

# Data Plan (Utah)

Last Modified on 03/04/2025 9:54 am CST

Tool Search: Documents

The Special Education Data Plan in Campus is used to capture student special education plan information and match the required documentation provided by the state of Utah. This document describes each editor, a description of each field on the editor, and any special considerations and instructions for using the editor and fields. For information on general functionality, navigation, and additional plan and evaluation features, see the core [Plan and Evaluation Information](#) article.

The current format of this document is the **UT Data Plan**. Plan formats are selected in [Plan Types](#).

UT Data Plan (push)

Editor Home

NAME	STATUS	MODIFIED BY	COMPLETED BY
Education Plan	<span style="border: 1px solid #007bff; border-radius: 10px; padding: 2px 5px;">IN PROGRESS</span>	System Administrator 2/28/20 12:49 PM	>
Enrollment Information	<span style="border: 1px solid #007bff; border-radius: 10px; padding: 2px 5px;">IN PROGRESS</span>	System Administrator 2/28/20 12:53 PM	>
Student Information	<span style="border: 1px solid #007bff; border-radius: 10px; padding: 2px 5px;">IN PROGRESS</span>	System Administrator 2/28/20 12:47 PM	>
Parent/Guardian Information	<span style="border: 1px solid #007bff; border-radius: 10px; padding: 2px 5px;">IN PROGRESS</span>	System Administrator 2/28/20 12:47 PM	>
Special Ed Services	<span style="border: 1px solid #007bff; border-radius: 10px; padding: 2px 5px;">IN PROGRESS</span>	System Administrator 2/28/20 12:59 PM	>
Related Services	<span style="border: 1px solid #007bff; border-radius: 10px; padding: 2px 5px;">NOT STARTED</span>		>
Other Services	<span style="border: 1px solid #007bff; border-radius: 10px; padding: 2px 5px;">NOT STARTED</span>		>

*Editor Home for the Utah Data Plan*

## Education Plan

The Education Plan editor includes the various dates associated with the plan, why the IEP meeting was held, and how student progress is reported.

This editor must be saved before entering data into other editors.

Education Plan IN PROGRESS Editor 1 of 7

Plan Type  
Initial

Meeting Date \* 01/06/2020 Start Date \* 01/06/2020 End Date \* 01/05/2021 Eval Date 02/03/2020

Time \* B: 60-179 mins for grades 1-12 Regular Percent\* 3: Less than 40% of the day DLM 1% \* Yes

*Education Plan Editor*

▶ [Click here to expand...](#)

Field Name	Description	Ad Hoc or Database Name	Validation
<b>Plan Type</b>	The purpose of the meeting.	N/A	Initial or Review
<b>Meeting Date</b> <i>Required</i>	The day the team met.	Learner Planning > Learning Plans > meetingDate	N/A
<b>Start Date</b> <i>Required</i>	The day on which the plan begins for the student.	Learner Planning > Learning Plans > planStartDate	When a Meeting Date is selected or entered, the Start Date auto-populates to the same date.
<b>End Date</b> <i>Required</i>	The day when the plan ends for the student.	Learner Planning > Learning Plans > planEndDate	When a Meeting Date is selected or entered, the End Date auto-populates to a year from the Meeting Date minus one day.
<b>Eval Date</b>	The date the student was evaluated to determine if they require special ed services.	N/A	N/A

Field Name	Description	Ad Hoc or Database Name	Validation
<b>Time</b> <i>Required</i>	<p>The amount of time the student will spend in special ed services. Field options include:</p> <ul style="list-style-type: none"> <li>• A: 1-59 minutes for grades 1-12 or full day kindergarten. 1-29 minutes for half day kindergarten.</li> <li>• B: 60-179 minutes for grades 1-12 or full day kindergarten. 30-89 minutes for half day kindergarten.</li> <li>• C: 180 minutes or more for grades 1-12 or full day kindergarten. 90 minutes or more for half day kindergarten.</li> <li>• N/A: The student is enrolled in pre-k.</li> </ul>	N/A	<p>Options available in this dropdown are in a locked Attribute/Dictionary at System Administration &gt; Custom &gt; Attribute/Dictionary &gt; Plan &gt; Time. See the <a href="#">Attribute/Dictionary</a> documentation for additional information.</p>

