Deposit Slip Log

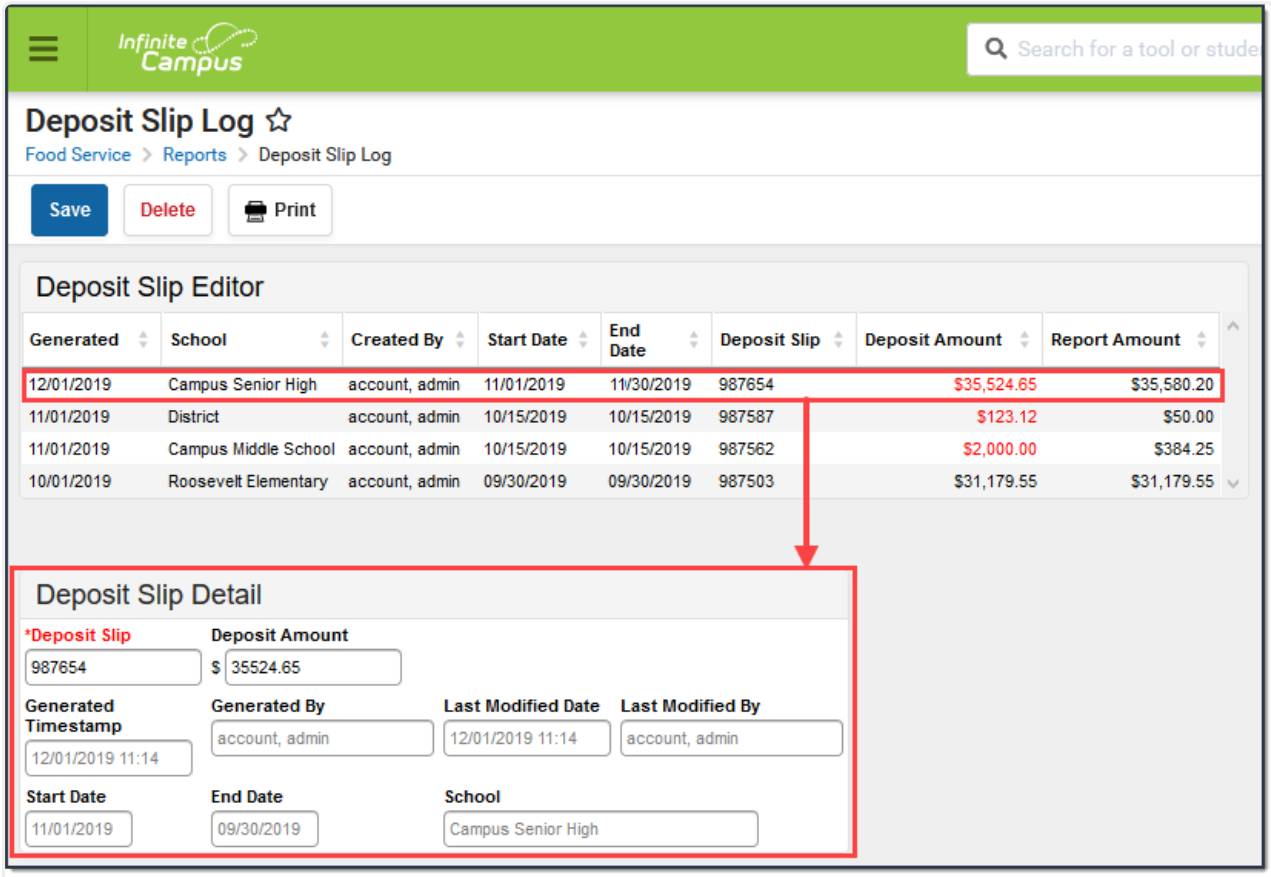
Last Modified on 06/25/2026 1:11 pm CDT

Classic View: Point of Sale > Reports > Deposit Report > Deposit Slip

Search Terms: Deposit Slip

The Deposit Slip tool stores the Deposit Report when the **Snapshot for Deposit Slip** checkbox is marked on the Deposit Report editor and a Deposit Report is created. You can use the Deposit Slip tool for auditing purposes and for reprinting the Deposit Report.

