NECAP Labels Report (New Hampshire)
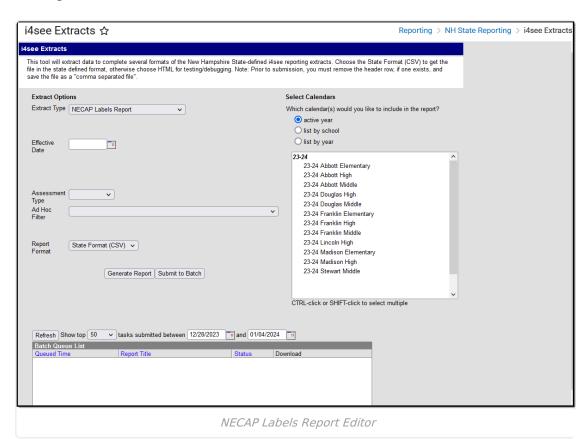
Last Modified on 12/14/2025 8:45 pm CST

Tool Search: i4see Extracts

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The NECAP Labels Report requests labels for students who are taking the New England Common Assessment Program. Information can be requested/submitted three times a year:

- February - NECAP and ALT Label
- April - NECAP Spring Science
- August - NECAP Fall Assessment

NECAP Labels Report Editor

Report Logic

All currently enrolled students in the selected school as of the entered effective date are included. The report is sorted by Grade level and SASID.
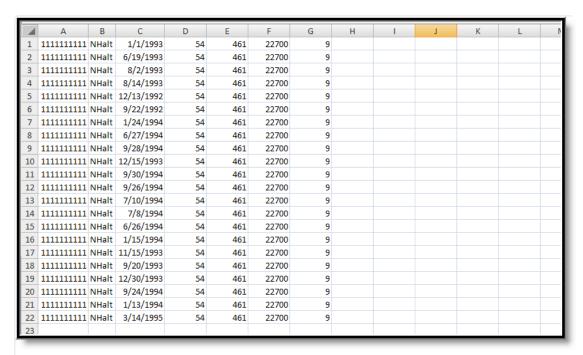
Report Editor Options

Data Element	Description
Extract Type	Indicates the type of extract selected. Different options may appear depending on the selection.
Effective Date	Date that determines the students being included in the extracts. Dates are entered in *mmddyy* format or can be selected by using the calendar icon.
Assessment Type	Name of assessment for which the labels will be requested. • NECAP Spr(ing) • NECAPfall • NHalt
Ad hoc Filter	Selection of previously made filter that contains specific students to include in the label request.
Report Format	Determines how the request is generated - in the State Format (CSV) or HTML. Use the HTML format when reviewing data. Use the State Format when submitting the list to the state.
Select Calendars	At least one calendar must be selected in order for the extract to generate. Calendars are selected by the active year, by the school, or by the year. Students in the chosen calendars are included in the extract.

Generate the Report

1. Select the **NECAP Labels Report** options from the **Extract Type** dropdown list.
2. Enter an **Effective Date**.
3. Select the **Assessment Type**.
4. Select an **Ad hoc filter** from the dropdown list to reduce the amount of students included in the extract.
5. Select the **Report Format**.
6. Select the **Calendars** from which to pull students in the report.
7. Click the **Generate Extract** button. The report will display in the selected format.

1111111111	NHalt	1/1/1993	54	461	22700	9
1111111111	NHalt	6/19/1993	54	461	22700	9
1111111111	NHalt	8/2/1993	54	461	22700	9
1111111111	NHalt	8/14/1993	54	461	22700	9
1111111111	NHalt	12/13/1992	54	461	22700	9
1111111111	NHalt	9/22/1992	54	461	22700	9
1111111111	NHalt	1/24/1994	54	461	22700	9
1111111111	NHalt	6/27/1994	54	461	22700	9
1111111111	NHalt	9/28/1994	54	461	22700	9
1111111111	NHalt	12/15/1993	54	461	22700	9
1111111111	NHalt	9/30/1994	54	461	22700	9
1111111111	NHalt	9/26/1994	54	461	22700	9
1111111111	NHalt	7/10/1994	54	461	22700	9
1111111111	NHalt	7/8/1994	54	461	22700	9
1111111111	NHalt	6/26/1994	54	461	22700	9
1111111111	NHalt	1/15/1994	54	461	22700	9
1111111111	NHalt	11/15/1993	54	461	22700	9
1111111111	NHalt	9/20/1993	54	461	22700	9
1111111111	NHalt	12/30/1993	54	461	22700	9
1111111111	NHalt	9/24/1994	54	461	22700	9
1111111111	NHalt	1/13/1994	54	461	22700	9
1111111111	NHalt	3/14/1995	54	461	22700	9

NECAP Labels Report - State Format (CSV)

NECAP Labels Report Records:1493

SASID	AssessmentType	DateOfBirth	SauNbr	DistNbr	SchoolNbr	Grade	AssessmentGrouping
11222	NECAPspr	01/01/1993	54	461	22700	09	
11222	NECAPspr	06/19/1993	54	461	22700	09	
11222	NECAPspr	08/02/1993	54	461	22700	09	
11222	NECAPspr	08/14/1993	54	461	22700	09	
11222	NECAPspr	12/13/1992	54	461	22700	09	
11222	NECAPspr	09/22/1992	54	461	22700	09	
11222	NECAPspr	01/24/1994	54	461	22700	09	
11222	NECAPspr	06/27/1994	54	461	22700	09	
11222	NECAPspr	09/28/1994	54	461	22700	09	
11223	NECAPspr	12/15/1993	54	461	22700	09	
11223	NECAPspr	09/30/1994	54	461	22700	09	
11223	NECAPspr	09/26/1994	54	461	22700	09	
11223	NECAPspr	07/10/1994	54	461	22700	09	
11223	NECAPspr	07/08/1994	54	461	22700	09	
11223	NECAPspr	06/26/1994	54	461	22700	09	
11223	NECAPspr	01/15/1994	54	461	22700	09	
11223	NECAPspr	11/15/1993	54	461	22700	09	
11223	NECAPspr	09/20/1993	54	461	22700	09	
11223	NECAPspr	12/30/1993	54	461	22700	09	

NECAP Labels Report - HTML Format

Extract Layout

Data Element	Description	Location
SASID	State-assigned student identification number. *Numeric, 10 digits*	Census > People > Demographics > Person Identifiers > State ID Person.stateID
Assessment Type	Type of assessment chosen in the extract editor. *Alphabetic, 10 characters*	Not dynamically stored
Date of Birth	Student's date of birth. *Date field, 10 characters MM/DD/YYYY*	Census > People > Demographics > Person Information > Birth Date Identity.birthdate
SAU Number	School Administrative Unit Number. *Numeric, 3 digits*	School & District Settings > District > District Information > SAU Number School.SAUnumber
District Number	State-assigned district number. *Numeric, 3 digits*	School & District Settings > District > District Information > State District Number District.number
School Number	District-assigned School number. *Numeric, 5 digits*	School & District Settings > Schools > School Information > State School Number School.number
Grade	Student's grade level of enrollment. *Numeric, 2 digits*	Student Information > General > Enrollments > General Information > Grade Enrollment.grade
Assessment Grouping	Sort group for assessment test labels. *Alphanumeric, 9 characters*	Not dynamically stored