

PSIS State Extract (Connecticut)

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Tool Search: PSIS Extract

This tool extracts data to complete the Connecticut state-defined PSIS reporting extract. This extract reports all students currently enrolled on the Effective Date chosen on the editor.

Choose **State Format (Fixed Width)** to generate the file in the state defined file format. Otherwise, choose the **CSV** or **HTML** formats for testing purposes.

Note: When the Exclude Cross-Site Data checkbox is marked, Cross-Site data is not included in the report.

PSIS State Extract Editor

Report Layout

Seq	Element Name	Description	Campus Location
1	SASID	<p>A unique number assigned to a student by the state Department of Education.</p> <p>Numeric, 10 characters</p>	<p>Census > People > Demographics > StateID</p> <p>Person.stateID</p>
2	reportingDistrict	<p>The number assigned by a State to identify a School District.</p> <p>Numeric, 3 digits</p>	<p>School & District Settings > District > District Information > District Detail > State District Number</p> <p>District.number</p>
3	nexusDistrict	<p>The Nexus District is the district that has the legal responsibility to identify, educate, and pay for a special education student under the Individuals with Disabilities Education Act (IDEA).</p> <p>This element only reports when the student is active in Special Education; i.e., the Special Ed Status field reports Y.</p> <p>To report, the following conditions must be met.</p> <ul style="list-style-type: none"> • The Nexus District must be entered on the Enrollments tab. • The Nexus District Entry Date must be NULL or prior/equal to the Effective Date selected on the extract editor. <p>OR</p> <p>The Special Ed Status must be N and the Special Ed Exit Date must NOT be null and must be after/equal to the Effective Date selected on the extract editor.</p> <p>Numeric, 3 digits</p>	<p>Student Information > General > Enrollments > State Reporting Fields > Nexus District</p> <p>EnrollmentCT.nexusDistrict</p>

Seq	Element Name	Description	Campus Location
4	residentTown	The code for the town of fiscal responsibility. Alphanumeric, 3 characters	Student Information > General > Enrollments > State Reporting > Resident Town CustomStudent.value
5	facilityCode1	The code for the school attended by the student. If the Facility Code Override field on the Enrollments tab is null, this field reports from the State District Code, School Code and Institutional Code fields on the School tab. Alphanumeric, 7 characters	Student Information > General > Enrollments > State Reporting > Facility Code Override School & District Settings > Schools > School Information > State District Code, School Code, Institution Code CustomStudent.value
6	facilityCode2	The code for the school attended by the student. This field reports for students attending two facilities in accordance with an IEP or other special circumstances; e.g., attending part-time magnets, participating in the OPEN Choice program who are attending a private special education facility, or RESC-operated special education facility as a result of IEP. Alphanumeric, 7 characters	Student Information > General > Enrollments > State Reporting > Facility Code 2 CustomStudent.value
7	lastName	The student's last name. Alphanumeric, 35 characters	Census > People > Identities > Current Identity > Last Name Identity.lastName
8	firstName	The student's first name. Alphanumeric, 20 characters	Census > People > Demographics > Person Information > First Name Identity.firstName

Seq	Element Name	Description	Campus Location
9	middleName	The student's middle name. Alphanumeric, 20 characters	Census > People > Demographics > Person Information > Middle Name Identity.middleName
10	suffix	Indicates the person's name contains a generational indicator (Jr., Sr., etc.). Alphanumeric, 20 characters	Census > People > Demographics > Person Information > Suffix Identity.suffix
11	birthdate	The numeric representation of the date on which the student was born. Date field, 10 characters MM/DD/YYYY	Census > People > Identities > Birth Date Identity.birthDate
12	gradeCode	The grade the student will be entering at the Facility Code 1 school. Alphanumeric, 2 characters	Student Information > General > Enrollments > Grade Enrollment.grade
13	languageCode	The dominant language spoken by the student. Alphanumeric, 3 characters	Census > People > Identities > Home Primary Language Identity.homePrimaryLanguage

