

Progress (Academic Planning)

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Tool Search: Academic Planning Process

The Progress tab allows users to view a color-coded grid of all courses within a student’s progress toward completion of a Graduation Program or Academic Program (formerly CTE).

For Graduation Programs, the tab displays the student's assigned program, listing the total credit the student has received and planned in each credit type assigned to the program. It also shows any course requirements, test requirements, and compound requirements. For Academic Programs, a list of test requirements and course requirements display.

Progress ☆

[Student Information](#) > [Academic Planning](#) > [Progress](#)

Student, Dina

Grade: 11 #12345 DOB: 03/06/04

Group 2234 S

Academic Plan Progress

Documents

Assigned Graduation Program: HS Grad Req (Graduation)

Assigned Academic Programs:

- STEM - Science (CTE)

View progress toward Graduation or Academic Program: STEM - Science (CTE)

* Asterisks indicate student does not meet requirement

Course Requirements					Progress
☐ Students must complete 4 credits of science.					4.0 / 4.0
Grade	Course	Status	Score	Credit toward Academic Plan	
10	3705 Principles of Chemistry	Earned	C+	1.0	
10	3706 Principles of Chemistry II	Earned	A	1.0	
11	3501 Biology I	In-Progress	No Score	1.0	
11	3502 Biology II	In-Progress	No Score	1.0	
GPA Requirement					Progress
Minimum GPA required for completion: 2.00000					2.47368

Student Progress

Each column (across the top) is totaled, except the Overflow column. A grand total displays in the far left Total column. The totals are summed from top of the table to the bottom of the table.

The numbers displayed on the left side of the slash refer to the number of credits earned, in progress or planned; the number on the right side of the slash is the number of credits required.

In-Progress indicates the student is currently enrolled in a course that has not ended or transcript information has not been posted. It is based on the number of credits assigned to the course. **Planned** courses are based on the assumed courses the student will take in the future, as noted on the Course Plan tool.

There is also a status of **Scheduled**. If a section of a class takes place during the current school year, but the section has not started yet, this displays. Once the start date of that section arrives or

is passed, Scheduled courses change to In-Progress.

If a student has received credit for a course that satisfies a credit requirement for another plan, the grade level the student was in when the credit was received will be included in the Academic Planning Progress display.

Example: Middle school grade levels only display if the student has earned high school credit in middle school courses.

Program Display

The main view of the Progress tab shows the student's requirements for their assigned graduation plan. If a student does not have an assigned program, the tab still displays but no information is available.

View Progress towards another Program

It is possible to see a student's progress toward another program without modifying the student's current program assignment. Counselors may want to view a current Honors Program student's progress towards the Advanced Placement Program.

Select a different program from the dropdown list at the top of the page. The dropdown list contains all graduation programs and academic programs available for this student. Current programs (graduation and academic programs) display first, then other graduation programs, then other academic programs.

Academic Planning Progress ☆

Student > General > Academic Planning Progress

Academic Plan Progress Documents

Assigned Graduation Program: CHS Requirements (Eff. 2018) (Graduation)

Assigned Academic Programs:

- Natural Sciences (CTE)

View progress toward Graduation or Academic Program: CHS Requirements (Eff. 2018) (Graduation)

* Asterisks indicate student does not meet requirement

Credit Type	09	Current Program Participation	Overflow	Total
CHS Requirements (Eff. 2018) (Graduation)				
Geography	10.0 / 10.0	Natural Sciences (CTE)		10.0 / 10.0
World History				10.0 / 10.0
Other Graduation Programs				
US History		AB167 Requirements (Graduation)	0	10.0 / 10.0
Government		AB1806 Requirements (Graduation)	0	5.0 / 5.0
Economics		Compound Grad Test (Graduation)	0	5.0 / 5.0
English	10.0 / 10.0	Compound Grad Test Copy(1) (Graduation)	0	40.0 / 40.0
Algebra	10.0 / 10.0	GSH Requirements (Eff. 2018) (Graduation)		10.0 / 10.0
Geometry		Sierra Hills (Eff. 2018) (Graduation)		10.0 / 10.0
Life Science	10.0 / 0.0	UC/CSU Requirements (Graduation)		10.0 / 10.0
Physical Science				10.0 / 10.0
Other Academic Programs				
Fine Arts/For. Lang.	20.0 / 0.0	Compound CTE (CTE)	-30.0	10.0 / 10.0
Physical Education	10.0 / 10.0	Compound CTE Copy(1) (CTE)		20.0 / 20.0
Career/Technical Education		Education and Learning (CTE)	30.0	*30.0 / 80.0
General Elective	0.0 / 20.0	Foreign Language (CTE)	0	*180.0 / 240.0
Total	70.0 / 60.0	Information Technology (CTE)		
Courses				
Geography		Non CTE (Certificate)		Progress
World History		Science and Engineering (CTE)		10.0 / 10.0
				10.0 / 10.0

