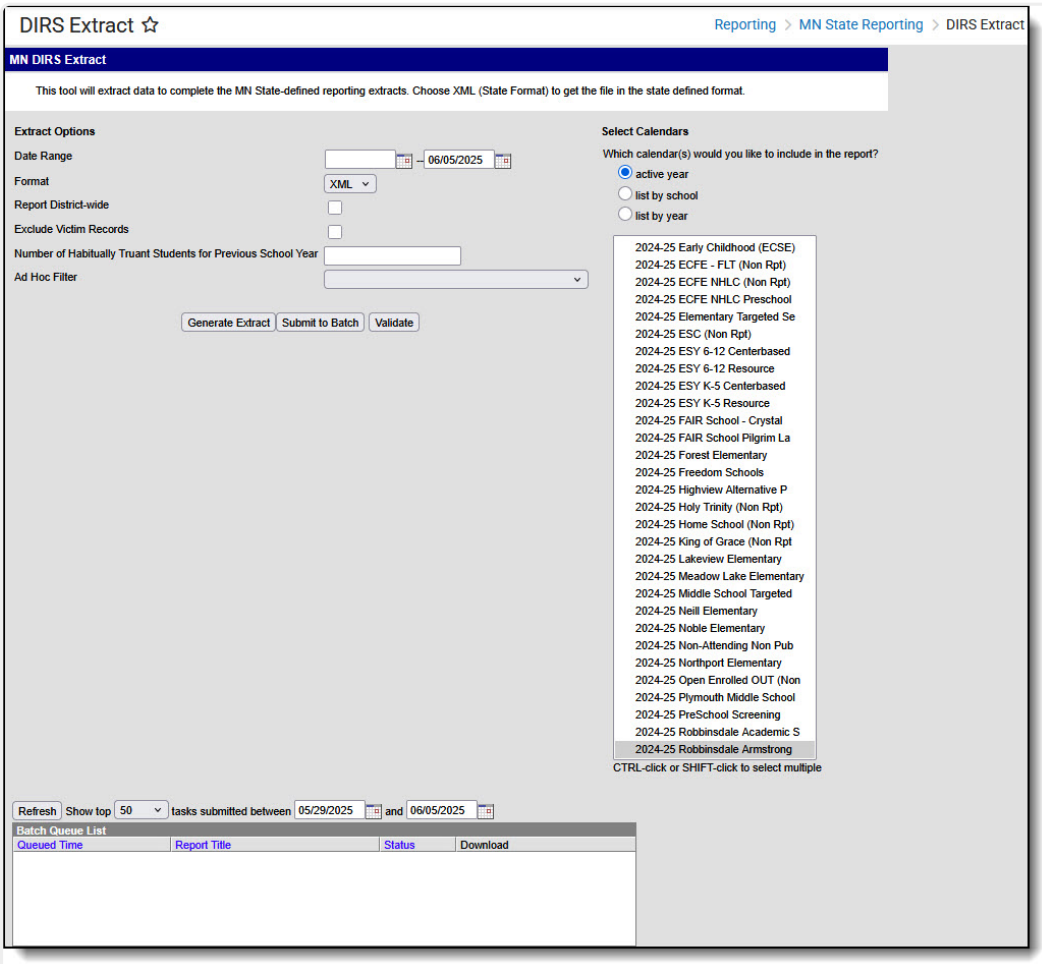
DIRS Extract (Minnesota)

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Tool Search: DIRS Extract

The Disciplinary Incident Reporting System (DIRS) extract reports information about behavior data, including suspensions, expulsions, and weapons.

See the Report Logic and Layout section of this article for additional information.



DIRS Extract Editor

Report Editor

Data Element	Description
Date Range	Scopes the report to the specific dates entered.

Data Element	Description
Select Calendars	Allows the user to select the calendar for which the report will be generated. At least one calendar is required.
Format	XML is the only option.
Report District-wide	When selected, the report is generated for all Schools in the selected School Year.
School Year	This field appears when the Report District-wide checkbox is marked. It is required to identify the School Year for the report.
Exclude Victim Records	When selected, the report will exclude all data elements that are children of the victim list.
Number of Habitually Truant Students for Previous School Year	Used to enter a value to be included in the report. This field is only available when the Report District-wide checkbox is not marked.
Ad hoc Filter	A selection in this field causes the extract to only include students included in the Ad hoc filter. For example, if an Ad hoc filter is selected that lists all 9th grade students, only those students are included in the extract.
Output Options	
Report Processing	To generate the report immediately, select **Generate Now** option. To choose when the report generates, use the **Submit to Batch** option. **Validate** generates the Validation report, which will compare calculated values against XSD and XSL schema (Confirm that the data types calculated are valid for the constraints). The Batch Queue processing can be used for both the report generation and the report review, allowing results to be reviewed at a later time. his process will allow larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Generate the Extract

1. Enter a **Date Range** to limit records to those with a Date of Incident on or within the range. The End Date defaults to the current date.
2. A **Format** of *XML* is selected by default.
3. Mark **Report District Wide** to generate the extract for all calendars in the current School Year.
4. Mark **Exclude Victim Records** to exclude participants with a Role of Victim from the extract

if Victim records should not be included in the extract.

5. Enter a **Number of Habitually Truant Students from Previous School Year** to report that value in the extract. If a number is not entered in this field, a value of 000 reports and should be updated manually.
6. Select an Ad hoc Filter to limit the records that are reported.
7. Select the **Calendar(s)** to be included in the report.
8. Click the **Generate Extract** button to generate the report in the indicated format or **Submit to Batch** to schedule when the report generates. **Validate** generates the Validation report, which will compare calculated values against XSD and XSL schema.

Report Logic and Layout

Refer to the DIRS Extract.pdf PDF for details on report logic and layout information.