Field Name	Description	Ad Hoc or Database Name	Validation
<b>Regular Percent</b> <i>Required</i>	<p>The percentage of time the student will spend in regular education classes. Field options include:</p> <ul style="list-style-type: none"> <li>• 1: At least 80% of the day</li> <li>• 2: 40 to 79% of the day</li> <li>• 3: Less than 40% of the day</li> <li>• N/A: The student is 5 or younger and enrolled in pre-k</li> </ul>	N/A	Options available in this dropdown are in a locked Attribute/Dictionary at System Administration > Custom > Attribute/Dictionary > Plan > Regular Percent. See the <a href="#">Attribute/Dictionary</a> documentation for additional information.
<b>DLM 1%</b> <i>Required</i>	Indicates the student has a significant cognitive disability (SCD).	N/A	Yes or No

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## Enrollment Information

The Enrollment Information editor reports Special Education information from the student's Enrollment. See the [Enrollments](#) tool documentation for additional information.

The **Refresh** button retrieves a fresh copy of data from the student's Enrollment record. See the [General Information](#) section or the [Enrollments](#) tool documentation for additional information.

Enrollment Information NOT STARTED
Editor 2 of 7

Click Refresh to retrieve a new copy of data from a selected Enrollment record. Information entered into this editor will modify the student's current Enrollment record when the plan is locked.

**Primary Disability\***

**Secondary Disability**

**Third Disability**

**Fourth Disability**

**Fifth Disability**

**Special Ed Status**

**Special Ed Setting/Environment\***

**Extended School Year**

**Resident District**  
Ramsey

**School Name**  
CAT High 11

**School Phone**

**Grade**  
09

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**District Information**

**District Number**  
1234

**District Address**  
4321 109th, Blaine, UT 55449

**District SPED Address**  
124 Sped Ave NE, NEBO, UT 555999

**District Name**  
Nebo

**District Phone**  
(888)777-4444

**District SPED Phone**  
(123)456-7898

Enrollment Information Editor

▶ [Click here to expand...](#)

Field	Description	Ad Hoc or Database Name	Validation
<b>Primary Disability</b> <i>Required</i>	The primary disability of the student.	Learner Planning > Learning Plans > disability1	Disabilities are set up at System Administration > Custom > Custom Attribute> Enrollment > Disability 1. This field is pulled from the Enrollment record. See the <a href="#">Enrollments</a> tool documentation for additional information.
<b>Secondary Disability</b>	The second disability of the student, if applicable.	Learner Planning > Learning Plans > disability2	This field is pulled from the Enrollment record. See the <a href="#">Enrollments</a> tool documentation for additional information.

Field	Description	Ad Hoc or Database Name	Validation
<b>Third Disability</b>	The third disability of the student, if applicable.	Learner Planning > Learning Plans > disability3	This field is pulled from the Enrollment record. See the <a href="#">Enrollments</a> tool documentation for additional information.
<b>Fourth Disability</b>	The fourth disability of the student, if applicable.	Learner Planning > Learning Plans > disability4	This field is pulled from the Enrollment record. See the <a href="#">Enrollments</a> tool documentation for additional information.
<b>Fifth Disability</b>	The fifth disability of the student, if applicable.	Learner Planning > Learning Plans > disability5	This field is pulled from the Enrollment record. See the <a href="#">Enrollments</a> tool documentation for additional information.
<b>Special Ed Status</b>	The student's special ed status. Option is either Yes or No.	Learner Planning > Learning Plans > specialEdStatus	<p>Special Ed Status is set up at System Administration &gt; Custom &gt; Custom Attribute&gt; Enrollment &gt; Special Ed Status.</p> <p>This field is pulled from the Enrollment record. See the <a href="#">Enrollments</a> tool documentation for additional information.</p>
<b>Special Ed Setting/Environment</b> <i>Required</i>	The student's special ed educational environment.	Learner Planning > Learning Plans > specialEdSetting	<p>Special Ed Setting is set up at System Administration &gt; Custom &gt; Custom Attribute&gt; Enrollment &gt; Special Ed Setting.</p> <p>This field is pulled from the Enrollment record. See the <a href="#">Enrollments</a> tool documentation for additional information.</p>
<b>Extended School Year</b>	Indicates if the student will participate in an extended year program.	N/A	Yes or No