View Progress towards another Program

Choosing to view a different program does not modify the student's existing program assignment. If the counselor and student decide to change programs after viewing the new program, navigate to the student's [Programs](#) tab and enter an end date for the current graduation program and add a new graduation program with a new start date.

Progress Layout

[Credit Status](#) | [Credit Type Detail](#) | [Course Requirement Detail](#) | [Test Requirement](#) | [Compound Requirements](#) | [Academic Program Requirements](#) | [GPA Requirements](#)

The Progress screen contains a section for each component created with the [Graduation Program](#). The sections may include [Credit Requirements](#), [Course Requirements](#), [Test Requirements](#), [Compound Requirements](#), and [GPA Requirements](#). Progress toward completion of the Academic Plan can be highlighted as follows.

- Green cells - student has met or exceeded the program requirements and is considered to be on track for the program
- Red cells - student has not met the program requirements and is considered to be behind for the program
- Yellow cells - student has credit types that overflow from one credit type to another
- Orange cells - student has a failing grade in a course that is in-progress

Credit Status

The Credit Status column breaks down the credits for that credit type into earned (ER) credits, in-progress (IP) credits and planned (PL) credits. This provides a subtotal of the student's credits.

Academic Planning Progress ☆

Student > General > Academic Planning Progress

Academic Plan Progress Documents

Assigned Graduation Program: CHS Requirements (Eff. 2018) (Graduation)

Assigned Academic Programs:

- Natural Sciences (CTE)

View progress toward Graduation or Academic Program: CHS Requirements (Eff. 2018) (Graduation)

* Asterisks indicate student does not meet requirement

Credit Type	09	10	11	12	Credit Status ⓘ			Overflow	Total
					ER	IP	PL		
Geography	10.0 / 10.0				10.0				10.0 / 10.0
World History		10.0 / 10.0			0.0	10.0			10.0 / 10.0

Grade	Course	Status	Score	Credit toward Academic Plan
10	7015 World History	In-Progress	C 77.03%	5.0
10	7015 World History	In-Progress	No Score	5.0

Credit Status Information

An **Earned (ER)** value is the total number of credits the student has fulfilled (successfully completed) towards their assigned graduation program. These earned values are based on scores and credits that have been posted to the student's transcript.

An **In Progress (IP)** value is the total number of In Progress and Scheduled credits a student is assigned to take or planning to take in the current school year. In Progress represents the courses for the current term; Scheduled represents the courses in a future term in the current school year.

A **Planned (PL)** value is the total number of credits the student has planned to take in future school years.

These columns do not display a Total value until there are Earned credits, In Progress credits or Planned credits for their courses.

Credit Type Color Coding

If a student has a failing In Progress grade, the cell for that Credit Type/Year displays in Orange. The cell remains orange even if a posted failing grade exists. If there is no failing In Progress grade, the cell displays in green or red. The Score and Percent also display in orange.

A passing In Progress grade displays in black.

Credit Type Detail

When the Credit Type is expanded (by clicking on the plus sign), the Status of that course displays.

- If the student completed the course in a previous school year, the status is *Earned*.
- If the student is currently enrolled in the course, the status is *In Progress*.
- If the student is scheduled to take the course in a future term in the current school year, the status is *Scheduled*.
- If the student is planning to take the course in a future grade level, the status is *Planned*.

