

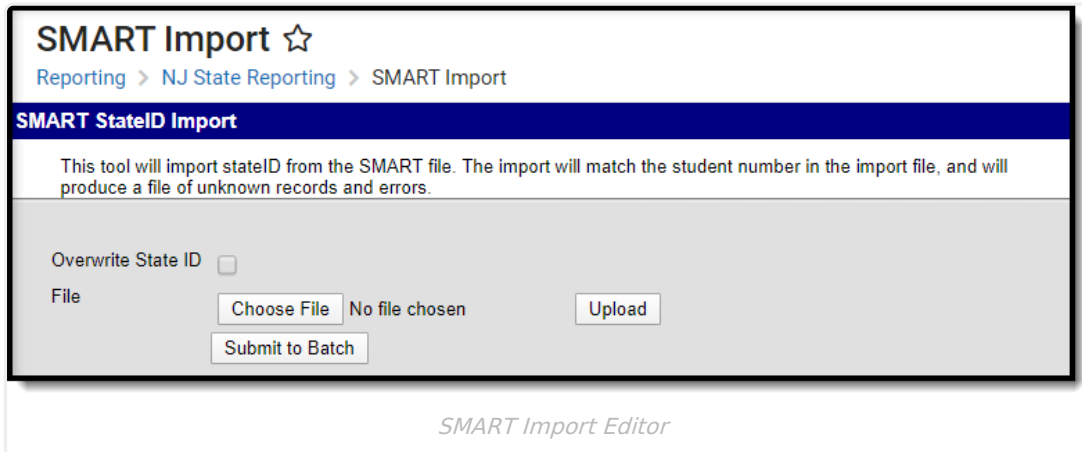
SMART Import (New Jersey)

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Tool Search: SMART Import

The SMART Import allows districts to import state IDs from the [SMART SID Management](#) file. The import matches the student number in the import file and produces a file of unknown records and errors.



The screenshot shows the SMART Import interface. At the top, it says "SMART Import" with a star icon. Below that is a breadcrumb trail: "Reporting > NJ State Reporting > SMART Import". A blue header bar contains the text "SMART StateID Import". Below the header, a message states: "This tool will import stateID from the SMART file. The import will match the student number in the import file, and will produce a file of unknown records and errors." There is a checkbox labeled "Overwrite State ID" which is currently unchecked. Below this is a file upload section with a "File" label, a "Choose File" button, the text "No file chosen", an "Upload" button, and a "Submit to Batch" button. At the bottom of the interface, the text "SMART Import Editor" is displayed.

Import Logic

Records are matched on the local student ID. Identity information (last name, first name, birth date) is checked with the local ID. If there are multiple matching identities, it is considered a found match.

If the State ID field is blank in Campus, running the import populates that field with the value located in the imported file. Or, users can elect to overwrite existing State IDs in Campus with the ID in the file.

Running the Import File

1. Determine if existing state IDs should be overwritten with different state IDs. If yes, mark the **Overwrite State ID** checkbox.
2. Click the **Browse** button to locate the file that should be uploaded. When found, click the **Open** button on the **File Upload** window. The file being uploaded should be in CSV format.
3. Click the **Upload** button when ready.

If files are particularly large, click the **Submit to Batch** button to save the uploading process until after hours to reduce the tax on Campus servers. See the [Batch Queue](#) article for more information.

When the import is complete, an Import Results Summary displays, listing what has been imported.