Seq	Element Name	Description	Campus Location				
14	ellStatus	<p>The student's EL status. This field reports Y if the Program Status is set to EL or Exited EL.</p> <p>The status date must be less than or equal to the Effective Date selected on the report editor. The Exited date must be NULL, greater than, or equal to the Effective Date selected on the report editor.</p> <p>Alphanumeric, 3 characters</p>	<p>Student Information > Program Participation > English Learners (EL) > EL > Program Status</p> <p>Lep.programStatus</p>				
15	ellProgramCode	<p>The student's ELL Program Code.</p> <p>Alphanumeric, 2 characters</p>	<p>Student Information > English Learners > English Learners (EL) Services > Service Type</p> <p>LepServiceType.code</p>				
16	specialEdStatus	<p>The student's special education status. This field reports Y for any student who has an active IEP and receives special education instruction as of the reporting period.</p> <table border="1" data-bbox="620 1328 962 1579"> <thead> <tr> <th>When the Special Ed Status is...</th> <th>Then...</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	When the Special Ed Status is...	Then...			<p>Student Information > General > Enrollments > Special Ed Fields > Special Ed Status</p> <p>Enrollment.specialEdStatus</p>
When the Special Ed Status is...	Then...						

Seq	Element Name	Description	When...	Campus Location
		<p>the Special Ed Status is...</p>	<p>Y</p> <ul style="list-style-type: none"> the Nexus District Entry Date must be NULL, equal, or prior to the Effective Date selected on the extract editor AND the Special Ed Exit Date must be NULL, equal, or prior to the Effective Date selected on the extract editor. 	

Seq	Element Name	Description	When...	Campus Location
		<p>the Special Ed Status is...</p>		
		<p>N</p>	<ul style="list-style-type: none"> the Nexus District Entry Date must be NULL, the same, or prior to the Effective Date selected on the extract editor AND the Special Ed Exit Date is NOT NULL and the same or after the Effective Date selected on the extract editor. 	
		<p>All others report N.</p>		
		<p>Alphanumeric, 1 character</p>		

Seq	Element Name	Description	Campus Location
17	mealStatus	<p>Indicates whether the student is eligible for free or reduced price meals or free milk according to the Income Guidelines from the National School Lunch Program. This field reports F for Free Eligible or R for reduced.</p> <p>Alphanumeric, 1 character</p>	<p>FRAM > Eligibility > State Eligibility Code</p> <p>POSEligibility.eligibility</p>
18	NoLocalExpense	<p>This field reflects the student's status for Facility Code 1. Reports a two-digit code for students enrolled at no local expense.</p> <p>Alphanumeric, 2 characters</p>	<p>Student Information > General > Enrollments > State Reporting Fields > No Local Expense</p> <p>Enrollment.stateFundingCode</p>
19	specialProgram	<p>The Special Program that the student is attending. Special programs include Vocational Agriculture, OPEN Choice, Magnets, Interdistrict Cooperative Arrangements, Designated High School Arrangements, Bristol Technical Education Center (BTEC), Homebound, and Municipal Detention Center.</p> <p>Alphanumeric, 2 characters</p>	<p>Student Information > General > State Reporting Fields > Special Program Attendance</p> <p>CustomStudent.value</p>

Seq	Element Name	Description	Campus Location
20	preKindergartenStatus	<p>The Pre-K program in which the student is enrolled.</p> <p>Only students enrolled into a State Grade Level of PK or P3 report in this field. The first code entered in the PreK Program Status field reports when the student's Early Learning record has</p> <ul style="list-style-type: none"> • a Start Date on or before their enrollment End Date AND • an End Date that is null, on, or after their enrollment Start Date. <p>The student's enrollment must have</p> <ul style="list-style-type: none"> • a Start Date on or before the extract Effective Date. AND • an End Date that is null, on, or after the extract Effective Date. <p>Alphanumeric, 2 characters</p>	<p>Student Information > Program Participation > Early Learning > PreK Program Status</p> <p>Enrollment.preKindergartenStatus</p>

Seq	Element Name	Description	Campus Location
21	preKDayInHours	<p>The amount of time the student spends in their Pre-K program.</p> <ul style="list-style-type: none"> The student must be in state grade level P3 or PK; otherwise, they report blank. The student's Roster Start Date must be on or before the report's effective date and the Roster End Date must be NULL or on or after the report's effective date for the course to be considered. If the student is not scheduled, 00.00 reports. <p>Alphanumeric, 5 characters</p>	<p>Scheduling & Courses > Calendar Setup > Daily Setup > Student Day</p> <p>GradeLevel.standardDay Calendar.studentDay</p>