Academic Planning Progress ☆

Student > General > Academic Planning Progress

Academic Plan Progress Documents

Assigned Graduation Program: CHS Requirements (Eff. 2018) (Graduation)

Assigned Academic Programs:

- Natural Sciences (CTE)

View progress toward Graduation or Academic Program: CHS Requirements (Eff. 2018) (Graduation)

* Asterisks indicate student does not meet requirement

Credit Type	09	10	11	12	Credit Status			Overflow	Total
					ER	IP	PL		
⊕ Geography	10.0 / 10.0				10.0				10.0 / 10.0
⊕ World History		10.0 / 10.0			0.0	10.0			10.0 / 10.0
⊕ US History			10.0 / 10.0		0.0		10.0		10.0 / 10.0
⊕ Government				5.0 / 5.0	0.0		5.0		5.0 / 5.0
⊕ Economics				5.0 / 5.0	0.0		5.0		5.0 / 5.0
⊖ English	5.0 / 10.0	10.0 / 10.0	10.0 / 10.0	10.0 / 10.0	5.0	10.0	20.0		*35.0 / 40.0

Grade	Course	Status	Score	Credit toward Academic Plan	Credit Explanation
09	3005 English I	Earned	F	0.0	Failed to meet Academic Program Minimum GPA per Course Credit
09	3005 English I	Earned	A	5.0	
10	3015 English II	In-Progress	A 90.51%	5.0	
10	3015 English II	In-Progress	No Score	5.0	
11	3025 English III	Planned		10.0	
12	3035 CSU Expository Reading&Writing	Planned		10.0	

⊕ Algebra	10.0 / 10.0				10.0				10.0 / 10.0
⊕ Geometry		10.0 / 10.0			0.0	10.0			10.0 / 10.0

Credit Type Detail Information

All credits from the program assigned to the student display, including those credits received while the student was enrolled in grade levels marked as GPA/Class Rank exclude.

Courses within each credit type display in grade level order, with the earliest grade level first. Then, credit types are ordered by the Credit Status in order of Earned, In Progress and Scheduled.

If a single course has multiple grading tasks offering credit, the course is listed as many times as credit is given. The first line of the course (if there are multiple listings), display the In Progress Grade when one is entered; the remaining lines of the course display No Score until a score is entered or posted.

The In Progress courses also lists the Score and the Percent for that course.

Course Requirement Detail

Course Requirements display the requirement name, and the student's progress toward completion of that requirement. If the student has not met the requirement, the Progress column displays in

red. If the student is failing the requirement, the detail (expansion of the requirement) displays in orange.

The grade level, course name, score, credit toward academic program and a credit explanation display.

+	Physical Education	10.0 / 10.0	10.0 / 10.0			20.0				20.0 / 20.0
+	Career/Technical Education	10.0 / 0.0	10.0 / 0.0	10.0 / 0.0	0.0 / 10.0	20.0	10.0		-20.0	10.0 / 10.0
+	General Elective	2.0 / 20.0	12.0 / 20.0	20.0 / 20.0	0.0 / 20.0	14.0	20.0		45.0	*79.0 / 80.0
Total		72.0 / 60.0	67.0 / 70.0	70.0 / 50.0	20.0 / 60.0	139.0	70.0	20.0		*229.0 / 240.0

Course Requirements				Progress
- Geography				10.0 / 10.0
Grade	Course	Score	Credit toward Academic Program	
09	7005 Human Geography	B	5.0	
09	7005 Human Geography	B	5.0	
+ World History				10.0 / 10.0
+ US History				10.0 / 10.0
+ Government				5.0 / 5.0
+ Economics				5.0 / 5.0

Course Requirement Detail

Test Requirement

Test requirements show the Requirement Description (more often the name of the test), the date the test was taken, the raw or scale score received, the result code and the description of the result code. Also displays is the evaluation criteria selected to indicate a met status. This is set on the [Test Requirements](#) editor as the Evaluation Mode.

