

# Enrollments (Massachusetts)

Last Modified on 12/14/2025 8:45 pm CST

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Tool Search: Enrollments

The Enrollments tool displays all current and historical occurrences of a student's enrollment in a district.

By default, enrollment records are listed first by grade level, then by enrollment start date. To reorder the list of enrollments, click the blue hyper-linked headers in the Enrollments Editor list. The list of enrollments can be sorted by Grade, Calendar, Start Date or End Date.

For additional information about creating and/or modifying enrollment records, see the [core Enrollments](#) article.

The screenshot shows the 'Enrollments' tool interface. At the top, there is a header with a user icon, 'Student #: [redacted]', 'Grade: 11', 'DOB: [redacted]', 'Counselor', 'Team', and 'Related Tools'. Below the header are buttons for 'Save', 'Delete', 'New', 'Print Enrollment History', and 'New Enrollment History'. The main area is divided into two sections: 'Enrollment Editor' and 'General Enrollment Information'. The 'Enrollment Editor' section displays a table of enrollment records:

Grade	Type	Calendar	Start Date	End Date
11	P	23-24 BROCKTON HIGH SCHOOL	10/10/2023	
11	P	23-24 BROCKTON HIGH SCHOOL	09/06/2023	10/03/2023
10	P	22-23 BROCKTON HIGH SCHOOL	09/02/2022	06/16/2023
09	P	21-22 BROCKTON HIGH SCHOOL	09/02/2021	06/30/2022

The 'General Enrollment Information' section contains various input fields and dropdown menus:

- Enrollment ID:** [redacted]
- Calendar:** 23-24 BROCKTON HIGH SCHOOL
- Schedule (read only):** Main
- Grade:** 11
- Class Rank Exclude:**
- External LMS Exclude:**
- Start Date:** 10/10/2023
- No Show:**
- End Date:** [redacted]
- End Action:**
- \*Service Type:** P. Primary
- Local Enrollment Status:** Select a Value
- State Enrollment Status:** Select a Value
- Start Comments:** [redacted]
- End Comments:** [redacted]
- CRDC School of Accountability:** Select a Value

At the bottom right of the form, it says 'Rolled From Enrollment ID: N/A'.

## General Enrollment Information

For information about each field in the General Enrollment Information editor, see the [General Enrollment Information section](#) of the Enrollments article.

If the **No Show** checkbox is checked, then the Start Date and End Date fields must both be populated with the first instructional day of the [calendar](#).

General Enrollment Information

Calendar 17-18 NORTH MIDDLE SCHOOL	Schedule (read only) Main	*Grade 06	Class Rank Exclude	External LMS Exclude
*Start Date 09/06/2017	No Show	End Date	End Action	*Service Type P: Primary
Local Start Status/Reason for Enro 01: Resident/Member		Local Enrollment Status Select a Value		
State Start Status/Reason for Enrol 01: Resident/Member		State Enrollment Status		
Start Comments		End Comments		
CRDC School of Accountability				

*Enrollments Editor*

## State Reporting Fields

The State Reporting Fields editor contains data elements used in state reporting extracts and federal reporting.

