

DIRS Extract (Minnesota)

Last Modified on 07/31/2025 7:47 am CDT

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Tool Search: DIRS Extract

The Disciplinary Incident Reporting System (DIRS) extract reports information about behavior data including suspensions, expulsions, and weapons.

DIRS Extract ☆

Reporting > MN State Reporting > DIRS Extract

MN DIRS Extract

This tool will extract data to complete the MN State-defined reporting extracts. Choose XML (State Format) to get the file in the state defined format.

Extract Options

Date Range

06/05/2025

Format

XML

Report District-wide
Exclude Victim Records
Number of Habitually Truant Students for Previous School Year
Ad Hoc Filter

Generate Extract

Submit to Batch

Validate

Select Calendars

Which calendar(s) would you like to include in the report?

☒ active year
☐ list by school
☐ list by year

2024-25 Early Childhood (ECSE)
2024-25 ECFE - FLT (Non Rpt)
2024-25 ECFE NHLC (Non Rpt)
2024-25 ECFE NHLC Preschool
2024-25 Elementary Targeted Se
2024-25 ESC (Non Rpt)
2024-25 ESY 6-12 Centerbased
2024-25 ESY 6-12 Resource
2024-25 ESY K-5 Centerbased
2024-25 ESY K-5 Resource
2024-25 FAIR School - Crystal
2024-25 FAIR School Pilgrim La
2024-25 Forest Elementary
2024-25 Freedom Schools
2024-25 Highview Alternative P
2024-25 Holy Trinity (Non Rpt)
2024-25 Home School (Non Rpt)
2024-25 King of Grace (Non Rpt)
2024-25 Lakeview Elementary
2024-25 Meadow Lake Elementary
2024-25 Middle School Targeted
2024-25 Neill Elementary
2024-25 Noble Elementary
2024-25 Non-Attending Non Pub
2024-25 Northport Elementary
2024-25 Open Enrolled OUT (Non
2024-25 Plymouth Middle School
2024-25 PreSchool Screening
2024-25 Robbinsdale Academic S
2024-25 Robbinsdale Armstrong

Refresh

Show top

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tasks submitted between

05/29/2025

and

06/05/2025

Batch Queue List


Queued Time	Report Title	Status	Download

CTRL-click or SHIFT-click to select multiple

DIRS Extract Editor

Report Editor

Data Element	Description
Date Range	Scopes the report to the specific dates entered.

Data Element	Description
Select Calendars	Allows the user to select the calendar for which the report will be generated. At least one calendar is required.
Extract Type	Determines which Extract Type reports. Available options are: <ul style="list-style-type: none"> • DIRS Extract 
Format	XML is the only option.
Report District-wide	When selected, the report is generated for all Schools in the selected School Year.
School Year	This field appears when the Report District-wide checkbox is marked. It is required to identify the School Year for the report.
Exclude Victim Records	When selected, the report will exclude all data elements that are children of the victim list.
Number of Habitually Truant Students for Previous School Year	Used to enter a value to be included in the report. This field is only available when the Report District-wide checkbox is not marked.
Ad hoc Filter	A selection in this field causes the extract to only include students included in the Ad hoc filter. For example, if an Ad hoc filter is selected that lists all 9th grade students, only those students are included in the extract.
Output Options	
Report Processing	<p>To generate the report immediately, select Generate Now option. To choose when the report generates, use the Submit to Batch option. Validate generates the Validation report, which will compare calculated values against XSD and XSL schema (Confirm that the data types calculated are valid for the constraints).</p> <p>The Batch Queue processing can be used for both the report generation and the report review, allowing results to be reviewed at a later time. This process will allow larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.</p>

Generate the Extract

1. Enter a **Date Range** to limit records to those with a Date of Incident on or within the range. The End Date defaults to the current date.

2. A **Format** of *XML* is selected by default.
 3. Mark **Report District Wide** to generate the extract for all calendars in the current School Year.
 4. Mark **Exclude Victim Records** to exclude participants with a Role of Victim from the extract if Victim records should not be included in the extract.
 5. Enter a **Number of Habitually Truant Students from Previous School Year** to report that value in the extract. If a number is not entered in this field, a value of 000 reports and should be updated manually.
 6. Select an Ad hoc Filter to limit the records that are reported.
 7. Select the **Calendar(s)** to be included in the report.
 8. Click the **Generate Extract** button to generate the report in the indicated format or **Submit to Batch** to schedule when the report generates. **Validate** generates the Validation report, which will compare calculated values against XSD and XSL schema.
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