Import Results:		
Warning Count: 0		
Error Count: 7		
Updated State ID Count: 1205		
Blank-Out State ID Count: 0		
Overwritten State ID Count: 0		
Skip Count: 0		
Warning Detail:		
Student position	Warning Message	Content
Error Detail:		
Student position	Error Message	Content
44	StateID is missing.	LocalID: [redacted] LastName: [redacted] FirstName: [redacted] BirthDate: 19990903
60	StateID is missing.	LocalID: [redacted] LastName: [redacted] FirstName: [redacted] BirthDate: 19990813
75	StateID is missing.	LocalID: [redacted] LastName: [redacted] FirstName: [redacted] BirthDate: 19991014
78	StateID is missing.	LocalID: [redacted] LastName: [redacted] FirstName: [redacted] BirthDate: 19990323
12	StateID is missing.	LocalID: [redacted] LastName: [redacted] FirstName: [redacted] BirthDate: 20030726
12	StateID is missing.	LocalID: [redacted] LastName: [redacted] FirstName: [redacted] BirthDate: 20030726
12	StateID is missing.	LocalID: [redacted] LastName: [redacted] FirstName: [redacted] BirthDate: 20030726
Import Detail:		
Student position	Import Message	Content

SMART Import Results Summary

Import File Layout

The import file may have more columns than those fields marked as required. If that is the case, the additional columns will be ignored and NOT imported. This layout matches the layout of the [SID Management Extract](#).

Element Name	Description	Location
Local Identification Number <i>Required</i>	The number assigned and maintained by the local school district that is unique for each student. <i>Numeric, 6 digits</i>	Census > People > Demographics > Student Number Person.studentNumber
State Identification Number <i>Required</i>	The number assigned and maintained by the New Jersey Department of Education that is unique for each student. <i>Numeric, 10 digits</i>	Census > People > Demographics > State ID Person.stateID
First Name <i>Required</i>	The legal first name of the student. <i>Alphanumeric, 35 characters</i>	Census > People > Demographics > First Name Identity.firstName

Element Name	Description	Location
Middle Name <i>Required</i>	The legal middle name of the student. <i>Alphanumeric, 30 characters</i>	Census > People > Demographics > Middle Name Identity.middleName
Last Name <i>Required</i>	The legal last name of the student. <i>Alphanumeric, 40 characters</i>	Census > People > Demographics > Last Name Identity.lastName
Suffix <i>Required</i>	The suffix attached to the student's name, such as Jr or III. <i>Alphanumeric, 50 characters</i>	Census > People > Demographics > Suffix Identity.suffix
Gender <i>Required</i>	The gender of the student. <i>Alphanumeric, 1 character (M or F)</i>	Census > People > Demographics > Gender Identity. gender
Date of Birth <i>Required</i>	The date of birth of the student. <i>Date field, 8 digits (YYYYMMDD)</i>	Census > People > Demographics > Birthdate Identity.birthdate
City of Birth	The name of the city in which the student was born. <i>Alphanumeric, 30 characters</i>	Census > People > Demographics > City of Birth Identity.birthCity
State of Birth	The abbreviation of the state in which the student was born. <i>Alphanumeric, 2 characters</i>	Census > People > Demographics > State of Birth Identity.birthState
Country of Birth	The code representing the country in which the student was born. <i>Alphanumeric, 4 characters</i>	Census > People > Demographics > Country of Birth Identity.birthCountry
Ethnicity	Indicates whether the student is considered to be Hispanic/Latino <i>Alphanumeric, 1 character (Y or N)</i>	Census > People > Demographics > Is this person Hispanic/Latino? Identity. hispanicEthnicity

