

Course Awaiting Push Report

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Tool Search: Course Awaiting Push

The Course Awaiting Push Report collects all grading setup existing at the course level that has not been pushed to the section level. Grading setup is displayed for [Grading Tasks](#), [Standards](#), [Categories](#), and [Grade Calc Options](#). The course list is based on the options selected in the Campus toolbar.



The screenshot shows the 'Course Awaiting Push Report' tool interface. At the top, there is a breadcrumb trail: 'Grading & Standards > Reports > Course Awaiting Push Report'. Below this is a title bar 'Course Awaiting Push Report' with a star icon. A descriptive text box states: 'This report is designed to track grading setup that needs to be pushed down to Sections and will display Categories, Grading Tasks, Standards, and Grade Calc Options for the selected Courses. Select one or all Courses to report.' Below the text box is a 'Courses' section with a 'Sort By' dropdown set to 'Number' (radio button selected) and 'Name' (radio button unselected). A list of courses is displayed: 'All Courses', 'PK100 Preschool Morning', 'PK200 Preschool Afternoon', and 'PK300 Preschool All Day'. Below the list is a note: 'CTRL-click or SHIFT-click to select multiple'. There is an unchecked checkbox labeled 'Include inactive records' and a 'Generate Report' button at the bottom.

Course Awaiting Push Report

See the [Grading & Standards Reports](#) Tool Rights article for the tool right needed to generate this report.

Generate the Course Awaiting Push Report

1. Select the **Course(s)** to include in the report. The list can be sorted by number or alphabetically by name
2. Leave the **Exclude inactive courses** checkbox marked to not report courses not flagged as Active.
3. Click the **Generate Report** button. The report displays in CSV format.

The **Data** column shows the grading setup that has not been pushed to sections.

	A	B	C	D	E
1	Course #	Course Name	Data Type	Data Name	Data
2	1001	AP Statistics	Category	Classwork	Weight: 1, Seq: 2, Exclude From Calculation: No, Drop Lowest Score (%): No
3	1001	AP Statistics	Category	Homework	Weight: 1, Seq: 1, Exclude From Calculation: No, Drop Lowest Score (%): No
4	1001	AP Statistics	Category	Quizzes	Weight: 1, Seq: 3, Exclude From Calculation: No, Drop Lowest Score (%): No
5	1001	AP Statistics	Category	Tests	Weight: 2, Seq: 4, Exclude From Calculation: No, Drop Lowest Score (%): No
6	3300	English 11	Category	Participation	Weight: 5, Seq: 3, Exclude From Calculation: No, Drop Lowest Score (%): No
7	3600	AP Literature	Category	Tests	Weight: 0, Seq: 0, Exclude From Calculation: No, Drop Lowest Score (%): No
8	3600	AP Literature	Grade Calc Option	4 Final Grade	Calculation Type: In Progress Grade, Grading Scale: A-F plus minus, Weight Categories: No, Use Score's Percent Value: No
9	3725	World Literature	Category	Assignments	Weight: 1, Seq: 1, Exclude From Calculation: No, Drop Lowest Score (%): Yes
10	3725	World Literature	Category	Book Check	Weight: 0, Seq: 20, Exclude From Calculation: No, Drop Lowest Score (%): Yes
11	3725	World Literature	Category	Essays	Weight: 2, Seq: 2, Exclude From Calculation: No, Drop Lowest Score (%): No
12	3725	World Literature	Category	Extra Credit	Weight: 0.5, Seq: 15, Exclude From Calculation: No, Drop Lowest Score (%): No

Image 2: CSV Example