

Academic Planning (Student Information)

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The Academic Planning toolset allows a school or user the ability to track a student’s progress toward graduation. Information displayed in this tool is based on completion of course credits per grade per credit group.

See the Tool Rights article for descriptions of tool rights for this area.

The screenshot displays the 'Programs' section of the Academic Planning Toolset. At the top, it shows the student's name 'Student, A', ID '00000000', grade '12', and birth date '08/25/2006'. Below this are buttons for 'Save', 'Delete', 'New Graduation Program', and 'New Academic Program'. The 'Academic Plan Editor' table lists two programs: 'CTE: Interior Design-INDE/ARCH' (Start Date: 09/09/2024, Program Type: CTE) and 'QA Grad Prog' (Start Date: 09/09/2024, Program Type: Graduation). The 'Academic Program Detail' section includes dropdowns for 'Program' (CTE: Interior Design-INDE/ARCH) and 'CTE Concentrator Override' (No), along with fields for 'Start Date' (09/09/2024), 'End Date', 'Student Status', and 'Non-Traditional Participation'. The 'Academic Program - Certifications' section has a table with columns for Name, Attempted, Passed, and Date, and an 'Add Certification' button.

Academic Planning Toolset

The following tools are available:

- [Academic Planning Programs](#)
- [Academic Planning Progress](#)
- [Academic Planning Course Plan](#)

Academic Planning can be used for grade levels Kindergarten through 12th grade.

Academic Planning Prerequisites

The following areas must be appropriately established in order to properly use the Academic Planning tools:

Done	Task
	Establish Credit Groups . This is a list of credits a student can earn based on completion of grading tasks or achieving a certain level of scores. Credit Groups define what credits have been earned and under what group earned credits fall.
	<p>Create Graduation Programs and/or Academic Programs. Creation of these programs includes any combination of the following:</p> <ul style="list-style-type: none"> • Credit Requirements • Course Requirements • Test Requirements • Compound Requirements • Academic Requirements • GPA Requirements • Course Plan Templates <p>See the appropriate Programs article for detailed guidance on creating Graduation and Academic Programs.</p>
	Assign programs to students. This can be accomplished manually (one student at a time) on the Academic Planning Programs tab or through the Batch Assignment Tool .

Tool Rights for Academic Planning

Use the table below for reference on what each right (RWAD) provides.

Right	Description
R (Read)	The R right indicates the information on the corresponding tool may be viewed by the user. When applicable, the user is also allowed to print information. The user does NOT have access to the Save, Add or Delete icons in the action bar.
W (Write)	The W right indicates the user may view and modify (e.g., edit) the information on the corresponding tool. The Save icon in the action bar is functional. This right allows the user to modify existing data in the area. This right includes the ability to change or remove data from a specific field.
A (Add)	The A right indicates the user may view, modify and add to the information on the corresponding tool. The New and Add icons in the action bar are functional. This right allows the user to add new data/records.