Field	Description	Ad Hoc or Database Name	Validation
<b>Resident District</b>	The resident district of the student associated with the student's Enrollment record.	N/A	This field is read only.  This field is pulled from the Enrollment record. See the <a href="#">Enrollments</a> tool documentation for additional information.
<b>School Name</b>	The name of the school associated with the student's Enrollment record.	N/A	This field is read only.  This field is pulled from the Enrollment record. See the <a href="#">Enrollments</a> tool documentation for additional information.
<b>School Phone</b>	The phone number of the school associated with the student's Enrollment record.	N/A	This field is read only.
<b>Grade</b>	The student's current grade.	Enrollment > Grade enrollment.grade	This field is read only.  This field is pulled from the Enrollment record. See the <a href="#">Enrollments</a> tool documentation for additional information.
<b>District Number</b>	The district number associated with the Enrolled school.	System Administration > Resources > District Information > State District Number	This field is read only.
<b>District Name</b>	The district name associated with the Enrolled school.	System Administration > Resources > District Information > Name	This field is read only.

Field	Description	Ad Hoc or Database Name	Validation
<b>District Address</b>	The district address associated with the Enrolled school.	System Administration > Resources > District Information > Address	This field is read only.
<b>District Phone</b>	The district phone number associated with the Enrolled school.	System Administration > Resources > District Information > Phone	This field is read only.
<b>District SPED Address</b>	The district special education address associated with the Enrolled school.	System Administration > Resources > District Information > SPED Address	This field is read only.
<b>District SPED Phone</b>	The district special ed phone number associated with the Enrolled school.	System Administration > Resources > District Information > SPED Phone	This field is read only.

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## Student Information

The Student Information editor displays basic information about the student such as demographic information. This is a read-only editor.

The **Refresh** button retrieves a fresh copy of data from the student's record. See the [General Information](#) section for additional information. This editor is read-only except the Home Primary Language and/or Address fields.



Student Information Editor 3 of 7

IN PROGRESS

When a Plan is generated, a snapshot of the student's information is taken from Census. Click Refresh to retrieve a new copy of data.

<b>Last Name</b> Sullivan-Kirkegaard	<b>First Name</b> Penny	<b>Middle Name</b> Elizabeth-Jane	<b>Suffix</b>
<b>Age</b> 6	<b>Birthdate</b> 01/01/2014	<b>Gender</b> F	<b>Home Primary Language</b> Akkadian <span style="float: right;">▼</span>
<b>Address</b> 231 Washington Blvd NW Salt Lake City, UT 12345 <span style="float: right;">▼</span>	<b>Student Number</b> 001212131545454	<b>State ID</b> 000217546121231	

*Student Information Editor*

▶ [Click here to expand...](#)

Field Name	Description	Ad Hoc or Database Name	Validation
<b>Last Name</b>	The student's last name.	Census > People > Demographics > Last Name identity.lastName	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.
<b>First Name</b>	The student's first name.	Census > People > Demographics > First Name identity.firstName	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.
<b>Middle Name</b>	The student's middle name.	Census > People > Demographics > Middle Name identity.middleName	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.
<b>Suffix</b>	The student's suffix.	Census > People > Demographics > Suffix Name identity.suffix	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.
<b>Age</b>	The age of the student.	Census > People > Demographics > Age	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.
<b>Birthdate</b>	The student's birthdate.	Census > People > Demographics > Birth Date identity.birthDate	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.

Field Name	Description	Ad Hoc or Database Name	Validation
<b>Gender</b>	The student's gender.	Census > People > Demographics > Gender identity.gender	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.
<b>Home Primary Language</b>	The student's home primary language.	Census > People > Demographics > Home Primary Language	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.  This field can be modified.
<b>Address</b>	The student's address.	Census > Households > Address Info address.number; address.street; address.tag; address.prefix; address.dir; address.apt; address.city; address.state; address.zip	This field pulls from the Households tool. See the <a href="#">Households</a> documentation for additional information.  This field becomes a dropdown if more than one address exists for the student. The primary household displays by default.
<b>Student Number</b>	The student's identification number.	Census > People > Demographics > Student Number	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.
<b>State ID</b>	The student's state identification number.	Census > People > Demographics > State ID	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.