### General

**State Reporting Fields**

**General**

**State Exclude**

**Reporting Reason**

01: Resident and enrolled or receiving services

**Percent Enrolled**

100

**City / Town of Residence**

044: Brockton

**Attending School ID Number**

00440078. Brockton: Oscar F Raymond

**Attending School Type**

**Title I Participation**

01: School-wide

**Non-Instructional Title I**

00: Not Receiving Non-Instructional Title I Targeted Assistance Services

**Truancy Days**

0

**Virtual Truancy Days**

**Alternative Education School Choice**

Select a Value

**Immigration Status**

00: Not Eligible

**Section 504**

00: No

**Gifted/Talented**

**Charter School Sibling Preference**

**Supplemental Low Income Indicator**

**Grade 8 Civics Project**

**Grade 9-12 Civics Project**

**Enrollment Offer Date**

*State Reporting Fields Editor*

### Career Vocational Technical Education (CVTE)

**Career Vocational Technical Education (CVTE)**

**Competency Attainment**

**Program Type**

00: Not Enrolled in CVTE Program

**Chap 74 Approved Program Code**

**HQCP Program Type**

04: Innovation Career Pathway and Early College

**Industry Recognized Cred 1**

Select a Value

**Industry Recognized Cred 3**

Select a Value

**Single Parent**

**Non Chap 74 Program Code**

**HQCP Program Participation**

3078: Bay Path University

**Industry Recognized Cred 2**

Select a Value

**Innovation Career Pathway Sector**

*Career Vocational Technical Education (CVTE)*

The following fields appear in Massachusetts State Reporting Fields editor. The "Reports Used In" column indicates which state reports draw from each field. Each report name is a link that leads to that report's page, which includes tables of options for each applicable dropdown field.

Field	Description	Database Location	Impacted State Reports
<b>General Fields</b>			
<b>State Exclude</b>	Excludes the enrollment record from reporting on all state reporting extracts that honor state exclude functionality.	Enrollment.stateExclude	Students marked as State Exclude are not included in any state reports.
<b>Reporting Reason</b>	Indicates why the student is being included in the report - such as financial responsibility, enrollment or receiving services. Options are: <ul style="list-style-type: none"> <li>• 01: Resident and enrolled or receiving services</li> <li>• 02: Sending to private, collaborative or out of state</li> <li>• 03: Not resident/enrolled or receiving services</li> </ul>	Enrollment.stateAid	<a href="#">SIMS Extract</a>
<b>Percent Enrolled</b>	The student's FTE for this enrollment.	Enrollment.percentEnrolled	N/A
<b>City/Town of Residence</b>	A code indicating the city in which the student lives.	EnrollmentMA.cityOfResidence	<a href="#">SIMS Extract</a> <a href="#">School Attending Children Extract</a>
<b>Attending School ID Number</b>	Each school in Massachusetts has a four-digit code assigned by the DOE. In combination with the four-digit district code, each school in Massachusetts has a unique, eight-digit code number. Each student's record must contain the eight-digit code of the school in which the student is enrolled at the time of reporting or the code for the student's last known school of enrollment if the reporting district is no longer sending or receiving the student.	Enrollment.attendingSchool	<a href="#">SIMS Extract</a>
<b>Attending School Type</b>	The type of school the student is attending.	Enrollment.attendingSchoolType	<a href="#">SIMS Extract</a> <a href="#">School Attending Children Extract</a>
<b>Title I Participation</b>	Indicates the type of Title I services the student is receiving.	Enrollment.title1	<a href="#">SIMS Extract</a>
<b>Truancy Days</b>	The number of school days the student was reported truant.	Enrollment.studentTruancy	<a href="#">SIMS Extract</a>
<b>Alternative Education School Choice</b>	The code indicating the alternative education program in which the student is enrolled.	EnrollmentMA.alternativeEducation	<a href="#">SIMS Extract</a>

