

Attendance Audit Report (Nebraska)

Last Modified on 05/02/2025 9:38 am CDT

Tool Search: Attendance Audit

The Attendance Audit report extracts data using the attendance calculation for Ed-Fi attendance reporting.

This report can only be generated with Ed-Fi turned on and a valid Ed-Fi configuration.

Attendance Audit ☆
Reporting > Ed-Fi > Attendance Audit

NE Attendance Audit

There are two ways to generate the report. 1. Summary: This will provide aggregate totals of data by grade level by calendar. 2. Detail: This will generate aggregate totals of data by student.

Extract Options

Select Calendars

Report Type: Summary Report ▼
Ed-Fi Configuration: 23-24 NE ▼
Start Date:
End Date: 06/04/2024
Grade Level: All Grades
HP
PK
HK
KG
01
Student Ad Hoc Filter:
Format: Comma Separated(CSV) ▼

Which calendar(s) would you like to include in the report?
☒ active year
☐ list by school
☐ list by year
23-24
23-24 Beatrice Comm. PK-AM
23-24 Beatrice Comm. PK-Full
23-24 Beatrice Comm. PK-PM
23-24 Beatrice High School
23-24 Beatrice Middle School
23-24 Birth < 3
23-24 Blast
23-24 Lincoln Elementary Schoo
23-24 Paddock Lane School
23-24 Parochial
23-24 Stoddard Elem. School

Generate Extract Submit to Batch

Attendance Audit Report

Report Population

Students with perfect attendance, negative attendance events, absences, and tardies report.

Report Editor

The following defines the options available on the Attendance Audit report.

Option	Description
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Option	Description
Report Type	Indicates the type of report being generated: Summary = Overall total of aggregate numbers by grade level by calendar. Detail = Overall total of aggregate number by student.
Ed-Fi Configuration	Indicates the Ed-Fi configuration from which attendance data is reported.
Start Date	Indicates the first date used when calculating attendance. Note: If the Start Date and End Date fields are not used, the report will aggregate data for the start of school to the end in both Detail and Summary reports.
End Date	Indicates the last date used when calculating attendance. Note: If the Start Date and End Date fields are not used, the report will aggregate data for the start of school to the end in both Detail and Summary reports.
Grade Level	Indicates the grade level(s) used in the report.
Student Ad Hoc Filter	Users are able to select ad hoc filters that are used to insert values. The Ad Hoc does not take into consideration the other available fields.
Format	Determines how the report prints. Options are: <ul style="list-style-type: none"> • Comma Separated (CSV) • HTML • PDF
Calendar Selection	Selection indicates from which school calendar of enrollment information is pulled. Calendars can be selected by the Active Year, School, or Year. If a Year and/or School is selected in the Campus toolbar, that calendar is automatically selected.
Generate Extract	The report generates immediately in a separate window in the designated format.
Submit to Batch	This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Generate the Report

1. Select the **Report Type**, either Summary or Detail.
2. Select the **Ed-Fi Configuration**.
3. If desired, enter a **Start** and **End Date**.
4. If desired, enter a **Grade Level**.
5. If desired, select an **Ad Hoc filter**.
6. Select the **Format** in which to generate the report.
7. Select a **Calendar** to which the data will be imported.

8. Select **Generate Extract** or **Submit to Batch**.

Summary Report

The Summary report type generates an overall total of aggregate numbers by grade level by calendar.

Attendance Audit Records:3						
Grade Level	Aggregate Days Attendance	Aggregate Days Absent	Aggregate Days Membership	Days In Session	Average Daily Attendance	Average Daily Membership
Grade 6	26185.7	197.3	26383.0		0.99	0.01
Grade 7	25403.4	172.6	25576.0		0.99	0.01
Grade 8	27947.1	175.9	28123.0		0.99	0.01

HTML View - Summary Report

Field	Description	Campus Location										
Grade Level	The Ed-Fi Grade level students are enrolled into during the reporting period selected.	Enrollment > Grade Level enrollment.gradeLevel										
Aggregate Days Attendance	Days Enrolled (in attendance) = The sum of the instructional duration of the student’s enrolled calendar that overlap with their enrollment’s start and end date.	Calculation										
Aggregate Days Absent	<p>Days absent = (total absence duration per Attendance Event Category Descriptor each rounded to 2 decimal places then summed together)/Scheduled Attendance Minutes.</p> <p>If the event has a code present in table, then include in the calculation for Days Absent:</p> <table><tr><th>Code</th><th>Description</th></tr><tr><td>06</td><td>Excused Absence - Disciplinary action, not receiving instruction</td></tr><tr><td>07</td><td>Excused Absence - Illness/Medical</td></tr><tr><td>08</td><td>Excused Absence - Noninstructional activity recognized by state, district, or school</td></tr><tr><td>09</td><td>Excused Absence -</td></tr></table>	Code	Description	06	Excused Absence - Disciplinary action, not receiving instruction	07	Excused Absence - Illness/Medical	08	Excused Absence - Noninstructional activity recognized by state, district, or school	09	Excused Absence -	Calculation
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09	Excused Absence -											

