

# NECAP Labels Report (New Hampshire)

Last Modified on 10/21/2024 8:21 am CDT

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The NECAP Labels Report requests labels for students who are taking the New England Common Assessment Program. Information can be requested/submitted three times a year:

- February - NECAP and ALT Label
- April - NECAP Spring Science
- August - NECAP Fall Assessment

**i4see Extracts** ☆ Reporting > NH State Reporting > i4see Extracts

**i4see Extracts**

This tool will extract data to complete several formats of the New Hampshire State-defined i4see reporting extracts. Choose the State Format (CSV) to get the file in the state defined format, otherwise choose HTML for testing/debugging. Note: Prior to submission, you must remove the header row, if one exists, and save the file as a "comma separated file".

**Extract Options**

Extract Type: NECAP Labels Report

Effective Date:

Assessment Type:

Ad Hoc Filter:

Report Format: State Format (CSV)

Generate Report Submit to Batch

**Select Calendars**

Which calendar(s) would you like to include in the report?

active year  
 list by school  
 list by year

**23-24**

- 23-24 Abbott Elementary
- 23-24 Abbott High
- 23-24 Abbott Middle
- 23-24 Douglas High
- 23-24 Douglas Middle
- 23-24 Franklin Elementary
- 23-24 Franklin High
- 23-24 Franklin Middle
- 23-24 Lincoln High
- 23-24 Madison Elementary
- 23-24 Madison High
- 23-24 Stewart Middle

CTRL-click or SHIFT-click to select multiple

Refresh Show top 50 tasks submitted between  and

Batch Queue List	Queued Time	Report Title	Status	Download

NECAP Labels Report Editor

## Report Logic

All currently enrolled students in the selected school as of the entered effective date are included. The report is sorted by Grade level and SASID.

## Report Editor Options

Data Element	Description
<b>Extract Type</b>	Indicates the type of extract selected. Different options may appear depending on the selection.
<b>Effective Date</b>	Date that determines the students being included in the extracts. Dates are entered in <i>mmdyy</i> format or can be selected by using the calendar icon.
<b>Assessment Type</b>	Name of assessment for which the labels will be requested. <ul style="list-style-type: none"> <li>• NECAP Spr(ing)</li> <li>• NECAPfall</li> <li>• NHalt</li> </ul>
<b>Ad hoc Filter</b>	Selection of previously made filter that contains specific students to include in the label request.
<b>Report Format</b>	Determines how the request is generated - in the State Format (CSV) or HTML. Use the HTML format when reviewing data. Use the State Format when submitting the list to the state.
<b>Select Calendars</b>	At least one calendar must be selected in order for the extract to generate. Calendars are selected by the active year, by the school, or by the year. Students in the chosen calendars are included in the extract.

## Generate the Report

1. Select the **NECAP Labels Report** options from the **Extract Type** dropdown list.
2. Enter an **Effective Date**.
3. Select the **Assessment Type**.
4. Select an **Ad hoc filter** from the dropdown list to reduce the amount of students included in the extract.
5. Select the **Report Format**.
6. Select the **Calendars** from which to pull students in the report.
7. Click the **Generate Extract** button. The report will display in the selected format.

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	1111111111	NHalt	1/1/1993	54	461	22700	9						
2	1111111111	NHalt	6/19/1993	54	461	22700	9						
3	1111111111	NHalt	8/2/1993	54	461	22700	9						
4	1111111111	NHalt	8/14/1993	54	461	22700	9						
5	1111111111	NHalt	12/13/1992	54	461	22700	9						
6	1111111111	NHalt	9/22/1992	54	461	22700	9						
7	1111111111	NHalt	1/24/1994	54	461	22700	9						
8	1111111111	NHalt	6/27/1994	54	461	22700	9						
9	1111111111	NHalt	9/28/1994	54	461	22700	9						
10	1111111111	NHalt	12/15/1993	54	461	22700	9						
11	1111111111	NHalt	9/30/1994	54	461	22700	9						
12	1111111111	NHalt	9/26/1994	54	461	22700	9						
13	1111111111	NHalt	7/10/1994	54	461	22700	9						
14	1111111111	NHalt	7/8/1994	54	461	22700	9						
15	1111111111	NHalt	6/26/1994	54	461	22700	9						
16	1111111111	NHalt	1/15/1994	54	461	22700	9						
17	1111111111	NHalt	11/15/1993	54	461	22700	9						
18	1111111111	NHalt	9/20/1993	54	461	22700	9						
19	1111111111	NHalt	12/30/1993	54	461	22700	9						
20	1111111111	NHalt	9/24/1994	54	461	22700	9						
21	1111111111	NHalt	1/13/1994	54	461	22700	9						
22	1111111111	NHalt	3/14/1995	54	461	22700	9						
23													

NECAP Labels Report - State Format (CSV)

**NECAP Labels Report Records:1493**

SASID	AssessmentType	DateOfBirth	SauNbr	DistNbr	SchoolNbr	Grade	AssessmentGrouping
11222	NECAPspr	01/01/1993	54	461	22700	09	
11222	NECAPspr	06/19/1993	54	461	22700	09	
11222	NECAPspr	08/02/1993	54	461	22700	09	
11222	NECAPspr	08/14/1993	54	461	22700	09	
11222	NECAPspr	12/13/1992	54	461	22700	09	
11222	NECAPspr	09/22/1992	54	461	22700	09	
11222	NECAPspr	01/24/1994	54	461	22700	09	
11222	NECAPspr	06/27/1994	54	461	22700	09	
11222	NECAPspr	09/28/1994	54	461	22700	09	
11223	NECAPspr	12/15/1993	54	461	22700	09	
11223	NECAPspr	09/30/1994	54	461	22700	09	
11223	NECAPspr	09/26/1994	54	461	22700	09	
11223	NECAPspr	07/10/1994	54	461	22700	09	
11223	NECAPspr	07/08/1994	54	461	22700	09	
11223	NECAPspr	06/26/1994	54	461	22700	09	
11223	NECAPspr	01/15/1994	54	461	22700	09	
11223	NECAPspr	11/15/1993	54	461	22700	09	
11223	NECAPspr	09/20/1993	54	461	22700	09	
11223	NECAPspr	12/30/1993	54	461	22700	09	

NECAP Labels Report - HTML Format

# Extract Layout

Data Element	Description	Location
<b>SASID</b>	State-assigned student identification number.  <i>Numeric, 10 digits</i>	Census > People > Demographics > Person Identifiers > State ID  Person.stateID
<b>Assessment Type</b>	Type of assessment chosen in the extract editor.  <i>Alphabetic, 10 characters</i>	Not dynamically stored
<b>Date of Birth</b>	Student's date of birth.  <i>Date field, 10 characters MM/DD/YYYY</i>	Census > People > Demographics > Person Information > Birth Date  Identity.birthdate
<b>SAU Number</b>	School Administrative Unit Number.  <i>Numeric, 3 digits</i>	School & District Settings > District > District Information > SAU Number  School.SAUnumber
<b>District Number</b>	State-assigned district number.  <i>Numeric, 3 digits</i>	School & District Settings > District > District Information > State District Number  District.number
<b>School Number</b>	District-assigned School number.  <i>Numeric, 5 digits</i>	School & District Settings > Schools > School Information > State School Number  School.number
<b>Grade</b>	Student's grade level of enrollment.  <i>Numeric, 2 digits</i>	Student Information > General > Enrollments > General Information > Grade  Enrollment.grade
<b>Assessment Grouping</b>	Sort group for assessment test labels.  <i>Alphanumeric, 9 characters</i>	Not dynamically stored