PSIS State Extract (Connecticut)

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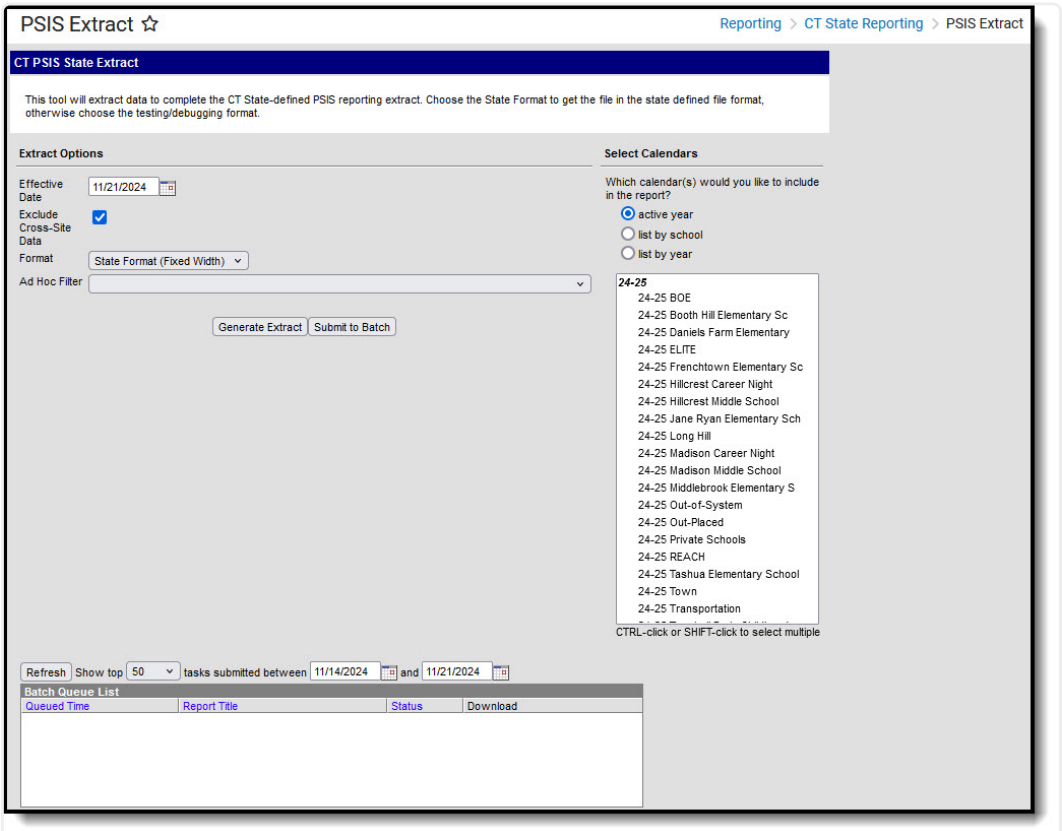
Tool Search: PSIS Extract

This tool extracts data to complete the Connecticut state-defined PSIS reporting extract. This extract reports all students currently enrolled on the Effective Date chosen on the editor.

Choose **State Format (Fixed Width)** to generate the file in the state defined file format. Otherwise, choose the **CSV** or **HTML** formats for testing purposes.

If a student has multiple enrollments, and multiple calendars are selected in the extract editor, only one record will report, based on the following Enrollment hierarchy: 1. Primary 2. Secondary 3. Special Ed.

Note: When the Exclude Cross-Site Data checkbox is marked, Cross-Site data is not included in the report.



PSIS State Extract Editor

Report Layout

Seq	Element Name	Description	Campus Location

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1	**SASID**	A unique number assigned to a student by the state Department of Education. Numeric, 10 characters	Census > People > Demographics > StateID Person.stateID
2	**reportingDistrict**	The number assigned by a State to identify a School District. Numeric, 3 digits	School & District Settings > District > District Information > District Detail > State District Number District.number
3	**nexusDistrict**	The Nexus District is the district that has the legal responsibility to identify, educate, and pay for a special education student under the Individuals with Disabilities Education Act (IDEA). This element only reports when the student is active in Special Education; i.e., the Special Ed Status field reports **Y.** To report, the following conditions must be met. • The Nexus District must be entered on the Enrollments tab. • The Nexus District Entry Date must be NULL or prior/equal to the Effective Date selected on the extract editor. **OR** The Special Ed Status must be **N** and the Special Ed Exit Date must NOT be null and must be after/equal to the Effective Date selected on the extract editor. Numeric, 3 digits	Student Information > General > Enrollments > State Reporting Fields > Nexus District EnrollmentCT.nexusDistrict
4	**residentTown**	The code for the town of fiscal responsibility. Alphanumeric, 3 characters	Student Information > General > Enrollments > State Reporting > Resident Town CustomStudent.value