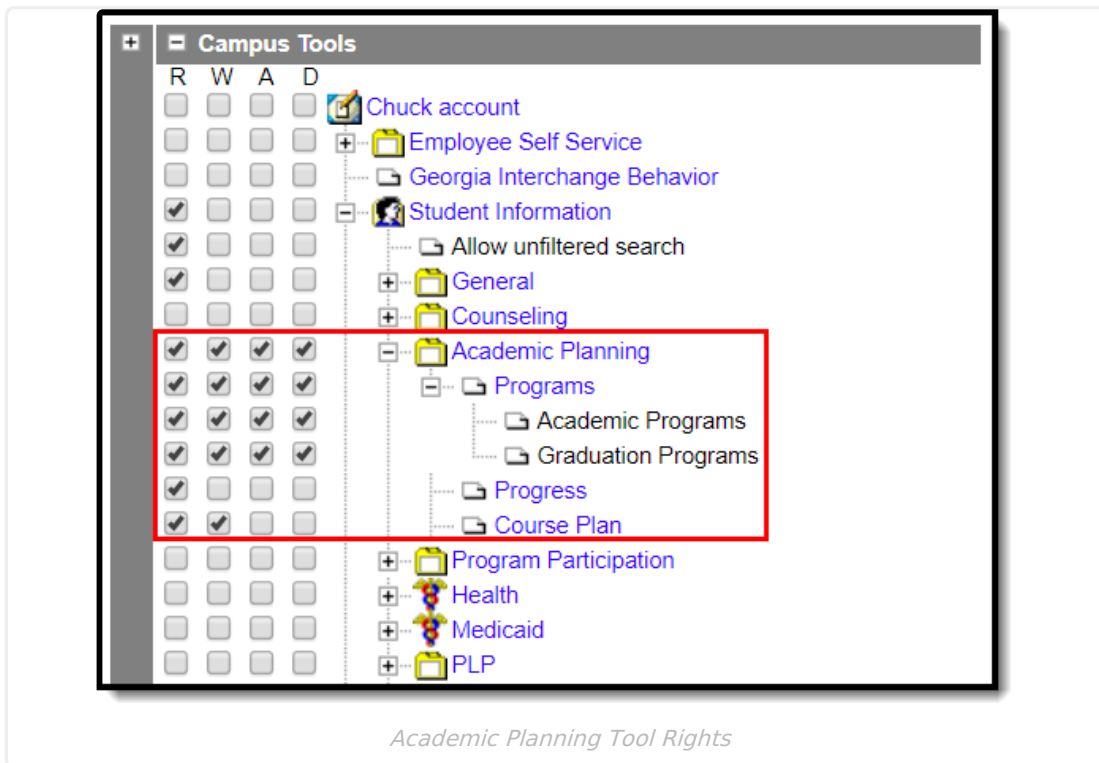
Right	Description
D (Delete)	ASSIGN THIS RIGHT WITH CAUTION. The D right indicates the information on the corresponding tool may be deleted. The Delete icon in the action bar is functional. This right provides the ability to completely remove an existing record, including all data contained within the record.

RWAD Rights assigned at the module or folder level give those rights to all features within the module. For example, giving RW rights to the Academic Planning folder assigns RW rights to all tools within that folder, including any subrights.

Full access to the Academic Planning toolset requires the following tool rights:

- **RWAD** to Student Information > Academic Planning > Programs > **Academic Programs and/or Graduation Programs**
- **R** to Student Information > Academic Planning > **Progress**
- **RW** to Student Information > Academic Planning > **Course Plan**

Program Admin tool rights are required for access to the Academic Planning Programs toolset. Additional Student Information tool rights may also be necessary.



Ad hoc Information for Academic Planning

Demographics information is available in the Query Wizard for **Student Data Type** filters. Fields can be selected from the following locations:

- Student > Learner > **Programs/Flags:** This section includes fields related to Programs (those not related to Graduation or Academic Programs) and Flags assigned to the student.
- Student > Learner > Programs/Flags > **Graduation:** This section includes fields related to assigned **Graduation Programs**.
- Student > Learner > Programs/Flags > **Academic Program:** This section includes fields related to assigned **Academic Programs** (formerly Career Tech Programs).

Filter By Search Clear

All Fields

- programType
- programSessionID
- Program Session
- Graduation
- Academic Program
- districtID
- personID
- programID
- name
- programCategoryCode
- code
- active
- schoolName
- flagged
- flagImage
- flagColor
- stateReported
- cte
- portalAvailable
- cluster
- startCohortYear
- endCohortYear
- creditGroupName
- startDate

Selected Fields

- spProgram.name
- spProgram.programDescription
- spProgram.code
- spProgram.stateReported
- spProgram.startCohortYear
- spProgram.endCohortYear
- spProgramGrad.name
- spProgramCte.name
- spProgramCte.cte
- spProgramCte.cteAdvancedTraining
- student.lastName
- student.firstName
- spProgramCte.startCohortYear

Add Function Edit Function

Save To: User Account

Graduation and Academic Program Ad hoc Fields