

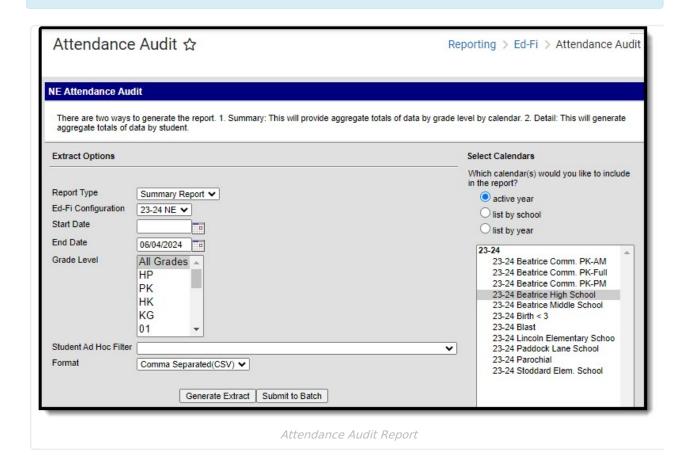
## **Attendance Audit Report (Nebraska)**

Last Modified on 05/02/2025 9:38 am CDT

Tool Search: Attendance Audit

The Attendance Audit report extracts data using the attendance calculation for Ed-Fi attendance reporting.

This report can only be generated with Ed-Fi turned on and a valid Ed-Fi configuration.

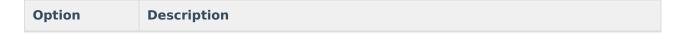


# **Report Population**

Students with perfect attendance, negative attendance events, absences, and tardies report.

# **Report Editor**

The following defines the options available on the Attendance Audit report.





Option	Description
Report Type	Indicates the type of report being generated: <b>Summary</b> = Overall total of aggregate numbers by grade level by calendar. <b>Detail</b> = Overall total of aggregate number by student.
Ed-Fi Configuration	Indicates the Ed-Fi configuration from which attendance data is reported.
Start Date	Indicates the first date used when calculating attendance. <b>Note:</b> If the Start Date and End Date fields are not used, the report will aggregate data for the start of school to the end in both Detail and Summary reports.
End Date	Indicates the last date used when calculating attendance.  Note: If the Start Date and End Date fields are not used, the report will aggregate data for the start of school to the end in both Detail and Summary reports.
<b>Grade Level</b>	Indicates the grade level(s) used in the report.
Student Ad Hoc Filter	Users are able to select ad hoc filters that are used to insert values. The Ad Hoc does not take into consideration the other available fields.
Format	Determines how the report prints. Options are:  • Comma Separated (CSV)  • HTML  • PDF
Calendar Selection	Selection indicates from which school calendar of enrollment information is pulled. Calendars can be selected by the Active Year, School, or Year. If a Year and/or School is selected in the Campus toolbar, that calendar is automatically selected.
Generate Extract	The report generates immediately in a separate window in the designated format.
Submit to Batch	This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

# **Generate the Report**

- 1. Select the **Report Type**, either Summary or Detail.
- 2. Select the Ed-Fi Configuration.
- 3. If desired, enter a Start and End Date.
- 4. If desired, enter a **Grade Level**.
- 5. If desired, select an Ad Hoc filter.
- 6. Select the **Format** in which to generate the report.
- 7. Select a **Calendar** to which the data will be imported.



#### 8. Select Generate Extract or Submit to Batch.

### **Summary Report**

The Summary report type generates an overall total of aggregate numbers by grade level by calendar.