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## Parent/Guardian Information

The Parent/Guardian Information editor populates based on the guardian checkbox on the student's [Relationships](#) tool. The editor includes [Demographics](#) information for the student's guardian.

The **Delete** button next to each parent/guardian can be used to remove a parent/guardian from the Plan.

The **Refresh** button retrieves a new copy of parent/guardians' data. This will also return any accidentally deleted people. Manually entered fields will not change when the refresh button is clicked. The user must **Save** after clicking Refresh to capture changes.

Parent/Guardian Information Editor 4 of 7

When a Plan is generated, a snapshot of the parent/guardian information is taken from Census. Individuals with the Guardian check box marked on the Relationship tool for the student display below. Click Refresh to retrieve a new copy of data.

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**Sullivan, Elizabeth - Mother**

Print Sequence Delete

Address  
231 Washington Blvd NW, Salt Lake City, UT 12345

Home Phone (111)222-3333      Work Phone (654)654-6544      Cell Phone (777)777-7777

E-mail mom@email.com

Home Primary Language Chamic languages      Interpreter Required

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**Sullivan Sr., Johnny Gregory - Father**

Print Sequence Delete

Address  
231 Washington Blvd NW, Salt Lake City, UT 12345

Home Phone (111)222-3333      Work Phone (213)123-4213      Cell Phone (421)421-4211

E-mail johnnyGRocket@emailaddress.com

Home Primary Language Adyghe; Adygei      Interpreter Required

*Parent/Guardian Information Editor*

▶ [Click here to expand...](#)

Field Name	Description	Ad Hoc or Database Name	Validation
<b>Last Name</b>	The last name of the parent/guardian.	Census > People > Demographics > Last Name identity.lastName	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information. This is part of the header for the parent/guardian.
<b>First Name</b>	The first name of the parent/guardian.	Census > People > Demographics > First Name identity.firstName	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information. This is part of the header for the parent/guardian.

Field Name	Description	Ad Hoc or Database Name	Validation
<b>Middle Name</b>	The middle name of the parent/guardian.	Census > People > Demographics > Middle Name identity.middleName	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information. This is part of the header for the parent/guardian.
<b>Suffix</b>	The suffix of the parent/guardian.	Census > People > Demographics > Suffix Name identity.suffix	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information. This is part of the header for the parent/guardian.
<b>Relationship</b>	The type of relationship between the parent/guardian and the student.	Census > People > Relationships > Relationship	This field populates from the Relationship tool. See the <a href="#">Relationships</a> documentation for additional information. This is part of the header for the parent/guardian.
<b>Print Sequence</b>	The print order of the parent/guardian(s) on the IEP.	N/A	If no Sequence is selected, parent/guardian(s) print in the order displayed in the UI. If any Sequences are selected, only parent/guardian(s) with a sequence number will print in the order defined.

Field Name	Description	Ad Hoc or Database Name	Validation
<b>Address</b>	The parent/guardians' address.	Census > Households > Address Info address.number; address.street; address.tag; address.prefix; address.dir; address.apt; address.city; address.state; address.zip	This field pulls from the Households tool. See the <a href="#">Households</a> documentation for additional information. If there are multiple addresses for a person, they will have a drop down with an option to select which address. If there is only one address, the drop down will only hold one option. The populated address will be the one marked "Primary."
<b>Home Phone</b>	The home phone number of the parent/guardian.	Census > People > Demographics > Household Phone	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.
<b>Work Phone</b>	The work phone of the parent/guardian.	Census > People > Demographics > Work Phone	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.
<b>Cell Phone</b>	The cell phone of the parent/guardian.	Census > People > Demographics > Cell Phone	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.
<b>Email</b>	The primary email address for the parent/guardian.	Census > People > Demographics > Email	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information.

