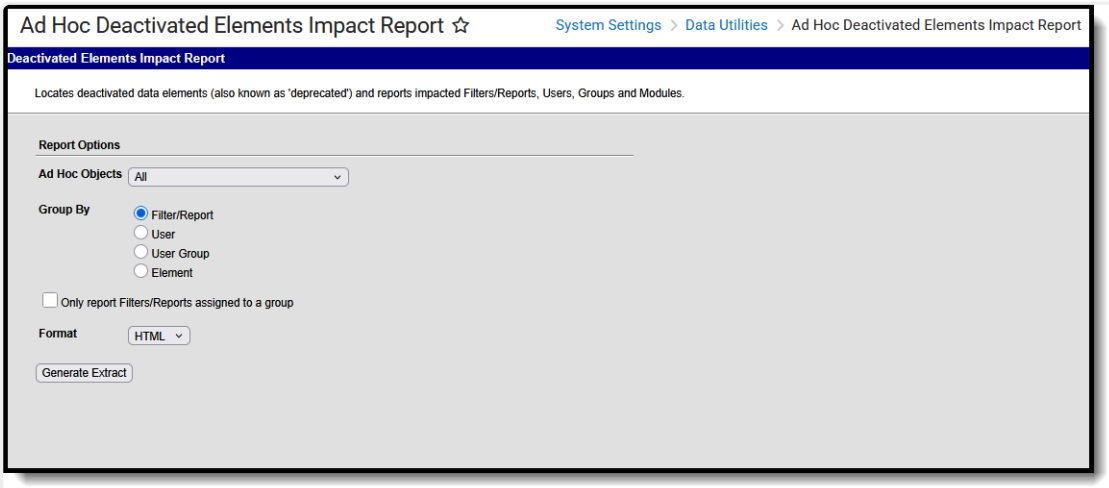
Ad hoc Deactivated Elements Impact Report

Last Modified on 10/21/2026 11:03 am CDT

Tool Search: Deactivated Elements Impact Report

The Deactivated Elements Impact Report lists which user-created Ad hoc Filters and Reports have been affected by elements being deactivated. Deactivated elements are those fields which are no longer in use, but kept for historical reporting purposes. Identifying deactivated elements within filters is important for understanding which data is being reported and possible filter changes needed in order to pull current data.



Deactivated Elements Impact Report

See the Ad hoc Deactivated Elements Impact Report and Element Replacement Wizard Tool Rights for information on the necessary tool rights for this report.

For more information about Tool Rights and how they function, see the Tool Rights article.

This report includes all areas that may contain user-created Ad hoc Filters or Reports, such as those in the following areas:

- Attendance Messenger
- Attendance Letters
- Behavior Messenger
- Ad Hoc Query Wizard
- Ad Hoc Selection Editor
- Ad Hoc Pass-through Query
- Addressed Letter
- Blank Letter

Generate the Deactivated Elements

Impact Report

1. Indicate which **Ad hoc Objects** to include in the report. Selecting **All** includes all deactivated elements within Campus.
2. Indicate how the report should be **Grouped By**. Reported data can be grouped by the filter/report, the user, user groups or the deactivated element.
3. Indicate if the report should **Only report Filters/Reports assigned to a group**.
4. Select the **Format** in which the report should be generated.
5. Click **Generate Extract** to generate the report in the desired format.

Deactivated Elements Impact Report Fields

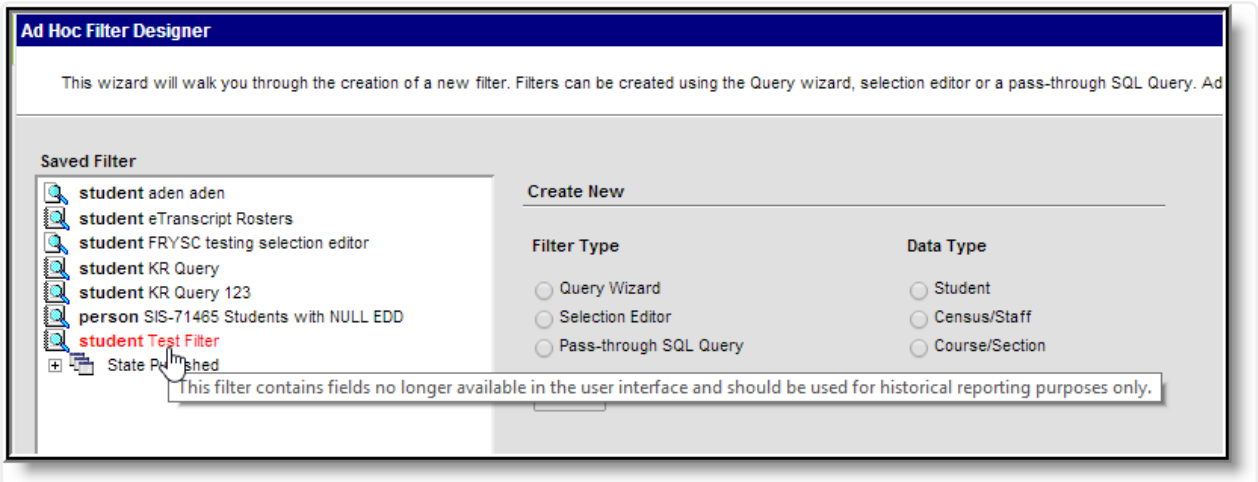
Field	Description
Module	The module in which the filter/report is used.
Name	The unique name given to the filter/report.
Path	The location where the filter/report is stored.
Users	All users associated with the filter/report.
Group Name	All groups associated with the filter/report.
Field List	A list of deactivated fields within the filter/report.

What's next?

Once the Deactivated Elements Impact Report has been run and the affected filters/reports identified, users should update or create new filters/reports to accommodate new database fields. It is up to the user whether to create new filters to collect updated fields or change existing filters to accommodate changes. Deactivated fields can be used to collect historical data.

Deactivated filters appear in red text in the Ad hoc module, but not elsewhere in the product. Users are advised to distribute information about changed filters and deactivated elements to affected users.

In the example below, a filter containing deactivated fields appears as red within the Filter Designer tool.



Example of Ad hoc Filter Containing Deactivated Elements