Seq	Element Name	Description	Campus Location
5	**facilityCode1**	The code for the school attended by the student. If the Facility Code Override field on the Enrollments tab is null, this field reports from the State District Code, School Code and Institutional Code fields on the School tab. Alphanumeric, 7 characters	Student Information > General > Enrollments > State Reporting > Facility Code Override School & District Settings > Schools > School Information > State District Code, School Code, Institution Code CustomStudent.value
6	**facilityCode2**	The code for the school attended by the student. This field reports for students attending two facilities in accordance with an IEP or other special circumstances; e.g., attending part-time magnets, participating in the OPEN Choice program who are attending a private special education facility, or RESC-operated special education facility as a result of IEP. Alphanumeric, 7 characters	Student Information > General > Enrollments > State Reporting > Facility Code 2 CustomStudent.value
7	**lastName**	The student's last name. Alphanumeric, 35 characters	Census > People > Identities > Current Identity > Last Name Identity.lastName
8	**firstName**	The student's first name. Alphanumeric, 20 characters	Census > People > Demographics > Person Information > First Name Identity.firstName
9	**middleName**	The student's middle name. Alphanumeric, 20 characters	Census > People > Demographics > Person Information > Middle Name Identity.middleName
10	**suffix**	Indicates the person's name contains a generational indicator (Jr., Sr., etc.). Alphanumeric, 20 characters	Census > People > Demographics > Person Information > Suffix Identity.suffix

Seq	Element Name	Description	Campus Location
11	**birthdate**	The numeric representation of the date on which the student was born. Date field, 10 characters MM/DD/YYYY	Census > People > Identities > Birth Date Identity.birthDate
12	**gradeCode**	The grade the student will be entering at the Facility Code 1 school. Alphanumeric, 2 characters	Student Information > General > Enrollments > Grade Enrollment.grade
13	**languageCode**	The dominant language spoken by the student. Alphanumeric, 3 characters	Census > People > Identites > Home Primary Language Identity.home PrimaryLanguage
14	**ellStatus**	The student's EL status. This field reports **Y** if the Program Status is set to EL or Exited EL. The status date must be less than or equal to the Effective Date selected on the report editor. The Exited date must be NULL, greater than, or equal to he Effective Date selected on the report editor. Alphanumeric, 3 characters	Student Information > Program Participation > English Learners (EL) > EL > Program Status Lep.programStatus
15	**ellProgramCode**	The student's ELL Program Code. Alphanumeric, 2 characters	Student Information > English Learners > English Learners (EL) Services > Service Type LepServiceType.code
16	**specialEdStatus**	The student's special education status. This field reports **Y** for any student who has an active IEP and receives special education instruction as of the reporting period.	Student Information > General > Enrollments > Special Ed Fields > Special Ed Status Enrollment.specialEdStatus

Seq	Element Name	Description		Campus Location
		When the Special Ed Status is...	Then...	
		Y	• the Nexus District Entry Date must be NULL, equal, or prior to the Effective Date selected on the extract editor AND • the Special Ed Exit Date must be NULL, equal, or prior to the Effective Date selected on the extract editor.	
		N	• the Nexus District Entry Date must be NULL, the same, or prior to the Effective Date selected on the extract editor AND • the Special Ed Exit Date is NOT NULL and the same or after the Effective Date selected on the extract editor.	

Seq	Element Name	Description	Campus Location
		All others report **N**. Alphanumeric, 1 character	
17	**mealStatus**	Indicates whether the student is eligible for free or reduced price meals or free milk according to the Income Guidelines from the National School Lunch Program. This field reports **F** for Free Eligible or **R** for reduced. Alphanumeric, 1 character	FRAM > Eligibility > State Eligibility Code POSEligibilty.eligibility
18	**NoLocalExpense**	This field reflects the student's status for Facility Code 1. Reports a two-digit code for students enrolled at no local expense. Alphanumeric, 2 characters	Student Information > General > Enrollments > State Reporting Fields > No Local Expense Enrollment.stateFundingCode

Seq	Element Name	Description	Campus Location
19	**specialProgram**	The Special Program that the student is attending. Special programs include Vocational Agriculture, OPEN Choice, Magnets, Interdistrict Cooperative Arrangements, Designated High School Arrangements, Bristol Technical Education Center (BTEC), Homebound, and Municipal Detention Center. Alphanumeric, 2 characters	Student Information > General > State Reporting Fields > Special Program Attendance CustomStudent.value
20	**preKindergartenStatus**	The Pre-K program in which the student is enrolled. Only students enrolled into a State Grade Level of PK or P3 report in this field. The first code entered in the PreK Program Status field reports when the student's Early Learning record has • a Start Date on or before their enrollment End Date AND • an End Date that is null, on, or after their enrollment Start Date. The student's enrollment must have • a Start Date on or before the extract Effective Date. AND • an End Date that is null, on, or after the extract Effective Date. Alphanumeric, 2 characters	Student Information > Program Participation > Early Learning > PreK Program Status Enrollment.preKindergartenStatus