Field Name	Description	Ad Hoc or Database Name	Validation
<b>Home Primary Language</b>	The home primary language of the parent/guardian.	Census > People > Demographics > Home Primary Language identity.homePrimaryLanguage	This field pulls from the Demographics tool. See the <a href="#">Demographics</a> documentation for additional information. The dropdown options are pulled from the Home Primary Language Attribute/Dictionary list. See the <a href="#">Attribute/Dictionary</a> documentation for additional information.
<b>Interpreter Required</b>	Indicates an interpreter is needed to communicate with the parent/guardian.	N/A	N/A

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## Special Ed Services

The Special Ed Services editor indicates services, both inside and outside the general education setting, that were considered for the student and why those services were rejected.

▶ [Click here to expand...](#)

## List Screen

Special Ed Services Editor 5 of 7

IN PROGRESS

Service Name ↑	Duration/Frequency	Start Date	End Date
Special Ed Service 1	30 minute(s)/1 x Weekly	01/06/20	01/05/21

*Special Ed Services List Screen*

Field	Description	Validation
<b>Padlock Icon</b>	The person currently working on the service record.	See the <a href="#">Padlock Icon</a> section of this document for additional information.
<b>Service Name</b>	The name of the service to be provided to the student.	This is a read only field and pulls from the <b>Service</b> field in the Services Inside General Ed Classroom detail screen.
<b>Duration/Frequency</b>	The number of minutes, sessions, and session frequency of the services administered.	This is a read only field and pulls from the <b>Duration, Session Frequency, and Service Frequency</b> fields on the Services Inside General Ed Classroom detail screen.
<b>Start Date</b>	The first day services will be administered to the student.	This is a read only field and pulls from the <b>Start Date</b> field in the Services Inside General Ed Classroom detail screen.
<b>End Date</b>	The last day services will be administered to the student.	This is a read only field and pulls from the <b>End Date</b> field in the Services Inside General Ed Classroom detail screen.

## Detail Screen

**Special Ed Service**

Service \* Provider Provider Position

Special Ed Service 1 Provider Position

Location

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**Duration and Frequency**

Start Date \* End Date \*

01/06/2020 01/05/2021

Duration (in minutes) Session Frequency Service Frequency

*Special Ed Services Detail Screen*

Field	Description	Ad Hoc or Database Name	Validation
<b>Service</b> <i>Required</i>	The name of the service to be provided to the student.	Student > Learner Planning > Learning Plans > Services > serviceID/serviceName	The values available are set up at System Administration > Special Ed > Services. See the <a href="#">Services</a> documentation for additional information.
<b>Provider</b>	The name of the person administering services to the student.	Student > Learner Planning > Learning Plans > Services > providerID/providerName	The values available are set up at System Administration > Special Ed > Service Providers. See the <a href="#">Service Providers</a> documentation for additional information.
<b>Provider Position</b>	The title or position name of the person administering services to the student.	Student > Learner Planning > Learning Plans > Services > positionID	The values available are set up at System Administration > Special Ed > Service Positions. See the <a href="#">Service Positions</a> documentation for additional information.
<b>Location</b>	The physical area where the student will receive services.	Student > Learner Planning > Learning Plans > Services > locationSPED	The list of values are pulled from Attribute/Dictionary at System Administration > Custom > Attribute/Dictionary > planServiceProvided > Location. See the <a href="#">Attribute/Dictionary</a> documentation for additional information.
<b>Duration and Frequency</b>			



Field	Description	Ad Hoc or Database Name	Validation
<b>Start Date</b> <i>Required</i>	The first day services will be administered to the student.	Student > Learner Planning > Learning Plans > Services > serviceStartDate	The date must be between or on the plan start and end dates and before or on the Service end date. This date defaults to the plan start date.
<b>End Date</b> <i>Required</i>	The last day services will be administered to the student.	Student > Learner Planning > Learning Plans > Services > serviceEndDate	The date must be between or on the plan start and end dates and after or on the Service start date. This date defaults to the plan end date.
<b>Duration (in minutes)</b>	The number of minutes spent administering the service per session.	Student > Learner Planning > Learning Plans > Services > serviceDirect	N/A
<b>Session Frequency</b>	The number of sessions per service frequency.	Student > Learner Planning > Learning Plans > Services > serviceFrequency	N/A
<b>Service Frequency</b>	The frequency designation, i.e. month, year, week, etc.	Student > Learner Planning > Learning Plans > Services > serviceFreqPeriod	The <b>Specify Other</b> field only displays when the "Other" option is selected for the Service Frequency.