What can I do?	What do I need to know?
• Edit Deposit Slip Details • Delete a Deposit Slip Snapshot • Reprint a Deposit Report	• Deposit Slip Information in Ad hoc Query Wizard • Field Descriptions



Example Deposit Slip Editor

See the Food Service Reports Tool Rights article for information on rights needed to use this and other food service reports.

Edit Deposit Slip Details

You can change the **Deposit Slip** code and the **Deposit Amount**. All other fields are read-only.

1. Select the record in the Deposit Slip Editor.
   Result
   The Deposit Slip Detail displays.
2. Change the **Deposit Slip** and/or **Deposit Amount**.
3. Click the **Save** button.
   Result
   Campus saves your changes and updates the **Last Modified Date** and **Last Modified By** fields.

Delete a Deposit Slip Snapshot

You can delete a Deposit Slip snapshot at any time.

1. Select the record in the Deposit Slip Editor.
   Result
   The Deposit Slip Detail displays.
2. Click the **Delete** button.
   Result
   A confirmation message displays.
3. Click **OK**.
   Result
   Campus immediately removes the Deposit Slip snapshot.

Reprint a Deposit Report

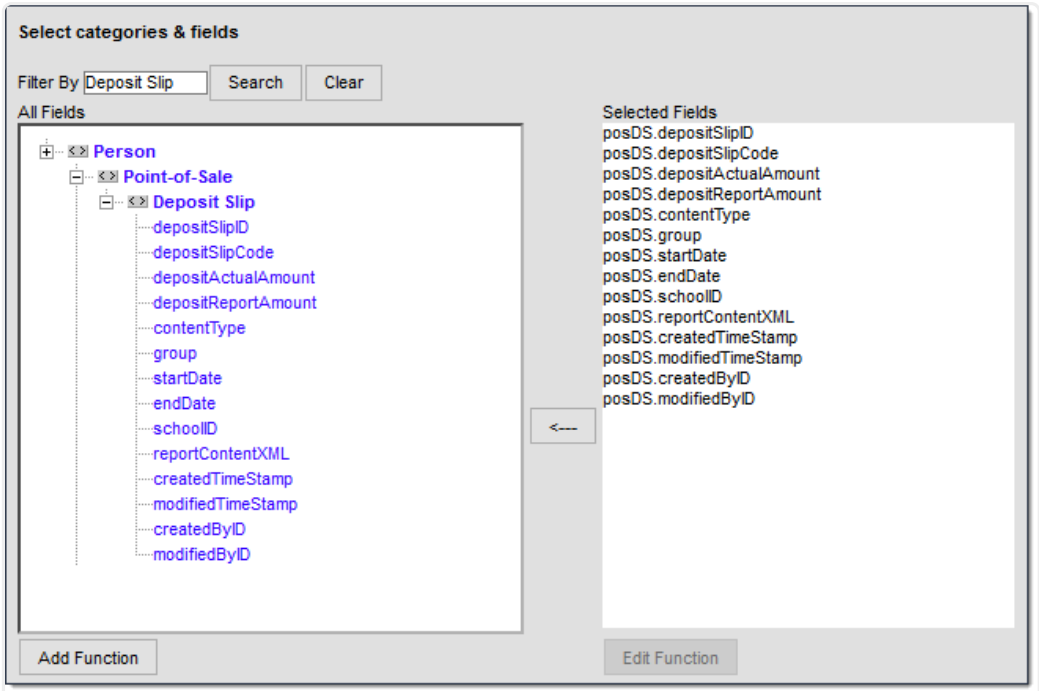
You can reprint the Deposit Report associated with the Deposit Slip at any time.

1. Select the record in the Deposit Slip Editor.
   Result
   The Deposit Slip Detail displays.
2. Click the **Print** button.
   Result
   Campus immediately creates a PDF copy of the Deposit Report.

Deposit Slip Information in Ad hoc

Query Wizard

Deposit Slip information is available in the Query Wizard for the Census/Staff data type in the Person > Point-of-Sale > Deposit Slip folder. See the Field Descriptions section below for the related fields.