Element Name	Description	Location
American Indian Race	Indicates if the student's race/ethnicity is American Indian or Alaska Native. <i>Alphanumeric, 1 character (Y or N)</i>	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
Asian Race	Indicates if the student's race/ethnicity is Asian. <i>Alphanumeric, 1 character (Y or N)</i>	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
Black Race	Indicates if the student's race/ethnicity is Black or African American. <i>Alphanumeric, 1 character (Y or N)</i>	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
Pacific Race	Indicates if the student's race/ethnicity is Native Hawaiian or Other Pacific Islander. <i>Alphanumeric, 1 character (Y or N)</i>	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
White Race	Indicates if the student's race/ethnicity is White. <i>Alphanumeric, 1 character (Y or N)</i>	Census > People > Demographics > Person Information > Race/Ethnicity Identity.raceEthnicity
Status	The student's current enrollment status as of the snapshot date. Options are A: Active and I: Inactive. <i>Alphanumeric, 1 character (A or I)</i>	Student Information > General > Enrollments > Start Date/End Date Enrollment.startDate Enrollment.endDate
Enrollment Type	Percentage of the school day a student is in attendance at the school listed as the Attending School. The default value for this field is F. A value of S reports when the Shared Time checkbox is marked. <i>Alphanumeric, 1 character (F or S)</i>	Student Information > General > Enrollments > State Reporting Fields > Shared Time EnrollmentNJ.sharedTime
Resident County	The New Jersey county in which the student resides. <i>Alphanumeric, 2 characters</i>	Student Information > General > Enrollments > State Reporting Fields > Resident County EnrollmentNJ.residentCounty

Element Name	Description	Location
Resident District	The district in which the student resides. If no selection is made, the default value reports. <i>Alphanumeric, 4 characters</i>	Student Information > General > Enrollments > State Reporting Fields > Resident District EnrollmentNJ.residentDistrict
Resident School	The unique school code the student would attend based on the permanent or other home address. <i>Alphanumeric, 3 characters</i>	Student Information > General > Enrollments > State Reporting Fields > Resident School EnrollmentNJ.residentSchool
District Entry Date	The date on which the student enrolled in the district. <i>Date field, 8 digits (YYYYMMDD)</i>	Student Information > General > Enrollments > State Reporting Fields > District Entry Date Enrollment.districtEntryDate
County Code Receiving	The code of the county in which the student is received in a sending/receiving relationship. <i>Alphanumeric, 2 characters</i>	Student Information > General > Enrollments > State Reporting Fields > Receiving County EnrollmentNJ.receivingCounty
District Code Receiving	The code of the receiving district of the student in a sending/receiving relationship. If no value is selected, the default value reports. <i>Alphanumeric, 4 characters</i>	Student Information > General > Enrollments > State Reporting Fields > Receiving District EnrollmentNJ.receivingDistrict
School Code Receiving	The code of the receiving school of the student in a sending/receiving relationship. <i>Alphanumeric, 3 characters</i>	Student Information > General > Enrollments > State Reporting Fields > Receiving School EnrollmentNJ.receivingSchool
Attending County	The code of the county in which the student is attending school. <i>Alphanumeric, 2 characters</i>	Student Information > General > Enrollments > State Reporting Fields > Attending County EnrollmentNJ.attendingCounty
Attending District	The code of the district in which the student is attending school. If no value is selected, the default value reports. <i>Alphanumeric, 4 characters</i>	Student Information > General > Enrollments > State Reporting Fields > Attending District EnrollmentNJ.attendingDistrict

Element Name	Description	Location
Attending School	<p>The code of the school the student is attending.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Student Information > General > Enrollments > State Reporting Fields > Attending School</p> <p>EnrollmentNJ.attendingSchool</p>
School Entry Date	<p>The date on which the student enrolled in the attending school.</p> <p><i>Date field, 8 digits (YYYYMMDD)</i></p>	<p>Student Information > General > Enrollments > State Reporting Fields > School Entry Date</p> <p>Enrollment.schoolEntryDate</p>
School Exit Date	<p>The date of the first day after the date of a student's last attendance at a school.</p> <p><i>Date field, 8 digits (YYYYMMDD)</i></p>	<p>Student Information > General > Enrollments > End Date</p> <p>Enrollment.endDate</p>
Withdrawal Code	<p>The type of exit/withdrawal of a student from a school. Reports if the student's Exit Date is within the reporting period.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Student Information > General > Enrollments > End Status</p> <p>Enrollment.endStatus</p>
Cumulative Days in Membership	<p>The number of school days in session that have occurred between the enrollment Start Date and the enrollment End Date.</p> <p>This value reports only if the Status (field 18) equals I (Inactive). If Status = A, a blank value is reported.</p> <p>Attendance entries marked as Exempt are not included in this calculation.</p> <p>When a student ends enrollment and re-enrolls at a later date, this field calculates days in membership from all enrollment records in the selected calendar.</p> <p><i>Numeric, 5 characters</i></p>	<p>Not stored, calculated value</p>