Field	Description	Campus Location
	Transportation not available	
	10 Excused Absence - Other	
	11 Unexcused Absence - Student skipping school	
	12 Unexcused Absence - Other or unknown	
Aggregate Days Membership	Days In session (membership) = The sum of the instructional duration of the student's enrolled calendar.	Calculation
Days In Session	Does not report in the Summary Report.	Calculation
Average Daily Attendance	The average daily presence of the students per grade level. ada = round(.0100*FullTimeEquivalency* ((DAYS_ENROLLED - AttendanceAbsent)/DAYS_N_SES),4)	Calculation
Average Daily Membership	The average daily enrollment. Calculates the amount of students enrolled and averages it across the time period selected. adm = round(.0100*FullTimeEquivalency* (DAYS_ENROLLED/DAYS_N_SES),4)	Calculation

Detail Report

The Detail report type generates an overall total of aggregate number by student.

Attendance Audit Records:504										
Ed-Fi ID	Legal LN	Legal FN	Legal MN	Grade Level	Aggregate Days Attendance	Aggregate Days Absent	Aggregate Days Membership	Days In Session	Average Daily Attendance	Average Daily Membership
9297092	Proquett	Michael	Damian	Grade 6	159.0	0.0	159.0	159.0		
2814748	Richard	Robert	Lee	Grade 6	155.8	3.2	159.0	159.0		
8605043	Larry	Alvin	Ledvin	Grade 8	159.0	0.0	159.0	159.0		

HTML View - Detail Report

Field	Description	Campus Location
Ed-Fi ID	Reports the student's Ed-Fi ID.	Student Information > General> Summary> Personal Information>

Field	Description	Campus Location								
		identity.EdFiID								
Legal Last Name	Reports the student's legal last name.	Identities > Protected Identity Information > Legal Last Name identity.legalLastName								
Legal First Name	Reports the student's legal firstname.	Identities > Protected Identity Information > Legal First Name identity.legalFirstName								
Legal Middle Name	Reports the student's legal middle name. If null, reports blank.	Identities > Protected Identity Information > Legal Middle Name identity.legalMiddleName								
Grade Level	Reports the Ed-Fi Grade Level for the student from their active enrollment	Enrollment> Grade Level enrollment.gradeLevel								
Aggregate Days Attendance	Days Enrolled (in attendance) = The sum of the instructional duration of the student’s enrolled calendar that overlap with their enrollment’s start and end date.	Calculation								
Aggregate Days Absent	Days absent = (total absence duration per Attendance Event Category Descriptor each rounded to 2 decimal places then summed together)/Scheduled Attendance Minutes. If the event has a code present in table, then include in the calculation for Days Absent: <table><tr><th>Code</th><th>Description</th></tr><tr><td>06</td><td>Excused Absence - Disciplinary action, not receiving instruction</td></tr><tr><td>07</td><td>Excused Absence - Illness/Medical</td></tr><tr><td>08</td><td>Excused Absence -</td></tr></table>	Code	Description	06	Excused Absence - Disciplinary action, not receiving instruction	07	Excused Absence - Illness/Medical	08	Excused Absence -	Calculation
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	activity recognized by state, district, or school	
	09 Excused Absence - Transportation not available	
	10 Excused Absence - Other	
	11 Unexcused Absence - Student skipping school	
	12 Unexcused Absence - Other or unknown	
Aggregate Days Membership	Days In session (membership) = The sum of the instructional duration of the student's enrolled calendar.	Calculation
Days In Session	Total number of Instructional days in the calendar in which the student is enrolled adm = $\text{round}(.0100 * \text{FullTimeEquivalency} * (\text{DAYS_ENROLLED} / \text{DAYS_N_SES}), 4)$	Calculation
Average Daily Attendance	Reports blank in the Detail report.	Calculation
Average Daily Membership	Reports blank in the Detail report.	Calculation