+	Science	1.0 / 1.0	2.0 / 1.0	0.0 / 1.0	0.0 / 1.0	3.0				*3.0 / 4.0
Total		2.0 / 5.0	3.0 / 5.0	0.0 / 5.0	0.0 / 5.0	5.0				*5.0 / 20.0

Course Requirements		Progress
Needs English 23.0530000		*0.0 / 1.0
Needs Food Science 20.4181001		*0.0 / 1.0
Needs to pass the Literacy Tools for Success course 35.0670010		*0.0 / 1.0

Test Requirements		Evaluation Criteria	Progress		
- Math Program		One test score is at or above Raw: 10.000	*Raw: 6.000		
Date	Test Name	Raw Score	Scale Score	Result Code	Description
05/01/2014	EOCT CCGPS Coordinate Algebra		81.000	Meets	Meets
04/19/2007	CRCT 07 > CRCT 07 GPS:*Mathematics > CRCT 07 GPS:Data Analysis & Probability ITBS FALL 2008: GE > Vocabulary GE	6.000			

Test Requirement Detail

For test requirements that include a parent and a child test, the complete path (hierarchy) of the test displays.

Test Requirements	Evaluation Criteria	Progress
<input type="checkbox"/> ACT	One test score is at or above Scale: 18.000	Scale: 18.000 Result: P Pass
Date	Test Name	Raw Score
07/03/2017	ACT	
07/03/2017	ACT > English	18.000
07/03/2017	ACT > Math	
07/03/2017	ACT > Reading	
07/03/2017	ACT > Science	
EOCT	Count of passing tests is at or above 2	*Not taken
SAT Exam	Count of passing tests is at or above 1	*Not taken
Test Assessment	One test score is at or above Scale: 22.000	*Not taken

Test Hierarchy Display

Compound Requirements

Compound requirements display the requirement(s) and the student's progress towards completion. When a student has not met the requirement, the progress column will display in red. When a parent/child requirement exists the hierarchy will display.

Students will show as complete if they have satisfied the requirements through completed, in progress, or planned work.

Compound Requirements	Progress
<input type="checkbox"/> Students must take 2 credits of Foreign Language or receive a passing score on a language exam	Complete
Course Requirement	
Grade	Course
09	3110 Spanish 1
09	3110 Spanish 1
09	3120 Spanish 2
09	3120 Spanish 2
10	3130 Spanish 3
10	3130 Spanish 3
11	3139 Spanish 4
11	3139 Spanish 4
Status	Score
Earned	B
Earned	C
Earned	C
Earned	C
Earned	B
Earned	B
Earned	B
Earned	A
Credit toward Academic Plan	
0.5	
0.5	
0.5	
0.5	
0.5	
0.5	
0.5	
0.5	
Test Requirement	
No tests taken.	
<input type="checkbox"/> You must complete 3 of the 5 STEAM course disciplines.	Complete
Child Compound Requirements	
<input type="checkbox"/> Science	Complete
<input type="checkbox"/> Technology	*Not Complete
<input type="checkbox"/> Engineering	Complete
<input type="checkbox"/> Art	*Not Complete
<input type="checkbox"/> Math	Complete

Compound Requirements Detail

Academic Program Requirements

Academic Program Requirements display the requirement and the student's progress toward completion. If the student has not met the requirement, the Progress column displays in red. If the student is failing the requirement, the detail (expansion of the requirement) displays in orange.

Academic Program Requirements		Progress
<input type="checkbox"/> Students must complete 2 of the core Academic Programs to graduate		*Not Complete
Academic Program Requirement		
Program	On-Track (0/2)	
Foreign Language (CTE)	No Participation	
Information Technology (CTE)	No Participation	
Education and Learning (CTE)	No Participation	
Science and Engineering (CTE)	No Participation	
Business Education (CTE)	No Participation	

Academic Program Requirements

GPA Requirements

GPA requirements do not have additional details to display, but the student's current cumulative GPA displays in the Progress column in either red (if the student does not meet the program minimum GPA requirements) or in green (if the student meets or exceeds the program's GPA requirements).