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## Related Services

The Related Services editor lists developmental, corrective, or other supportive services required to assist the student.

Only active [Services](#) with a Type of *Related* can be included in this editor.

▶ [Click here to expand...](#)

## List Screen

Related Services Editor 6 of 7

IN PROGRESS

Service Name ↑	Duration/Frequency	Start Date	End Date
Related Service 1193	15 minute(s)/2 x Weekly	01/06/20	01/05/21

*Related Services List Screen*

Field	Description	Validation
<b>Padlock Icon</b>	The person currently working on the service record.	See the <a href="#">Padlock Icon</a> section of this document for additional information.
<b>Service Name</b>	The name of the service to be provided to the student.	This is a read only field and pulls from the <b>Service</b> field in the Services Inside General Ed Classroom detail screen.
<b>Duration/Frequency</b>	The number of minutes, sessions, and session frequency of the services administered.	This is a read only field and pulls from the <b>Duration, Session Frequency, and Service Frequency</b> fields on the Services Inside General Ed Classroom detail screen.
<b>Start Date</b>	The first day services will be administered to the student.	This is a read only field and pulls from the <b>Start Date</b> field in the Services Inside General Ed Classroom detail screen.
<b>End Date</b>	The last day services will be administered to the student.	This is a read only field and pulls from the <b>End Date</b> field in the Services Inside General Ed Classroom detail screen.

## Detail Screen

**Related Service**

Service \* Provider Provider Position

Related Service 1193

Location

Duration and Frequency

Start Date \* End Date \*

01/06/2020 01/05/2021

Duration (in minutes) Session Frequency Service Frequency

15 2 Weekly

*Related Services Detail Screen*

Field	Description	Ad Hoc or Database Name	Validation
<b>Service</b> <i>Required</i>	The name of the service to be provided to the student.	Student > Learner Planning > Learning Plans > Services > serviceID/serviceName	The values available are set up at System Administration > Special Ed > Services. See the <a href="#">Services</a> documentation for additional information.
<b>Provider</b>	The name of the person administering services to the student.	Student > Learner Planning > Learning Plans > Services > providerID/providerName	The values available are set up at System Administration > Special Ed > Service Providers. See the <a href="#">Service Providers</a> documentation for additional information.
<b>Provider Position</b>	The title or position name of the person administering services to the student.	Student > Learner Planning > Learning Plans > Services > positionID	The values available are set up at System Administration > Special Ed > Service Positions. See the <a href="#">Service Positions</a> documentation for additional information.
<b>Location</b>	The physical area where the student will receive services.	Student > Learner Planning > Learning Plans > Services > locationSPED	The list of values are pulled from Attribute/Dictionary at System Administration > Custom > Attribute/Dictionary > planServiceProvided > Location. See the <a href="#">Attribute/Dictionary</a> documentation for additional information.
<b>Duration and Frequency</b>			

Field	Description	Ad Hoc or Database Name	Validation
<b>Start Date</b> <i>Required</i>	The first day services will be administered to the student.	Student > Learner Planning > Learning Plans > Services > serviceStartDate	The date must be between or on the plan start and end dates and before or on the Service end date. This date defaults to the plan start date.
<b>End Date</b> <i>Required</i>	The last day services will be administered to the student.	Student > Learner Planning > Learning Plans > Services > serviceEndDate	The date must be between or on the plan start and end dates and after or on the Service start date. This date defaults to the plan end date.
<b>Duration (in minutes)</b>	The number of minutes spent administering the service per session.	Student > Learner Planning > Learning Plans > Services > serviceDirect	N/A
<b>Session Frequency</b>	The number of sessions per service frequency.	Student > Learner Planning > Learning Plans > Services > serviceFrequency	N/A
<b>Service Frequency</b>	The frequency designation, i.e. month, year, week, etc.	Student > Learner Planning > Learning Plans > Services > serviceFreqPeriod	The <b>Specify Other</b> field only displays when the "Other" option is selected for the Service Frequency.