Seq	Element Name	Description	Campus Location
21	**preKDayInHours**	The amount of time the student spends in their Pre-K program. • The student must be in state grade level P3 or PK; otherwise, they report blank. • The student's Roster Start Date must be on or before the report's effective date and the Roster End Date must be NULL or on or after the report's effective date for the course to be considered. • If the student is not scheduled, 00.00 reports. Alphanumeric, 5 characters	Scheduling & Courses > Calendar Setup > Daily Setup > Student Day GradeLevel.standardDay Calendar.studentDay
22	**preKDaysPerYear**	The number of Pre-K program days per year. • The student must be in state grade level P3 or PK; otherwise, they report blank. • To calculate this field, Campus reviews all enrollments for the student for the selected calendar/year. Then Campus counts 1 for each day that is marked as Instructional, School & Attendance (Days tab) in which the student is scheduled that falls within the student's enrollment(s) start and end dates. • Any day with a Day Event on the day that has a Standard Code of **99** in the Attribute/Dictionary (Day.eventType) is NOT counted. Alphanumeric, 20 characters	N/A

Seq	Element Name	Description	Campus Location
23	**studentID**	A code assigned and maintained by the local school district that is unique for each student in the district over time. Alphanumeric, 20 characters	Census > People > Demographics > Person Identifiers > Local Student Number Person.studentNumber
24	**groupName**	This field reports blank.	N/A
25	**groupCode**	This field reports blank.	N/A
26	**migrant**	Identifies a student who is or whose parent or spouse is a migratory agricultural worker and who has moved within the past 36 months across state or district boundaries to obtain temporary or seasonal employment. This field reports **Y**es or **N**o. • **Y** reports when the Migrant checkbox is checked. • **N** reports when the Migrant checkbox is NOT checked. Alphanumeric, 1 character Y or N	Student Information > General > Enrollments > State Reporting Fields > Migrant Enrollment.migrant
27	**giftedTalented**	Indicates whether the student is considered Gifted. Alphanumeric, 2 characters	Student Information > General > Enrollments > State Reporting Fields > Gifted/Talented Status Enrollment.giftedTalented
28	**homeless**	Describes the student's homeless status. See the following table for the Homeless Codes that report. Alphanumeric, 2 characters	Student Information > General > Enrollments > State Reporting > Homeless Enrollment.homeless

Seq	Element Name	Description	Campus Location
29	**membershipDays**	The total number of distinct membership days for the student in the calendar and school year being reported as of the effective date entered on the editor. Any day with a Day Event on the day that has a Standard Code of **99** in the Attribute/Dictionary (Day.eventType) is NOT counted. **Override Logic:** Reports the Membership Days Override from the Enrollment tool. Otherwise, the calculation above is used. Alphanumeric, 3 characters	Student Information > General > Enrollments > State Reported fields > Membership Days Override
30	**attendanceDays**	The total number of instructional days a student has been present for the current school year. • Any day with a Day Event on the day that has a Standard Code of **99** in the Attribute/Dictionary (Day.eventType) is NOT counted. • Campus subtracts the total number of days absent from the membership days calculated in column 29. (Campus uses the enrollment start and end dates to determine the date range.) • When a student is assigned an Attendance Code with Status = A and Excuse NOT = Blank or X, the student is considered absent for the period. When Present Minutes are entered onto a period where the student is	Student Information > General > Enrollments > State Reported fields > Attendance Days Override

Seq	Element Name	Description	Campus Location
		marked Absent, the Present Minutes entered are subtracted from the absent period minutes. • From across the absent periods in the student's day, the student will report absent when the number of absent instructional minutes >= the number of minutes entered on the Whole Day Absence (minutes) field on the Grade Levels tab. ◦ If the Grade Levels field is blank, Campus uses the Whole Day Absence (minutes) field on the calendar tab. ◦ If both fields are blank, the student's absent minutes must be >= 240 minutes. • When a Day Event is assigned to a Day with a Standard Code of SD Campus subtracts the "Inst. Minutes" entered on the Day Event from the "Whole Day Absence" field on the Grade Level (otherwise Calendar) to determine the number of absent minutes required in order for the student to be counted as absent. ◦ When the student's number of absent minutes >= the determined Whole Day Absence value, the student must be reported Absent. ◦ When the Whole Day Absence field on the Grade Levels tab and the Calendars tab are blank, the student's absent minutes must be >= 240 minutes. • Campus uses the	