Seq	Element Name	Description	Campus Location
22	preKDaysPerYear	<p>The number of Pre-K program days per year.</p> <ul style="list-style-type: none"> The student must be in state grade level P3 or PK; otherwise, they report blank. To calculate this field, Campus reviews all enrollments for the student for the selected calendar/year. Then Campus counts 1 for each day that is marked as Instructional, School & Attendance (Days tab) in which the student is scheduled that falls within the student's enrollment(s) start and end dates. Any day with a Day Event on the day that has a Standard Code of 99 in the Attribute/Dictionary (Day.eventType) is NOT counted. <p>Alphanumeric, 20 characters</p>	N/A
23	studentID	<p>A code assigned and maintained by the local school district that is unique for each student in the district over time.</p> <p>Alphanumeric, 20 characters</p>	<p>Census > People > Demographics > Person Identifiers > Local Student Number</p> <p>Person.studentNumber</p>
24	groupName	This field reports blank.	N/A
25	groupCode	This field reports blank.	N/A

Seq	Element Name	Description	Campus Location
26	migrant	<p>Identifies a student who is or whose parent or spouse is a migratory agricultural worker and who has moved within the past 36 months across state or district boundaries to obtain temporary or seasonal employment. This field reports Yes or No.</p> <ul style="list-style-type: none"> • Y reports when the Migrant checkbox is checked. • N reports when the Migrant checkbox is NOT checked. <p>Alphanumeric, 1 character Y or N</p>	<p>Student Information > General > Enrollments > State Reporting Fields > Migrant</p> <p>Enrollment.migrant</p>
27	giftedTalented	<p>Indicates whether the student is considered Gifted.</p> <p>Alphanumeric, 2 characters</p>	<p>Student Information > General > Enrollments > State Reporting Fields > Gifted/Talented Status</p> <p>Enrollment.giftedTalented</p>
28	homeless	<p>Describes the student's homeless status. See the following table for the Homeless Codes that report.</p> <p>Alphanumeric, 2 characters</p>	<p>Student Information > General > Enrollments > State Reporting > Homeless</p> <p>Enrollment.homeless</p>

Seq	Element Name	Description	Campus Location
29	membershipDays	<p>The total number of distinct membership days for the student in the calendar and school year being reported as of the effective date entered on the editor.</p> <p>Any day with a Day Event on the day that has a Standard Code of 99 in the Attribute/Dictionary (Day.eventType) is NOT counted.</p> <p>Override Logic: Reports the Membership Days Override from the Enrollment tool. Otherwise, the calculation above is used.</p> <p>Alphanumeric, 3 characters</p>	Student Information > General > Enrollments > State Reported fields > Membership Days Override
30	attendanceDays	<p>The total number of instructional days a student has been present for the current school year.</p> <ul style="list-style-type: none"> Any day with a Day Event on the day that has a Standard Code of 99 in the Attribute/Dictionary (Day.eventType) is NOT counted. Campus subtracts the total number of days absent from the membership days calculated in column 29. (Campus uses the enrollment start and end dates to determine the date range.) When a student is assigned an 	Student Information > General > Enrollments > State Reported fields > Attendance Days Override

Seq	Element Name	Description Attendance Code with Status = A and	Campus Location
		<p>Excuse NOT = Blank or X, the student is considered absent for the period. When Present Minutes are entered onto a period where the student is marked Absent, the Present Minutes entered are subtracted from the absent period minutes.</p> <ul style="list-style-type: none"> • From across the absent periods in the student's day, the student will report absent when the number of absent instructional minutes \geq the number of minutes entered on the Whole Day Absence (minutes) field on the Grade Levels tab. <ul style="list-style-type: none"> ◦ If the Grade Levels field is blank, Campus uses the Whole Day Absence (minutes) field on the calendar tab. ◦ If both fields are blank, the student's absent minutes must be \geq 240 minutes. • When a Day Event is assigned to a Day with a Standard Code of SD Campus subtracts the "Inst. Minutes" entered on the Day Event from the "Whole Day Absence" field on the 	

Seq	Element Name	Grade Level Description (otherwise Calendar)	Campus Location
		<p>to determine the number of absent minutes required in order for the student to be counted as absent.</p> <ul style="list-style-type: none"> ◦ When the student's number of absent minutes \geq the determined Whole Day Absence value, the student must be reported Absent. ◦ When the Whole Day Absence field on the Grade Levels tab and the Calendars tab are blank, the student's absent minutes must be \geq 240 minutes. <ul style="list-style-type: none"> • Campus uses the enrollment marked as P = Primary to determine what grade level attendance values to use. If more than one enrollment is primary, the enrollment with the most recent start date is used. If enrollments have the same start date, the enrollment with the highest enrollment ID is used. <p>Override Logic: Reports the Attendance Days Override from the Enrollment tool. Otherwise,</p>	