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## Other Services


The Other Services editor lists other supportive services required to assist the student.

Only active [Services](#) with a *Type of Other* can be included in this editor.

▶ [Click here to expand...](#)

## List screen

Other Services IN PROGRESS Editor 7 of 7

 Service Name ↑	Duration/Frequency	Start Date	End Date
Other Service (Other)	60 minute(s)/2 x Monthly	01/06/20	01/05/21

Other Services List Screen

Field	Description	Validation
<b>Padlock Icon</b>	The person currently working on the service record.	See the <a href="#">Padlock Icon</a> section of this document for additional information.
<b>Service Name</b>	The name of the service to be provided to the student.	This is a read only field and pulls from the <b>Service</b> field in the Services Inside General Ed Classroom detail screen.
<b>Duration/Frequency</b>	The number of minutes, sessions, and session frequency of the services administered.	This is a read only field and pulls from the <b>Duration, Session Frequency, and Service Frequency</b> fields on the Services Inside General Ed Classroom detail screen.
<b>Start Date</b>	The first day services will be administered to the student.	This is a read only field and pulls from the <b>Start Date</b> field in the Services Inside General Ed Classroom detail screen.
<b>End Date</b>	The last day services will be administered to the student.	This is a read only field and pulls from the <b>End Date</b> field in the Services Inside General Ed Classroom detail screen.

## Detail Screen

**Other Service**

Service \* Provider Provider Position

Other Service (Other)

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**Duration and Frequency**

Start Date \* End Date \*

01/06/2020 01/05/2021

Duration (in minutes) Session Frequency Service Frequency

60 2 Monthly

*Other Services Detail Screen*

Field	Description	Ad Hoc or Database Name	Validation
<b>Service</b> <i>Required</i>	The name of the service to be provided to the student.	Student > Learner Planning > Learning Plans > Services > serviceID/serviceName	The values available are set up at System Administration > Special Ed > Services. See the <a href="#">Services</a> documentation for additional information.
<b>Provider</b>	The name of the person administering services to the student.	Student > Learner Planning > Learning Plans > Services > providerID/providerName	The values available are set up at System Administration > Special Ed > Service Providers. See the <a href="#">Service Providers</a> documentation for additional information.
<b>Provider Position</b>	The title or position name of the person administering services to the student.	Student > Learner Planning > Learning Plans > Services > positionID	The values available are set up at System Administration > Special Ed > Service Positions. See the <a href="#">Service Positions</a> documentation for additional information.
<b>Location</b>	The physical area where the student will receive services.	Student > Learner Planning > Learning Plans > Services > locationSPED	The list of values are pulled from Attribute/Dictionary at System Administration > Custom > Attribute/Dictionary > planServiceProvided > Location. See the <a href="#">Attribute/Dictionary</a> documentation for additional information.
<b>Duration and Frequency</b>			
<b>Start Date</b> <i>Required</i>	The first day services will be administered to the student.	Student > Learner Planning > Learning Plans > Services > serviceStartDate	The date must be between or on the plan start and end dates and before or on the Service end date. This date defaults to the plan start date.

Field	Description	Ad Hoc or Database Name	Validation
<b>End Date</b> <i>Required</i>	The last day services will be administered to the student.	Student > Learner Planning > Learning Plans > Services > serviceEndDate	The date must be between or on the plan start and end dates and after or on the Service start date. This date defaults to the plan end date.
<b>Duration (in minutes)</b>	The number of minutes spent administering the service per session.	Student > Learner Planning > Learning Plans > Services > serviceDirect	N/A
<b>Session Frequency</b>	The number of sessions per service frequency.	Student > Learner Planning > Learning Plans > Services > serviceFrequency	N/A
<b>Service Frequency</b>	The frequency designation, i.e. month, year, week, etc.	Student > Learner Planning > Learning Plans > Services > serviceFreqPeriod	The <b>Specify Other</b> field only displays when the "Other" option is selected for the Service Frequency.

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