Field	Description	Database Location	Impacted State Reports
<b>Immigration Status</b>	Indicates whether a student is considered to be an immigrant student under the federal definition.	Enrollment.immigrant	<a href="#">SIMS Extract</a>
<b>Section 504</b>	Indicates if the student had a 504 Plan at any point during the year.	Enrollment.section504	<a href="#">SIMS Extract</a>
<b>Gifted/Talented</b>	Indicates if the student has been identified as Gifted/Talented	Enrollment.giftedTalentedIdentified	N/A
<b>Grade 8 Civics Project Complete</b>	Indicates the student completed their Grade 8 Civics project.	EnrollmentMA.civicsProjGrade8	N/A
<b>Grade 9-12 Civics Project Complete</b>	Indicates the student completed their Grade 9-12 Civics project.	EnrollmentMA.civicsProjGrade912	N/A
<b>Supplemental Low Income Indicator</b>	An indication of whether a district is submitting the student to be considered for the supplemental low-income process.	EnrollmentMA.lowIndicator	N/A
<b>Career Vocational Technical Education (CVTE)</b>			
<b>Competency Attainment</b>	A credential issued to a student enrolled in a specific career/vocational technical education program.	EnrollmentMA.cvteCompetency	<a href="#">SIMS Extract</a>
<b>Program Type</b>	Indicates the career/vocational technical education program type in which the student is enrolled.	EnrollmentMA.programType	<a href="#">SIMS Extract</a>
<b>Single Parent</b>	An indication of the status (single parent) of a student enrolled in a career/vocational technical education program (Chapter 74-approved vocational technical or non-Chapter 74 career and technical) that meets the definition for single parent.	Enrollment.singleParent	N/A
<b>Chap 74 Approved Program Code</b>	The CIP (Classification of Instructional Program) code of the student's Chapter 74 career/vocational technical education program.	EnrollmentMA.cipCode	<a href="#">SIMS Extract</a>
<b>Non Chap 74 Program Code</b>	The CIP (Classification of Instructional Program) code of the student's non-Chapter 74 approved career/vocational technical education program.	EnrollmentMA.cvteNonCh74	<a href="#">SIMS Extract</a>
<b>HQCP Program Type</b>	Identifies the type of High Quality Career Pathway in which a student is enrolled.	Enrollment.hqcpProgramType	<a href="#">SIMS Extract</a>
<b>HQCP Program Participation</b>	Identifies the specific High Quality Career Pathway program in which a student is enrolled.	Enrollment.hqcpProgramParticipation	<a href="#">SIMS Extract</a>
<b>Industry Recognized Cred 1</b>	Identifies a specific Industry Recognized Credential (IRC) that the student has earned.	Enrollment.credential1	<a href="#">SIMS Extract</a>
<b>Industry Recognized Cred 2</b>	Identifies a specific Industry Recognized Credential (IRC) that the student has earned.	Enrollment.credential2	<a href="#">SIMS Extract</a>
<b>Industry Recognized Cred 3</b>	Identifies a specific Industry Recognized Credential (IRC) that the student has earned.	Enrollment.credential3	<a href="#">SIMS Extract</a>
<b>Innovation Career Pathway Sector</b>	The industry concentration for students enrolled in a HQ Career Pathway.		

# Special Education Fields

The Special Ed Fields editor contains all special education items that need to be indicated on a student's enrollment record for state and local reporting purposes.

Special Ed Fields Editor

The following fields appear in the Massachusetts Special Ed Fields editor. The "Reports Used In" column indicates which state reports draw from each field. Each report name is a link that leads to the that report's page, which includes tables of options for each applicable dropdown field.

If a student has a locked Special Ed IEP, the value in these fields will be populated with their corresponding values entered on the student's most recent, locked IEP.

The Sped Eval Date field is populated from the value entered on the student's most recent, locked Special Ed Evaluation.

If the student does not have a locked IEP or Special Ed Evaluation, the value entered in these fields remains as is.

The student's primary disability. The student's secondary disability. The student's tertiary disability. The amount and type of service that a student receives inside and outside of the general education environment as determined by the school district upon review of the student's IEP.

Field	Description	Database Location	Impacted State Report(s)
Special Ed Setting	Indicates the education environment of the reporting student.	Enrollment.specialEdStatus	<a href="#">SIMS Extract</a>
Primary Disability	The student's primary disability.	Enrollment.disability1	<a href="#">SIMS Extract</a>
Secondary Disability	The student's secondary disability.	Enrollment.disability2	N/A
Tertiary Disability	The student's third disability.	Enrollments.disability3	N/A
Special Ed Level of Need	Indicates the student's level of Special Education need.	EnrollmentMA.spedLevelOfNeed	<a href="#">SIMS Extract</a>
Eval Results	An indication of the result of a Special Education Eval (initial or re-evaluation) that has been done since the end of the last school year (July 1st).	Enrollment.specialEdEvalResults	<a href="#">SIMS Extract</a>
Sped Eval Date	The date the evaluation was administered.	Evaluation.date	N/A