Test Requirements					Progress
<input type="checkbox"/> Nevada High School Proficiency Exam - Math					Scale: 332.000 Result: P (MS) Meets Standard
Date	Raw Score	Scale Score	Result Code	Description	
03/04/2013		332.000	P (MS)	Meets Standard	
Nevada High School Proficiency Exam - Writing					Not taken
Nevada High School Proficiency Exam - Writing					Not taken
GPA Requirement					Progress
Minimum GPA required to graduate: 3.5000					3.9278

GPA Requirements Display

For Academic Programs, the GPA Requirement displays as follows:

Progress ☆

[Student Information](#) > [Academic Planning](#) > [Progress](#)

Student, Dina

Grade: 11 #12345 DOB: 03/06/04

🔍 Student

Group 2234 S

Academic Plan Progress Documents

Assigned Graduation Program: HS Grad Req (Graduation)

Assigned Academic Programs:

- STEM - Science (CTE)

View progress toward Graduation or Academic Program: STEM - Science (CTE) ▼

* Asterisks indicate student does not meet requirement

Course Requirements					Progress
☐ Students must complete 4 credits of science.					4.0 / 4.0
Grade	Course	Status	Score	Credit toward Academic Plan	
10	3705 Principles of Chemistry	Earned	C+	1.0	
10	3706 Principles of Chemistry II	Earned	A	1.0	
11	3501 Biology I	In-Progress	No Score	1.0	
11	3502 Biology II	In-Progress	No Score	1.0	

GPA Requirement	Progress
Minimum GPA required for completion: 2.00000	2.47368

GPA Requirements for Academic Program Display

Generate an Academic Plan Progress Report

To display a printed view of the Progress tab for either a Graduation Program or an Academic Program, click the **Academic Plan Progress** icon in the action bar. Then, choose to print a **Summary** report or a **Detail** report, and select whether the report generates in PDF or DOCX format. Then, click the **Generate Report** button. If printing a Detail report, choose what section(s) to have expanded to show the individual records for that section on the report (All Sections, Credit Type, Course Requirements, Test Requirements and Compound Requirements).

This report can also be generated for multiple students using the [Academic Plan Progress Batch Report](#).

Areas where the student does not meet the requirement display in a red cell with an asterisk.

The same color coding used in the Progress tab applies to the Plan Progress Report, and includes Course Requirements, Test Requirements, Compound Requirements, and Academic Program Requirements.

Progress ☆
 Student Information > Academic Planning > Progress

Student, Dina
 Grade: 11 #12345 DOB: 03/06/04

Group 2234 S

Academic Plan Progress Documents

Assigned Graduation Program: HS Grad Req (Graduation)
 Assigned Academic Programs:
 * STEM - Science (CTE)

View progress toward Graduation or Academic Program: STEM - Science (CTE)

Asterisks indicate student does not meet requirement.

Academic Plan Progress Report

This report will display the student's progress towards completion of an Academic Plan

Report Type: Summary Detail
 Report Format: PDF DOCX

Generate Report

Course Requirements					Progress
Students must complete 4 credits of science.					4.0 / 4.0
Grade	Course	Status	Score	Credit toward Academic Plan	
10	3705 Principles of Chemistry	Earned	C+	1.0	
10	3706 Principles of Chemistry II	Earned	A	1.0	
11	3501 Biology I	In-Progress	No Score	1.0	
11	3502 Biology II	In-Progress	No Score	1.0	
GPA Requirement					Progress
Minimum GPA required for completion: 2.00000					2.47368

2020-21 High School Academic Plan Progress Report
 Student, Dina
 Grade: 11 Student Number: 12345
 Program: STEM - Science (CTE)
 Counselor:
 Generated on 04/05/2021 03:17:38 PM Page 1 of 1

* Asterisks indicate student does not meet requirement

Academic Plan Progress Report

Documents

To view documents, click the **Documents** button on the action bar. See the [Student Person Documents](#) article for more information.

Progress ☆
 Student Information > Academic Planning > Progress

Academic Plan Progress Documents

Assigned Graduation Program: SPA Grad Plan (Graduation)

Assigned Academic Programs:
 * STEM - Science (CTE)

View progress toward Graduation or Academic Program: SPA Grad Plan (Graduation)

Asterisks indicate student does not meet requirement.

Upload Document

Document List

Date Uploaded	Name	File Description	Campus Tool	File Size
04/30/2021 1:22 PM	Progress WS 20-21		Student Information > Academic Planning > Progress	0.29 MB

Academic Plan Progress Documents