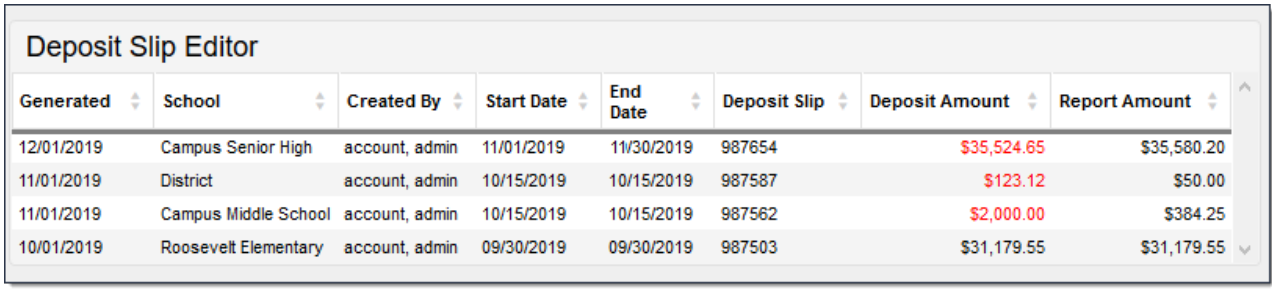


Deposit Slip Ad Hoc Fields

Field Descriptions

Deposit Slip Editor

Click here to expand...

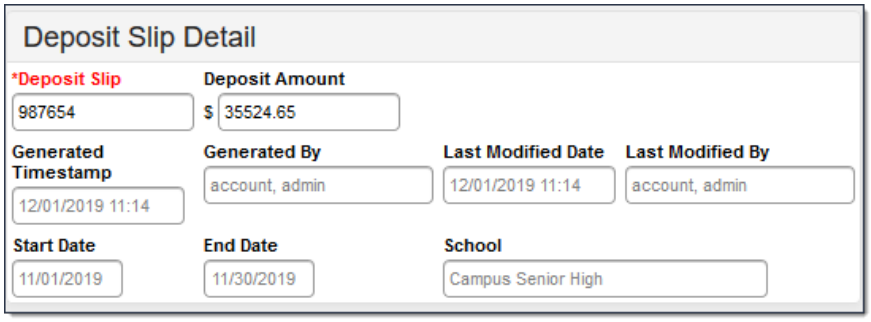


Field	Description	Ad Hoc Field Name
Generated	The date on which the Deposit Slip snapshot was created.	posDS.createdTimeStamp
School	The school in which deposits were made.	posDS.schoolID

Field	Description	Ad Hoc Field Name
Created By	The name of the person who created the Deposit Slip.	posDS.createdByID
Start Date	The first day of the reporting window.	posDS.startDate
End Date	The last day of the reporting window.	posDS.endDate
Deposit Slip	The code for the Deposit Slip.	posDS.depsoitSlipCode
Deposit Amount	The actual deposit amount from the Deposit Slip. The Deposit Amount displays in red if the amount is different than the Report Amount.	posDS.despositActualAmount
Report Amount	The calculated deposit amount from the Deposit Report.	posDS.depositReportAmount

Deposit Slip Detail

Click here to expand...



Field	Description	Ad Hoc Field Name
Deposit Slip	The code for the Deposit Slip.	posDS.depsoitSlipCode
Deposit Amount	The actual deposit amount from the Deposit Slip.	posDS.despositActualAmount
Generated Timestamp	The date on which the Deposit Slip snapshot was created.	posDS.createdTimeStamp
Generated By	The user ID of the person who created the Deposit Slip.	posDS.createdByID
Last Modified Date	The day on which the most recent change was made to the Deposit Slip.	posDS.modifiedTimeStamp
Last Modified By	The name of the person who made a change to the Deposit Slip.	posDS.modifiedByID
Start Date	The first day of the reporting window.	posDS.startDate

Field	Description	Ad Hoc Field Name
End Date	The last day of the reporting window.	posDS.endDate
School	The school in which deposits were made.	posDS.schoolID