layout

Element	Logic	Location
<b>ADMINID</b>	<p>The VT AOE assigned unique identifier for the Supervisory Union/District that is submitting data.</p> <p><i>Alphanumeric, 6 characters</i></p>	<p>System Administration &gt; Resources &gt; District Information &gt; District Detail &gt; State District Number</p> <p>District.number</p>
<b>EmpOrgid</b>	<p>The VT AOE assigned unique identifier for the district employing the person.</p> <p>The Organization ID reports unless the staff member has the Title "109: SPED Ungraded Teachers" or "112: SPED Paraprofessionals." These staff members report the ADMINID (State District Number).</p> <p><i>Alphanumeric, 6 characters</i></p>	<p>System Administration &gt; Resources &gt; School &gt; School Detail &gt; Organization ID</p> <p>School.employerID</p> <p>System Administration &gt; Resources &gt; District Information &gt; District Detail &gt; State District Number</p> <p>District.number</p>
<b>LOCALED_ID</b>	<p>A unique identifier assigned to the person by the employing organization.</p> <p><i>Alphanumeric, 15 characters</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Identifiers &gt; Local Staff Number</p> <p>Person.staffNumber</p>

Element	Logic	Location
<b>EDUCATORID</b>	<p>The VT AOE assigned unique person identifier. This number is distinct for each person over time.</p> <p><i>Numeric, 10 digits</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Identifiers &gt; State Staff ID</p> <p>Person.staffStateID</p>
<b>FNAME</b>	<p>The person's first name.</p> <p>Campus reports the legal name entered on the Identities tab when the <b>Report Legal Identities</b> checkbox is marked on the report editor. Otherwise, the name reports from the Demographics tab.</p> <p><i>Alphanumeric, 20 characters</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Information &gt; First Name</p> <p>Identity.firstName</p> <p>OR</p> <p>Census &gt; People &gt; Identities &gt; Protected Identity Information &gt; Legal First Name</p> <p>Identity.legalFirstName</p>
<b>MNAME</b>	<p>The person's middle name.</p> <p>Campus reports the legal name entered on the Identities tab when the <b>Report Legal Identities</b> checkbox is marked on the report editor. Otherwise, the name reports from the Demographics tab.</p> <p><i>Alphanumeric, 20 characters</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Information &gt; Middle Name</p> <p>Identity.middleName</p> <p>OR</p> <p>Census &gt; People &gt; Identities &gt; Protected Identity Information &gt; Legal Middle Name</p> <p>Identity.legalMiddleName</p>

Element	Logic	Location
<b>LNAME</b>	<p>The person's last name.</p> <p>Campus reports the legal name entered on the Identities tab when the <b>Report Legal Identities</b> checkbox is marked on the report editor. Otherwise, the name reports from the Demographics tab.</p> <p><i>Alphanumeric, 36 characters</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Information &gt; Last Name</p> <p>Identity.lastName</p> <p>OR</p> <p>Census &gt; People &gt; Identities &gt; Protected Identity Information &gt; Legal Last Name</p> <p>Identity.legalLastName</p>
<b>POSTNAME</b>	<p>The person's generational suffix.</p> <p>Campus reports the legal name entered on the Identities tab when the <b>Report Legal Identities</b> checkbox is marked on the report editor. Otherwise, the name reports from the Demographics tab.</p> <p><i>Alphanumeric, 5 characters</i></p>	<p>Census &gt; People Demographics &gt; Person Information &gt; Suffix</p> <p>Identity.suffix</p> <p>OR</p> <p>Census &gt; People &gt; Identities &gt; Protected Identity Information &gt; Legal Suffix</p> <p>Identity.legalSuffix</p>
<b>FORMERLAST</b>	<p>Reports blank.</p>	<p>N/A</p>
<b>DOB</b>	<p>The person's date of birth.</p> <p><i>Date Field</i> <i>MM/DD/YYYY</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Information &gt; Birth Date</p> <p>Identity. birthdate</p>

Element	Logic	Location
<p><b>GENDER</b></p>	<p>The one digit code for the person's gender. This field reports <b>M</b> or <b>F</b>.</p> <p>Campus reports the gender entered on the Identities tab when the <b>Report Legal Identities</b> checkbox is marked on the report editor. Otherwise, the gender reports from the Demographics tab.</p> <p><i>Alphanumeric, 1 characters</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Information &gt; Gender</p> <p>Identity.gender</p> <p>OR</p> <p>Census &gt; People &gt; Identities &gt; Protected Identity Information &gt; Legal Gender</p> <p>Identity.legalGender</p>