Seq	Element Name	Description	Campus Location
		enrollment marked as P = Primary to determine what grade level attendance values to use. If more than one enrollment is primary, the enrollment with the most recent start date is used. If enrollments have the same start date, the enrollment with the highest enrollment ID is used. **Override Logic:** Reports the Attendance Days Override from the Enrollment tool. Otherwise, the calculation above is used. Alphanumeric, 3 characters	
31	**immigrantStatus**	Indicates the student's immigrant status. This field reports **Y** when • The Birth Country is NOT US or PR. AND • The Data Entered US School is <= 3 full academic years from the Effective Date selected on the extract editor: ◦ Note: If a Student's Date Entered US School is after 7/1/XX, that year is not counted. ◦ For example, if a student has: ▪ Date Entered US School = 03/08/23 ▪ Effective Date = 04/01/2026 ▪ 07/01/2022 - 06/30/2023 : This year does not count since Date Entered US School is	Census > People > Demographics > Birth Country Census > People > Demographics > Date Entered US School

Seq	Element Name	Description		Campus Location
			after the start of the academic year 07/01/2022 ▪ 07/01/2022 - 06/30/2023 : This year does not count since Date Entered US School is after the start of the academic year 07/01/2022 ▪ 7/01/2023 - 06/30/2024 : Count as year 1 ▪ 07/01/2024 - 06/30/2025 : Count as year 2 ▪ 07/01/2025 - 06/30/2026 : This year does not count since Effective Date 04/01/2026 is before the end of the academic year 06/30/2026 1. RESULT: Student will report "Y" when Birth Country != US or PR because they have not been	

Seq	Element Name	Description	Campus Location
		attending a US school for more than 3 academic years. Otherwise, **N** reports. Alphanumeric, 1 character	
32	**militaryFamily**	Indicates whether the student's parent(s) or legal guardian(s) are military personnel. This field reports **Y** when the student has an active Guardian relationship with a Military Connections record that includes the following: • Start Date <= the extract Effective Date or is Null • End Date >= the extract Effective Date or is Null • Status is one of the following: ◦ Active Duty, Deployed ◦ Active Duty, Not Deployed Otherwise, **N** reports. Alphanumeric, 1 character	Census > People > Military Connections

Seq	Element Name	Description	Campus Location
33	**Title 1 Participation**	Indicates whether a student is a Title I eligible to receive Title I services between September of the current year and August of the following year including summer activities. • If the school's Title 1 Program = Schoolwide Program, **Y** reports. • If the school's Title 1 Program = Targeted Assistance Program and the student has a Title 1 record active prior to or on the Effective Date of the extract editor, **Y** reports. • If the school's Title 1 Program = Targeted Assistance Program and the student does not have a Title 1 record active prior to or on the Effective Date of the extract editor, **N** reports. ◦ If a school history exists, Campus uses the most recent record that has an Effective Date <= the Effective Date of the extract editor. • Otherwise, **N** reports. Alphanumeric, 1 character	Student Information > Program Participation > Title I CustomStudent.value

Seq	Element Name	Description	Campus Location
34	**Title 1 Program Type**	The title 1 status is for the school. • If the school's Title 1 Program = Schoolwide Program **02** reports. • If the school's Title 1 Program = Targeted Assistance Program and the student has a Title 1 record active within the date range of the extract editor, **01** reports. ◦ If a school history exists Campus uses the most recent record that has an Effective Date <= the Effective Date of the extract editor. • Otherwise, this field reports blank. Alphanumeric, 2 characters	School & District Settings > Schools > School Information > School > School History SchoolAttribute.title1

Seq	Element Name	Description	Campus Location
35	**Truant**	Determine dates of absences found based on the Attendance Days. **Report Logic**: Sum of unexcused absence minutes must be greater than or equal to Whole Day Absence on grade level/calendar. • Report Y if student has 10 or more unexcused absences. • Reports Y if 4 or more unexcused absences occur within a 30 calendar day time frame. • N reports otherwise. Attendance dates are not included when the student is less than age 5 and in an enrollment state grade of PK or P3. If student is age 19 as of the Effective Date selected on the extract editor, N reports. **Override Logic:** Reports the Truant Override from the Enrollment tool. Otherwise, the calculation above is used.	Student Information > Enrollments > State Reported fields > Truant Override
36	**endOfRecordMarker**	The letter **X** reports in this field to mark the end of each record. Alphanumeric, 1 character	N/A

Homeless Codes

Code	Description
0	Not homeless
1	Shelters
2	Doubled up
3	Unsheltered
4	Hotel/Motel
5	Other

Code	Description
6	Unknown
11	Shelters/Unaccompanied Youth
12	Doubled up/Unaccompanied Youth
13	Unsheltered/Unaccompanied Youth
14	Hotel/Motel//Unaccompanied Youth