Element Name	Description	Location
Cumulative Days Present	<p>The number of days an individual is present when school is in session during a given reporting period.</p> <p>This value reports only if the Status (field 18) equals I (Inactive). If Status = A, a blank value is reported. When a student ends enrollment and re-enrolls at a later date, this field calculates days present from all enrollment records in the selected calendar.</p> <p><i>Numeric, 5 characters</i></p>	<p>Not stored, calculated value</p>
Cumulative Days Towards Truancy	<p>The number of school days an individual is absent and falls under the Local Education Agency definition of truant.</p> <p>This value reports only if the Status (field 18) equals I (Inactive). If Status = A, a blank value is reported. When a student ends enrollment and re-enrolls at a later date, this field calculates days towards truancy from all enrollment records in the selected calendar.</p> <p><i>Numeric, 5 characters</i></p>	<p>Not stored, calculated value</p>
Year of Graduation	<p>The projected year of the student's high school graduation.</p> <p><i>Date field, 4 digits (YYYY)</i></p>	<p>Student Information > General > Graduation > State Reporting Graduation Fields > Projected Graduation Year</p> <p>Graduation.gradYear</p>
Tuition Code	<p>The indicator of the source of payment for a non-resident student.</p> <p><i>Numeric, 2 digits</i></p>	<p>Student Information > General > Enrollments > State Reporting Fields > Tuition Code</p> <p>EnrollmentNJ.tuitionCode</p>

Element Name	Description	Location
Free/Reduced Rate Lunch Status	Indicates if the student is enrolled in the national school lunch program. <i>Alphanumeric, 1 character (Y or N)</i>	Student Information > General > Enrollments > State Reporting Fields > Free/Reduced Meal Status Enrollment.mealStatus
Grade Level	The grade level of the student's enrollment <i>Alphanumeric, 2 characters</i>	Student Information > General > Enrollments > Grade Enrollment.grade
Program Type Code	The primary program of instruction for the student. <i>Alphanumeric, 2 characters</i>	Student Information > General > Enrollments > State Reporting Fields > Program Type EnrollmentNJ.programType
Retained	Indicates if the student is repeating the current grade level. <i>Alphanumeric, 1 character (Y or N)</i>	Student Information > General > Enrollments > District Defined Elements > Retained Enrollment.retained
Special Education Classification	The outcome of an eligibility assessment for special education and related services. This field reports a null value unless a primary disability code is selected. <i>Numeric, 2 digits</i>	Student Information > General > Enrollments > Special Ed Fields > Primary Disability Enrollment.disability
LEP Program Start Date	The date on which the student began participation in a Limited English Proficient program. <i>Date field, 8 digits (YYYYMMDD)</i>	Student Information > General > Enrollments > LEP Reporting Fields > LEP Entry Date EnrollmentNJ.lepEntryDate
LEP Program Completion Date	The date on which the student successfully completed a Limited English Proficient program. <i>Date field, 8 digits (YYYYMMDD)</i>	Student Information > General > Enrollments > LEP Reporting Fields > LEP Exit Date EnrollmentNJ.lepExitDate

Element Name	Description	Location
NonPublic	<p>Indicates the student has been parentally placed into a private school and receives services under an individual services plan.</p> <p><i>Alphanumeric, 1 character (Y or blank)</i></p>	<p>Student Information > General > Enrollments > Special Education Fields > NonPublic</p> <p>EnrollmentNJ.nonPublic</p>