Seq	Element Name	Description the calculation above is used.	Campus Location
		Alphanumeric, 3 characters	
31	immigrantStatus	<p>Indicates the student's immigrant status.</p> <p>This field reports Y when</p> <ul style="list-style-type: none"> • the Birth Country is NOT US or PR. AND • the end year of the "Date Entered US School" must be less than or equal to 3 academic end years from the academic end year of the calendar selected on the extract editor <ul style="list-style-type: none"> ◦ For example, if a student has a "Date Entered US School" of 08/01/2020, that would make the end year of that date 2021. This student's immigrantStatus field would show as Y until the end year 2024. <p>Otherwise, N reports.</p> <p>Alphanumeric, 1 character</p>	<p>Census > People > Demographics > Birth Country</p> <p>Census > People > Demographics > Date Entered US School</p>

Seq	Element Name	Description	Campus Location
32	militaryFamily	<p>Indicates whether the student's parent(s) or legal guardian(s) are military personnel.</p> <p>This field reports Y when the student has an active Guardian relationship with a Military Connections record that includes the following:</p> <ul style="list-style-type: none"> • Start Date <= the extract Effective Date or is Null • End Date >= the extract Effective Date or is Null • Status is one of the following: <ul style="list-style-type: none"> ◦ Active Duty, Deployed ◦ Active Duty, Not Deployed <p>Otherwise, N reports.</p> <p>Alphanumeric, 1 character</p>	Census > People > Military Connections

Seq	Element Name	Description	Campus Location
33	Title 1 Participation	<p>Indicates whether a student is a Title I eligible to receive Title I services between September of the current year and August of the following year including summer activities.</p> <ul style="list-style-type: none"> • If the school's Title 1 Program = Schoolwide Program, Y reports. • If the school's Title 1 Program = Targeted Assistance Program and the student has a Title 1 record active prior to or on the Effective Date of the extract editor, Y reports. • If the school's Title 1 Program = Targeted Assistance Program and the student does not have a Title 1 record active prior to or on the Effective Date of the extract editor, N reports. <ul style="list-style-type: none"> ◦ If a school history exists, Campus uses the most recent record that has an Effective Date <= the Effective Date of the extract editor. • Otherwise, N reports. <p>Alphanumeric, 1 character</p>	<p>Student Information > Program Participation > Title I</p> <p>CustomStudent.value</p>

Seq	Element Name	Description	Campus Location
34	Title 1 Program Type	<p>The title 1 status is for the school.</p> <ul style="list-style-type: none"> • If the school's Title 1 Program = Schoolwide Program 02 reports. • If the school's Title 1 Program = Targeted Assistance Program and the student has a Title 1 record active within the date range of the extract editor, 01 reports. <ul style="list-style-type: none"> ◦ If a school history exists Campus uses the most recent record that has an Effective Date <= the Effective Date of the extract editor. • Otherwise, this field reports blank. <p>Alphanumeric, 2 characters</p>	<p>School & District Settings > Schools > School Information > School > School History</p> <p>SchoolAttribute.title1</p>

Seq	Element Name	Description	Campus Location
35	Truant	<p>Determine dates of absences found based on the Attendance Days.</p> <p>Report Logic: Sum of unexcused absence minutes must be greater than or equal to Whole Day Absence on grade level/calendar.</p> <ul style="list-style-type: none"> • Report Y if student has 10 or more unexcused absences. • Reports Y if 4 or more unexcused absences occur within a 30 calendar day time frame. • N reports otherwise. <p>Attendance dates are not included when the student is less than age 5 and in an enrollment state grade of PK or P3. If student is age 19 as of the Effective Date selected on the extract editor, N reports.</p> <p>Override Logic: Reports the Truant Override from the Enrollment tool. Otherwise, the calculation above is used.</p>	Student Information > Enrollments > State Reported fields > Truant Override
36	endOfRecordMarker	<p>The letter X reports in this field to mark the end of each record.</p> <p>Alphanumeric, 1 character</p>	N/A

Homeless Codes

Code	Description
0	Not homeless
1	Shelters

Code	Description
2	Doubled up
3	Unsheltered
4	Hotel/Motel
5	Other
6	Unknown
11	Shelters/Unaccompanied Youth
12	Doubled up/Unaccompanied Youth
13	Unsheltered/Unaccompanied Youth
14	Hotel/Motel//Unaccompanied Youth