AttendanceAudit Records:3						
Grade Level	Aggregate Days Attendance	Aggregate Days Absent	Aggregate Days Membership	Days In Session	Average Daily Attendance	Average Daily Membership
Grade 6	26185.7	197.3	26383.0		0.99	0.01
Grade 7	25403.4	172.6	25576.0		0.99	0.01
Grade 8	27947.1	175.9	28123.0		0.99	0.01

HTML View - Summary Report

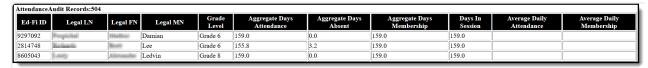
Field	Descrip	tion	Campus Location
Grade Level		Fi Grade level students are into during the reporting elected.	Enrollment > Grade Level enrollment.gradeLevel
Aggregate Days Attendance	The sum duration calendar	rolled (in attendance) = n of the instructional n of the student's enrolled r that overlap with their ent's start and end date.	Calculation
Aggregate Days Absent	duration Categor to 2 dec together Minutes If the ev table, th	sent = (total absence per Attendance Event y Descriptor each rounded imal places then summed r)/Scheduled Attendance ent has a code present in then include in the ion for Days Absent:	Calculation
	Code	Description	
	06	Excused Absence - Disciplinary action, not receiving instruction	
	07	Excused Absence - Illness/Medical	
	08	Excused Absence - Noninstructional activity recognized by state, district, or school	
	09	Excused Absence -	



Field	Deedeipt base presion not available	Campus Location
	10 Excused Absence - Other	
	11 Unexcused Absence - Student skipping school	ol .
	12 Unexcused Absence - Other or unknown	
Aggregate Days Membership	Days In session (membership) = The sum of the instructional duration of the student's enrolled calendar.	
Days In Session	Does not report in the Summary Report.	Calculation
Average Daily Attendance	The average daily presence of the students per grade level.  ada = round(.0100*FullTimeEquivalence ((DAYS_ENROLLED - AttendanceAbsent)/DAYS_N_SES	·y*
The average daily enrollment.  Calculates the amount of students enrolled and averages it across the time period selected.  adm =  round(.0100*FullTimeEquivalency* (DAYS_ENROLLED/DAYS_N_SES),4)		the ty*

### **Detail Report**

The Detail report type generates an overall total of aggregate number by student.



HTML View - Detail Report

Field	Description	<b>Campus Location</b>
Ed-Fi ID	Reports the student's Ed-Fi ID.	Student Information > General> Summary>
		Personal Information>



Field	Descript	ion	Edimpus Location	
			identity.EdFiID	
Legal Last Name	Reports t name.	he student's legal last	Identities > Protected Identity Information > Legal Last Name	
			identity.legalLastName	
Legal First Name	Reports the student's legal firstname.		Identities > Protected Identity Information > Legal Fisrt Name	
			identity.legalFirstName	
Legal Middle Name	Reports the student's legal middle name. If null, reports blank.		Identities > Protected Identity Information > Legal Middle Name	
			identity.legalMiddleName	
<b>Grade Level</b>	Reports the Ed-Fi Grade Level for the student from their active		Enrollment> Grade Level	
	enrollmei		enrollment.gradeLevel	
Aggregate Days Attendance	The sum duration calendar	olled (in attendance) = of the instructional of the student's enrolled that overlap with their nt's start and end date.	Calculation	
Aggregate Days Absent			Calculation	
	Code	Description		
	06	Excused Absence - Disciplinary action, not receiving instruction		
	07	Excused Absence - Illness/Medical		
	ΛR	Evericad Ahsanca -		



Field	<b>Dêedri</b> p	ti <b>Designiption</b> nal	<b>Campus Location</b>
		activity recognized by state, district, or school	
	09	Excused Absence - Transportation not available	
	10	Excused Absence - Other	
	11	Unexcused Absence - Student skipping school	
	12	Unexcused Absence - Other or unknown	
Aggregate Days Membership	The sum	session (membership) = of the instructional of the student's enrolled .	Calculation
Days In Session	in the ca student i round(.0	mber of Instructional days lendar in which the s enrolled adm = 100*FullTimeEquivalency* NROLLED/DAYS_N_SES),4)	Calculation
Average Daily Attendance	Reports I	olank in the Detail report.	Calculation
Average Daily Membership	Reports I	olank in the Detail report.	Calculation